

AGENDA
BOARD OF CITY COMMISSIONERS
August 6, 2018 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Consider approval of Consent Agenda:
 - a. Minutes from the July 16, 2018 regular meeting.
 - b. Acknowledge the following reports and minutes:
 - Planning Commission Minutes from July 5, 2018 meeting.
 - Shawnee Community Beautification Committee Minutes from June 21, 2018 meeting.
 - c. Acknowledge resignation of Michelle (Missy) Dominy from the Shawnee Public Library Board.
2. Citizens Participation

(A three minute limit per person)
(A twelve minute limit per topic)
3. Presentation by Blue Zones Project regarding Broadway Avenue Marquee Project progress.
4. Consider a resolution of appreciation for Ron Gwynn for over 18 years of service to the City of Shawnee and presentation to Ron Gwynn.
5. Consider Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan for Phyllis Loftis.
6. Consider a resolution approving the renewal of certain lease agreement with Motorola Credit Corporation. *(Deferred from the July 16, 2018 City Commission meeting.)*
7. Consideration of approval of a Preliminary Plat for Maple Development, LLC located on Shawnee Mall Drive, East of the BNSF Railroad Tracks. Case No. S04-18; Applicant: Sid and Javal, Inc.
8. Consideration of approval of a Preliminary Plat for The Grove Retirement Homes located at 3900 N. Union Avenue. Case No. S10-18; Applicant: Crafton Tull.

9. Public hearing and consideration of an ordinance to rezone with a conditional use permit for property located at 24 Post Office Lane to allow for a manufactured home. Case No. P13-18; Applicant: Julie Thompson.
10. Administrative Reports
 - a. Edward Byrnes Memorial Grant – Police Chief Mason Wilson
11. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
12. Commissioners Comments
13. Consider an executive session to discuss potential claims, litigation or other options regarding the retention of attorneys to address opioid epidemic, as authorized by 25 O.S. § 307(b)(4).
14. Consider matters discussed in executive session regarding the retention of attorneys to address opioid epidemic, as authorized by 25 O.S. § 307(b)(4).
15. Consideration of a resolution to provide the retention of attorneys to address opioid epidemic.
16. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

1.a.

Meeting Date: 08/06/2018

CC Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the July 16, 2018 regular meeting.

Attachments

CC Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS
JULY 16, 2018 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, July 16, 2018 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Dub Bushong
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Lesa Shaw
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION

Don Lynch, Emergency Management
Director

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of minutes of the regular meeting of June 18, 2018.

A motion was made by Commissioner Shaw, seconded by Commissioner Rutherford, to approve the minutes from the regular meeting of June 18, 2018. Motion carried 7-0.

AYE: Shaw, Rutherford, Salter, Bushong, Gillham, Harrod, Finley
NAY: None

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE
MUNICIPAL AUTHORITY (6:02 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (6:04 P.M.)

AGENDA ITEM NO. 2:

Consider Resolution of Appreciation to Dub
Bushong, Commissioner Ward I of the City
of Shawnee.

Resolution No. 6564 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF DUB
BUSHONG AS COMMISSIONER OF WARD ONE OF THE CITY OF SHAWNEE, OKLAHOMA;
PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE
CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED
TO THE SAID DUB BUSHONG.

A motion was made by Vice Mayor Harrod, seconded by Commissioner
Shaw, to approve a Resolution of Appreciation to Dub Bushong, Commissioner
Ward I of the City of Shawnee. Motion carried 7-0.

AYE: Harrod, Shaw, Salter, Bushong, Gillham, Finley, Rutherford

NAY: None

AGENDA ITEM NO. 3:

Consider Resolution of Appreciation to Lesa
Shaw, Commissioner Ward V of the City of
Shawnee.

Resolution No. 6565 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF LESA
SHAW AS COMMISSIONER OF WARD FIVE OF THE CITY OF SHAWNEE, OKLAHOMA;
PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE
CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED
TO THE SAID LESA SHAW.

A motion was made by Vice Mayor Harrod, seconded by Commissioner
Rutherford, to approve a Resolution of Appreciation to Lesa Shaw, Ward V
Commissioner of the City of Shawnee. Motion carried 6-0-1.

AYE: Harrod, Rutherford, Salter, Bushong, Gillham, Finley

NAY: None

ABSTAIN: Shaw

AGENDA ITEM NO. 4: Presentation of Resolutions of Appreciation and plaques to Commissioner Dub Bushong and Commissioner Lesa Shaw.

Mayor Richard Finley presented the Resolutions of Appreciation and plaques to Commissioner Dub Bushong and Commissioner Lesa Shaw.

AGENDA ITEM NO. 5: Swearing in of Ward I Commissioner Ed Bolt, Ward V Commissioner Mark Sehorn, and Ward VI Commissioner Ben Salter.

Municipal Judge Randall Wiley swore in Ward I Commissioner Ed Bolt, Ward V Commissioner Mark Sehorn, and Ward VI Commissioner Ben Salter.

AGENDA ITEM NO. 6: Presentation of Certificates of Election to Ward I Commissioner Ed Bolt, Ward V Commissioner Mark Sehorn, and Ward VI Commissioner Ben Salter.

Mayor Richard Finley presented Certificates of Election to Ward I Commissioner Ed Bolt, Ward V Commissioner Mark Sehorn, and Ward VI Commissioner Ben Salter.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR FOR OUTGOING AND INCOMING COMMISSIONERS (6:15 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (6:18 P.M.)

AGENDA ITEM NO. 7: Commission Appointment of a Vice Mayor (per Article III, Section 6 of City Charter)

A motion was made by Mayor Finley, seconded by Commissioner Rutherford, to appoint Commissioner James Harrod as Vice Mayor. Motion carried 6-0-1.

AYE: Finley, Rutherford, Sehorn, Salter, Bolt, Gillham

NAY: None

ABSTAIN: Harrod

AGENDA ITEM NO. 8:

Consider approval of Consent Agenda:

- a. Acknowledge the following reports and minutes:
 - License Payment Report for June 2018
 - Project Payment Report for June 2018
 - Planning Commission Minutes from June 6, 2018 meeting
 - Shawnee Community Beautification Committee Minutes from April 19, 2018 and May 17, 2018 meetings
 - Traffic Commission Minutes from February 27, 2018 meeting
- b. Approve renewal of the following agreements for Fiscal Year 2018-2019:
 - 1) Agreement with Gordon Cooper Technology Center (GCTC) District No. 5 to provide repaving and repair of public roadways and parking lots used by students, faculty, employees and patrons of GCTC.
 - 2) Agreement with Pottawatomie Independent School District No. 93 to provide police officers for Shawnee High School and Middle School.
- c. Approval of an interlocal agreement between the City of Shawnee and Pottawatomie County for the paving/repair of streets and roads owned by the City.
- d. Confirm and approve the City Manager's hiring of Lisa Lasyone, CMC as the City Clerk.
- e. Traffic Commission Recommendations
 - 1) Consideration of request by Delbert Totty to close the median on Kickapoo at Poplar Street.

BOARD RECOMMENDATION: Board recommends denial of request.

STAFF RECOMMENDATION: Staff recommends denial of request.

- f. Authorize the authentication of the Certification of Elections.
- g. Authorize the Mayor to sign the Mayor's Certification regarding Propositions I and II.
- h. Authorize the Mayor to sign the Mayor's Certification regarding Proposition III.
- i. Approve Collective Bargaining Agreement with International Association of Fire Fighters (IAFF) Local No. 206.
- j. Acknowledge Oklahoma Municipal Retirement Fund Normal Retirement for Ron Gwynn.
- k. Approve an Extension of Employment Agreement with Judge Randall Wiley.

Commissioner Rutherford pulled Consent Agenda Item 8(d) for separate consideration.

A motion was made by Commissioner Rutherford, seconded by Vice Mayor Harrod, to approve Consent Agenda Item Nos. 8(a-k), less item 8(d). Motion carried 7-0.

AYE: Rutherford, Harrod, Finley, Sehorn, Salter, Bolt, Gillham

NAY: None

Regarding Consent Agenda Item 8(d), Commissioner Rutherford introduced Ms. Lisa Lasyone and congratulated her on her new role as City Clerk.

A motion was made by Commissioner Rutherford, seconded by Vice Mayor Harrod, to approve Consent Agenda Item 8(d). Motion carried 7-0.

AYE: Rutherford, Harrod, Finley, Sehorn, Salter, Bolt, Gillham

NAY: None

AGENDA ITEM NO. 9:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Ms. Holly Gordon invited the Commissioners to the Gateway to Prevention Board meeting tomorrow July 17, 2018 at 7:30 a.m. to announce Gateway to Prevention as the next Blue Zones worksite approved entity.

Ms. Taylor Shekarabi with Blue Zones stated she is working with other community groups and formed a *Safe Routes to Schools* subcommittee. This committee is auditing around area school sites to find out if kids are walking to school and, if not, why they are not, and how they can make it easier and safer for them to walk to school. The committee is also investigating grant funding.

Ms. Miriam Bell with Blue Zones introduced Mr. Brian Haaroja and Mr. Dennis Maxwell from the corporate office of Homeland in Oklahoma City. Mr. Haaroja announced that Homeland Store No. 198 at 600 West Independence will be part of the smoke-free zone and has stopped selling cigarettes. He stated that both Shawnee Homeland stores will be participating in the Blue Zones project. He said that Homeland committed to the program and they are excited and honored to be part of it.

Mr. Maxwell stated that this Homeland location has always provided healthy solutions and alternatives, and they are now doing more to promote healthy choices.

Mr. Daniel Shaughnessy stated he is excited about the Downtown Parklet Policy that is on this Agenda. He said it would be very nice to have something like the parklets in the downtown area.

AGENDA ITEM NO. 10:

Presentation by City Manager to Employee of the Month, Craig Mincher, Parks Department.

Mr. Craig Mincher was present to accept the Employee of the Month Certificate presented by City Manager Justin Erickson.

AGENDA ITEM NO. 11:

Consider Oklahoma Municipal Retirement Fund lump sum payment form Defined Benefit Plan for Cody Presley.

A motion was made by Commissioner Rutherford, seconded by Commissioner Salter, to approve Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan for Cody Presley. Motion carried 7-0.

AYE: Rutherford, Salter, Bolt, Gillham, Harrod, Finley, Sehorn

NAY: None

AGENDA ITEM NO. 12:

Consider a resolution approving the renewal of certain lease agreement with Motorola Credit Corporation.

Staff requested that the item be deferred to the August 6, 2018 City Commission meeting.

A motion was made by Commissioner Rutherford, seconded by Vice Mayor Harrod, to defer the resolution of approval for the renewal of certain lease agreement with Motorola Credit Corporation to the August 6, 2018 City Commission meeting. Motion carried 7-0.

AYE: Rutherford, Harrod, Finley, Sehorn, Salter, Bolt, Gillham

NAY: None

AGENDA ITEM NO. 13:

Consider a resolution to adopt a Downtown Parklet Policy.

Community Development Director Justin DeBruin gave a staff report explaining parklets and the criteria for the parklet spaces in the downtown Shawnee area. Mr. DeBruin stated permits are allowed for 30-day and ninety 90-day use and are approved on a case-by-case basis. The Planning Commission and Staff recommend approval of this item.

Rachel Melot, both with Blue Zones project and as a small business owner, spoke in favor of the policy.

Resolution No. 6566 was introduced.

A RESOLUTION SUPPORTING THE ADOPTION OF A DOWNTOWN PARKLET POLICY, ALLOWING THE TEMPORARY CONVERSION OF THREE OR LESS CURBSIDE PARKING SPACES INTO A PLATFORM WITH PEDESTRIAN AMENITIES, OFFERING A PLACE TO STOP, SIT, AND REST WHILE IN DOWNTOWN SHAWNEE.

A motion was made by Commissioner Gillham, seconded by Commissioner Bolt, to approve a resolution to adopt a Downtown Parklet Policy. Motion carried 7-0.

AYE: Gillham, Bolt, Harrod, Finley, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 14:

Consideration of approval of a Preliminary Plat for Shawnee Motel Addition located at 4981 North Harrison Avenue. Case No. S07-18. Applicant: Joe Covey.

Community Development Director Justin DeBruin gave a staff report explaining the location of this property. He advised that the Planning Commission and Staff recommend denial of this item.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to deny the Preliminary Plat for Shawnee Motel Addition located at 4981 North Harrison Avenue. Motion carried 7-0.

AYE: Harrod, Gillham, Finley, Rutherford, Sehorn, Salter, Bolt

NAY: None

AGENDA ITEM NO. 15:

Public hearing and consideration of an ordinance to rezone property located at 4325 North Kickapoo Avenue from R-1; Single Family Residential District to C-3; Highway Commercial District, Case No. P10-18; and property located at 4331 North Kickapoo Avenue from C-1; Neighborhood Commercial District to C-3; Highway Commercial District, Case No. P11-18; and property located at 4337 North Kickapoo Avenue from R-1; Single Family Residential District to C-3; Highway Commercial District, Case No. P12-18. Applicant: Nelmon Brauning.

Community Development Director Justin DeBruin gave a staff report. He explained this property contains three lots that have been deeded into one lot. Staff recommends approval of this item with one condition.

Mayor Finley declared a public hearing in session to consider an ordinance rezoning property located at 4325 North Kickapoo Avenue from R-1; Single Family Residential District to C-3; Highway Commercial District, and property located at 4331 North Kickapoo Avenue from C-1; Neighborhood Commercial District to C-3; Highway Commercial District, and property located at 4337 North Kickapoo Avenue from R-1; Single Family Residential District to C-3; Highway Commercial District. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Commissioner Bolt, seconded by Commissioner Salter, to approve an ordinance rezoning property located at 4325 North Kickapoo Avenue from R-1; Single Family Residential District to C-3; Highway Commercial District, and property located at 4331 North Kickapoo Avenue from C-1; Neighborhood Commercial District to C-3; Highway Commercial District, and property located at 4337 North Kickapoo Avenue from R-1; Single Family Residential District to C-3; Highway Commercial District, with the following condition:

1. The existing residential structure, addressed as 4325 North Kickapoo Avenue shall be removed within six (6) months of City Commission rezone approval.

Ordinance No. 2638NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND DESCRIBED AS BEGINNING 690 FEET SOUTH OF THE NORTHWEST CORNER OF LOT FOUR (4) OF SECTION SIX (6), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE EAST 420 FEET; THENCE NORTH 78 FEET; THENCE WEST 420 FEET; THENCE SOUTH 78 FEET TO THE POINT OF BEGINNING; AND, BEGINNING AT A POINT 467 FEET SOUTH OF THE NORTHWEST CORNER OF LOT FOUR (4) OF SECTION SIX (6), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE EAST 420 FEET; THENCE SOUTH 70 FEET; THENCE WEST 420 FEET; THENCE NORTH 70 FEET TO THE POINT OF BEGINNING; AND, A TRACT OF LAND LYING IN LOT FOUR (4), BEING OTHERWISE DESCRIBED AS THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW/4 NW/4) OF SECTION SIX (6), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; DESCRIBED AS BEGINNING AT A POINT 612 FEET SOUTH OF THE NORTHWEST CORNER OF SAID LOT FOUR (4); THENCE EAST 420 FEET; THENCE NORTH 75 FEET; THENCE WEST 420 FEET; THENCE SOUTH 75 FEET TO THE POINT OF BEGINNING, FROM ZONING CLASSIFICATIONS R-1; SINGLE FAMILY RESIDENTIAL DISTRICT AND C-1; NEIGHBORHOOD COMMERCIAL DISTRICT TO C-3; HIGHWAY COMMERCIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0.

AYE: Bolt, Salter, Gillham, Harrod, Finley, Rutherford, Sehorn
NAY: None

Ordinance No. 2638NS was adopted by the City Commission.

AGENDA ITEM NO. 16: Consideration of approval of a Final Plat for First United Bank of Shawnee located at 2600 North Harrison Avenue. Case No. S09-18. Applicant: Huitt-Zollars, Inc.

Community Development Director Justin DeBruin gave a staff report. He advised that the Planning Commission and Staff recommends approval of this item with three conditions.

A motion was made by Commissioner Rutherford, seconded by Commissioner Gillham, to approve the Final Plat for First United Bank of Shawnee located at 2600 North Harrison Avenue, with the following conditions:

1. Final Construction documents must be approved by the City Engineer prior to construction.
2. Final engineered drainage plan must be approved by the City Engineer prior to construction.
3. All other applicable City standards apply.

Motion carried 7-0.

AYE: Rutherford, Gillham, Harrod, Finley, Sehorn, Salter, Bolt
NAY: None

AGENDA ITEM NO. 17: Acknowledge monthly Sales Tax and City Treasurer Report

Finance Director Chance Allison gave the monthly Sales Tax and City Treasurer report. He stated that for the year ending June 30, 2018, sales tax was down approximately (0.50%). He advised that Staff has done an analysis of actual sales taxes received over the past 10 years that have allowed them to determine 9 periods of change. Staff found that the 3 and 5 year averages are between approximately 1.3% and 1.5% increases overall. He reported fiscal year 2019 budgetary sales tax revenues assumed a 2.5% increase, therefore staff is currently in the process of amending the budgets to be more conservative based upon actual average sales taxes received over the past 10 years.

AGENDA ITEM NO. 18:

City Manager Report

City Manager Justin Erickson gave updates on the following:

- a. International Finals Youth Rodeo (IFYR) – The IFYR was successful this year.
- b. First United Bank Building – Police Chief Mason Wilson and Mr. Erickson met with TAP Architecture to inspect the building. TAP Architecture is preparing a written report that will include the structural and mechanical elements of the building and the cost estimate for remodel expenses. Staff anticipates more information will be available by the August 20, 2018 City Commission meeting.
- c. Comprehensive Plan Process – A Comprehensive Plan Workshop is scheduled for the week of August 6, 2018.
- d. Budget – With revenues coming in less than expected, Staff is taking a careful look at the budget to be more conservative.

AGENDA ITEM NO. 19:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 20:

Commissioners Comments

Commissioner Bolt stated he is looking forward to the opportunity to serve as Commissioner.

Commissioner Gillham welcomed the new Commissioners. He also stated he was impressed with the passage of Proposition IV.

Vice Mayor Harrod stated he was also happy with the passage of Proposition IV. He expressed his appreciation to the new Commissioners for willing to serve the citizens of Shawnee.

Commissioner Rutherford thanked the outgoing Commissioners and welcomed the incoming Commissioners. He also announced that the Cops and Kids Event will be held on August 25, 2018 at the Heart of Oklahoma Exposition Center at 1:00 p.m.

Commissioner Sehorn said he was apprehensive but is excited to be apart of the Commission.

Commissioner Salter thanked the citizens for passing Proposition IV. He also thanked Mayor Finley and City Manager Justin Erickson for all their hard work promoting the sales tax increase.

Mayor Finley thanked the outgoing Commissioners and welcomed the incoming Commissioners.

AGENDA ITEM NO. 21: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:01 p.m.)

RICHARD FINLEY, MAYOR

ATTEST:

LISA LASYONE, CMC
DEPUTY CITY CLERK

Regular Board of Commissioners

1.b.

Meeting Date: 08/06/2018

Reports and Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the following reports and minutes:

- Planning Commission Minutes from July 5, 2018 meeting.
 - Shawnee Community Beautification Committee Minutes from June 21, 2018 meeting.
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Attachments

Planning Commission Minutes

Beautification Committee Minutes

PLANNING COMMISSION MINUTES

DATE: JULY 5TH, 2018

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in the Commission Chambers, at City Hall, 9th and Broadway, on Wednesday, July 5th, 2018 at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1: Roll Call

Upon roll call the following members were present:

Present: Deem, Matthews, Walker, Bergsten, Cowen, Rowell

Absent: Kienzle

Meeting was called to Order.

AGENDA ITEM NO.2: Consideration of approval of the minutes from the June 6th, 2018 Planning Commission Meeting

Chairman Bergsten asked if there were any questions, comments or if anyone would like to entertain a motion. Commissioner Deem made a motion to approve, seconded by Commissioner Matthews.

Motion passes:

AYE: Deem, Matthews, Bergsten, Cowen, Rowell

NAY:

ABSTAIN: Walker

AGENDA ITEM NO.3: Citizens' Participation

Chairman Bergsten opened the public portion of the meeting and announced that this is an open time for discussion for those with questions on topics not on the Agenda and asked if anyone would like to come forward. No one came forward and Chairman Bergsten closed the public portion of the meeting.

AGENDA ITEM NO.4: Case #S04-18 – Consideration of approval of a Preliminary Plat for Maple Development, LLC located on Shawnee Mall Drive, East of the BNSF Railroad Tracks, Shawnee, OK (Deferred from June 6th, 2018 Planning Commission)

Applicant: Sid and Javal, INC

Chairman Bergsten asked for the staff report. Justin Debruin presented staff report, informing the board that the case has been deferred over the last few months and requests an additional deferment of one more month as the applicant has been continuously working with staff to provided needed documentation. Commissioner Deem asked if there were a set number of limits for how many deferments are allowed. Mr. Debruin explained there was no limits and was primarily upon staff's judgment. Commissioner Walker asked how minor the deceleration lane was. Justin Debruin stated that has been one of the major debates and needs more information and discussed easement concerns. Chairman Bergsten mentioned traffic concerns. Chairman Bergsten opened the public portion of the meeting and asked if anyone in opposition to the case would like to come forward to speak. No one came forward and Chairman Bergsten asked if anyone in favor would like to

come forward. No one came forward. Chairman Bergsten closed the public portion of the meeting and asked for any comments, questions or a motion. Commissioner Walker made a motion to defer, seconded by Vice-Chairman Cowen.

