



**Community Development
Shawnee Urban Renewal Authority**

AGENDA
SHAWNEE URBAN RENEWAL AUTHORITY
August 2, 2022
9:00 a.m.
CDBG OFFICE, CONFERENCE ROOM
227 N. BROADWAY, SUITE C

- 1. Call to Order**
- 2. Roll Call**
- 3. Consideration of Approval of Minutes:** May 3, 2022
- 4. Consideration of Award of Vacant Lot Mowing Contract:**
B&J Lawn Care – Sole Bidder
- 5. Expenditure Report Claims Review 05/03/22 – 07/25/22:** \$33,398.81
- 6. Update on Projects**
- 7. Old/New Business**
- 8. Program Manager's Report**
- 9. Adjournment**

SHAWNEE URBAN RENEWAL AUTHORITY

MINUTES OF MAY 3, 2022

The Board of Commissioners of the **Shawnee Urban Renewal Authority** met for a regular meeting Tuesday, May 3, 2022 at 9:00 a.m. in the CDBG Conference Room, 227 N. Broadway, Suite C, Shawnee, Oklahoma.

AGENDA ITEM NO. 1

Audra Barksdale called the meeting to order at 9:04 a.m.

AGENDA ITEM NO. 2

ROLL CALL:

Roll call was taken showing the following members present:

Chairman	Audra Barksdale
Commissioner	Abby Flood
Commissioner	Candi Hurley
Commissioner	Tosha Tanquary

Absent: None

Also present:

Jill Nichols, Project Manager, SURA

Kevin Moore, Rehab Inspections, SURA

Rian Harkins, Community Development Director

A quorum was declared.

AGENDA ITEM NO. 3

CONSIDERATION TO APPOINT VICE-CHAIR:

Chairman Barksdale explained the process of chairing a meeting to new members and asked for a volunteer to become Vice-Chair. Commissioner Tanquary volunteered and was nominated by Chairman Barksdale. A motion to approve appointing Commissioner Tanquary as Vice-Chair was made by **Commissioner Flood**, seconded by **Commissioner Hurley**. Motion carried with no abstentions.

VOTING YES: Barksdale, Flood, Hurley, Tanquary

VOTING NO: None

AGENDA ITEM NO. 4

APPROVAL OF MINUTES:

A motion to approve the minutes of November 3, 2020 was made by **Commissioner Tanquary**, seconded by **Commissioner Hurley**. Motion carried with no abstentions.

VOTING YES: Barksdale, Flood, Hurley, Tanquary

VOTING NO: None

AGENDA ITEM NO. 5

APPROVAL OF 2022 Calendar of Meetings:

A motion to approve the 2022 Calendar of Meetings was made by ***Commissioner Flood***, seconded by ***Commissioner Hurley***. Motion carried with no abstentions.

VOTING YES: Barksdale, Flood, Hurley, Tanquary

VOTING NO: None

AGENDA ITEM NO. 6

UPDATE ON PROJECTS:

Jill Nichols, Program Manager gave the following update:

1. **Home Repair: Final Task List**
Quotes: 0
Bid awarded to: No current bids
Project left incomplete when former staff vacated office. Bids will be awarded task by task on this project due to contractors declining to bid on the remainder of the project as a whole.

2. **Home Repair: Final Task List**
Cost Estimate: \$1,900.00
Bids received: 1
Bid awarded to: Beauford Construction for \$1,900.00-Closed at \$19,041.00
Project left incomplete when former staff vacated office. Final task list included two doors installed and framed out. The contractor who completed the initial work on the project was allowed to complete due to the extensive amount of time that the homeowner was inconvenienced by incomplete work.

3. **Home Repair: Final Task List**
Quote: 1 (bathroom repair), 1 (sewer line), 3 (tree removal)
Bid awarded to: LG Contracting for \$9,985.00, Cowboys Plumbing for \$4,000.00, Trees R Us (B&J Lawn) for \$3,000.00
Project left incomplete when former staff vacated office. Final task list included bathroom repair, sewer line replacement, and tree removal. The contractors who were the only bids on the bathroom repair and sewer line work on the project were allowed to complete due to the extensive amount of time that the homeowner was inconvenienced by incomplete work. The tree removal has been awarded to the lowest bidder of three and that is currently in process.

