

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
August 6, 2012 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the July 16, 2012 meeting.
 - b. Authorize staff to bid out the Midland Water Line Project.
 - c. Authorize purchase of ½ Ton Chevrolet regular cab pickup, ½ Ton Chevrolet Extended cab pickup and ½ Ton Chevrolet 4x4 Extended cab pickup
 - d. Authorize purchase of a Caterpillar 305D Compact Excavator with Hydraulic Breaker
 - e. Confirm action taken on July 31, 2012 by the City Manager to implement the Level II Water Rationing Plan.
2. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
3. Administrative Reports
4. Adjournment

Respectfully submitted

Phyllis Loftis, Authority Secretary

Shawnee Municipal Authority

1. a.

Meeting Date: 08/06/2012

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Minutes from the July 16, 2012 meeting.

Attachments

Minutes 7-16-12

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JULY 16, 2012, FOLLOWING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Sims, Harrod, Peterson, Collier, Winterringer, Smith

ABSENT: Stephens

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

- a. Minutes from the June 18, 2012 meeting.
- b. Acknowledge July 2, 2012 meeting cancellation due to lack of quorum.
- c. Authorize staff to begin bidding process on the removal and replacement of enclosed fishing dock and walkways on Lake #1.
- d. Authorize staff to begin bidding process for the sludge pond cleaning project at the water treatment plant.
- e. Authorize Utility Billing Department to purchase 5 half-ton single cab pickups for use by water meter readers.
- f. Confirm action taken on July 9, 2012 by the City Manager to implement the Level I Water Rationing Plan.

A motion was made by Trustee Collier, seconded by Trustee Sims, to approve the Consent Agenda. Motion carried 6-0.

AYE: Collier, Sims, Harrod, Peterson, Winterringer, Smith

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 3: Administrative Reports

There were no administrative reports.

AGENDA ITEM NO. 4: Adjournment

A motion was made by Trustee Collier, seconded by Trustee Winterringer, to adjourn the Shawnee Municipal Authority. Motion carried 6-0. (8:50 p.m.)

AYE: Collier, Winterringer, Smith, Sims, Harrod, Peterson

NAY: None

ATTEST:

LINDA PETERSON
CHAIRMAN

(SEAL)

DONNA MAYO
DEPUTY SECRETARY

Shawnee Municipal Authority

1. b.

Meeting Date: 08/06/2012

Authorize bid out for Midland Water Project

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Authorize staff to bid out the Midland Water Line Project.

Attachments

Midland Water Line Project

Jim Bierd
Director

Lisa Ockert
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550



Randy Brock
Operations Manager
405-878-1723

Greg Price
Special Projects Manager
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

MEMORANDUM

To: City Commission
From: Jim Bierd, Utility Director
CC: Brian McDougal, City Manager
Cindy Sementelli, Finance Director
Date: August 1, 2012
Re: Midland Street Water Line Project

Staff would like permission to bid out the Midland water line project. This project includes replacing water lines at the following locations:

Midland from Kickapoo to Airport Drive
Pottenger, Dorothy and Ione from Midland to Federal

Engineer's estimate for the project is \$650,000.

Budgeted amount for water line replacement is \$1,000,000.

Shawnee Municipal Authority

1. c.

Meeting Date: 08/06/2012

Purchase Trucks

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Authorize purchase of ½ Ton Chevrolet regular cab pickup, ½ Ton Chevrolet Extended cab pickup and ½ Ton Chevrolet 4x4 Extended cab pickup

Attachments

Pickup Purchase Request

Jim Bierd
Director

Lisa Ockert
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550



Randy Brock
Operations Manager
405-878-1723

Greg Price
Special Projects Manager
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

MEMORANDUM

To: City Commission
From: Jim Bierd, Utility Director
CC: Brian McDougal, City Manager
Cindy Sementelli, Finance Director
Date: August 1, 2012
Re: Purchase Pickups

Staff would like permission to purchase the following pickups from Danny Beck Chevrolet at the following costs:

½ Ton Regular cab pickup for Southside Wastewater Plant \$18,234 (\$751 under state contract price)

½ Ton Extended Cab for Water Distribution \$20,451 (\$1041 under state contract price)

½ Ton 4 x 4 Extended Cab for Valve Crew \$23,407 (\$544 under state contract price)

Total purchase amount is \$62,092

Budgeted amount for this purchase is \$79,000

Shawnee Municipal Authority

1. d.

Meeting Date: 08/06/2012

Purchase Caterpillar 305D

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Authorize purchase of a Caterpillar 305D Compact Excavator with Hydraulic Breaker

Attachments

Trackhoe Purchase Request

Jim Bierd
Director

Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550



Randy Brock
Operations Manager
405-878-1723

Greg Price
Special Projects Manager
405-878-1662

111 S. Kickapoo, Shawnee, OK 74801

MEMORANDUM

To: City Commission
From: Jim Bierd, Utility Director
CC: Brian McDougal, City Manager
Cindy Sementelli, Finance Director
Date: August 2, 2012
Re: Compact Excavator

Staff would like permission to purchase a Caterpillar 305D Compact Excavator with Hydraulic Breaker for \$69,224 off of the state contract. This will be utilized by the valve crew for installation of valves as well as used in wastewater collection to get to sewer lines in back yards where access is limited.

Budgeted amount is \$70,000

Shawnee Municipal Authority

1. e.

Meeting Date: 08/06/2012

Confirm Level II Rationing

Submitted By: Donna Mayo, Administration

Department: Administration

Title of Item for Agenda

Confirm action taken on July 31, 2012 by the City Manager to implement the Level II Water Rationing Plan.