Motion to defer to August 1st, 2018 Planning Commission:

AYE: Deem, Matthews, Walker, Bergsten, Cowen, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.5:

Case #S07-18 – Consideration of approval of a Preliminary Plat for Shawnee Motel Addition, located at 4981 N. Harrison Avenue, Shawnee, OK (Deferred from June 6th, 2018 Planning Commission)

Applicant: Joe Covey

Chairman Bergsten asked for the staff report. Justin Debruin presented staff report and stated that since item has been deferred twice with no new submissions, he recommends denial. Commissioner Matthews expressed his concerns with timeframe of application. Vice-Chairman Cowen asked if there has been any contact. Mr. Debruin informed him staff did speak with applicant and explained process of submittals. Chairman Bergsten opened the public portion of the meeting and asked if anyone in opposition to the case would like to come forward to speak. No one came forward and Chairman Bergsten asked if anyone in favor would like to come forward. No one came forward. Chairman Bergsten closed the public portion of the meeting and asked for any comments, questions or a motion. Commissioner Matthews made a motion to deny, seconded by Commissioner Deem.

Motion to deny:

AYE: Deem, Matthews, Walker, Bergsten, Cowen, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.6:

Case #P10-18 – A public hearing in consideration of approval of a Rezone from R-1 & C-1; Single Family Residential District & Neighborhood Commercial District to C-3; Highway Commercial District, located at 4325, 4331 & 4337 N. Kickapoo Avenue, Shawnee, OK

Applicant: Nelmon Brauning

Chairman Bergsten asked for staff report. Justin Debruin presented staff report and informed board of location of sites. Mr. Debruin explained that the applications were submitted as separate addresses, under separate deeds but have since submittal, been combined into one deed to conform with city standards. Staff lists one condition; to demolish southernmost structure within six months of approval before construction of shopping center. Justin Debruin stated that staff recommends approval and requests condition to be added. Mr. Debruin also informed board that applicant submitted letter in agreement. Commissioner Deem asked how business would be laid out on property. Justin Debruin informed her of the layout. Chairman Bergsten opened the public portion of the meeting and asked if anyone in opposition to the case would like to come forward to speak. No one came forward and Chairman Bergsten asked if anyone in favor would like to

come forward. No one came forward. Chairman Bergsten closed the public portion of the meeting and asked for any comments, questions or a motion. Vice-Chairman Cowen made a motion to approve with noted condition, seconded by Commissioner Walker.

Motion passes:

AYE: Deem, Matthews, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.7:

Case #S09-18 – Consideration of approval of a Final Plat for First United Bank of Shawnee located at 2600 N. Harrison Avenue, Shawnee, OK

Applicant: Huitt-Zollars, INC

Chairman Bergsten asked for the staff report. Justin Debruin presented staff report and mentioned preliminary plat was approved in March. Mr. Debruin discussed the three listed conditions and stated staff recommends approval. Commissioner Matthews asked what the process was if the southern lot sells. Mr. Debruin stated it would not affect it. Chairman Bergsten opened the public portion of the meeting and asked if anyone in opposition to the case would like to come forward to speak. No one came forward and Chairman Bergsten asked if anyone in favor would like to come forward. No one came forward. Chairman Bergsten closed the public portion of the meeting and asked for any comments, questions or a motion. Commissioner Matthews made a motion to approve with conditions set forth by staff, seconded by Vice-Chairman Cowen.

Motion passes:

AYE: Deem, Matthews, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.8:

Case #S10-18 – Consideration of approval of a Preliminary Plat for The Grove Retirement Homes located at 3900 N. Union Avenue, Shawnee, OK

Applicant: Crafton Tull

Chairman Bergsten asked for the staff report. Justin Debruin presented staff report and informed board of size and location of property. Mr. Debruin discussed plat would facilitate around 175 retirement home structures. Justin Debruin explained that staff has received revisions but needs more time to review so the request is to defer one month to the August Planning Commission meeting. Chairman Bergsten opened the public portion of the meeting and asked if anyone in opposition to the case would like to come forward to speak. No one came forward and Chairman Bergsten asked if anyone in favor would like to come forward. No one came forward. Chairman Bergsten closed the public portion of the meeting and asked for any comments, questions or a motion. Commissioner Deem made a motion to defer, seconded by Commissioner Walker.

Motion to defer to August 1st, 2018 Planning Commission:

AYE: Deem, Matthews, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.9:

Consider a Resolution to adopt a Downtown Parklet Policy

Justin Debruin informed board of the resolution to adopt a downtown Parklet Policy and the procedure guidelines initiated by the Blue Zones Project. There was discussion between commissioners and blue zones representatives. Rachel Melot came forward to speak in favor for Blue Zones Project and presented more information. Daniel Shaughnessy came forward to speak in favor. Chairman Bergsten asked for any comments, questions or a motion. Vice-Chairman Cowen made a motion to approve with condition to change, seconded by Commissioner Deem. Motion was denied. Commissioner Walker made a motion to forward recommendation with comments to City Commission, seconded by Commissioner Rowell.

Motion passes:

AYE: Deem, Matthews, Walker, Bergsten, Cowen, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.10:

Presentation by Blue Zones Project regarding a Safe Routes to School Report

Taylor Shaqueribi gave presentation for Blue Zones Project regarding safe routes to school.

AGENDA ITEM NO.11:

Planning Director's Report

Justin Debruin informed board of the upcoming arrival of the Comprehensive Plan consultants. Chairman Bergsten asked for update on Shawnee Marketplace or Domino. Mr. Debruin did not have any updates other than sign going up at Domino location. Commissioner Deem explained that the stoplight is still down at the Harrison & I-40 intersection.

AGENDA ITEM NO.12:

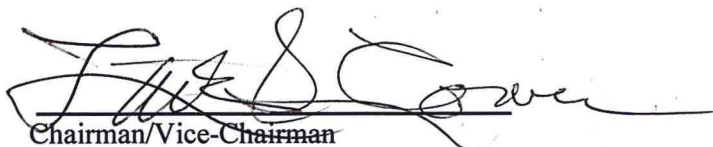
Commissioners Comments and/or New Business

Chairman Bergsten thanked the Blue Zones Project.

AGENDA ITEM NO.13:

Adjournment

Meeting was adjourned.


Chairman/Vice-Chairman

Cheyenne Pettigrew
Planning Commission Secretary



Office of the Director of Operations

Minutes

Shawnee Community Beautification Committee

JUNE 21, 2018

The Shawnee Community Beautification Committee met at the Shawnee Chamber of commerce

The meeting was called to order at 4:00 pm

Roll Call was taken showing the following members present:

		Present	Absent
Member	Tom Terry	<u> X </u>	<u> </u>
Member	Debi Renegar	<u> </u>	<u> X </u>
Member	Joe Harbeson	<u> X </u>	<u> </u>
Member	Sherry Lankford	<u> X </u>	<u> </u>
Member	Kevin Huddleston	<u> X </u>	<u> </u>
Member	Ethan Birdwell	<u> </u>	<u> X </u>
Member	Mike Mlynek	<u> X </u>	<u> </u>
Member	Holly Gordon	<u> X </u>	<u> </u>
Member	Sue Nelson	<u> </u>	<u> X </u>
Member	Carla Smith	<u> </u>	<u> X </u>
City Staff	Whisper Peace	<u> X </u>	<u> </u>
City Staff	James Bryce	<u> X </u>	<u> </u>
City Staff	Jim Vanantwerp	<u> X </u>	<u> </u>
City Staff	Geoff Garner	<u> X </u>	<u> </u>

AGENDA NO 1 **Call to Order.**

AGENDA NO 2 **Roll Call and Declaration of a Quorum.** Roll was called and a quorum was declared.

- AGENDA NO 3** **Approved minutes for MAY 17, 2018.** The minutes for May 17, 2018 were approved with a motion made by Kevin Huddleston and 2nd by Mike Mlynek . The motion carried unanimously.
- AGENDA NO 4** **Discussion and consideration on setting up a recognition program for residents and business' that continually present a well maintained yard and landscaping.** Discussion was made on having door hangers printed for the committee members to have on hand to be able to recognize the residents and business' as the see them. A motion was made by Mike Mlynek and 2nd by Sherry Lankford. The motion carried unanimously.
- AGENDA NO 5** **Discussion on Gardening with the Experts 20th Anniversary.** There was discussion on who to invite back to speak and what items to speak about. Whisper Peace will call and get a date for Gardening with the Experts. More updates to come at the next meeting.
- AGENDA NO 6** **Old Business.**
- AGENDA NO 7** **New Business.**
- AGENDA NO 8** **Comments.** James gave an update on the streetscape plants that died. They were under warranty and hopefully they will all be replaced by the company who planted them.
- AGENDA NO 9** **Adjournment. Meeting was adjourned at 4:51**

Date 7-19-18

Chairman [Signature]

Regular Board of Commissioners

1.c.

Meeting Date: 08/06/2018

Resignation Letter - Dominy

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge resignation of Michelle (Missy) Dominy from the Shawnee Public Library Board.

Attachments

Resignation Letter - Dominy

Kacie Eck

Subject: RE: Library Board Member Dominy resigns

From: Peggy Cook
Sent: Monday, July 16, 2018 12:47 PM
To: Lisa Lasyone
Subject: Library Board Member Dominy resigns

Dear Lisa,

I wanted to let you know that Missy Dominy has verbally resigned from the Library Board as of June 30, 2018. Missy was an engaged and supportive Board Member, but has moved out of state, as her husband changed jobs.

Thanks for your help with moving her status to "resigned."

Peggy Cook
Regional Coordinator &
Branch Manager
Shawnee Public Library
101 N Philadelphia Ave.
Shawnee, OK 74801
405-275-6353
www.pioneerlibrarysystem.org

Regular Board of Commissioners**3.**

Meeting Date: 08/06/2018

Blue Zones Project

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Presentation by Blue Zones Project regarding Broadway Avenue Marquee Project progress.

Attachments

Blue Zones Marquee Project

Blue Zones HoraceMann Project

Blue Zones Project Presentation

Blue Zones Infographic Report

MARQUEE PROJECT OPPORTUNITIES

BROADWAY, SHAWNEE, OKLAHOMA

APRIL 2018

Sponsored by

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PARTICIPANTS & ACKNOWLEDGEMENTS

The Blue Zones Project® Team recognizes the following participants who took part in the Broadway Walking Audit and Built Environment Visioning Session:

Mike Affentranger
Ray Belford
Brandon Bell
Ashley Berkey
Ed Bolt
Phyllis Bolt
Michelle Briggs
Linda Brown
James Bryce
Odus Compton
Paula Compton
Wayne Copeland

Sara Dame
Tom Dahlman
Justin DeBruin
Cody Deem
Thomas Dow
Brandon Dyer
Justin Erickson
Richard Finley
Holly Gordon
Amy Haase
Bill Hagen
David Henry

Patti Jensen
Tanner Jensen
Rick Kunz
Gerhard Laule
Michael Ludi
Craig MacIntyre
Joy McGill
Tracy Meeuwsen
Vicky Misa
James Perry
David Prescott

Audrey Seeliger
Lynda Thompson
Mike Vorndran
Connie Walker
Craig Walker
Paula Waters
Randy Waters
Brittanie Weethford
Sue Winterringer
John Winterringer
Meg Vorndran

The Blue Zones Project® Team also acknowledges the following support:

- Childcare provided by the Troy & Dollie Smith Family YMCA;
- Refreshments provided by AARP;
- Cycling audit escort provided by the Shawnee Police Department;
- Shawnee Blue Zones Project® sponsorship provided by Avedis Foundation.



INTRODUCTION

Congratulations! This report offers three options for bringing Broadway into greater use as a prime community connector and a model for future street conversions to support active transportation.

This document is not an engineering study, that comes later. It highlights the discussions that occurred during the Broadway biking audit and community visioning session, in March 2018, presenting opportunities that are aligned with the community's values.

Shawnee seeks a healthy future and designing for active transportation not only improves physical and emotional health, it also powers economic and environmental health too. The remake of Broadway has the potential to carry the care and intent of many citizens, to showcase beauty and pride of place. It is also a display of the energies and love that residents have for their culture, their history and their neighbors.

Dan Burden
Director of Innovation & Inspiration
Blue Zones, LLC



“The definitive factors in determining whether someone is in good health extend significantly beyond access to care and include the conditions in their life and the conditions of their neighborhoods and communities.”

- John Auerbach, Associate Director for Policy, Centers for Disease Control and Prevention

THE BLUE ZONES PROJECT® IN SHAWNEE



**YOU ARE INVITED TO PARTICIPATE IN THE BUILT
ENVIRONMENT BROADWAY MARQUEE VISION**

On Monday, March 26th 2018, the Blue Zones Project® facilitated a Biking Audit and a Town Hall meeting so that community members could discuss their vision for Broadway.

This report highlights these events and presents three visions for Broadway that emerged, along with a recommended toolbox of treatments that Shawnee can use to encourage walking and cycling.

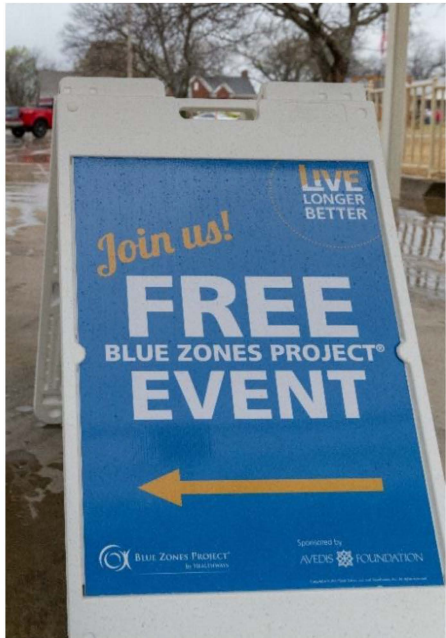
Sponsored by



EXISTING CONDITIONS – BROADWAY BIKING AUDIT



EXISTING CONDITIONS – BROADWAY BIKING AUDIT



EXISTING CONDITIONS – BROADWAY BIKING AUDIT



On-street parking is missing

Pedestrian and cycling facilities are missing

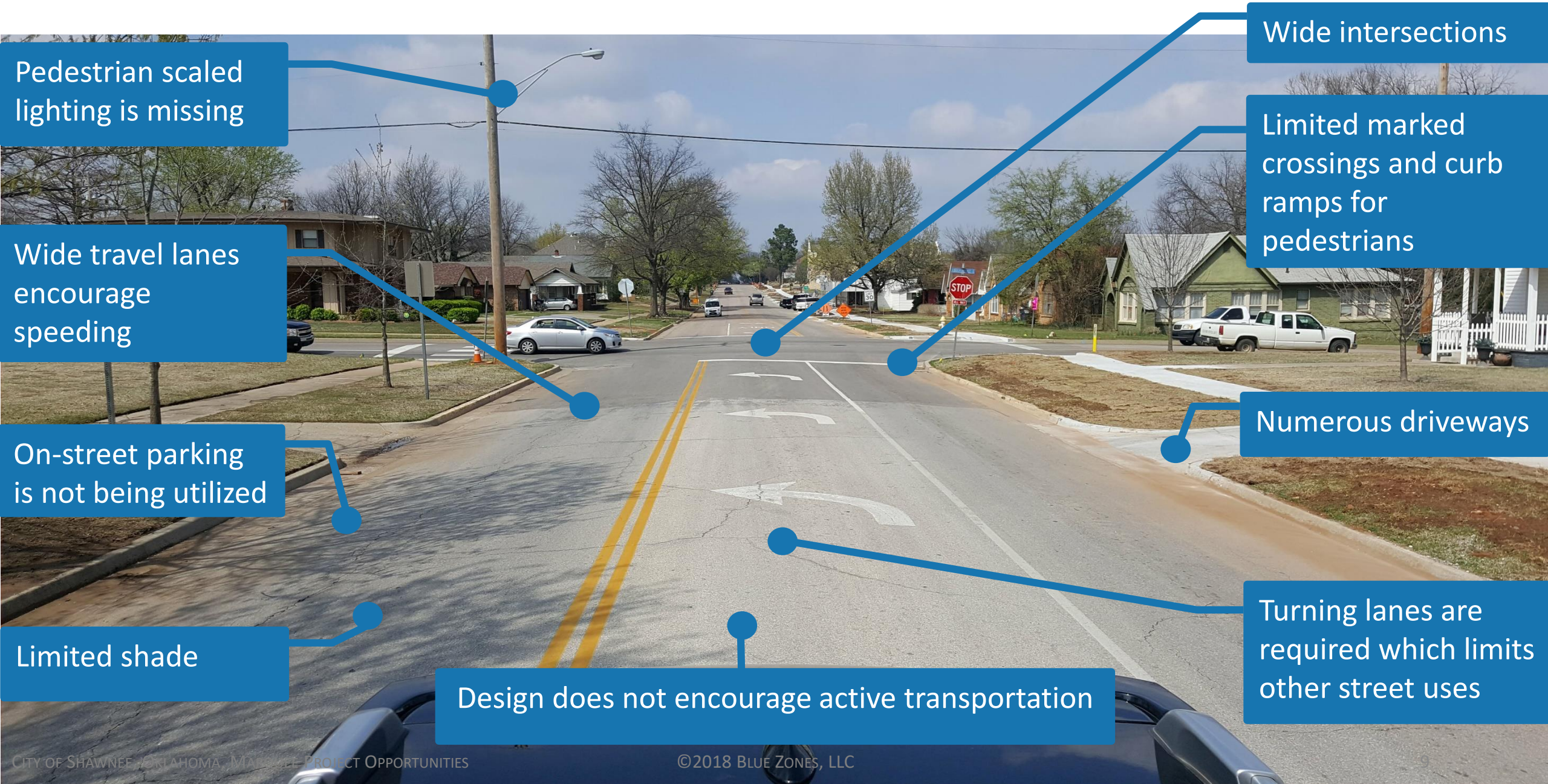
Wide travel lanes encourage speeding

Wide turning radii allow higher speed turns

Lighting is missing

Signage is missing

EXISTING CONDITIONS – BROADWAY



Wide intersections

Limited marked crossings and curb ramps for pedestrians

Numerous driveways

Turning lanes are required which limits other street uses

Design does not encourage active transportation

Pedestrian scaled lighting is missing

Wide travel lanes encourage speeding

On-street parking is not being utilized

Limited shade

BROADWAY MARQUEE TOWN HALL – VISIONING SESSION



BROADWAY MARQUEE TOWN HALL – VISIONING SESSION



BROADWAY MARQUEE TOWN HALL – VISIONING SESSION

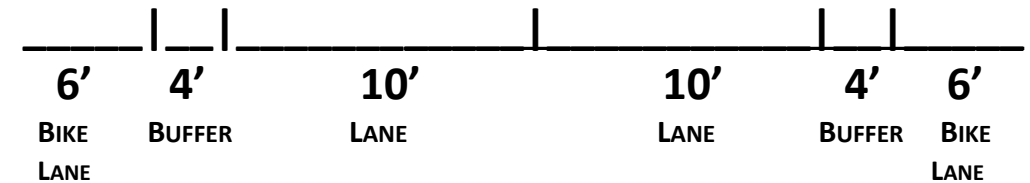


MARQUEE OPTION #1: BUFFERED BIKE LANES



Attendees at the Town Hall noted a desire for greater civility on Broadway by right-sizing the street to encourage active transportation.

The proposed Broadway treatment calls for two ten-foot travel lanes, two four-foot buffers, and two six-foot bike lanes. The following pages outline the community's ideas for Broadway.



ABOVE: THE PROPOSED CONFIGURATION FOR BROADWAY

Left: This former 4-lane road was converted to a 2-lane road. Speeds came down, while bicycle ridership and walking increased.

IMAGES: HONOLULU, HAWAII (UPPER) AND VENICE, FLORIDA (LOWER)



MARQUEE OPTION #1: BUFFERED BIKE LANES



HOW IT WORKS: BUFFERED BIKE LANES

Best Practice: 6' bike lane

Best Practice: 10" edge striping with two solid white lines

Best Practice: 4' buffer with interior cross hatching at 30° or 45° at intervals of 10'

Best Practice: Color is applied along the entire length of the bike lane, or at conflict points, to increase visibility and discourage illegal parking.