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- 4. Home Repair: Emergency Sewer Line**
Bids received: 1
Bid awarded to: Gregory W. Smith Plumbing for \$6,445.00
Project is near completion.
- 5. Home Repair: Bathroom Repair**
Bids received: 1
Bid awarded to: LG Construction for \$11,538.00 – Not Yet Awarded
This project was left incomplete when former staff vacated office. The initial task of emergency hot water tank replacement was completed but the remainder of the project was not sent out for bid until recently. We expect to award the only contractor to send in a bid.
- 6. Home Repair: Roof, Bathroom, HVAC**
Bids received: 1
Bid awarded to: LG Contracting for \$36,478.00 – Not Yet Awarded
Sole bidder on project was LG Contracting and quote is being revised to exclude some items due to it being over the \$30,000 limit.
- 7. Home Repair: Roof**
Bids received: 1
Bid awarded to: LG Contracting for \$8,955.00 – Not Yet Awarded
This project was left incomplete when former staff vacated office. We expect to award the only contractor to send in a bid.

There are currently 7 completed applications for Home Rehab pending review.

AGENDA ITEM NO. 7

PROGRAM MANAGER'S REPORT:

Jill Nichols reported the following items:

1. Resignation of Crista Blue from the SURA board, and that SURA is taking applications for new board members to consider for appointment by the Mayor
2. Mortgages will no longer need to come before the Board for signatures by Board members for filings and releases. They will be signed in office by the Program Manager and attested by the City Clerk. Pott County Clerk confirmed that only one signature was needed. This will expedite the process and prevent delays to the Homeowners.
3. Construction projects are moving slowly due to only one contractor responding to bid requests currently. SURA staff are working on expanding the list of qualified contractors to add to the approved bidder list.

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4. Staff is working on expending funds for CV grants that were awarded some time ago, and will work with HUD on ways to spend the funding that align with the program requirements.
5. In compliance with HUD after long vacancy of full-time office staff
6. Policy and Procedure manual distribution to new members
7. Requested ideas or input regarding vacant SURA properties and ways to use them to the advantage of the program.

AGENDA ITEM NO. 8

ADJOURNMENT

There being no further business to come before the Board at this time, a motion to adjourn was made by ***Commissioner Hurley***, seconded by ***Commissioner Flood***. Motion carried with no abstentions.

VOTING YES: Barksdale, Flood, Hurley, Tanquary
VOTING NO: None

Audra Barksdale, Chairman

Vice-Chair, Tosha Tanquary

**MOWING LOTS
SURA PROPERTIES
BID PACKET
TUESDAY, JUNE 28, 2022**

Bids received by 2:00 PM, Friday, June 24, 2022

GENERAL CONTRACTOR

Mailed: June 7, 2022

SEE ATTACHED MAILING LIST

Jill Nichols - CDBG Program Administrator

DIAN HARKINS Community Development Director

**CITY OF SHAWNEE
SHAWNEE URBAN RENEWAL AUTHORITY**

BID TABULATION SHEET

MOWING

IN HOUSE BID OPENING

DATE OF BID ADVERTISEMENT: June 7, 2022

DATE OF BID CLOSING: June 24, 2022

DATE OF BID OPENING: June 28, 2022

BIDDER

AMOUNT

<u>B&J Lawn Care</u>	<u>\$165.00</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Staff present: Jill Nichols, CDBG Program Administrator

Rian Harkins, Community Development Director

Comments: None

NOTICE TO BIDDERS

NAME OF PROSPECTIVE BIDDER B&J Lawn Care

Sealed bids will be received by the Shawnee Urban Renewal Authority up to 2:00 p.m. Friday, **June 24, 2022** for the mowing of various lots.

Cutting and Weed Eating and Mowing of Rank Weeds and grass.

Twelve Month Bid with Option to Extend One Year.

