

AGENDA
SHAWNEE AIRPORT AUTHORITY
August 3, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the July 20, 2015 meeting.
 - b. Airport Advisory Board Minutes from June 17, 2015.

2. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

3. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority

1. a.

Meeting Date: 08/03/2015

07/20/2015 SAA Minutes

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the July 20, 2015 meeting.

Attachments

07/20/2015 SAA minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JULY 20, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Shaw, Dykstra

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the July 6, 2015 meeting.
- b. Airport Advisory Board Minutes from March 18, 2015 and April 15, 2015.

A motion was made by Trustee Shaw, seconded by Trustee Dykstra, to approve Consent Agenda Item No. 1(a-b). Motion carried 6-0.

AYE: Shaw, Dykstra, Agee, Harrod, Mainord, Hall

NAY: None

AGENDA ITEM NO. 2: Consider Bid:

Assistant Airport Manager Keenan English announced that two bids were received and after review and consideration it was staff's recommendation to award the bid to Libra Electric Company of Oklahoma City, Oklahoma in the total amount of \$351,120.00.

A motion was made by Trustee Harrod, seconded by Trustee Hall, to accept staff's recommendation and award the bid to Libra Electric Company in the total amount of \$351,120.00. Motion carried 6-0.

AYE: Mainord, Hall, Shaw, Dykstra, Agee, Harrod

NAY: None

AGENDA ITEM NO. 3:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:24 p.m.)

ATTEST:

WES MAINORD
CHAIRMAN

PHYLLIS LOFTIS, CMC, SECRETARY

Shawnee Airport Authority

1. b.

Meeting Date: 08/03/2015

AAB minutes 06/17/2015

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Airport Advisory Board Minutes from June 17, 2015.

Attachments

AAB minutes 6/17/15

MINUTES
AIRPORT ADVISORY BOARD MEETING JUNE 17TH, 2015, 5:30 P.M.
TERMINAL BUILDING
2202 AIRPORT DRIVE

CALL TO ORDER

Pete Barger, Harmik Dersahakian, Kevin Huddleston, Bert Humphreys

ABSENT – Will Smallwood, Barry Fogerty

OTHERS PRESENT – Keenan English – Asst. Airport Mgr., Fred Treiber – Airport Supervisor,
Cindy Sementelli – Finance Director

DECLARATION OF A QUORUM

ITEM ONE:

CONSIDERATION AND APPROVAL OF CONSENT AGENDA

1. Minutes from the April 15th, 2015 meeting

Mr. Barger motion to approve the minutes from the April 15th, 2015 meeting. Humphreys 2nd.
Board unanimously approved the motion.

ITEM TWO: STAFF REPORT

English gave staff report

ITEM THREE: SUB COMMITTEE REPORTS

No subcommittee reports

ITEM FOUR: DISCUSSION AND CONSIDERATION OF METRO MART'S LAND APPRAISAL AND REQUEST TO RELEASE LAND FOR SALE.

Mr. English shared the results of the land appraisal on a portion of Tract 23. Mr. Humphrey's motioned to submit a request to the FAA to release the property in order to sell it. Dersahakian 2nd. Board unanimously voted in favor of the motion.

ITEM FIVE: DISCUSSION AND CONSIDERATION OF AN AMENDMENT TO SHAWNEE PITT STOP'S LEASE, ADDING ADDITIONAL LAND FOR THE CONSTRUCTION OF A CAR WASH.

Mr. English explained that Shawnee Pitt Stop wanted to add additional property to their existing lease in order to build a car wash. Mr. Humphrey's motioned to approve the amendment. Barger 2nd. Board unanimously approved the motion.

ITEM SIX: DISCUSSION AND CONSIDERATION OF A RESOLUTION OF AIRPORT BOARD BI-LAWS TO ADOPT LIVING LOCATION REQUIREMENTS FOR AIRPORT BOARD MEMBERS

Item tabled.

ITEM SEVEN: BOARD COMMENTS

Dersahakian requested that we invite a representative from the Shawnee Industrial Authority to discuss opportunities for some of the Airport's vacant commercial properties.

ITEM EIGHT: CITIZEN COMMENTS – No citizen comments

ITEM NINE: NEW BUSINESS – Mr. English explained to the board that he was approached by the Shawnee Soccer Association about leasing space on Tract 17. The Board all agreed that Tract 17 needed to stay clear of development since it was on the approach end of runway 35 and that it was within the Runway Protection Zone.

ITEM TEN: ADJOURNMENT: Board Adjourned at 6:40pm


11/15/15