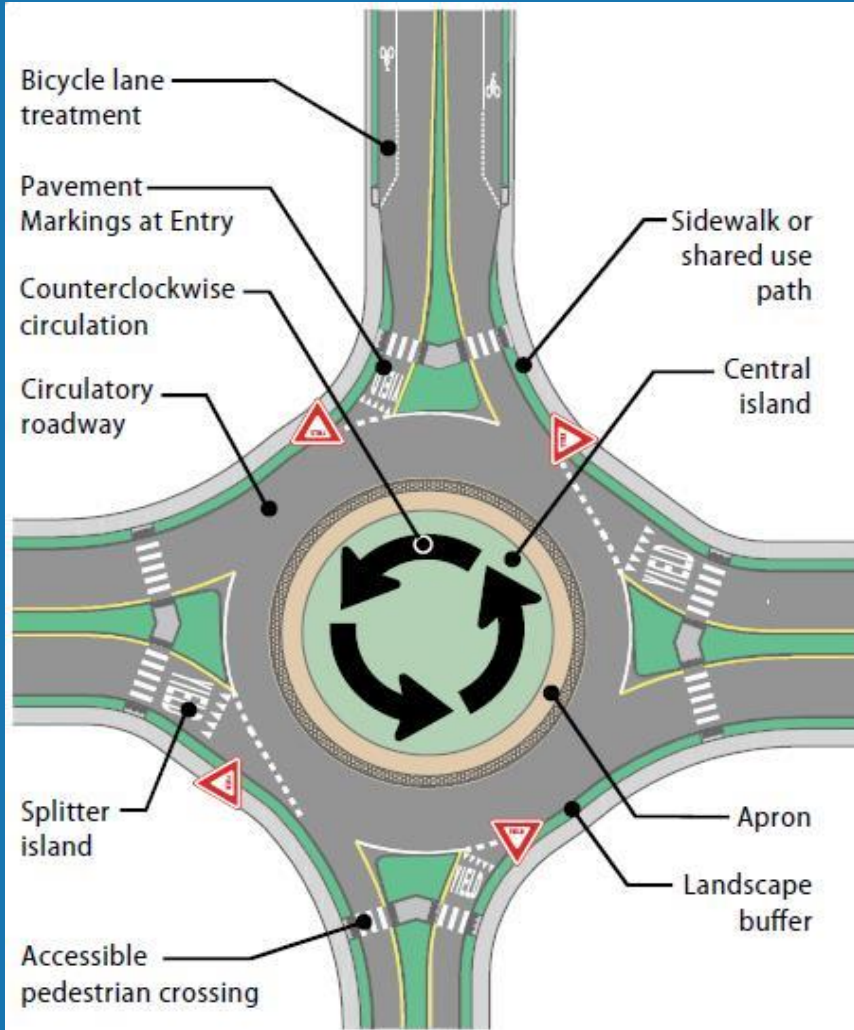
Benefits of Buffered Bike Lanes:

- Offers a defined space for people on bikes which reduces sidewalk riding
- Increases the distance between bicyclists and motorists, and motorists and pedestrians
- Promotes an orderly flow of traffic and reduces conflict points
- Increases the sight distance for motorists entering the roadway from driveways and side streets
- Improves the turning radius for larger vehicles
- Allocates space for motorists to pull out of the travel lane when emergency responders must pass

MARQUEE OPTION #2: BUFFERED BIKE LANES & ROUNDABOUT

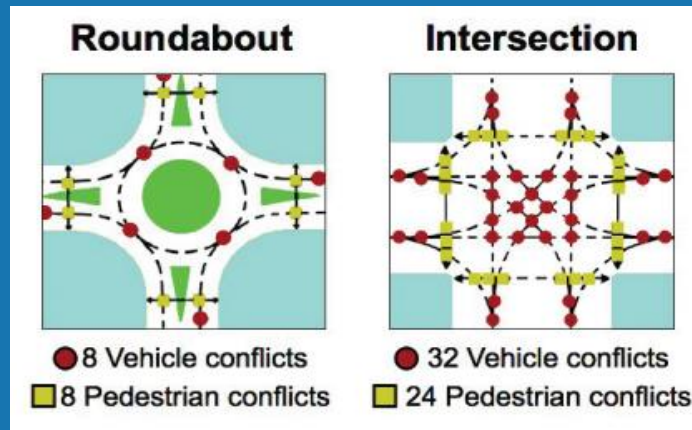


How It Works: THE SINGLE LANE ROUNDABOUT



Benefits of Roundabouts:

- Reduces delay, travel time and vehicle queue lengths
- Facilitates safer U-turns
- Reduces conflict points for vehicles and pedestrians
- Lowers vehicle speeds through the intersection
- Reduces emissions as vehicles spend less time idling
- Less delay for pedestrians wishing to cross
- Reduces maintenance and operational costs
- Reduces noise levels
- Provides the opportunity to create a gateway feature



MARQUEE OPTION #3: COLORED BIKE LANES & ROUNDABOUT



How It Works: COLORED BIKE LANES

There is no single best application for buffered bike lane. This colored lane, at right, is enhanced by a string of bricks that create a small separation and a detectable rumble. Typically, the only two markers in a bike lane are the bicycle rider symbol, and a directional arrow. Care should be taken to ensure that drainage grates do not become a hazard for cyclists.

RIGHT IMAGE: HONOLULU, HAWAII



Benefits of Colorized Bike Lanes:

- Increases the visibility of the facility
- Identifies potential conflict points
- Reduces illegal parking
- Promotes better understanding for all users



IMAGE LEFT: NATIONAL ASSOCIATION OF CITY TRANSPORTATION OFFICIALS (NACTO)

Shawnee Built Environment Toolbox

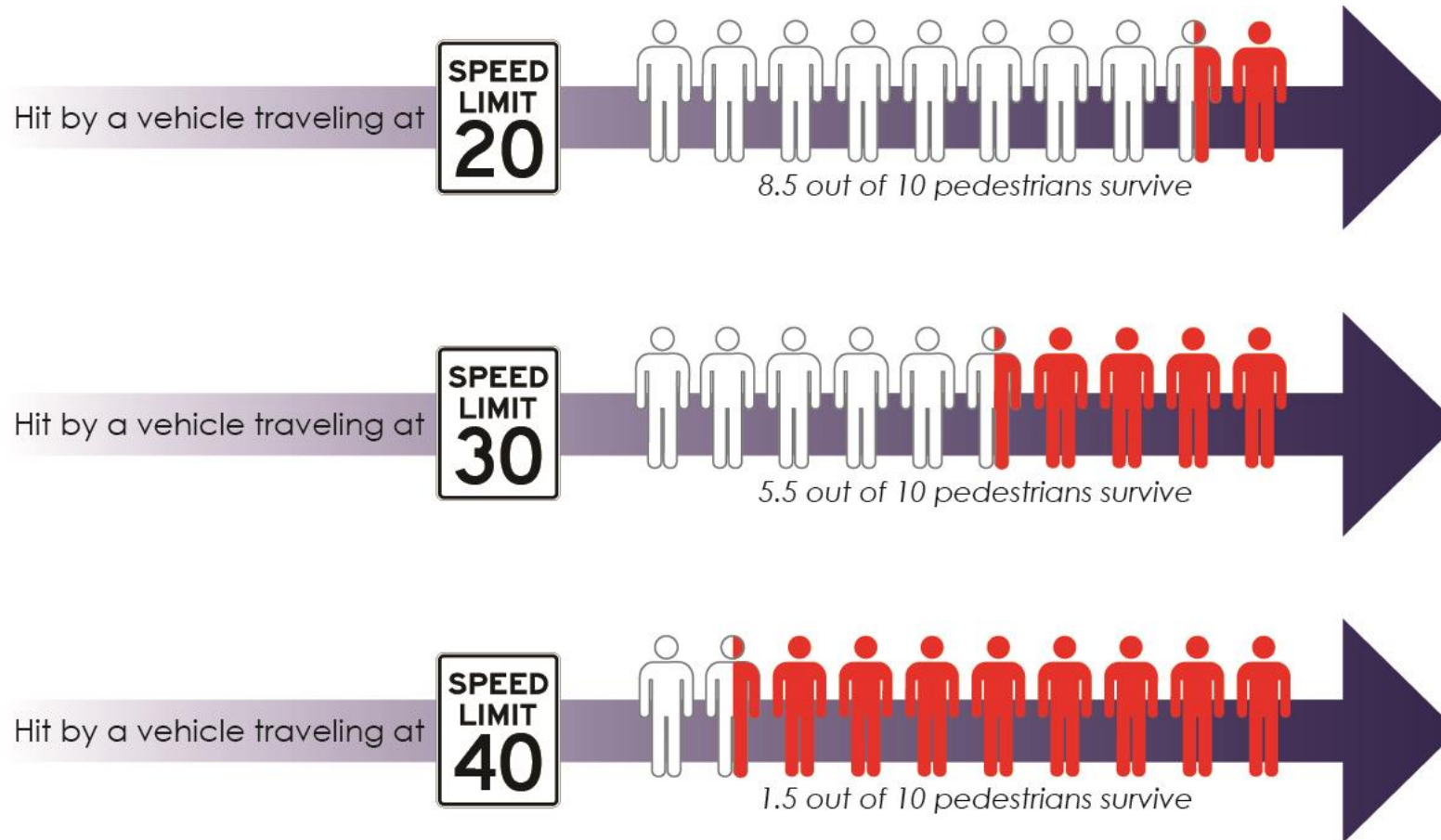
Other Opportunities

HOW IT WORKS: DESIGN FOR APPROPRIATE SPEEDS



IMAGE SOURCE: NATIONAL ASSOCIATION OF CITY TRANSPORTATION OFFICIALS (NACTO)

HOW IT WORKS: WHY SPEED MATTERS



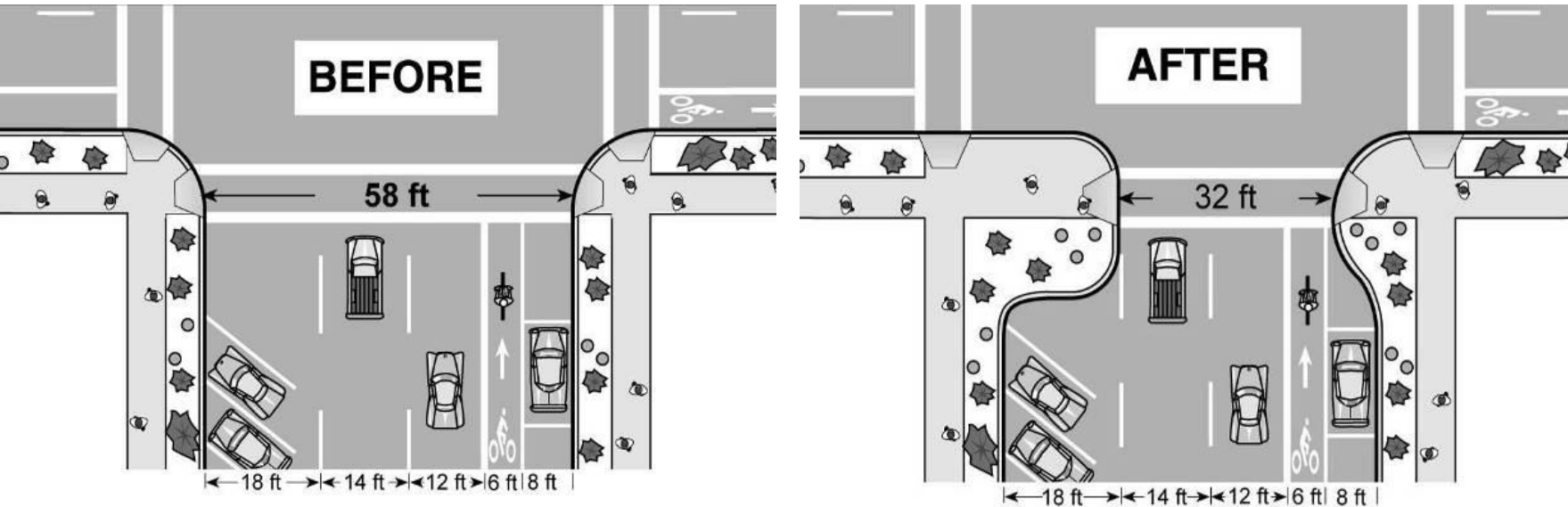
A pedestrian's survival rate drastically changes if hit by a vehicle traveling at 20, 30 or 40 miles per hour.

For residential areas, a posted speed limit of 25 miles per hour or lower is appropriate.

Broadway should provide a safe, comfortable and moderate travel speed for all modes.

It can serve as a model for future street rebuilding efforts, restoring livability for Shawnee's neighborhoods.

How It Works: Use CURB EXTENSIONS



Curb extensions, or bulb-outs, place pedestrians out from behind parked cars, improving sightlines and reducing crossing distances. Curb extensions create compact intersections that promote walking and make the intersection operate more efficiently. They reduce vehicle turning speeds by physically and visually narrowing the roadway. They also provide increased pedestrian waiting space.



Curb extensions reduce the crossing distance for pedestrians by 44 feet at this intersection in Venice, Florida



Include ramps and curb extensions for accessibility

How It Works: BUILD CYCLING INFRASTRUCTURE



For bike lanes and buffered bike lanes, color is used to improve understanding between motorists and bicyclists. Treatments to consider include:

1. Position **color** into and through important intersections to reduce uncertainty for all modes.
2. Denote conflict points through **skip dash patterns** at driveways, lane changes or to route cyclists through complex intersections.
3. Utilize **hockey stick treatments** to allow bicyclists to the head of the queue, especially at intersections that stack traffic.
4. Install a **standard buffer marking** to differentiate between the travel lane and the bike lane.

How It Works: BUILD CYCLING INFRASTRUCTURE



To encourage cycling, consider opportunities to utilize the following treatments in Shawnee:

1. **A protected bike lane** provides a physical separation from traffic and encourages cycling by advancing perceptions of comfort and safety.
2. **Bicycle storage** fits well into the planter row, on a curb extension or, where appropriate, in the street.
3. **A shared lane marking or “sharrow”** indicates a shared lane environment for bicycles and automobiles.
3. **Wayfinding** can encourage active transportation by providing both the distance and direction.

HOW IT WORKS: BUILD PEDESTRIAN INFRASTRUCTURE



Urban sidewalks generally include four distinct zones:

- 1. Frontage Zone** - Located immediately adjacent to buildings, this space is for building-related features such as entryways, ramps, awnings, signs, news racks, displays and outdoor café seating.
- 2. Pedestrian Zone** - Between the frontage zone and the furniture zone, this area is dedicated to walking and should be fully accessible and uninterrupted, kept clear of all fixtures and obstructions.
- 3. Furniture Zone** - Contains all fixtures, such as street trees, bus shelters, parking meters, utility poles, lamp posts, bike racks, waste receptacles and other street furniture.
- 4. Curb Zone** - Primarily to prevent storm water and vehicles from encroaching on the pedestrian realm, this zone might include parking and/or bike lanes.

How It Works: CONTROL SPEEDS AT INTERSECTIONS



Mini-circles and **painted intersections** in Shawnee's neighborhoods can reduce speeds to an appropriate level. They also provide the opportunity to establish gateway features and to advance local place-making efforts.

Flowers, shrubs or trees in the mini-circle further calm traffic and beautify the intersection, but need to be properly maintained to avoid sight obstructions.



IMAGES:

UPPER LEFT: LONDON, ENGLAND

UPPER RIGHT: PORTLAND, OREGON

LOWER LEFT: VANCOUVER, BRITISH COLUMBIA

LOWER RIGHT: PORTLAND, OREGON

HOW IT WORKS: TRIAL PAINTED INTERSECTIONS



In select locations, neighbors can design, permit and paint attractive intersections. This can become a model school project to advance community pride.

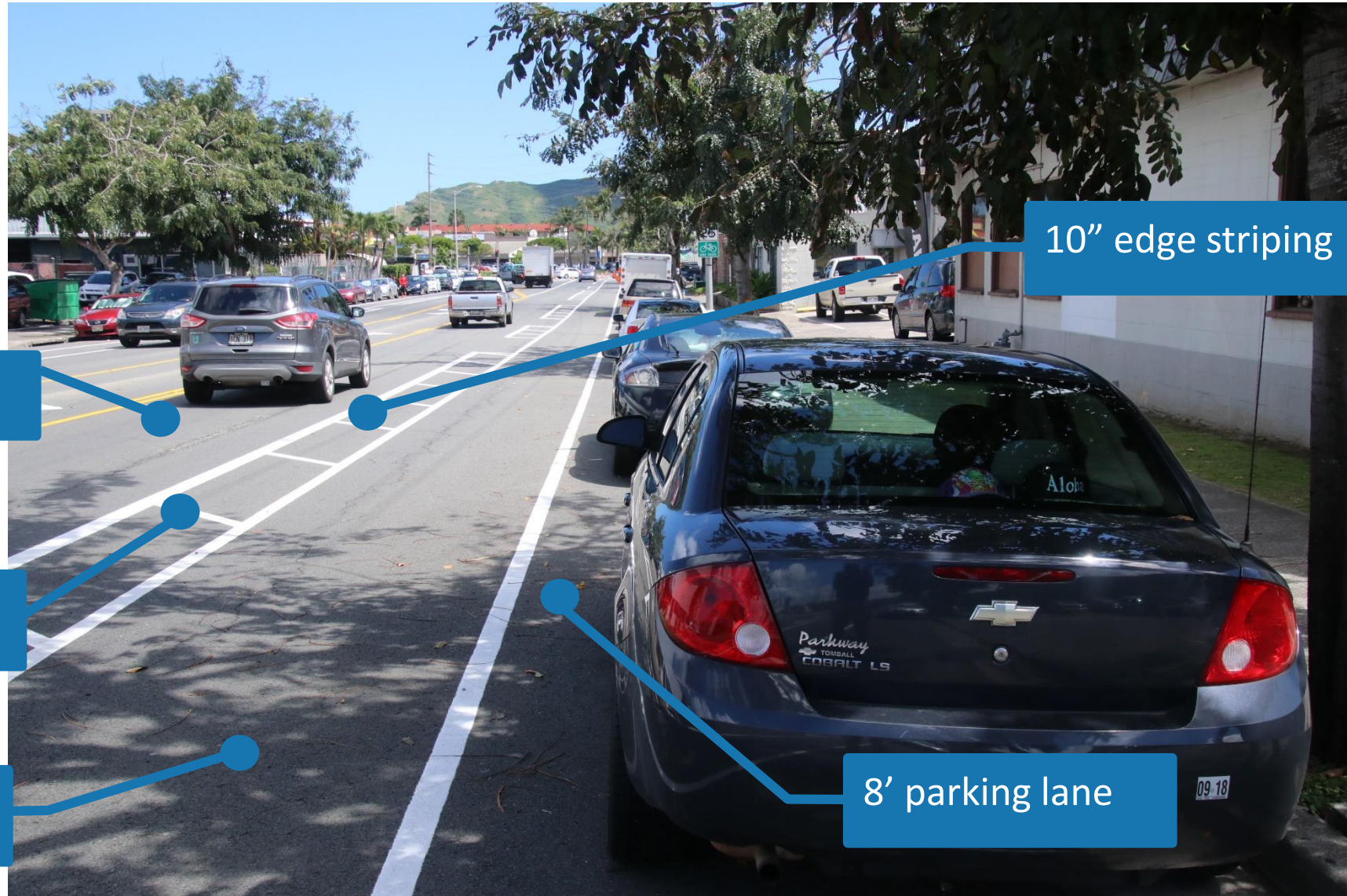
Testing a temporary application allows the community to monitor the results. Did the treatment slow traffic, increase yielding to pedestrians, reduce noise and danger, increase place-making or otherwise create greater livability?

This recommendation generally requires a City resolution or guidelines.

RESOURCE:

[HTTPS://WWW.TAMPAGOV.NET/SITES/DEFAULT/FILES/TRANSPORTATION/FILES/PAINT_THE_INTERSECTION_COMPLETE.PDF](https://www.tampagov.net/sites/default/files/transportation/files/paint_the_intersection_complete.pdf)

How It Works: UTILIZE ON-STREET PARKING



10' travel lane

3-4' buffer

6' bike lane

10" edge striping

8' parking lane

HOW IT WORKS: UTILIZE BACK-IN ANGLE PARKING



10" striping and a buffer (width varies) demarks space for cyclists

The bike lane can be immediately adjacent to back-in angle parking since visibility is ideal and dooring won't occur

Back-in angle parking allows motorists to see bicyclists, pedestrians, cars and trucks as they exit a parking space and enter moving traffic. Car doors orient children towards the sidewalk.

The valley gutter acts as a buffer between parking and the bike lane and clears surface water

HOW IT WORKS: INVEST IN STREET TREES

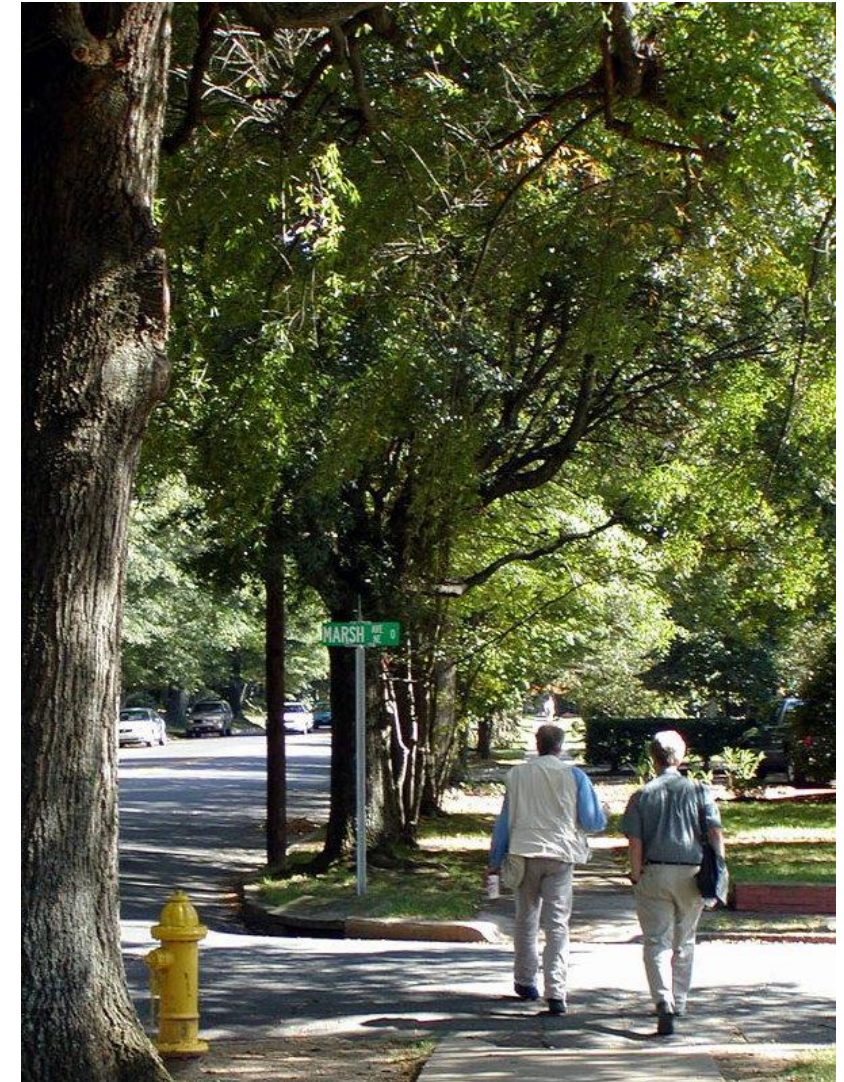
For a planting cost of \$250 to \$600, which includes the first three years of maintenance, a single street tree returns over \$90,000 of direct benefits to its community during its lifetime.¹

Street trees are generally planted 6 to 8 feet from the curb and provide so many benefits that they should always be considered as a street-making feature. For example:

- The net cooling effect of a young, healthy tree is equivalent to ten room-size air conditioners operating 20 hours per day.²
- If you plant a tree today on the west side of your home, in 5 years your energy bills should be 3 percent less. In 15 years the savings will be nearly 12 percent.³