Contract Period: 7/1/2022 – 6/30/2023

Each Bidder's package shall be enclosed in a sealed envelope.
The front of each envelope shall contain the following words:

Mowing Lots

The BID PACKAGE shall be filed in the office of the Shawnee Urban Renewal Authority, 227 N. Broadway, Suite C, Shawnee, Oklahoma 74801.

The BID PACKAGE SHALL COMPRISE THE FOLLOWING FORMS:

BID AFFIDAVITS
BID TABULATION FORM
STATEMENT OF BIDDER QUALIFICATIONS

The bids filed with the Shawnee Urban Renewal Authority will be opened in house on 2:00 p.m. Tuesday, **June 28, 2022.**

THE SHAWNEE URBAN RENEWAL AUTHORITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.

BID FORM

MATERIAL BID: Cutting & Weed Eating & Mowing of rank weeds and grass.

CONTRACT NUMBER: Fiscal Year 2022 - 2023

BID SUBMITTED TO: Shawnee Urban Renewal Authority
227 N. Broadway, Suite C
Shawnee, Oklahoma 74801

1. The undersigned BIDDER proposes that, if this Bid is accepted to supply the materials specified or indicated in this Bid and in accordance with the other terms and conditions within the Bid Documents.

2. BIDDER accepts all of the terms and conditions of the Notice to Bidders. This BID will remain subject to acceptance for thirty (30) days after the day of Bid Opening.

3. In submitting this Bid, BIDDER represents that:

- a. BIDDER has examined copies of all the Bid Documents.
- b. This bid is genuine and not made in the interest of or behalf of any undisclosed person, firm, or corporation; and is not submitted in conformity with any agreement or rules of any group association, association, or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over Owner.

4. The following documents are attached and made a condition of this Bid:

- a. Equipment Bid with Vendor's Proposal filled out and;
- b. Bid Affidavits (Non-collusion and Business Relationship)

5. Shawnee Urban Renewal Authority as agent for the City of Shawnee reserves the right to reject any or all bids, to waive any informality in bids, to accept in whole or in part such bid or bids as may be deemed in SURA's best interest.

6. The BIDDER agrees to provide the specified materials to SURA for the following price:

Written Proposal One hundred Sixty dollars per occurrence
\$ 160.⁰⁰ per occurrence

BID TABULATION FORM

SURA LOTS

1. 1320 E. Faye	50x100 vacant lot	<u>20⁰⁰</u>
2. 1316 E. Faye	50x100 vacant lot	<u>20⁰⁰</u>
3. 1231 Sherry Lane	60x109 vacant lot	<u>25⁰⁰</u>
4. SW Corner Kickapoo/Farrall	140x175 vacant lot	<u>55⁰⁰</u>
5. 1227 N. Margaret	House	<u>40⁰⁰</u>
TOTAL		<u>160⁰⁰</u>

STATEMENT OF BIDDER QUALIFICATIONS

All questions must be answered and data given must be clear and comprehensive. If necessary, questions may be answered on separate sheets. The Bidder may submit any additional information desired.

1. Name of Bidder: Billy Wakolee B+J LAWN CARE
2. Permanent Mailing Address: 229 N. FLORENCE SHAWNEE OK
74801
3. Phone Number: 405-639-1252
4. Email address: _____
5. How many years have you been engaged in the mowing business? 20+
6. Have you ever defaulted or failed on a contract? Yes _____ No ✓

(If yes, please explain)

7. List of References: (Names, addresses and phone numbers of three references other than relatives)

RONNIE RUSHING 711 Penn 405-835-7611
Bob Peters 555 W. Kickapoo Spur 405-273-0361
DEBRA CASE- 7837 NS. 3500 Rd. 405-585-3887
PRAGUE OK

8. List equipment available for the contract:

BID SPECIFICATIONS

Intent & Purpose:

The Shawnee Urban Renewal Authority is soliciting contractors to assure cutting and mowing of rank weeds and grass etc. for SURA owned lots in the City Limits of Shawnee.

It is the intent of these specifications to describe the services required for cutting and mowing weeds, and grass, etc. for SURA owned property within the corporate limits of Shawnee to enable accomplishment of such services when property has been determined to need mowing.

A. Shawnee Urban Renewal Authority reserves the right to accept or reject the bid for each individual item specified in the Invitation for Sealed Bids. Award may be made for individual items or SURA may award all of the items to one bidder at SURA's option. If SURA rejects all bid(s), SURA may set the price for each individual item on the contract. SURA may then solicit for contractors who will perform these duties at the SURA's quoted prices.

B. Any exceptions to the specifications must be itemized. Details concerning the exceptions must be clearly explained. Each exception will be considered by SURA as to the degree of impact and total affect on the bid.

C. Contractor shall not employ a sub-contractor to perform the work, or any portion of the work, without the consent of SURA in writing. If approved, the sub-contractor shall meet all of the requirements in the contract agreed to by the Contractor.

D. Contractor shall provide adequate protection of persons and property at all times. The work shall be executed in such a manner as to avoid hazards to person(s) and property, interference with the use of adjacent buildings and interruption of free passage to and from such buildings. Contractor shall comply with all applicable Occupational Safety and Health Administration rules and regulations.

E. Bidder is presumed to be familiar with all federal, state and local laws, ordinances, codes, rules and regulations that in any way affect the work. Ignorance on the part of the bidder shall in no way relieve him from responsibility.

F. Contractor shall carry, during the life of the contract, public liability insurance with responsible insurance underwriters acceptable to SURA, insuring SURA and Contractor against all legal liability for injuries to persons and property by Contractor's activities and operations with liability limits of not less than \$125,000.00 for any one person, and not less than \$1,000,000.00 for any accident involving injury (including wrongful death) to more than one person, and not less than \$50,000.00 for property damage resulting from any one accident and not less than \$1,000,000.00 in the aggregate. Contractor shall also carry Worker's Compensation Insurance to the extent and in the manner required

by the statutes of the State of Oklahoma. Contractor shall furnish SURA with a certificate or certificates of such insurance which shall provide that SURA is an additional insured under said policy or policies, and that said policy or policies cannot be cancelled or materially modified except upon ten (10) days advance written notice to SURA. Contractor shall furnish SURA with a certificate or certificates prior to commencement of work.

G. Bidders are required to submit their proposals upon the following expressed terms and conditions:

1. Contractor will cut, mow and/or clean average city lots, 6,000 – 10,000 square feet. Vegetation will be primarily grass and rank weeds or small weed trees.
2. Contractor will cut, mow and /or clean larger tracts of land with required tractor or brush hog.
3. Contractor shall “weed-eat” along fence line and buildings.
4. Contractor shall clean all debris caused by mowing from street, curb, and sidewalks.
5. Measurement of lot sizes will not include main and accessory buildings.
6. Contractor shall mow a minimum of every 4 weeks or as specified by SURA staff.
7. Any unsatisfactory job in cutting, mowing and/or cleaning will be required to be redone at the Contractor’s expense.
8. The contract may be terminated by the City upon 10 days written notice if it is determined and documented that Contractor is not fulfilling his contractual obligations.
9. Contractor’s services requested are subject to the terms of the contract between the parties. Work orders shall be issued only a work is necessary and funds to pay for them are available; SURA guarantees no specific frequency of issuance or number or work orders.
10. Invoice for mowing must be submitted within 3 days after the work is complete for inspection.

AGREEMENT BY BIDDER

These terms apply to and become part of the terms and conditions of Bid.

Any exceptions must be in writing.