¹22 BENEFITS OF URBAN STREET TREES

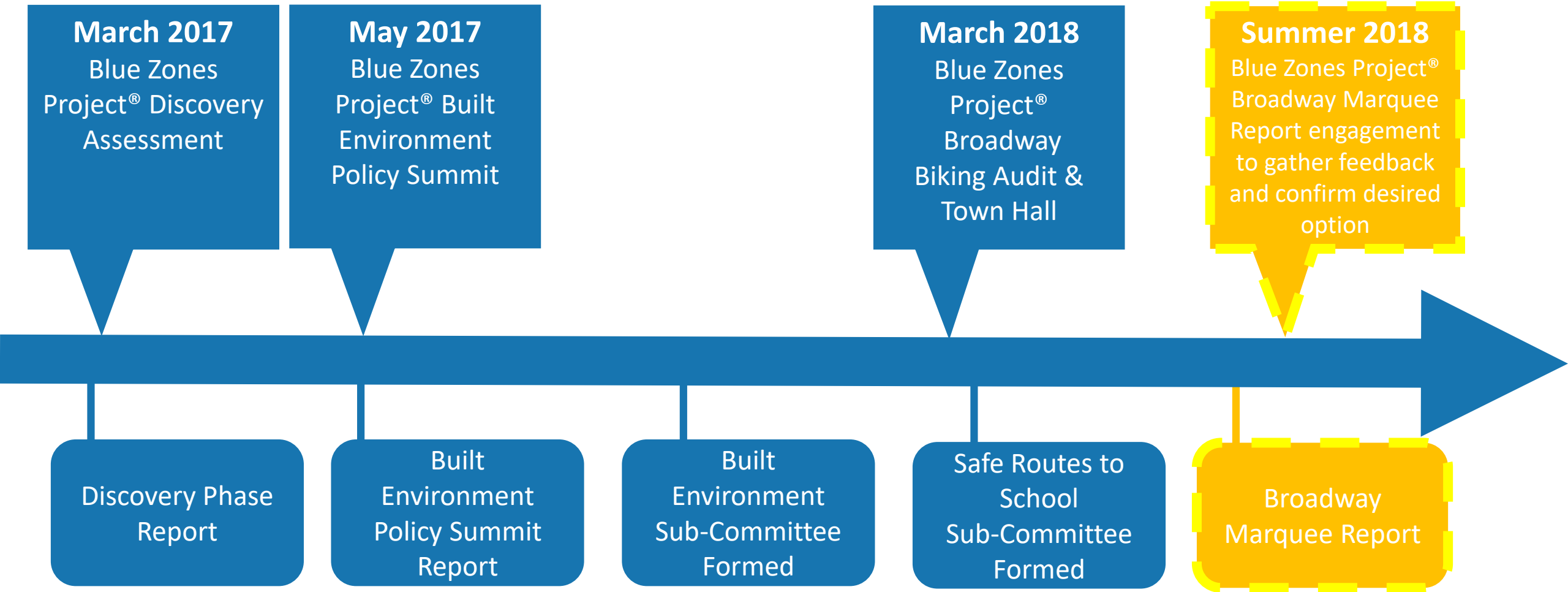
^{2,3} [HTTPS://WWW.CITYLAB.COM/ENVIRONMENT/2012/07/CASE-MORE-URBAN-TREES/2768/](https://www.citylab.com/environment/2012/07/case-more-urban-trees/2768/)



Next Steps

Implementation

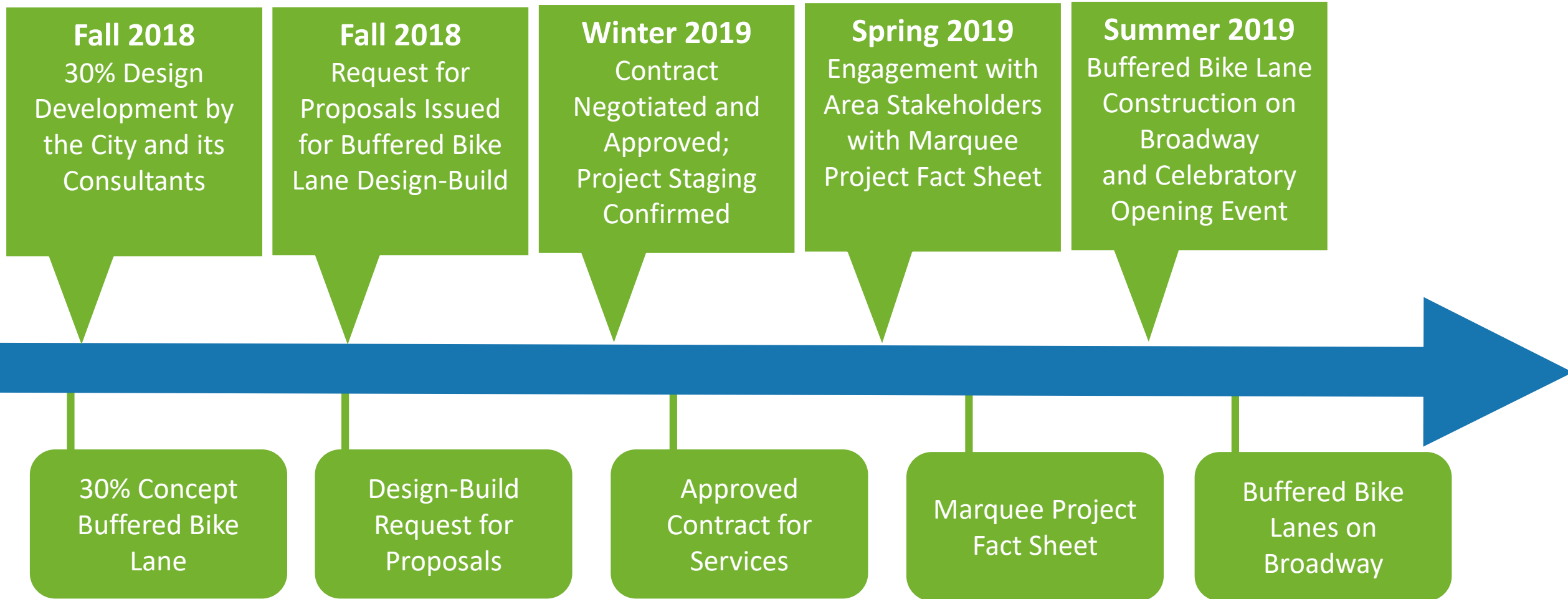
NEXT STEPS: THE BLUE ZONES PROJECT®



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NEXT STEPS: THE BLUE ZONES PROJECT®



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NEXT STEPS: DEVELOPING OUR IMPLEMENTATION PLAN

- What do you think?
- Which ideas do you like?
- Anything to add to the discussion?
- Who else should we hear from?

FOR MORE INFORMATION

Rachael Melot
Community Program Manager
Blue Zones Project®

T: 405.410.3554

E: Rachael.Melot@sharecare.com

W: <https://pottawatomie.bluezonesproject.com/>

HORACE MANN ELEMENTARY SCHOOL

SAFE ROUTES TO SCHOOL

APRIL 2018

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Opportunity: Advance Safe Routes to School • Continue SRTS Walking Audits • Develop a School Route Map Plan • Address Drop Off & Pick Up Management	12
Horace Mann Elementary School: Built Environment Treatment Toolbox	17
Next Steps: Safe Routes to Schools 6 E's Implementation	30
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PARTICIPANTS & ACKNOWLEDGEMENTS

The Blue Zones Project® Team recognizes the following participants who took part in the Horace Mann Elementary School Walking Audit and Presentation:

Lisa Cobb
Justin DeBruin
Brandon Dyer
Susan Field
Bill Ford

Travis Flood
Holly Gordon
Amy Haase
LaRita Hafferty
Michael Ludi

Michael Phillips
Daniel Shaughnessy
Meggan Wilson

The Blue Zones Project® Team acknowledges the Safe Routes to School Committee and the staff of Horace Mann Elementary School:

Safe Routes to School Committee:
Holly Gordon, Gateway to Prevention
Lisa Cobb, Gateway to Prevention
Michael Affentranger, BancFirst

Horace Mann Elementary School:
Susan Field, Principal, and Staff

INTRODUCTION

Safe Routes to School refers to a variety of programs aimed at increasing the number of students walking and bicycling to and from school. These programs typically involve partnerships between municipalities, school districts, community members, parents, volunteers, students and law enforcement agencies.

This report offers Shawnee opportunities for advancing safe routes to school around the Horace Mann Elementary School. It highlights the discussions that occurred during the March 2018 walking audit and presents opportunities to advance active transportation.

Today's children may be the first generation to have a shorter life expectancy than their parents due to lifestyle choices. Active transportation is a great way of ensuring that children are getting the recommended 60 minutes of physical activity daily. Let's make our streets and neighborhoods safe, comfortable, welcoming places.

Dan Burden
Director of Innovation & Inspiration
Blue Zones LLC



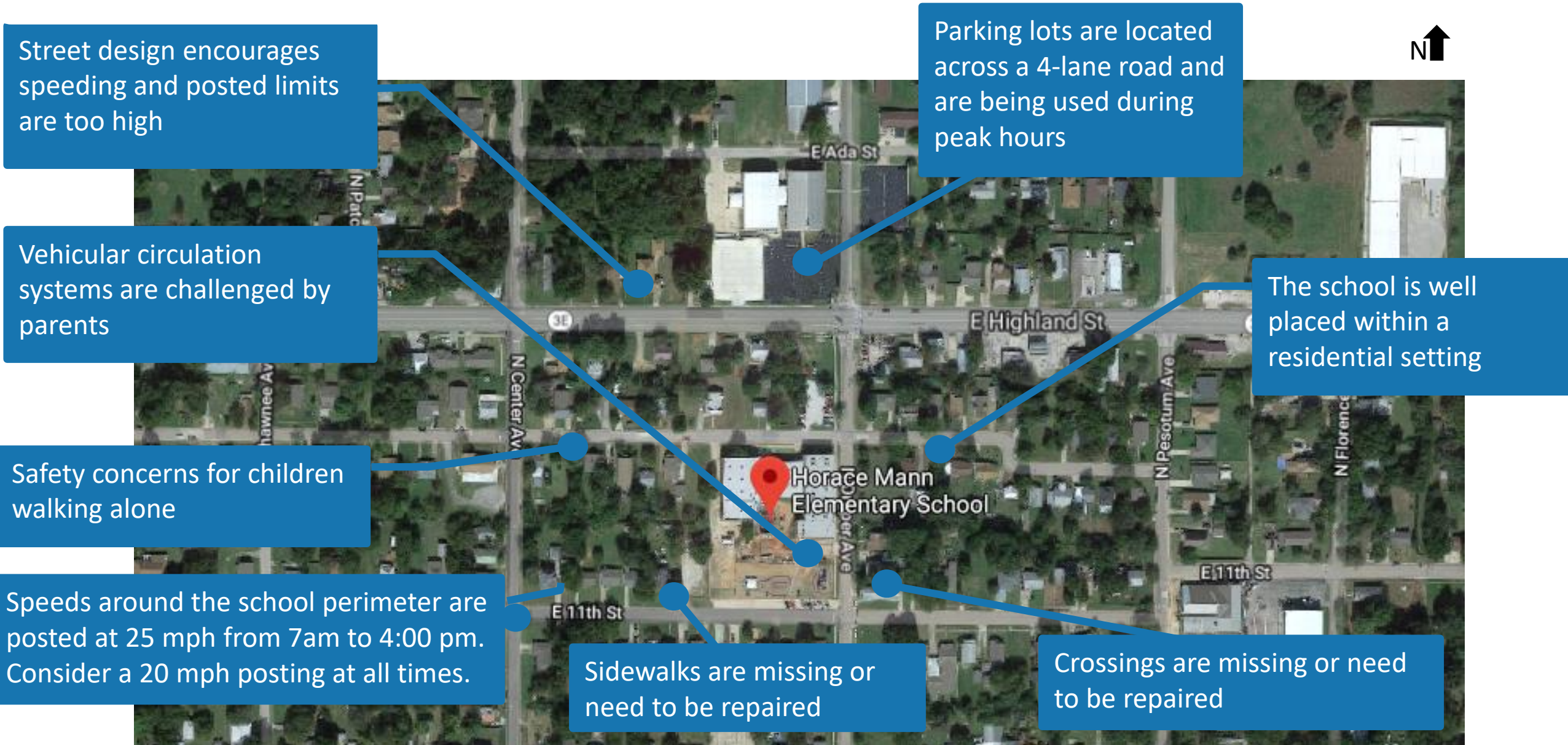
“The definitive factors in determining whether someone is in good health extend significantly beyond access to care and include the conditions in their life and the conditions of their neighborhoods and communities.”

- John Auerbach, Associate Director for Policy,
Centers for Disease Control and Prevention

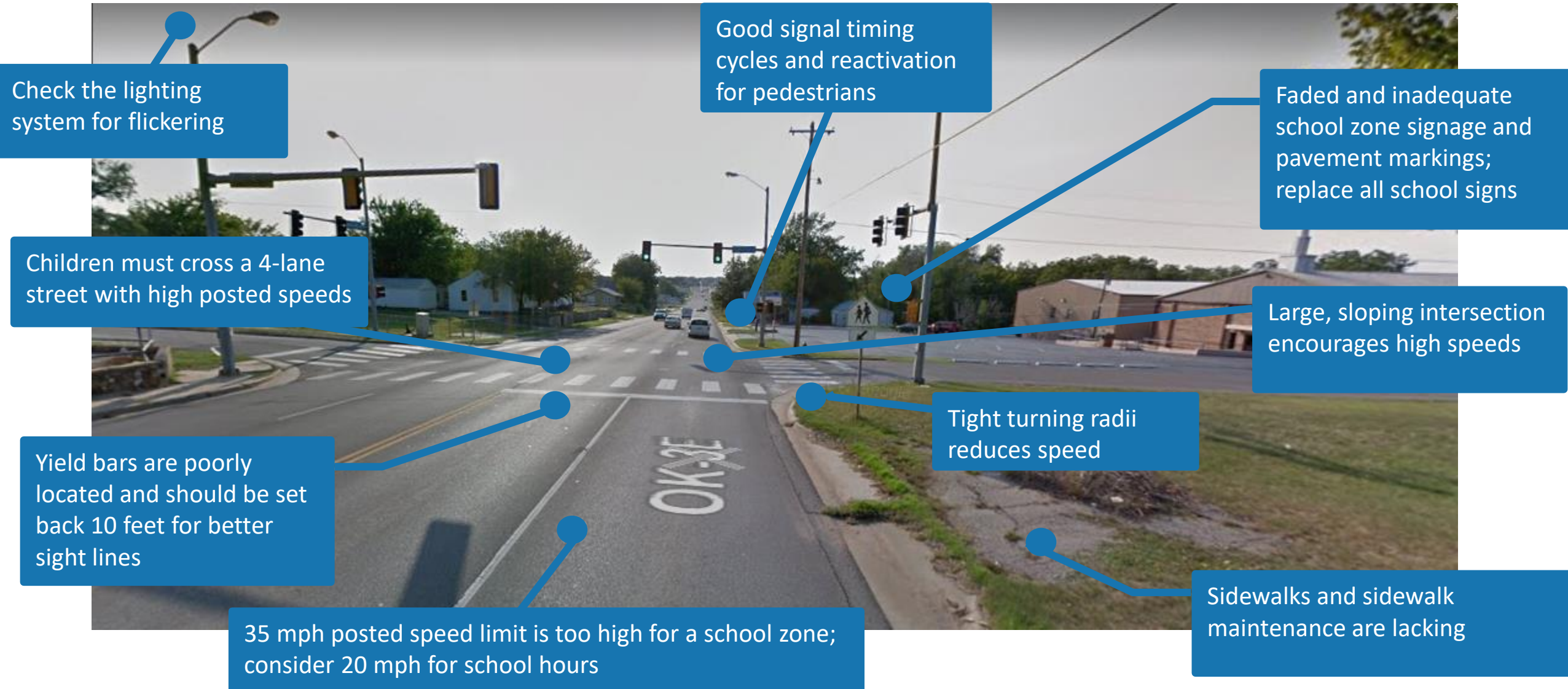
WALKING AUDIT – HORACE MANN ELEMENTARY SCHOOL



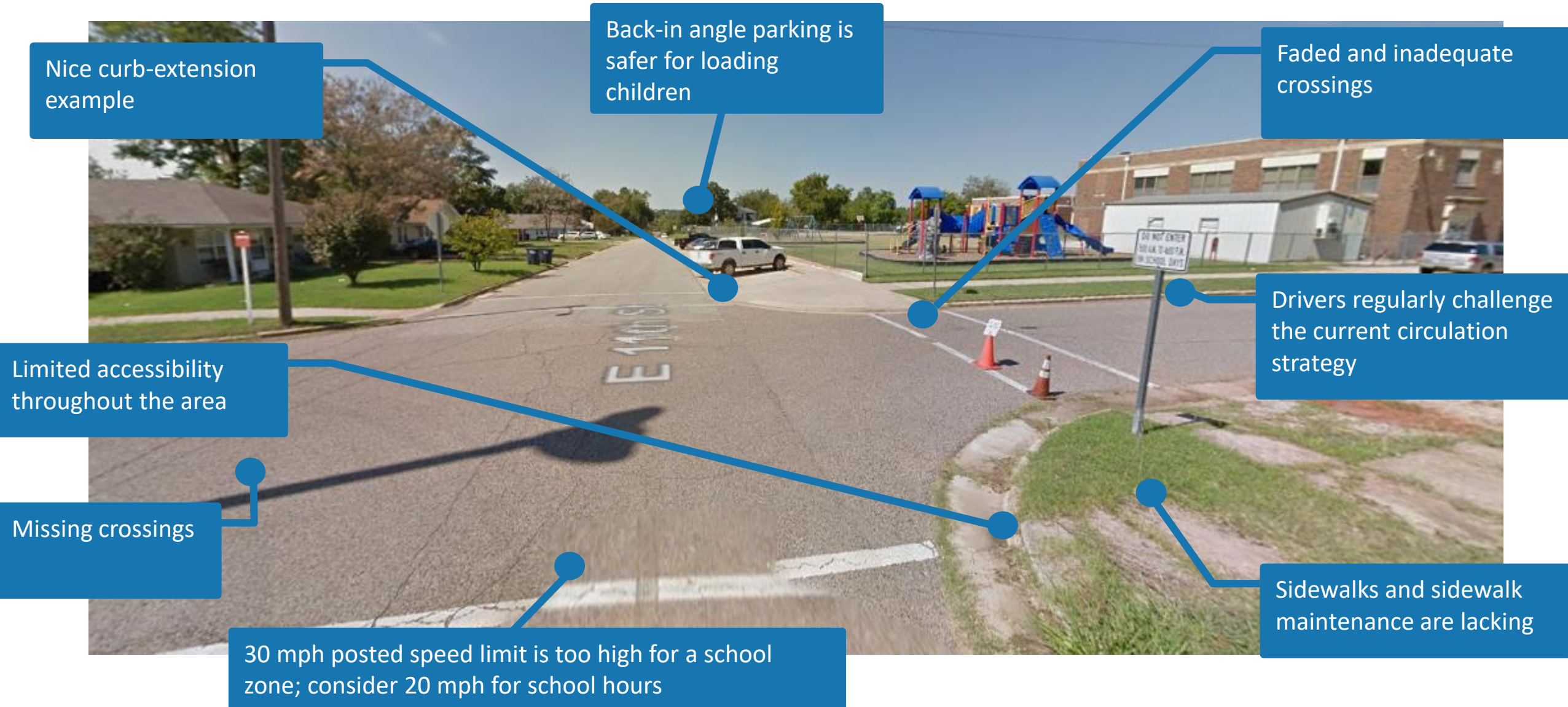
EXISTING CONDITIONS – HORACE MANN ELEMENTARY SCHOOL



EXISTING CONDITIONS – HORACE MANN ELEMENTARY SCHOOL



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EXISTING CONDITIONS – HORACE MANN ELEMENTARY SCHOOL



EXISTING CONDITIONS – HORACE MANN ELEMENTARY SCHOOL

The Horace Mann Elementary School Safe Routes to School survey identified concerns that parents have about their child walking to school. This report identifies opportunities to address some of these concerns in order to advance Safe Routes to School in Shawnee.

Parent Comments / Concerns Summary

Lack of sidewalks.

Sidewalks need to be repaired.

Crossing streets with heavy traffic.

Elevated crime or presence of child predators.

Does not want child to walk alone.

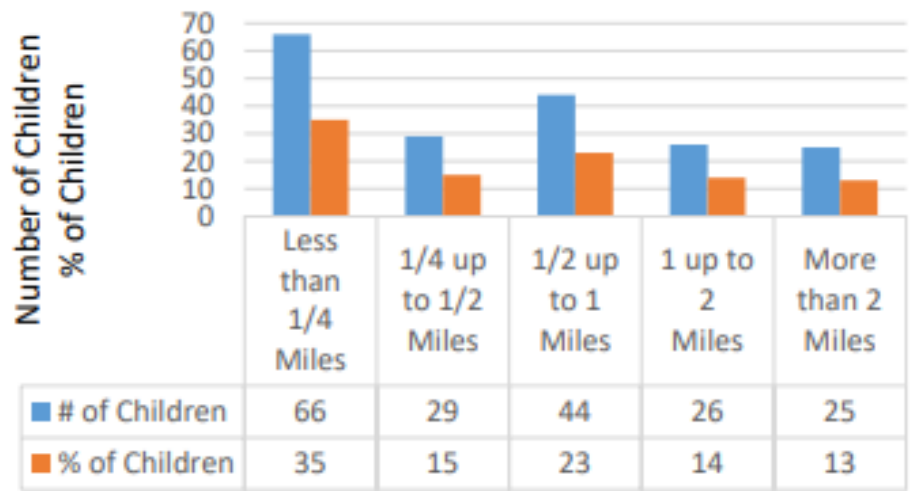
Live outside the school district (distance is too far).

Safety: Inattention of drivers. Disregard of posted speed limits, stop signs or traffic lights.

SOURCE: HORACE MANN SAFE ROUTES TO SCHOOL SURVEY

EXISTING CONDITIONS – HORACE MANN ELEMENTARY SCHOOL

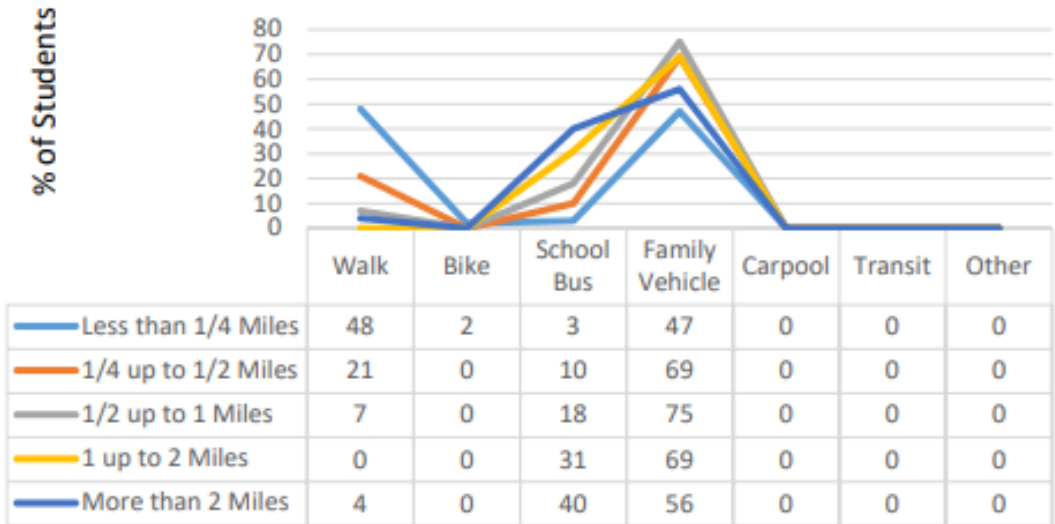
Parent Estimate of Distance from Child's Home to School



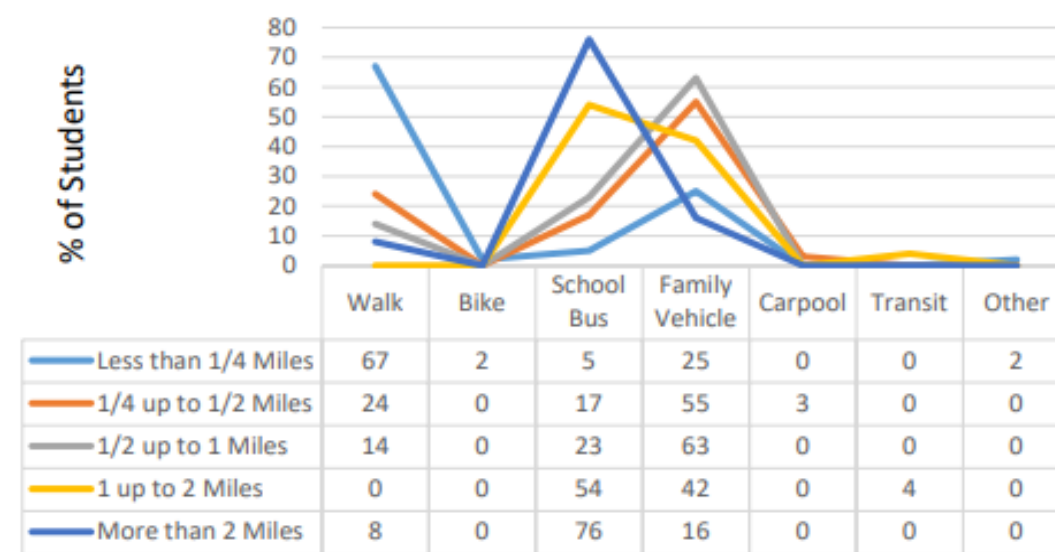
73% of children live within 1 mile of school

SOURCE: HORACE MANN
SAFE ROUTES TO SCHOOL
SURVEY

Typical Mode of Arrival

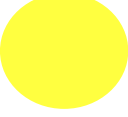


Typical Mode of Departure



OPPORTUNITY: ADVANCE SAFE ROUTES TO SCHOOL

The Safe Routes to School Committee, along with teachers, parents, students and local government, should audit the feeder streets and intersections around the school and prioritize treatments that would encourage active transportation.

-  High priority for SRTS
-  Medium priority for SRTS
-  General priority for SRTS



OPPORTUNITY: CONTINUE SRTS WALKING AUDITS

Let's Go For A Walk: A Toolkit for Planning and Conducting a Walk Audit



Photo Credit: Orange County Health Care Agency



There are a number of walking audit planning tools and checklists to choose from when assessing the built environment.

This excellent resource primes communities to undertake walking audits, but also provides a matrix of other walk audit tools based on length, complexity, and audience in case a bespoke audit tool is desired.

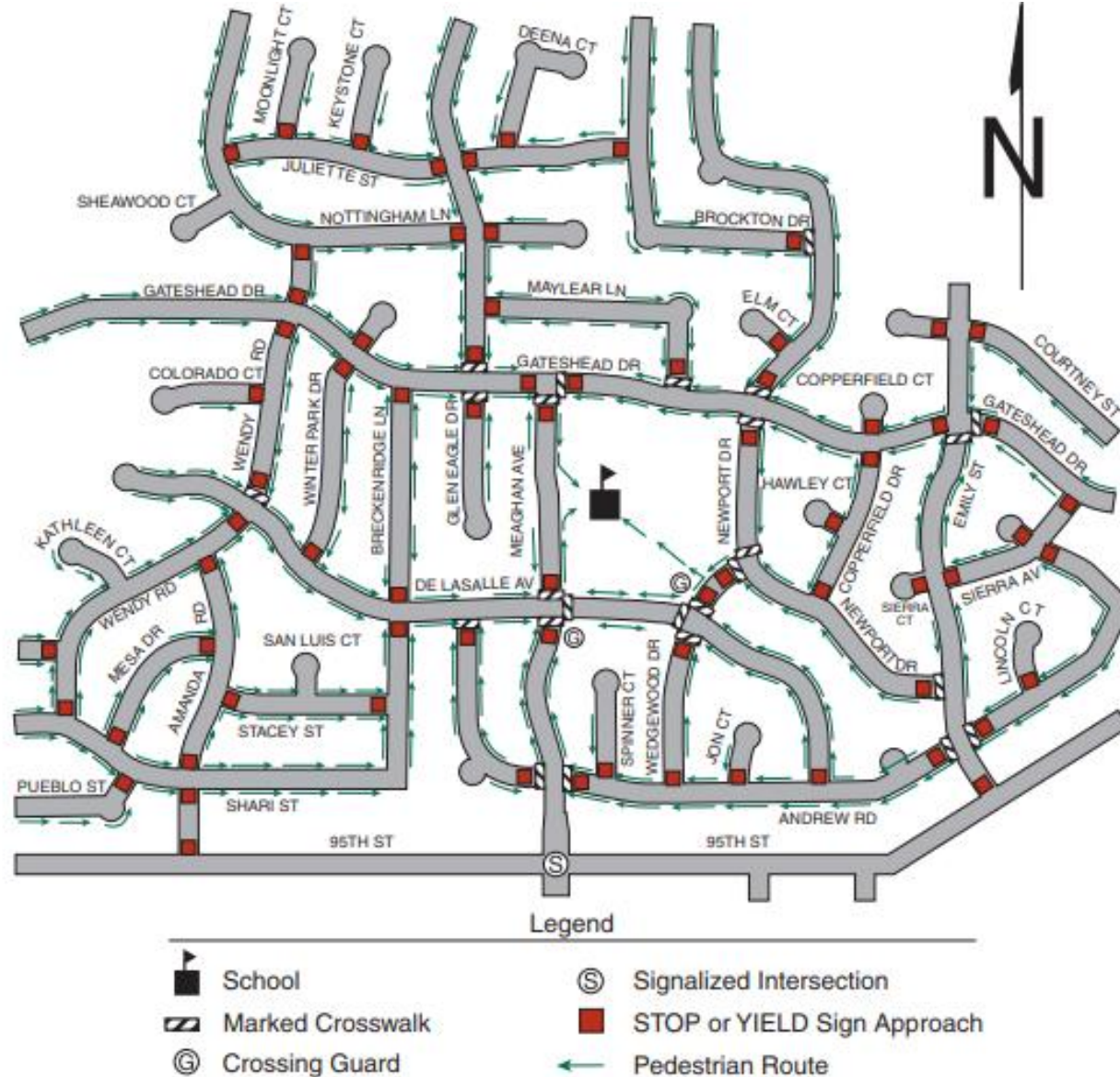
RESOURCE:

[HTTPS://WWW.SAFEROUTESPARTNERSHIP.ORG/SITES/DEFAULT/FILES/WALK_AUDIT_TOOLKIT_2018.PDF](https://www.saferoutespartnership.org/sites/default/files/walk_audit_toolkit_2018.pdf)

SafeRoutes



OPPORTUNITY: DEVELOP A SCHOOL ROUTE MAP



A school route map identifies the location of crossings, crossing guards, signalized intersections, stop or yield intersections and pedestrian routes in order to prioritize treatments and identify the design features that will advance safe routes to school. This process also assists the community in determining circulation plans for school drop off / pick up traffic.

SOURCE: MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) – FEDERAL HIGHWAY ADMINISTRATION

RESOURCE: [HTTP://LIBRARY.ITE.ORG/PUB/E2660747-2354-D714-515A-6556275c8fDC](http://library.ite.org/pub/E2660747-2354-D714-515A-6556275c8fDC)

OPPORTUNITY: ADDRESS DROP OFF & PICK UP MANAGEMENT



Horace Mann Elementary School has a chaotic pick up and drop off operation. The following suggestions should be considered:

- Allow a 5-minute early release for those walking and bicycling.
- Provide volunteer greeters to open doors and allow queues of 5-8 cars to pull in and out at one time.
- Separate bus arrivals from parent drop-off/pickups.
- Encourage parents to park in the Temple Baptist Church, or other locations near the school, and then walk their children to school.
- Work with the Shawnee Police Department to warn, then ticket, parents who make an illegal or unsafe drop-off, such as on the far side of the street, or those double parking.
- With adult volunteer supervision, require parents to pull to the top of the queue for dropping off their child.
- Separate pick-up and drop-off by grade level:
 - For students in the second grade or younger, parents are required to find a legal parking space and walk their child into the school;
 - For students in the third grade and higher, parents can use the drop/pick-up zone system identified above.

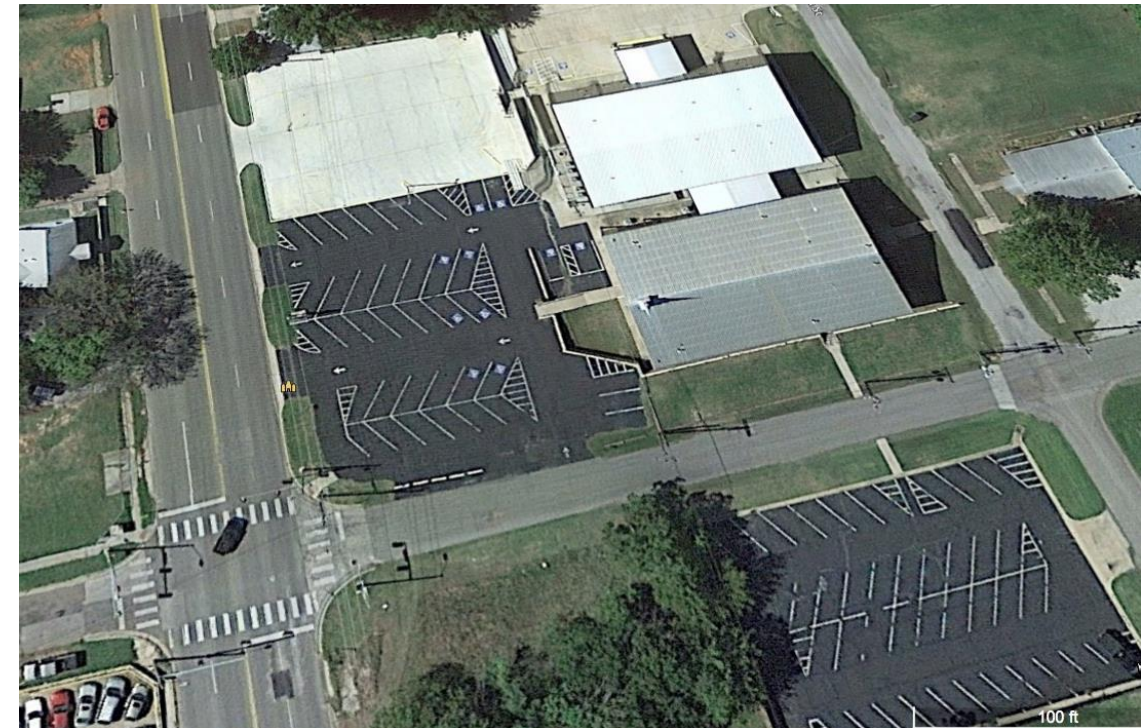
UPPER AND LOWER IMAGE: NORTHFIELD SCHOOL, LOS ANGELES, CALIFORNIA

OPPORTUNITY: ADDRESS DROP OFF & PICK UP MANAGEMENT

Horace Mann Elementary School does not have adequate staff parking. A gravel lot provides an opportunity to use markers and dimensions to create additional parking. Since parking is primarily for all-day staff parking, each bay could be contained to 8 feet. Other sources for parking include identifying spaces on N. Draper Avenue; increasing the parking angle on E. 11th to a 90 degree angle; and providing all-day parking for staff and volunteers at the Temple Baptist Church.

LEFT IMAGE: EXISTING CONDITIONS AT HORACE MANN ELEMENTARY SCHOOL

RIGHT IMAGE: BAPTIST CHURCH PARKING LOT (SHAWNEE, OKLAHOMA)



Horace Mann Elementary School Built Environment Treatment Toolbox

Opportunities

HOW IT WORKS: DESIGN FOR APPROPRIATE SPEEDS

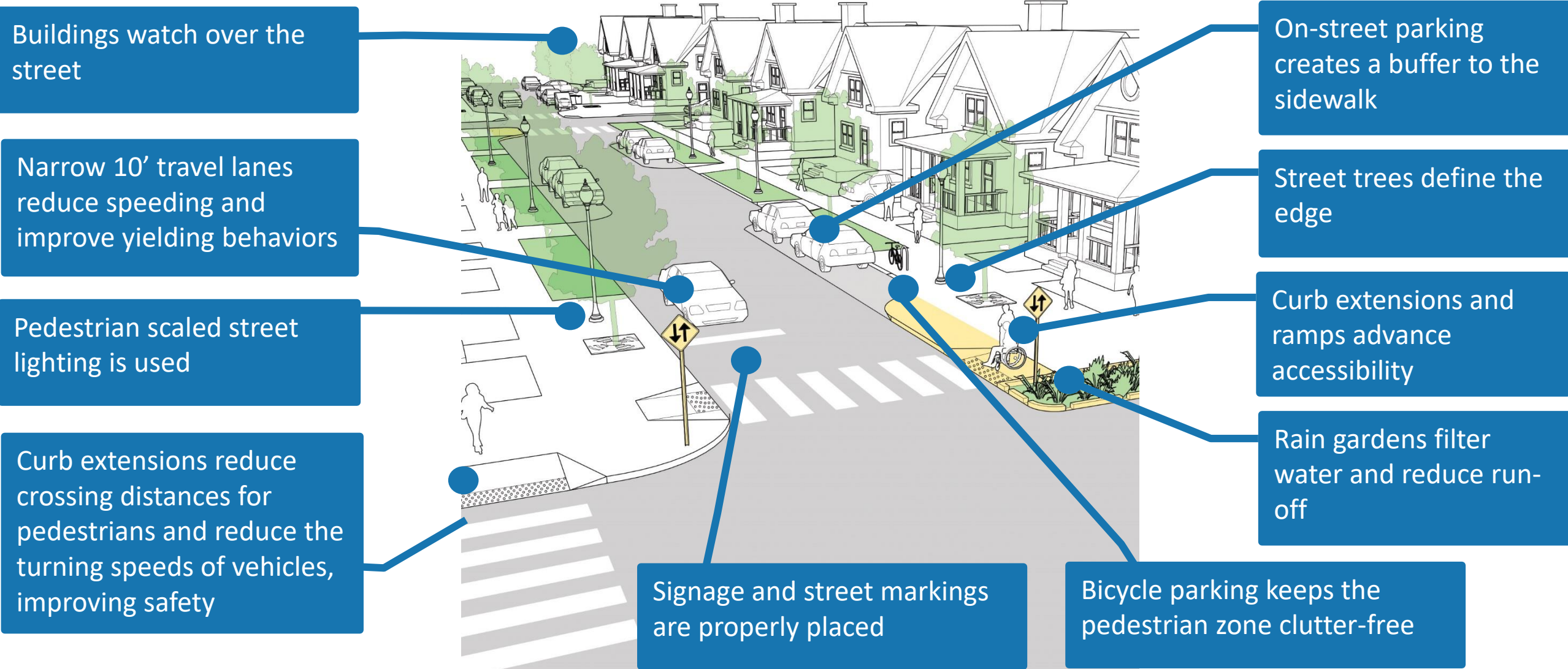
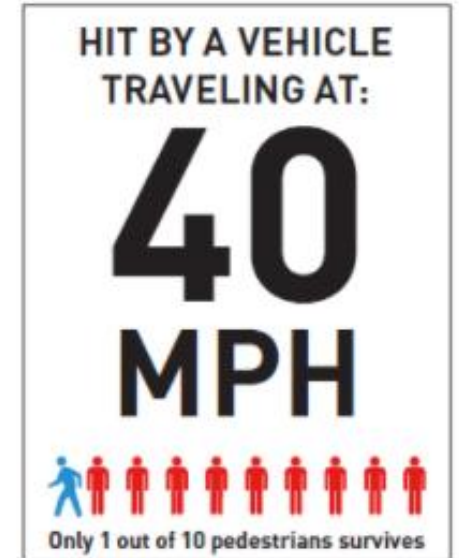
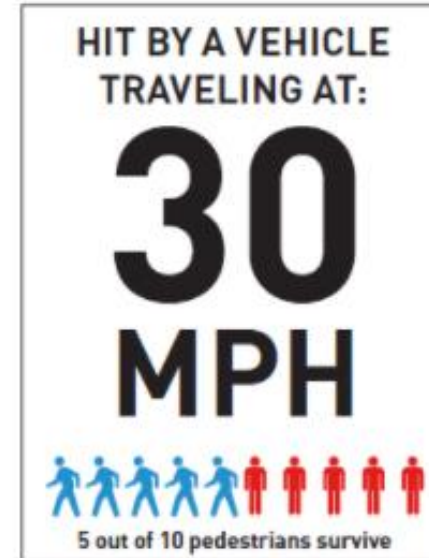
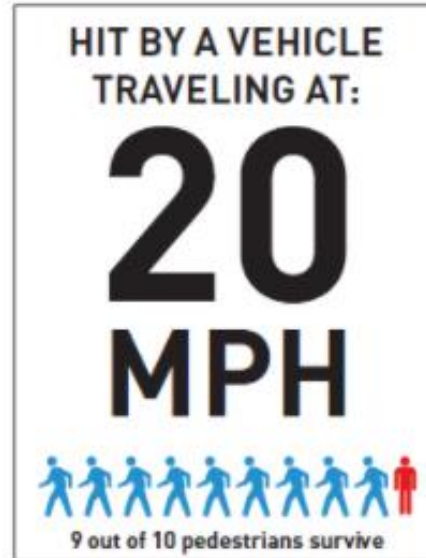


IMAGE SOURCE: NATIONAL ASSOCIATION OF CITY TRANSPORTATION OFFICIALS (NACTO)

HOW IT WORKS: REDUCE SPEEDS IN SCHOOL ZONES TO 20MPH



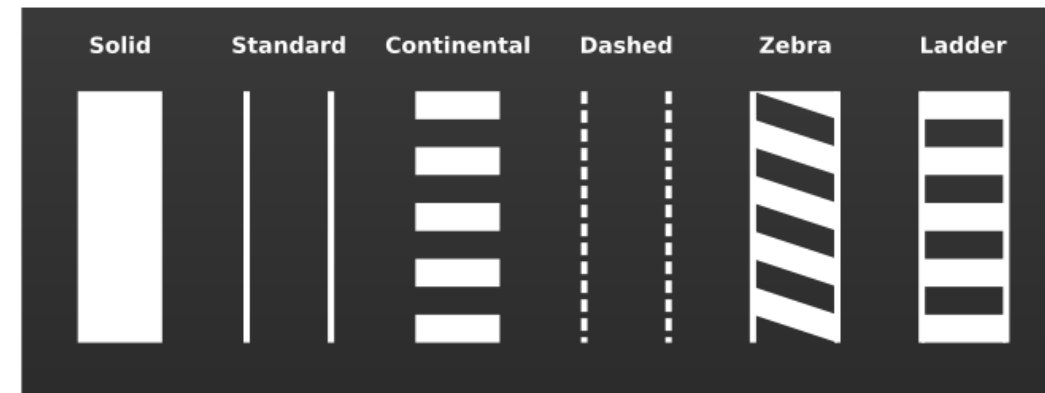
Higher speeds increase the likelihood and severity of crashes while lower speeds improve safety for everyone, especially people walking and cycling. Survival for a pedestrian is directly tied to vehicle speed. Engage the City Council to craft and pass a resolution that reduces the default speed limit around schools to 20 mph. Presently, streets are marked at 30mph and 35mph around Horace Mann Elementary School, too high for a school zone.

How It Works: IMPROVE CROSSINGS



Crosswalk markings should be highly visible at all times. As a general rule, the higher the volume and speed of traffic, the more essential it becomes to use brighter, wider, more visible and durable markings, such as the 'ladder' or continental crossing. As the number of travel lanes increases, pedestrians feel more exposed and less safe entering the intersection. A z-crossing properly orients pedestrians since the crossing happens in stages. When the City/State collaborate to place E. Highland Street on a road diet, this is a good tool to apply at Highland and Central.