1. Bids must be submitted on these bid forms only. Each bid shall be placed in a separate envelope. Be sure the envelope is completely and properly identified and sealed, showing the date of the bid opening and the subject advertised.
2. Shawnee Urban Renewal Authority reserves the right to reject any and all bids, to waive any technicalities in the bidding, and to award each item to different bidders or all items to a single bidder.
3. No bidder may withdraw his proposal within a period of thirty (30) days after the date and hour set for the opening of bids. A bidder may withdraw his proposal at any time prior to the time fixed for opening of bids.
4. The successful bidder shall deliver all equipment needed for the job to the location without additional charges.
5. Any exceptions to these terms or conditions or deviation from written specifications shall be shown in writing and attached to the bid form.
6. Information to bidders and specifications are on file in the office of Shawnee Urban Renewal Authority and may be obtained from the SURA Office, 227 N. Broadway, Suite C, Shawnee, Oklahoma.
7. Bidder agrees to defend and save harmless the City of Shawnee and Shawnee Urban Renewal Authority from and against all demands, claims, suits, costs, expenses, damages and judgments based upon performance of service by bidder.
8. Each bidder when offering his signature to the "Invitation for Sealed Bids" states that he has not, directly or indirectly, entered into any agreement, expressed or implied, with any other bidder or bidders, having for its object the controlling of the price, or amount of such bids, the limiting of the bids of bidders or the paying to anyone any money for promotion expenses, the parceling or farming out to any bidder or bidders or other persons of any part of the contract or any part of the subject matter of the bid or the profits thereof.
9. A violation of any one of the foregoing provisions on the part of a bidder shall be sufficient reason for the rejection of his bid or making void any contract made by him with SURA based upon such bid.

CONTRACT AGREEMENT

THIS AGREEMENT, made this 1 day of July, 2022 by and
between Shawnee Urban Renewal Authority, hereinafter called
(name of owner or individual)
“OWNER” and B & J Lawn Care, doing business as an individual, or a partnership, or a
(contractor name)
corporation hereinafter called “CONTRACTOR”:

The contract is awarded as a result of this bid and will be effective from the date of award
through July 1, 2022,

Contractor will be compensated for each lot he mows as indicated below:

1.	1320 E. Faye	50x100 vacant lot	<u>\$ 20.00</u>
2.	1316 E. Faye	50x100 vacant lot	<u>\$ 20.00</u>
3.	1231 Sherry Lane	60x109 vacant lot	<u>\$ 25.00</u>
4.	SW Corner Kick/Farrall	140x175 vacant lot	<u>\$ 55.00</u>
5.	1227 N. Margaret	House	<u>\$ 40.00</u>

TOTAL	<u>\$160.00</u>
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SPECIFICATIONS:

- A. Execution of contract - The successful bidder to whom a contract is awarded shall execute and deliver the required documents and proof of insurance.
- B. The contractor and his surety shall defend and indemnify and save harmless the City and the Department, their employees and officers, from all suits, actions, or claims of any character sustained by any person or persons in consequence of any act of omission, neglect or misconduct of the said contractor or his employees, or from any claims or amount arising or recovered under the Workmen's Compensation Law or any other law, ordinance, order or decree; and so much of the money due said contractor, under and by virtue of his contract, use of the Department; or in case no money is due, his surety shall be held as foresaid, shall have been settled and satisfactory evidence to the effect furnished to the Department.
- C. The contractor shall not commence work under this contract until he has obtained all the insurance required under these specifications and such insurance has been approved.
- D. The contractor shall maintain, during the life of this contract, Workmen's Compensation Insurance as prescribed by the laws of the State of Oklahoma or adequate Employee's Liability Insurance for all its employees.
- E. The contractor shall maintain during the life of this contract, such Public Liability and Property Damage Insurance as will protect him from claims for damages for bodily injury, including accidental death, as well as claims from property damages, which may arise from operations under the contract; and the amount of insurance shall be as follows:
 - a. Comprehensive Public Liability Insurance including, but not limited to product liability:

1. Bodily Injury - Each Person	\$125,000.00
2. Bodily Injury - Each Accident	\$1,000,000.00
3. Property Damage - Each Person	\$50,000.00
4. Property Damage - Each Accident	\$1,000,000.00

The policies of insurance shall be executed by insurance of indemnity carriers authorized to do business in the State of Oklahoma and said insurance shall name the City of Shawnee as co-insured. The contractor shall furnish certificates evidencing such insurance and shall not be cancelled or changed without giving the City ten (10) days prior written notice.

- F. The contractor shall not employ any sub-contractor on the work; or any portion of the work, without consent of the Department in writing.

I have examined the specifications and agree to provide the above described items for the sum shown on my bid sheet, and in accordance with terms and conditions set out on the "Agreement by Bidder".

Dated this 2 day of August , 2022

SHAWNEE URBAN RENEWAL
AUTHORITY

BY _____

NAME _____

TITLE _____

CONTRACTOR:

 B & J Lawn Care
(Name of contractor)

OWNER _____
(Signature)

OWNER Billy Wakolee
(Print Name)

ADDRESS _____



Shawnee,OK

Detail Report Account Detail

Date Range: 05/03/2022 - 07/25/2022

Account	Name					Beginning Balance	Module Activity	Ending Balance
Fund: 190 - CDBG GRANTS								
Department: 1410 - CDBG ADMINISTRATION								
Division: 025 - PLANNING AND CODE ENFORCEMENT								
190-5-1410-51550 WORKER'S COMPENSATION						63.51	348.75	412.26
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/10/2022	APPKT02032	3946	148102	TWO OAKS INVESTMENTS, LLC DBA	4025 - TWO OAKS INVESTMENTS, LLC DBA C...		6.45	
06/27/2022	APPKT02121	501477	148295	ASSOCIATED UNDERWRITERS,	0567 - ASSOCIATED UNDERWRITERS,		342.30	
190-5-1410-53250 TELEPHONE						1,107.79	221.91	1,329.70
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/02/2022	APPKT02012	INV0010655	148004	363-464377 BUSINESS VOICE/EQUIP REN...	0854 - VYVE BROADBAND		110.94	
07/02/2022	APPKT02144	INV0011415	148459	363-464377 BUSINESS VOICE/EQUIP REN...	0854 - VYVE BROADBAND		110.97	
190-5-1410-53390 OTHER CONTRACTUAL SERVICES						3,604.67	478.00	4,082.67
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
05/31/2022	APPKT02012	273402	147924	MONTHLY LICENSE & WARRANTY - W. RLS...	2937 - G M S, INC		80.00	
05/31/2022	APPKT02012	273403	147924	MONTHLY SERVICE & SUPPORT - W. RLS A...	2937 - G M S, INC		100.00	
06/30/2022	APPKT02121	275076	148319	ACCT 651 BILLING 651062022 MONTHLY S...	2937 - G M S, INC		80.00	
06/30/2022	APPKT02121	275077	148319	ACCT 651 BILL # 651062022 MONTHLY SE...	2937 - G M S, INC		100.00	
06/30/2022	APPKT02121	275078	148319	ACCT 651 BILL # 651062022 1098'S ANNU...	2937 - G M S, INC		85.00	
06/30/2022	APPKT02121	275079	148319	ACCT 651 BILL # 651062022 YEAR-TO-DAT...	2937 - G M S, INC		33.00	
190-5-1410-53550 INSURANCE						98.38	9.96	108.34
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/08/2022	APPKT02032	265527	148079	AGENCY CONSULTING FEE	1347 - INSURICA MANAGEMENT NETWORK		9.96	
Total Division: 025 - PLANNING AND CODE ENFORCEMENT:						Beginning Balance: 4,874.35	Module Activity: 1,058.62	Ending Balance: 5,932.97
Total Department: 1410 - CDBG ADMINISTRATION:						Beginning Balance: 4,874.35	Module Activity: 1,058.62	Ending Balance: 5,932.97
Department: 1420 - CDBG HOUSING REHAB								
Division: 025 - PLANNING AND CODE ENFORCEMENT								
190-5-1420-53300 COMMUNITY SERVICE CNTRCTS						800.00	400.00	1,200.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
05/14/2022	POPKT01755	051422	147706	JUNE 2022	3938 - B&J LAWN CARE		200.00	
06/15/2022	APPKT02121	061522	148336	SIX LOC: FAYE/SHERRY/FARRALL/MARGAR...	3938 - B&J LAWN CARE		200.00	
190-5-1420-53700 HOUSING REHABILITATION						35,266.76	31,940.19	67,206.95
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
05/09/2022	POPKT01791	11362-B	147816	EMERGENCY GAS LINE REPAIR - 1004 N. U...	4127 - JOSHUA HEATH POWELL DBA COWBO...		2,400.00	
05/11/2022	POPKT01698	0051122	147532	TREE REMOVAL - 230 S. DRAPER - JOSHUA...	3938 - B&J LAWN CARE		4,050.00	