IMAGE: HONOLULU, HAWAII

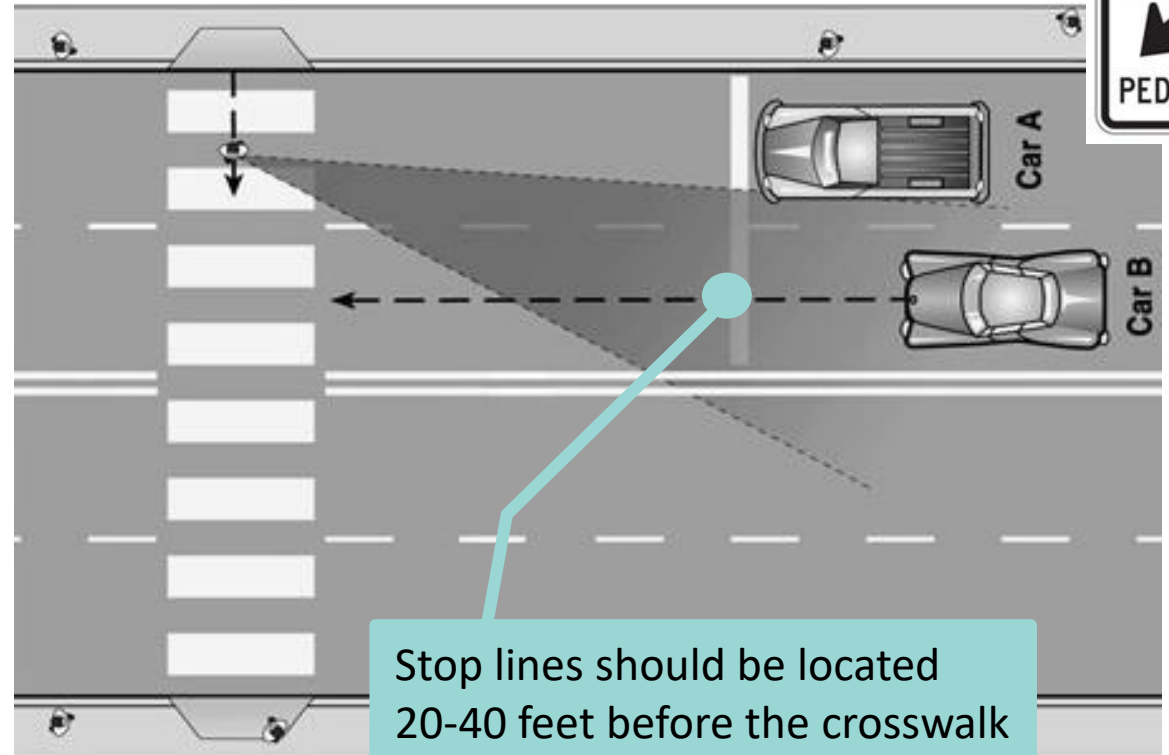
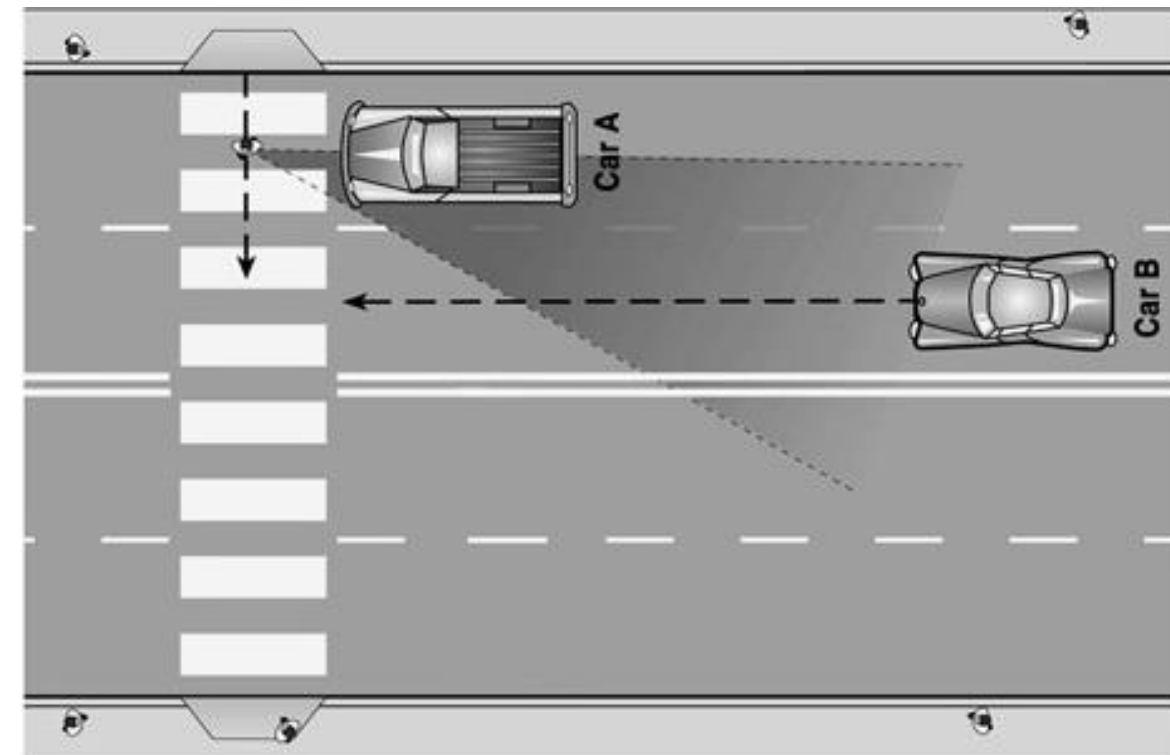


How It Works: Use ADVANCE STOP / YIELD LINES

In the image on the left, Car A obstructs the pedestrian which may result in a pedestrian-vehicle crash by Car B. In the image on the right, the advance stop/yield line keeps Car A further back, so that it no longer hides the pedestrian. This treatment should be used with STOP and YIELD signs. STOP and YIELD lines are placed too close to the crosswalk in some of Shawnee's neighborhoods. This treatment is needed on all 4-lane roadways at unsignalized, midblock crossings.



R1-5a



Stop lines should be located 20-40 feet before the crosswalk based on posted speed

IMAGE SOURCE: MICHAEL RONKIN, OREGON DOT

How It Works: INCREASE FINES IN SCHOOL ZONES

If this School Zone policy is not in place in Oklahoma, it is a great way to advance safe routes to school by doubling the fines for speeding. Work with the Shawnee Police Department to address aggressive behaviors in school zones. A period of verbal warnings should be followed by period of ticketing until civility is restored. Consider whether funds can remain in the community to advance safe routes to school.



How It Works: CONTROL SPEEDS AT INTERSECTIONS



Mini-circles and painted intersections in Shawnee's neighborhoods can reduce speeds to an appropriate level. They also provide the opportunity to establish gateway features and to advance local place-making efforts.

Flowers, shrubs or trees in the mini-circle further calm traffic and beautify the intersection, but need to be properly maintained to avoid sight obstructions.



IMAGES:

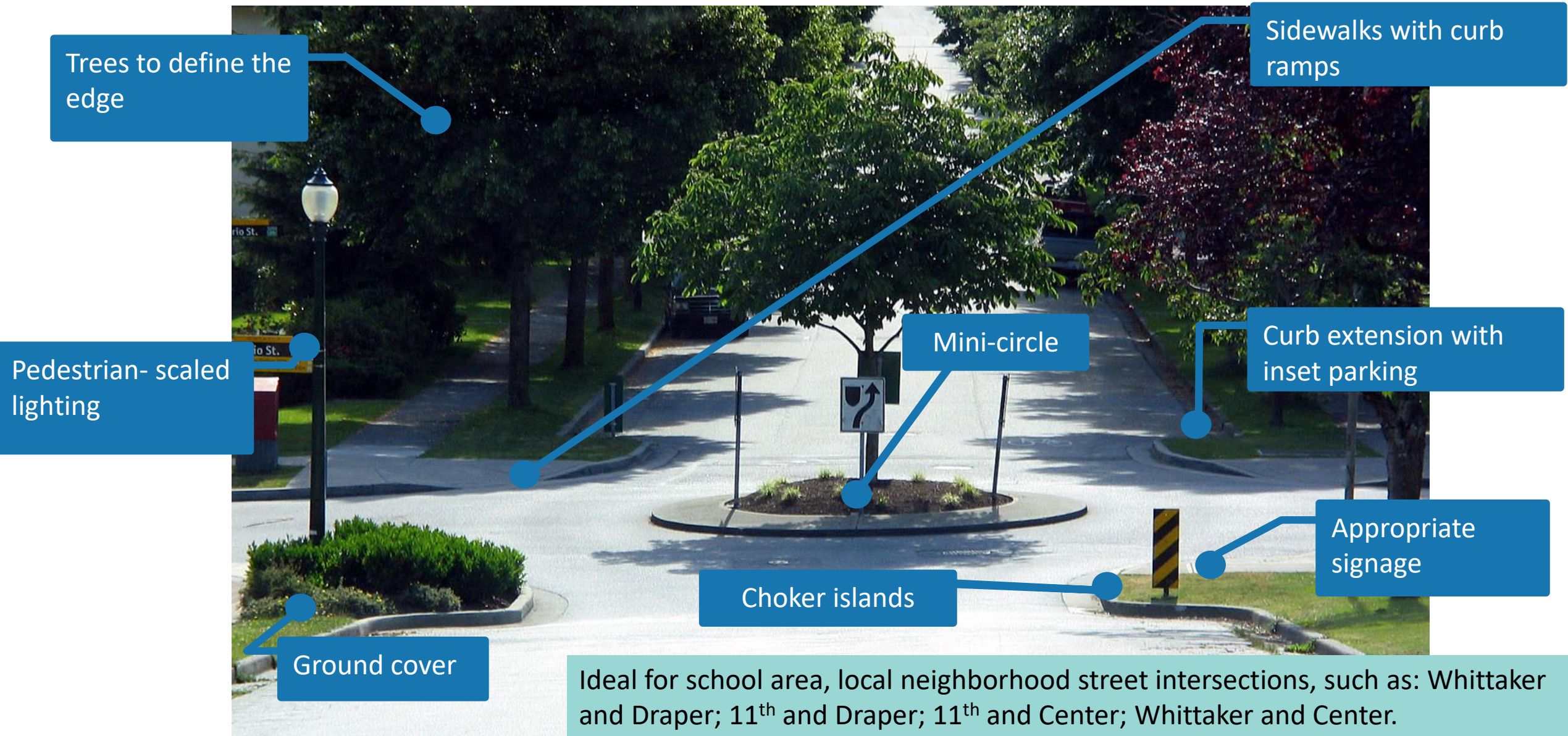
UPPER LEFT: LONDON, ENGLAND

UPPER RIGHT: PORTLAND, OREGON

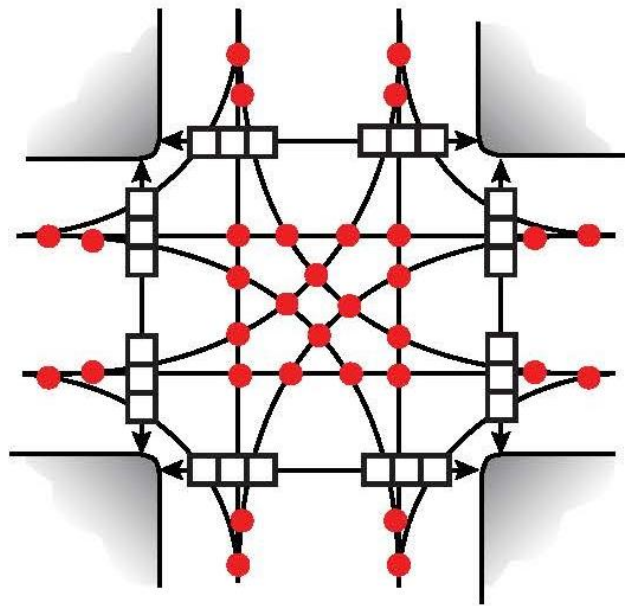
LOWER LEFT: VANCOUVER, BRITISH COLUMBIA

LOWER RIGHT: PORTLAND, OREGON

HOW IT WORKS: USE MINI-CIRCLES

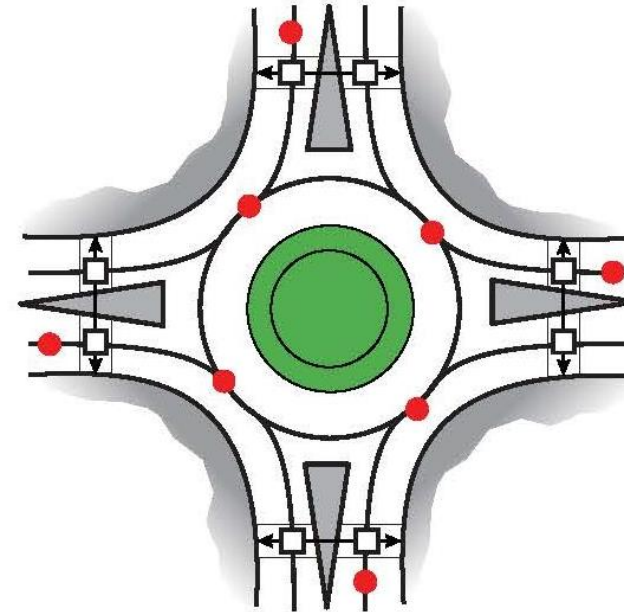


HOW IT WORKS: CHOOSE 'ROUNDBABOUTS FIRST'



Conflicts at a conventional intersection with single lanes in each direction

- 32 vehicle-to-vehicle conflicts
- 24 vehicle-to-person conflicts

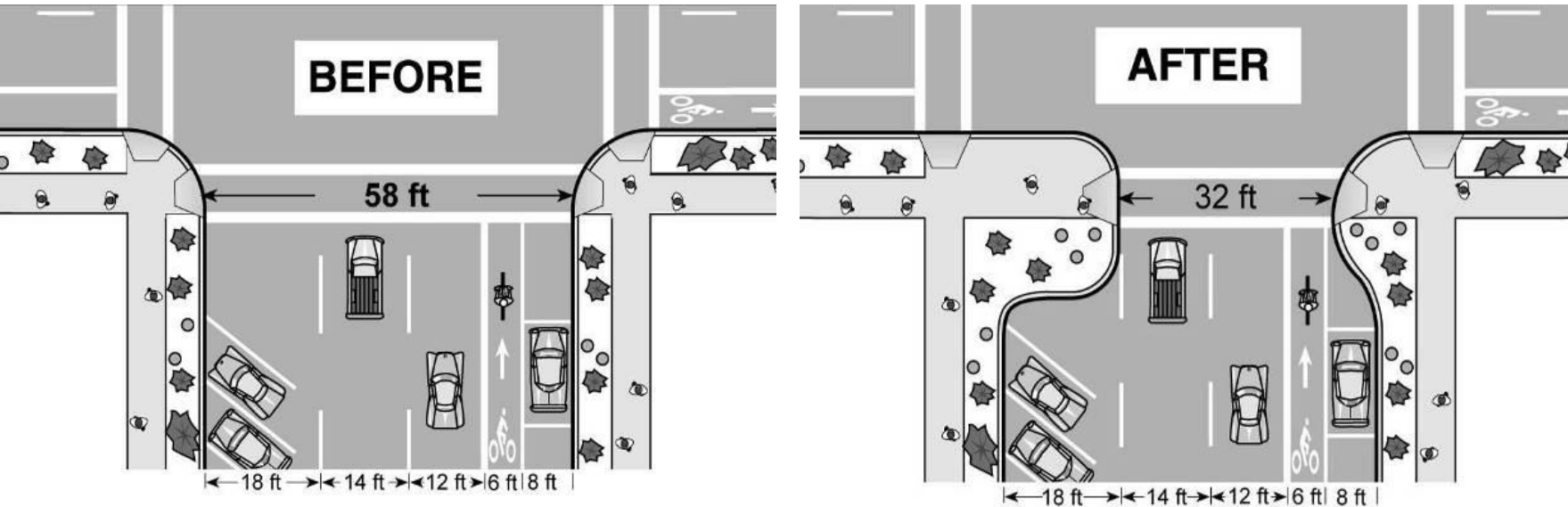


Conflicts at a single-lane, modern roundabout

- 8 vehicle-to-vehicle conflicts
- 8 vehicle-to-person conflicts

- A roundabout has $\frac{1}{4}$ of the number of potential conflicts compared to signalized intersections.
- These conflicts are at low speed since vehicles enter the intersection at lower speeds and softer angles.
- Roundabouts reduce personal injury crashes by 90% and have been recognized as a proven safety countermeasure by the U.S. Department of Transportation Federal Highway Administration and the National Insurance Institute, with each encouraging communities to choose a 'roundabouts first' approach to intersection design.

How It Works: Use CURB EXTENSIONS



Curb extensions, or bulb-outs, place pedestrians out from behind parked cars, improving sightlines and reducing crossing distances. Curb extensions create compact intersections that promote walking and make the intersection operate more efficiently. They reduce vehicle turning speeds by physically and visually narrowing the roadway. They also provide increased pedestrian waiting space.



Curb extensions reduce the crossing distance for pedestrians by 44 feet at this intersection in Venice, Florida



Include ramps and curb extensions for accessibility

HOW IT WORKS: TRIAL PAINTED INTERSECTIONS



In select locations, neighbors can design, permit and paint attractive intersections. This can become a model school project to advance community pride.

Testing a temporary application allows the community to monitor the results. Did the treatment slow traffic, increase yielding to pedestrians, reduce noise and danger, increase place-making or otherwise create greater livability?

This recommendation generally requires a City resolution or guidelines.

RESOURCE:

[HTTPS://WWW.TAMPAGOV.NET/SITES/DEFAULT/FILES/TRANSPORTATION/FILES/PAINT_THE_INTERSECTION_COMPLETE.PDF](https://www.tampagov.net/sites/default/files/transportation/files/paint_the_intersection_complete.pdf)

HOW IT WORKS: UTILIZE BACK-IN ANGLE PARKING

The bike lane can be immediately adjacent to back-in angle parking since visibility is ideal and dooring won't occur

Back-in angle parking allows motorists to see bicyclists, pedestrians, cars and trucks as they exit a parking space and enter moving traffic. Car doors orient children towards the sidewalk and car trunks are ideally positioned for loading.

10" striping and a buffer (width varies) demarks space for cyclists

The valley gutter acts as a buffer between parking and the bike lane and clears surface water



IMAGE LEFT: HORACE MANN ELEMENTARY SCHOOL
OPPORTUNITY FOR BACK-IN ANGLE PARKING WHICH WOULD BE
IDEAL TO UPDATE DURING THE SUMMER MONTHS

HOW IT WORKS: INVEST IN STREET TREES

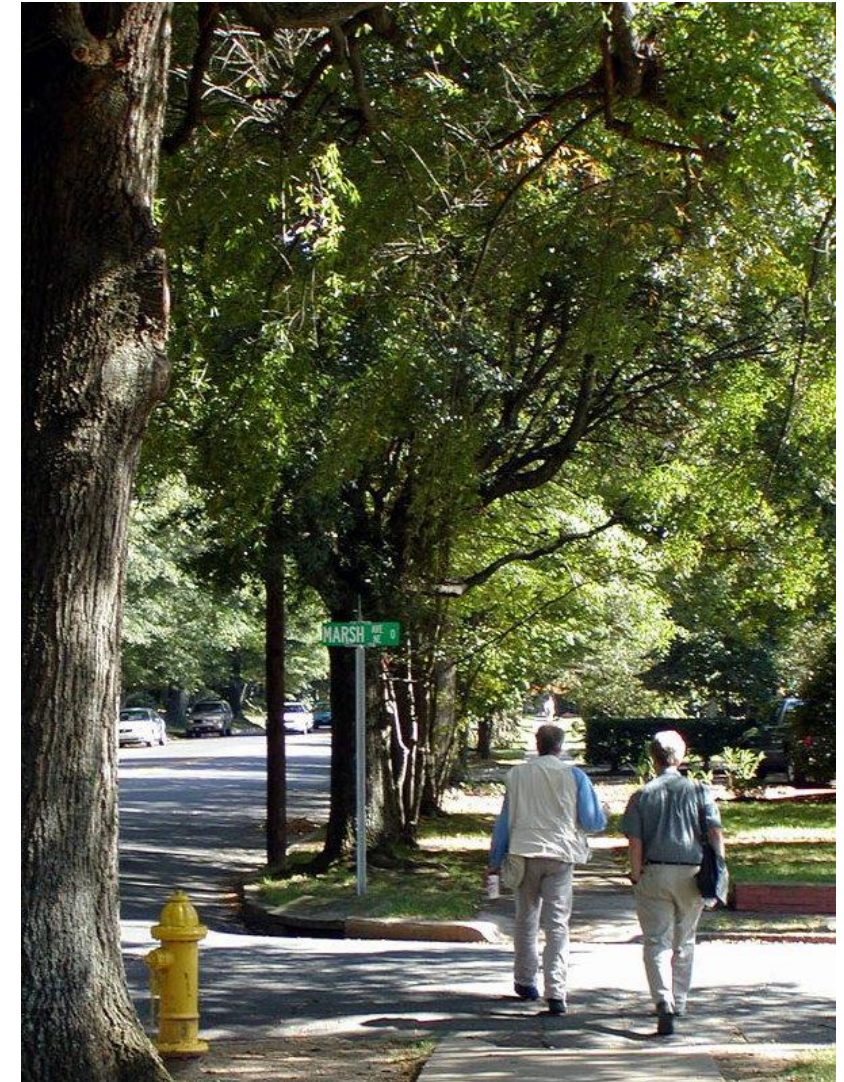
For a planting cost of \$250 to \$600, which includes the first three years of maintenance, a single street tree returns over \$90,000 of direct benefits to its community during its lifetime.¹