Detail Report

Date Range: 05/03/2022 - 07/25/2022

Account		Name				Beginning Balance	Module Activity	Ending Balance
190-5-1420-53700		HOUSING REHABILITATION - Continued				35,266.76	31,940.19	67,206.95
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
05/11/2022	POPKT01721	11362	147607	EMERGENCY GAS LEAK DISCOVERY - 1004...	4127 - JOSHUA HEATH POWELL DBA COWBO...		355.00	
05/19/2022	APPKT02121	8941	148356	MORTGAGE FILINGS	6340 - PETTY CASH FUND		5.00	
05/26/2022	POPKT01791	232506-A	147827	2430 N. MARKET - [REDACTED]	6480 - POTT COUNTY CLERK		18.00	
05/26/2022	POPKT01791	232506-B	147827	1810 N. MARKET - [REDACTED] - MTG RELEASE	6480 - POTT COUNTY CLERK		18.00	
05/26/2022	POPKT01791	232506-B	147827	507 N. LOUISA - [REDACTED] - MTG RELEASE	6480 - POTT COUNTY CLERK		18.00	
05/26/2022	POPKT01791	232508	147827	230 S. DRAPER - [REDACTED] - FILE NEW M...	6480 - POTT COUNTY CLERK		24.00	
05/26/2022	POPKT01876	1056-A	147941	ROOF REPLACEMENT - 119 N. HIGH	9360 - L G CONTRACTING & BUILDING		8,955.00	
05/31/2022	POPKT01876	11362-C	147885	CHANGE ORDER - EMERG GAS LINE REPAI...	4127 - JOSHUA HEATH POWELL DBA COWBO...		5,500.00	
06/01/2022	POPKT01876	1056-B	147941	CHANGE ORDER #1 - 119 N. HIGH - ROOF ...	9360 - L G CONTRACTING & BUILDING		4,500.00	
06/14/2022	POPKT02232	INV0010894	148145	LBP INSPECTION - 645 N. BEARD - [REDACTED]	2034 - BURNSIDE AND ASSOCIATES		375.00	
06/14/2022	POPKT02232	INV0010894	148145	LBP RISK ASSESSMENT - 645 N. BEARD - H...	2034 - BURNSIDE AND ASSOCIATES		275.00	
06/14/2022	APPKT02068	INV0010912	148189	131040563-2 1227 E MARGARET	5630 - O G & E		24.19	
06/21/2022	APPKT02121	8942	148356	LIEN FILINGS FOR POTT CO.	6340 - PETTY CASH FUND		5.00	
06/22/2022	POPKT02232	06012022	148142	CDBG CONTRACTED LAWN SERVICES	3938 - B&J LAWN CARE		200.00	
06/23/2022	POPKT02232	233238	148198	MORTGAGE RELEASE - [REDACTED] - ...	6480 - POTT COUNTY CLERK		18.00	
06/28/2022	POPKT02324	11594	148334	CHANGE ORDER #2 - 1004 N UNION - MA...	4127 - JOSHUA HEATH POWELL DBA COWBO...		5,200.00	
Total Division: 025 - PLANNING AND CODE ENFORCEMENT:						Beginning Balance: 36,066.76	Module Activity: 32,340.19	Ending Balance: 68,406.95
Total Department: 1420 - CDBG HOUSING REHAB:						Beginning Balance: 36,066.76	Module Activity: 32,340.19	Ending Balance: 68,406.95
Total Fund: 190 - CDBG GRANTS:						Beginning Balance: 40,941.11	Module Activity: 33,398.81	Ending Balance: 74,339.92
Grand Totals:						Beginning Balance: 40,941.11	Module Activity: 33,398.81	Ending Balance: 74,339.92

Fund Summary

Fund	Beginning Balance	Module Activity	Ending Balance
190 - CDBG GRANTS	40,941.11	33,398.81	74,339.92
Grand Total:	40,941.11	33,398.81	74,339.92