Street trees are generally planted 6 to 8 feet from the curb and provide so many benefits that they should always be considered as a street-making feature. For example:

- The net cooling effect of a young, healthy tree is equivalent to ten room-size air conditioners operating 20 hours per day.²
- If you plant a tree today on the west side of your home, in 5 years your energy bills should be 3 percent less. In 15 years the savings will be nearly 12 percent.³

¹22 BENEFITS OF URBAN STREET TREES

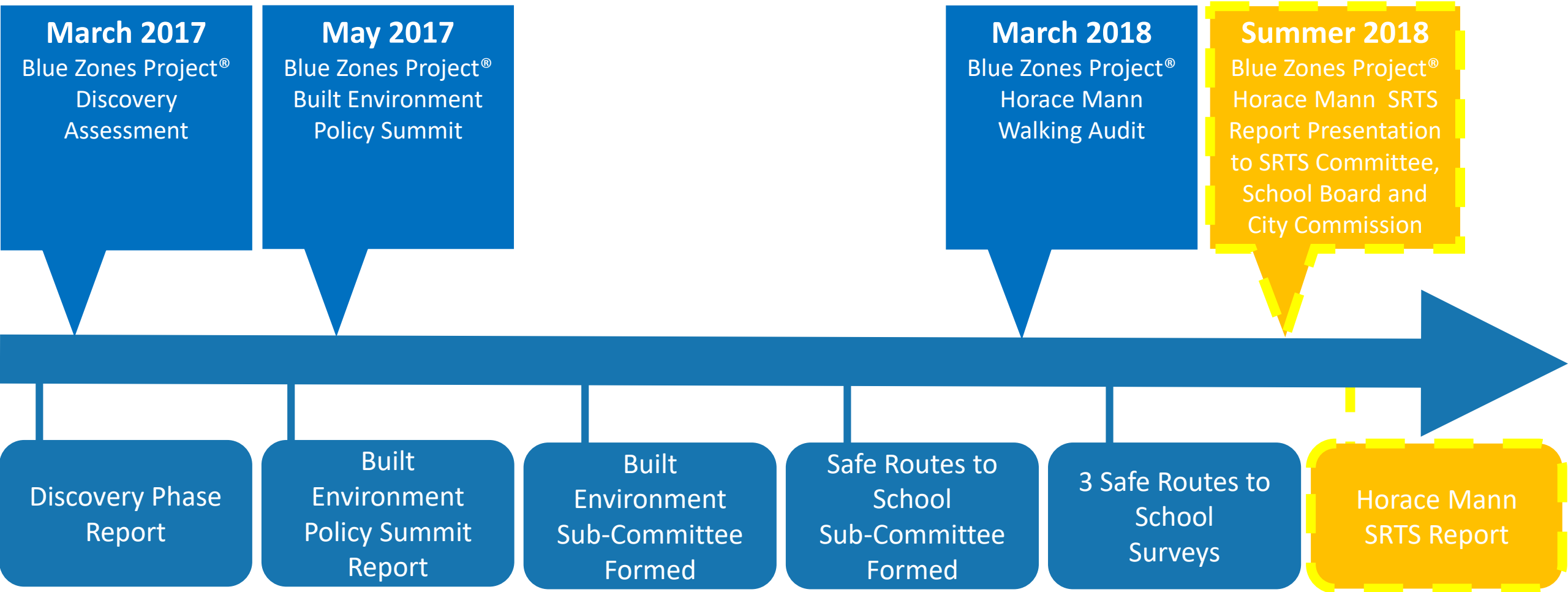
^{2,3} [HTTPS://WWW.CITYLAB.COM/ENVIRONMENT/2012/07/CASE-MORE-URBAN-TREES/2768/](https://www.citylab.com/environment/2012/07/case-more-urban-trees/2768/)



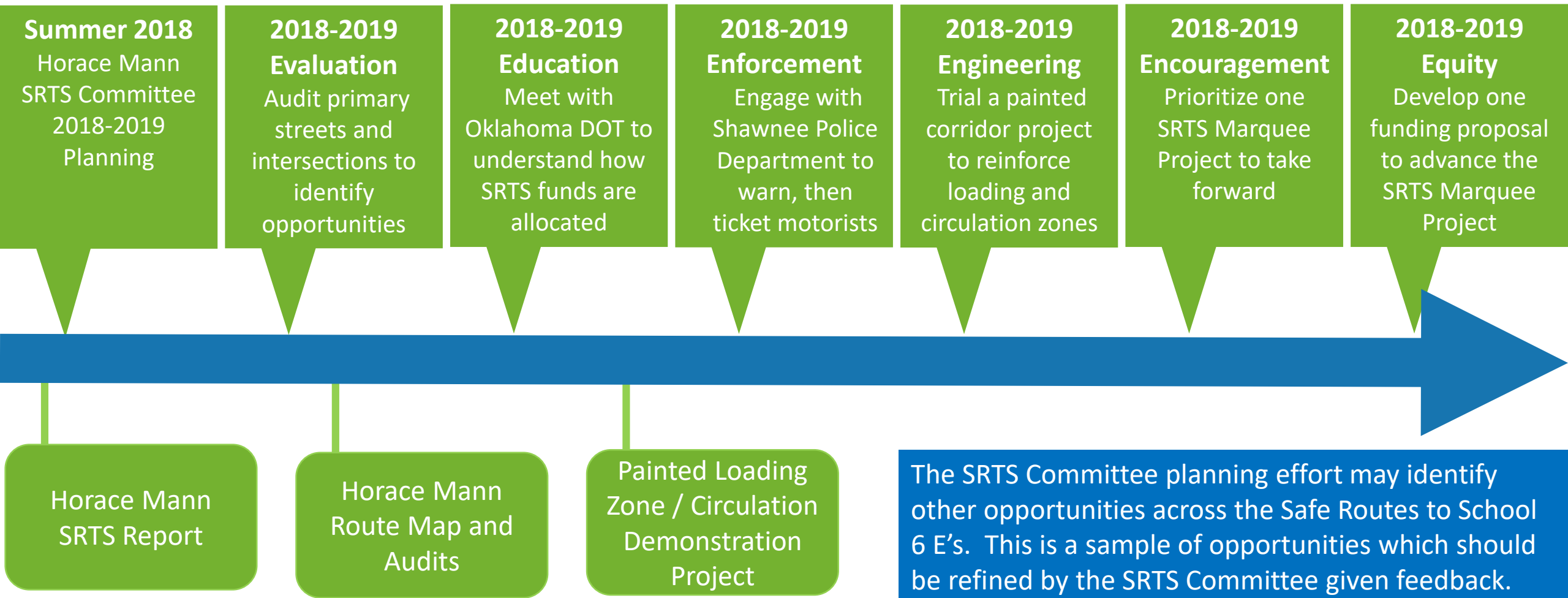
Next Steps: Safe Routes to Schools 6 E's

Implementation

NEXT STEPS: THE BLUE ZONES PROJECT®



NEXT STEPS: THE BLUE ZONES PROJECT®



NEXT STEPS: DEVELOPING SHAWNEE'S SRTS PLAN

- What do you think?
- Which ideas do you like?
- Anything to add to the discussion?
- Who else should we hear from?

FOR MORE INFORMATION

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Blue Zones Project
For a Healthier Oklahoma



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Methodology and Stability of Results (2018)

- Field Period: March 7–April 11, 2018
- N=718 total completed surveys out of 3,600 surveys mailed
 - 364 surveys returned to sender
 - 22.2% official response rate
- All mail surveys; 98%+ coverage of adult populations; geography confirmed by self-reported ZIP code
- Weighting targets based on Nielsen demographic statistics

Margin of Error (with at least 95% reproducibility)

Final Sample Size	For Responses Near 10% or 90% (in percentage points)	For Responses Near 50% (in percentage points)	For Well-Being Index Score and Element Scores
718	+/-2.2	+/-3.7	+/-1.1

Shawnee 2018 Sample Characteristics*

All Results are Weighted to Correct For The Imperfectness of the Randomness of the Sample

Age

18–29	30–44	45–64	65+
6.2%	14.0%	37.4%	42.5%

Gender

Female	Male
60.3%	39.7%

Income

<\$24,000	\$24,000–\$47,999	\$48,000–\$89,999	\$90,000–\$119,999	\$120,000+
24.3%	24.5%	28.6%	11.8%	10.9%

Marital Status

Married	Separated	Widowed	Single	Domestic Partner	Divorced	Yes	No
54.4%	1.8%	15.2%	8.7%	3.1%	16.7%	23.0%	77.0%

Children in Household

Race/Ethnicity**

White	American Indian/ Alaska Native	Black	Hispanic	Asian	Native Hawaiian/ Pacific Islander
85.9%	11.7%	6.1%	2.4%	0.5%	0.4%

*May not add to 100% due to “Don’t Know” responses or refusals to answer.

**Respondents are able to select more than one race which is why percentages do not sum up to 100%.

The Well-Being Index[™] : What Is Well-Being?

- High well-being means ***a life well-lived*** — all the things that are important to each of us, what we think about and how we experience our lives.
- Well-being is comprised of five elements — and all five are **interrelated** and **interdependent**.



Purpose: Liking what you do each day and being motivated to achieve your goals

Social: Having supportive relationships and love in your life

Financial: Managing your economic life to reduce stress and increase security

Community: Liking where you live, feeling safe and having pride in your community

Physical: Having good health and enough energy to get things done daily

The Main Story: Key Takeaways

- Overall well-being is unchanged in Shawnee in 2018 amidst significant and ongoing declines nationally.
- Very good progress on awareness of and engagement in BZP work.
 - 16% of surveyed respondents report being engaged or somewhat engaged in BZP programs.
 - Another 21% of the surveyed respondents report being aware of the BZP but not yet engaged.
- Compelling evidence exists that those who are engaged in BZP programs and activities have improved in their overall well-being, and are now exhibiting much higher levels of well-being across all elements than those who are not engaged.

The Main Story: Shawnee Well-Being Matches Oklahoma, Trails U.S.

- Community and physical well-being represent Shawnee's biggest improvement areas among the elements.

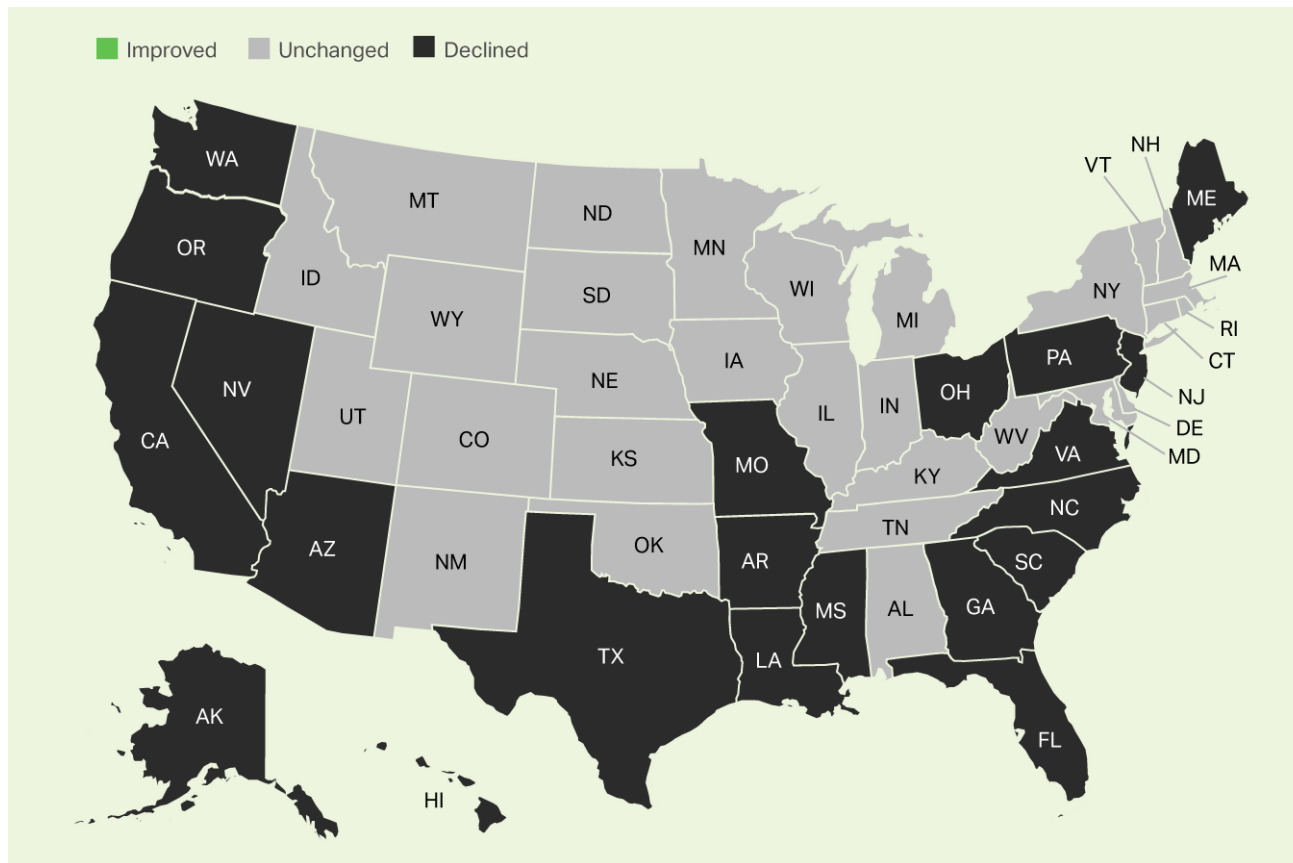
	U.S. (March 2018)	OK (2017)*	Shawnee (2018)
Well-Being Index	58.9	57.4	57.4
Purpose	57.2	57.8	57.6
Social	62.4	60.6	62.3
Financial	58.8	56.4	59.0
Community	58.2	57.5	55.4
Physical	58.1	54.4	55.4

* The OK results are mode adjusted to match mail-based data collection. They will not match the unadjusted (e.g., randomized dial phone) blueprint results published last year via the National Well-Being Index.

Note: **Turquoise/Red** font indicates statistically better/worse than U.S. ($p < .05$)

Well-Being Index Score Officially Declines in 21 States in 2017

- Purpose and social well-being, along with emotional health metrics such as depression, worry, and little interest or pleasure in doing things all worsened by statistically significant margins compared to 2016.



2017 Worst Year for States in 10-Year History of Well-Being Index, Surpassing 2009

Compared to Prior Year

Year	WBI Statistically Improved (p<.10)	WBI Statistically Declined (p<.10)	Net
2017	0	21	-21
2016	8	1	+7
2015	3	1	+2
2013	7	9	-2
2012	6	4	+2
2011	11	2	+9
2010	15	2	+13
2009	4	15	-11

The Main Story: Well-Being Index Continues to Erode Nationally in 2018, While Shawnee is Unchanged

- The community of Shawnee exhibits resiliency in overall well-being amid ongoing decline nationally thus far in 2018.

	U.S. March 2018	U.S. March 2017*	U.S. Δ '17-'18	Shawnee (2018)	Shawnee (2017)	Shawnee Δ '17-'18
Well-Being Index	58.9	59.4	-0.5	57.4	58.6	-1.2
Purpose	57.2	57.9	-0.7	57.6	59.1	-1.5
Social	62.4	62.9	-0.5	62.3	63.1	-0.8
Financial	58.8	59.0	-0.2	59.0	55.4	+3.6
Community	58.2	58.5	-0.3	55.4	53.6	+1.8
Physical	58.1	57.8	+0.3	55.4	58.5	-3.1

* U.S. results from March 2017 have been mode adjusted to match mail data collection methodology. Will be lower than previously published phone-based estimates.

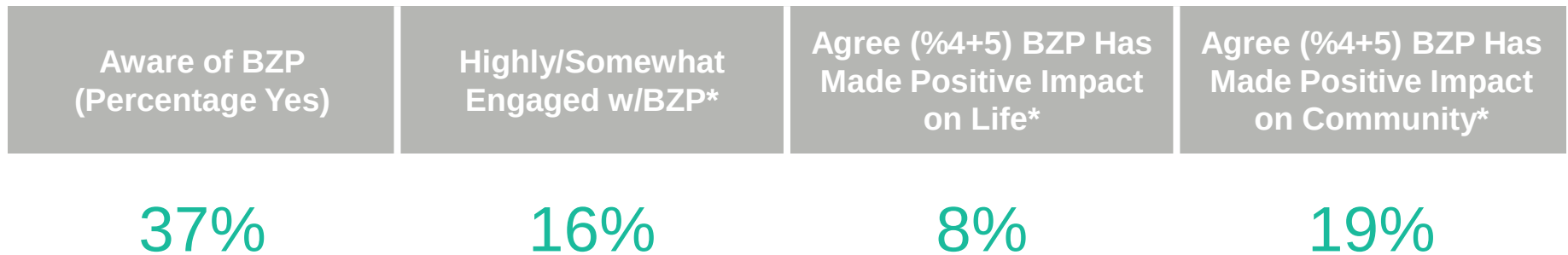
Note: **Turquoise/Red** font indicates statistically better/worse than 2017 (p<.05)

The Main Story: Awareness and Engagement Above Average for Year 2

Goals For 2020:

- **Awareness of BZP** = 70% of total population
- **Highly + Somewhat Engaged With BZP** = 40% of those who are aware, (28% of total population)
- **Positive Impact on Life** = 20% of those who are aware, (14% of total population)
- **Positive Impact on Community** = 40% of those who are aware, (28% of total population)

BZP Awareness and Impact

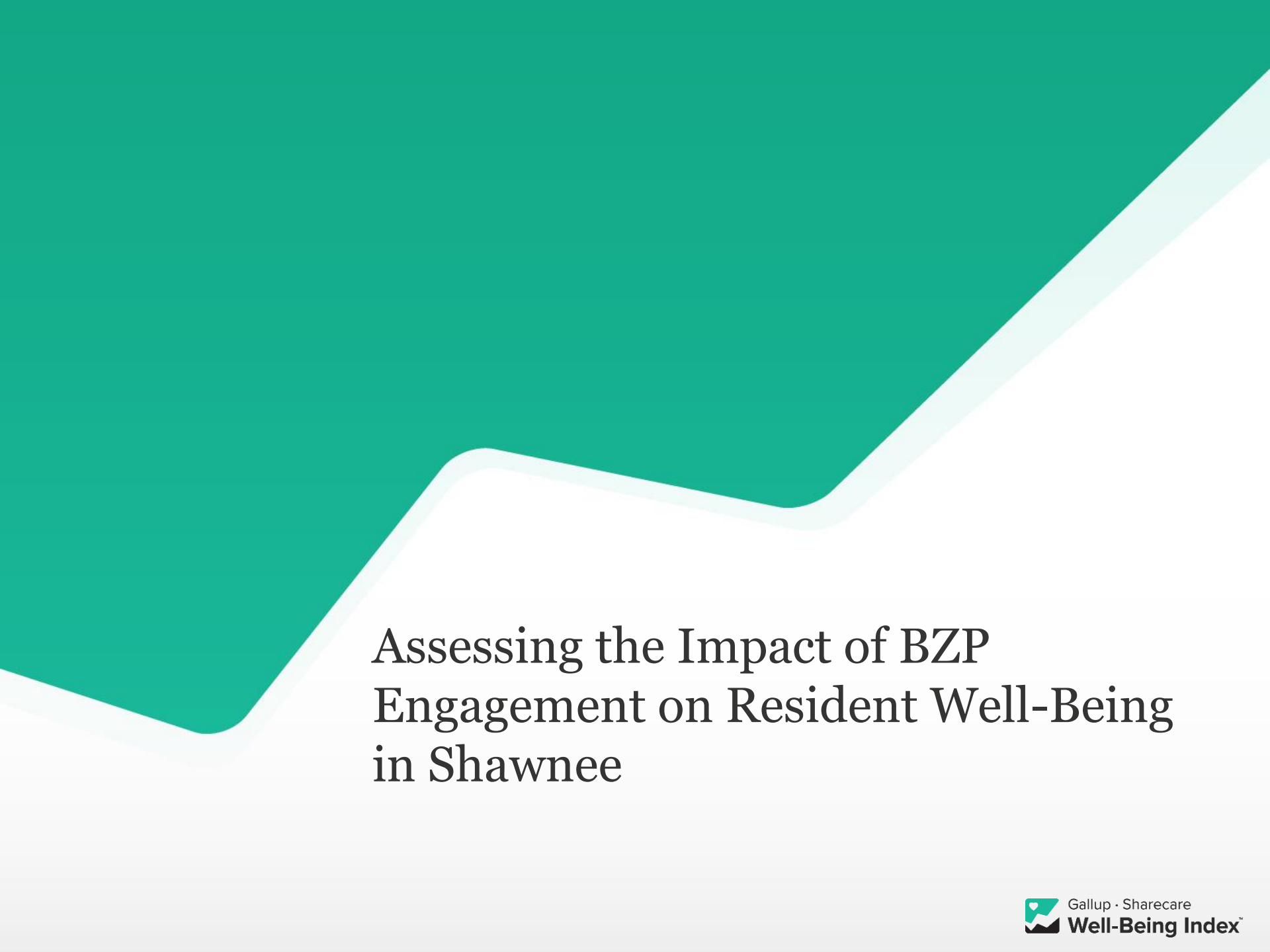


*Reduced base question asked only of those aware of BZP; percentages reflect total population

The Main Story: Awareness, Engagement and Impact All Markedly Improved in 2018 in Shawnee

	2018 (n=718)	2017 (n=763)	△ '17-'18
% Aware of BZP in Shawnee (% Yes)	37%	15%	+22
% Aware <u>and</u> Engaged (Somewhat + Highly) in the Blue Zones Project	16%	5%	+11
% Agree (4+5) the Blue Zones project has had a positive impact on your life	8%	3%	+5
% Agree (4+5) the Blue Zones Project has had a positive impact on your community	19%	3%	+16

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

A large, abstract teal graphic on the left side of the slide, featuring a white, wavy line that separates it from the white background on the right.

Assessing the Impact of BZP Engagement on Resident Well-Being in Shawnee

Engaged Residents are Younger, More Racially and Ethnically Diverse Than Not Engaged Residents

Age	Aware and Engaged (n=114)	Aware but Not Engaged (n=148)
18-29	5.7%	3.9%
30-45	19.5%	13.5%
46-64	44.7%	34.2%
65+	30.1%	48.4%

Marital Status	Aware and Engaged (n=114)	Aware but Not Engaged (n=148)
Married	57.3%	65.2%
Single	42.7%	34.8%

Race / Ethnicity*	Aware and Engaged (n=114)	Aware but Not Engaged (n=148)
White	79.8%	90.9%
American Indian	10.3%	12.8%
Black	10.2%	3.7%
Asian	3.4%	0.0%
Hispanic	0.6%	1.6%

* Respondents are allowed to choose more than one category for race and ethnicity. Percentages can add up to >100%.

Engaged Residents More Educated But With Similar Income Compared to Not Engaged Residents

Annual HH Income	Aware and Engaged (n=114)	Aware but Not Engaged (n=148)
\$90k+	35.6%	34.7%
\$36k- <\$90k	41.5%	39.6%
<\$36k	22.9%	25.7%

Gender	Aware and Engaged (n=114)	Aware but Not Engaged (n=148)
Male	38.2%	36.8%
Female	62.6%	63.2%

Education	Aware and Engaged (n=114)	Aware but Not Engaged (n=148)
College Graduate/ Advanced	52.8%	46.5%
Some College/ Vocational	40.7%	34.2%
HS or Less	6.5%	19.4%

Inferring the Impact of BZP Programs and Activities in Shawnee

Some things we know based on Gallup longitudinal research of over 20,000 of the same individuals over a multi-year period:

- People with high well-being are more likely to notice well-being related programs/offerings than are those with low well-being.

	2017 Well-Being Index Score	2018 Well-Being Index Score
Shawnee Total	58.6	57.4
Aware of BZP (n=259; 37% of pop.)	NA	64.8
Not Aware of BZP (n=449; 63% of pop.)	NA	53.1

- Awareness is not assumed to be driving well-being. Well-being is assumed to be driving awareness, which is why respondents who are aware of the BZP have higher well-being than those who are not.

Inferring the Impact of BZP Programs and Activities in Shawnee (cont.)

- We can, however, reasonably evaluate the effectiveness of BZP interventions by ***controlling for awareness*** and sorting respondents based on ***engagement*** in BZP work.

	2017 Well-Being Index Score	2018 Well-Being Index Score
Shawnee Total	58.6	57.4
Aware and Engaged in BZP (n=114; 16%)	NA	69.8
Aware but Not Engaged in BZP (n=148; 21%)	NA	60.6

Inferring the Impact of BZP Programs and Activities in Shawnee (cont.)

- It is reasonable to conclude that those who are aware of the BZP in Shawnee ***and who have subsequently engaged*** in BZP activities have substantially enhanced well-being as a function of that involvement.
 - This is 16% of the total population.
- Another 21% of the population is aware but not engaged.

	2017 Well-Being Index Score	2018 Well-Being Index Score
Shawnee Total	58.6	57.4
Aware and Engaged in BZP (n=114; 16%)	NA	69.8
Aware but Not Engaged in BZP (n=148; 21%)	NA	60.6

Note: **Turquoise** shading indicates statistically better well-being among Engaged respondents compared to Not Engaged (p<.05)

Inferring the Impact of BZP Programs and Activities in Shawnee (cont.)

- Across elements, those who are aware of and engaged in BZP work have substantially better well-being than those who are aware of but not engaged in BZP work.
- This provides compelling evidence that the BZP is creating separation in well-being among those who are engaged in its work in the Shawnee area.

	Shawnee Total 2017 (n=763)	2018 Aware and Engaged in BZP (n=114)	2018 Aware and Not Engaged in BZP (n=148)	Engaged vs. Not Engaged △
Well-Being Index	58.6	69.8	60.6	9.2
Purpose	59.1	72.5	61.8	10.7
Social	63.1	73.7	66.8	6.9
Financial	55.4	71.9	66.0	5.9
Community	53.6	66.9	57.8	9.1
Physical	58.5	64.5	56.3	8.2

Note: **Turquoise** shading indicates statistically better well-being among Engaged respondents compared to Not Engaged (p<.05)

A large, abstract teal graphic on the left side of the slide, featuring a white, wavy line that separates it from the white background on the right.

Community Renewal, Community Market, and Outdoor Active Living Resources

Familiarity with Community Renewal and Community Market Both Edging Up

“Are you familiar, somewhat familiar, or not at all familiar with the Community Renewal of Pottawatomie County Program?”

	2018	2017	Change
% Very Familiar	9.4	7.0	+2.4
% Somewhat Familiar	24.7	28.0	-3.3
% Not at all Familiar	65.9	66.0	-0.1

“Are you familiar, somewhat familiar, or not at all familiar with the Community Market of Pottawatomie County?”

	2018	2017	Change
% Very Familiar	17.2	14.0	+3.2
% Somewhat Familiar	33.2	33.0	+0.2
% Not at all Familiar	49.6	53.0	-3.4

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 ($p < .05$)

Use of outdoor resources for active movement is statistically unchanged since 2017.

Weather permitting, in a typical week, how many days do you or your family spend at least 20 minutes using a local outside resource such as a walking trail, sidewalk, or splash pad?

	2018	2017	Change
4-7 days	19.5%	22.0%	-2.5 pct. pts.
Mean Number of Days	1.69	1.83	-0.14

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 ($p < .05$)

A large, abstract teal graphic on the left side of the slide, featuring a jagged, mountain-like shape with a white outline. The shape starts at the bottom left, rises to a peak, dips slightly, and then rises again towards the top right.

Evidence Based Improvement Metrics

Evidence Based Improvement Metrics: Shawnee

	2018	2017	△ '17-'18
Well-Being Index	57.4	58.6	-1.2
Thriving in Life Evaluation	49.4%	50.1%	-0.7
Leader in Life Creates Enthusiasm	42.3%	46.6%	-4.3
Reached Most of Your Goals	35.0%	39.4%	-4.4
Use Strengths Daily	52.6%	53.6%	-1.0
Learn/Do Something Interesting Daily	49.6%	48.8%	+0.8
Friends and Family Give Positive Energy Every Day	58.6%	58.7%	-0.1
Someone Encourages You to Be Healthy	51.0%	56.8%	-5.8
Live in the Perfect Place for You	44.2%	42.0%	+2.2
Proud of Community	45.3%	41.8%	+3.5
Feel Safe and Secure	59.0%	54.6%	+4.4
In the Last 12 Months, You Have Received Recognition for Helping to Improve the City/Area Where You Live	14.8%	15.1%	-0.3

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 ($p < .05$)

Evidence Based Improvement Metrics: Shawnee

	2018	2017	△ '17-'18
Well-Being Index	57.4	58.6	-1.2
Obese	37.7%	33.7%	+4.0
Obese + Overweight	72.1%	70.7%	+1.4
Smoking	16.8%	16.7%	+0.1
Exercise 30+ Minutes 3+ Days per Week	43.5%	44.8%	-1.3
Eat 5+ Servings of Produce 4+ Days per Week	48.4%	45.5%	+2.9
Current High Blood Pressure	36.5%	36.4%	+0.1
Current High Cholesterol	18.5%	23.0%	-4.5
Feel Active and Productive Daily	47.1%	46.5%	+0.6
Feel Good about Physical Appearance	33.9%	39.5%	-5.6

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Other Key WBI Metrics: Shawnee

	2018	2017	△ '17-'18
Well-Being Index	57.4	58.6	-1.2
Ate Healthy All Day “Yesterday”	45.3%	45.6%	-0.3
Always Makes Time For Trips/Vacations	40.8%	40.8%	0.0
Significant Daily Stress	49.4%	49.6%	-0.2
Significant Daily Worry	39.4%	39.9%	-0.5
Significant Daily Physical Pain	41.5%	35.9%	+5.6
Depression (Lifetime)	26.3%	25.3%	+1.0
Little Interest or Pleasure in Doing Things (at least part of the time in the last week)	53.3%	45.7%	+7.6
Visited Dentist in Last 12 Months	56.3%	62.2%	-5.9

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Evidence Based Improvement Metrics: BZP Engagement

	2017	2018 Not Engaged (21%)	2018 Engaged (16%)
Well-Being Index	58.6	60.6	69.8
Thriving in Life Evaluation	50.1%	57.5%	61.9%
Leader in Life Creates Enthusiasm	46.6%	43.7	65.2
Reached Most of Your Goals	39.4%	39.7	55.5
Use Strengths Daily	53.6%	60.3	82.8
Learn/Do Something Interesting Daily	48.8%	50.0	66.7
Friends and Family Give Positive Energy Every Day	58.7%	59.9	80.3
Someone Encourages You to Be Healthy	56.8%	62.4	68.3
Live in the Perfect Place for You	42.0%	48.0	61.6
Proud of Community	41.8%	49.2	65.9
Feel Safe and Secure	54.6%	62.0	74.4
In the Last 12 Months, You Have Received Recognition for Helping to Improve the City/Area Where You Live	15.1%	16.9	43.3

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 ($p < .05$)

Evidence Based Improvement Metrics: BZP Engagement

	2017	2018 Not Engaged (21%)	2018 Engaged (16%)
Well-Being Index	58.6	60.6	69.8
Obese	33.7%	31.5%	32.3%
Obese + Overweight	70.7%	79.6	60.5
Smoking	16.7%	15.8	8.1
Exercise 30+ Minutes 3+ Days per Week	44.8%	44.4	58.8
Eat 5+ Servings of Produce 4+ Days per Week	45.5%	54.9	62.8
Current High Blood Pressure	36.4%	43.1	27.1
Current High Cholesterol	23.0%	22.2	13.2
Feel Active and Productive Daily	46.5%	52.0	66.7
Feel Good about Physical Appearance	39.5%	33.4	52.6

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Detailed Results

Describing Range in Well-Being

Thriving, Struggling and Suffering Classifications

Thriving

Well-being that is strong, consistent and progressing in a particular element

Struggling

Well-being that is moderate or inconsistent in a particular element

Suffering

Well-being that is very low and at high risk in a particular element

Shawnee Executive Summary: Purpose

- Purpose well-being among U.S. residents is unchanged in 2018. It is currently at a level close to what is found across the U.S. and Oklahoma.
- No individual metrics are statistically significantly worsened, although two are directionally down: “There is a leader in life makes you enthusiastic about the future” and “In the last 12 months, you have reached most of your goals”.
 - Both of these metrics have decline nationally in the last year.

	U.S. Total	Okla. 2017	Shawnee 2018	Shawnee 2017	△ '17–'18
Purpose Well-Being Score	57.2	57.8	57.6	59.1	-1.5
Percent Thriving	34%	37%	38%	37%	+1.0
Percent Suffering	19%	19%	19%	19%	0.0
Ratio of Thriving to Suffering	1.8:1	1.9:1	2.0:1	1.9:1	-

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Well-Being 5 Scorecard: Purpose

		U.S. Total March 2018	Shawnee Overall		
			2018	2017	△ '17-'18
Purpose Well-Being Score		57.2	57.6	59.1	-1.5
Thriving in Purpose		34%	38%	37%	1.0
Suffering in Purpose		19%	19%	19%	0.0
Agree (4+5)	There is a leader in your life who makes you enthusiastic about the future.	41.1%	42.3%	46.6%	-4.3
	You like what you do every day.	56.6%	59.4%	61.1%	-1.7
	In the last 12 months, you have reached most of your goals.	36.8%	35.0%	39.4%	-4.4
	You get to use your strengths to do what you do best every day.	48.2%	52.6%	53.6%	-1.0
	You learn or do something interesting every day.	46.6%	49.6%	48.8%	+0.8

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Executive Summary: Social

- Social well-being among all adult residents is unchanged in 2018 and remains in line with national levels and better than the state of Oklahoma.
- The percentage of residents who report that “someone in your life always encourages you to be healthy” has worsened by nearly six percentage points to 51.0%, a statistically significant decline and now well under the 58.2% measured across the U.S.
- Relationships with “your spouse, partner, or closest friend” is also down over five points to 63.0%, falling back to typical levels measured in both the state and U.S.

	U.S. Total	Okla. 2017	Shawnee 2018	Shawnee 2017	△ '17–'18
Social Well-Being Score	62.4	60.6	62.3	63.1	-0.8
Percent Thriving	39%	36%	41%	41%	0.0
Percent Suffering	19%	22%	21%	18%	+3.0
Ratio of Thriving to Suffering	2.1:1	1.6:1	2.0:1	2.3:1	-

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Well-Being 5 Scorecard: Social

		U.S. Total March 2018	Shawnee Overall		
			2018	2017	△ '17-'18
Social Well-Being Score		62.4	62.3	63.1	-0.8
Thriving in Social		39%	41%	41%	0
Suffering in Social		19%	21%	18%	+3
Agree (4+5)	Your relationship with your spouse, partner or closest friend is stronger than ever.	62.8%	63.0%	68.4%	-5.4
	Your friends and family give you positive energy every day.	58.2%	58.6%	58.7%	-0.1
	You always make time for regular trips or vacations with friends and family.	40.6%	40.8%	40.8%	0.0
	Someone in your life always encourages you to be healthy.	58.2%	51.0%	56.8%	-5.8

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Executive Summary: Financial

- Financial well-being among all residents is up in Shawnee in 2018, with statistically significant improvements in both the percentage who are “thriving” and the percentage who are “suffering”.
- Financial well-being in Shawnee now exceeds the state of Oklahoma.
- Food insecurity (at least once in the last 12 months) is directionally down to 21.1%, a four percentage point drop since 2017 and significant with 90% confidence.
- Money worries are substantially improved, dropping from 47.9% in 2017 to 36.4% in 2018.

	U.S. Total	Okla. 2017	Shawnee 2018	Shawnee 2017	△ ‘17–‘18
Financial Well-Being Score	58.8	56.4	59.0	55.4	3.6
Percent Thriving	39%	35%	42%	35%	+7
Percent Suffering	27%	31%	28%	32%	-4
Ratio of Thriving to Suffering	1.4:1	1.1:1	1.5:1	1.1:1	-

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Well-Being 5 Scorecard: Financial

		U.S. Total March 2018	Shawnee Overall		
			2018	2017	△ '17-'18
Financial Well-Being Score		58.8	59.0	55.4	+3.6
Thriving in Financial		39%	42%	35%	+7
Suffering in Financial		27%	28%	32%	-4
Yes	Not enough money to buy food that you or your family needed in the past 12 months	19.6%	21.1%	25.1%	-4.0
Agree (4+5)	You have enough money to do everything you want to do.	34.1%	34.6%	34.5%	0.1
	In the last seven days, you have worried about money.	40.3%	36.4%	47.9%	-11.5
	Compared to the people you spend time with, you are satisfied with your standard of living.	58.2%	56.6%	60.2%	-3.6

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Executive Summary: Community

- Community well-being among all residents is up in Shawnee in 2018.
 - The percentage who are “suffering” has dropped by statistically significant levels to 27%.
- Pride in community agreement is directionally improved, up 3.5 points to 45.3% while disagreement is statistically improved, down 6.2 points to 24.3%.
- Always feel safe and secure is also directionally improved, up 4.4 points to 59.0%.

	U.S. Total	Okla. 2017	Shawnee 2018	Shawnee 2017	△ '17–'18
Community Well-Being Score	58.2	57.5	55.4	53.6	+1.8
Percent Thriving	30%	30%	28%	30%	-2.0
Percent Suffering	18%	22%	27%	31%	-4.0
Ratio of Thriving to Suffering	1.7:1	1.4:1	1.0:1	1.0:1	-

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Well-Being 5 Scorecard: Community

		U.S. Total March 2018	Shawnee Overall		
			2018	2017	△ '17-'18
Community Well-Being Score		58.2	55.4	53.6	+1.8
Thriving in Community		30%	28%	30%	-2
Suffering in Community		18%	27%	31%	-4
Agree (4+5)	The city/area where you live is a perfect place for you.	51.8%	44.2%	42.0%	+2.2
	You are proud of your community or the area where you live.	51.4%	45.3%	41.8%	+3.5
	You always feel safe and secure.	63.2%	59.0%	54.6%	+4.4
	In the last 12 months, you have received recognition for helping to improve the city/area where you live.	11.2%	14.8%	15.1%	-0.3

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Executive Summary: Physical

- Physical well-being among all adult residents is declined in 2018 in Shawnee.
- The percentage who are “thriving” has dropped from 29% to 21%.
- The percentage reporting little interest or pleasure in doing things at least part of the last week is up substantially, jumping nearly eight percentage points to 53%. This mirrors substantial increases nationally.
- Significant daily physical pain is also up 5.6 point to 41.5% of the population, much higher than the 30.5% measured nationally.

	U.S. Total	Okla. 2016	Shawnee 2018	Shawnee 2017	△ ‘17–‘18
Physical Well-Being Score	58.1	54.4	55.4	58.5	-3.1
Percent Thriving	26%	18%	21%	29%	-8
Percent Suffering	14%	19%	19%	17%	+2
Ratio of Thriving to Suffering	1.9:1	0.9:1	1.1:1	1.7:1	-

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Well-Being 5 Scorecard: Physical

Disease Burden and Obesity

		U.S. Total March 2018	Shawnee Overall		
			2018	2017	△ '17-'18
Physical Well-Being Score		58.1	55.4	58.5	-3.1
Thriving in Physical		26%	21%	29%	-8.0
Suffering in Physical		14%	19%	17%	+2.0
Agree (4+5)	Physical Pain (Yesterday)	30.5%	41.5%	35.9%	+5.6
	High Blood Pressure (Lifetime)	36.7%	46.2%	43.9%	+2.3
	High Cholesterol (Lifetime)	33.2%	28.6%	31.0%	-2.4
	Diabetes (Lifetime)	12.8%	14.2%	15.1%	-0.9
	Depression (Lifetime)	22.6%	26.3%	25.3%	+1.0
	Heart Attack (Lifetime)	3.2%	4.0%	5.5%	-1.5
	Cancer (Lifetime)	7.4%	8.6%	6.9%	+1.7
Yes	Obese	31.5%	37.7%	33.7%	+4.0
	Obese + Overweight	65.9%	72.1%	70.7%	+1.4

Note: Turquoise/Red shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Well-Being 5 Scorecard: Physical

Behaviors and Choices

			Shawnee Overall		
U.S. Total March 2018			2018	2017	△ '17-'18
% Who	Exercised 30+ Minutes 3+ Days in Last Week	48.3%	43.5%	44.8%	-1.3
	Had 5+ Servings of Fruits and Vegetables 4+ Days in Last Week	49.7%	48.4%	45.5%	+2.9
	Ate Healthy All Day	51.4%	45.3%	45.6%	-0.3
Yes	Do you smoke?	13.6%	16.8%	16.7%	+0.1

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Well-Being 5 Scorecard: Physical

Self-Assessment

			Shawnee Overall			
			U.S. Total March 2018	2018	2017	△ '17–'18
1 (Not at All) 4 (Nearly Every Day)	Bothered by Little Interest or Pleasure in Doing Things (Last Two Weeks)	53.7%	46.7%	54.3%	-7.6	
		8.1%	8.9%	8.1%	+0.8	
Agree (4+5)	Your physical health is near-perfect.	37.4%	34.7%	37.8%	-3.1	
	In the last seven days, you have felt active and productive every day.	49.0%	47.1%	46.5%	+0.6	
	You always feel good about your physical appearance.	38.1%	33.9%	39.5%	-5.6	

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Shawnee Index Scorecard: Life Evaluation and Daily Emotions

		U.S. Total March 2018	Shawnee Overall		
			2018	2017	△ '17-'18
Thriving in Life Evaluation		54.3%	49%	50%	-1
Suffering in Life Evaluation		3.5%	4%	6%	-2
Agree (4+5)	Experienced Enjoyment	79.3%	82.7%	77.8%	+4.9
	Experienced Worry	37.7%	39.4%	39.9%	-0.5
	Experienced Stress	46.5%	49.4%	49.6%	-0.2

Note: **Turquoise/Red** shading indicates statistically better/worse than 2017 (p<.05)

Appendix

Your Key WBI “Bell Cow” Metrics

Leader makes you enthusiastic about the future

You use your strengths to do what you do best every day

You learn something new or interesting every day

Someone in your life encourages you to be healthy

You have enough money to do everything you want to do

Produce consumption and healthy eating daily

Visited dentist last 12 months

In the last 12 months you have received recognition for helping to improve the city or area where you live.

You always feel safe and secure

Smoker

Above normal weight

Significant daily physical pain



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Blue Zones Project® in Pottawatomie County

For more information and to learn about upcoming events visit bluezonesproject.com

MAY 2018

INDIVIDUALS



4,543

residents are engaged with Blue Zones Project – Pottawatomie County

685

people learned how to create healthier dishes through **cooking demonstrations**

476

residents participated in **purpose workshops**

149 MOAI PARTICIPANTS



formed groups that provide social support through activities like **walking, potlucks, and purpose discussions**

FAITH-BASED ORGANIZATIONS



9

faith-based organizations have registered to begin making **HEALTHY CHOICES EASIER** for their members



SCHOOLS



3

Walking School Bus routes have launched, helping students safely walk to school

2

schools are **Blue Zones Project Approved™**

12

schools have **registered**



WORKSITES



worksites

are Blue Zones Project Approved. **5 of those** are in the Top 20.

27

worksites have registered to begin making **healthy choices easier for their employees**

FOOD ENVIRONMENTS

15 **people** on the County-Wide Food Policy Council formed as a result of **Resolution of Support by City Commission**

 **FIRST** 
Community Garden started

6 **Farmer's Markets** hosted so far

5 **Restaurants** are **approved**

 **1** **Grocery store** is **Blue Zones Project Approved™**

TOBACCO POLICY

 **OVER** **330** **HOUSING UNITS** amended lease agreements to add **smoke-free policy from curb to curb**

15 **community leaders** joined together to lead **Well-Being Vision Coalition**



 BUILT ENVIRONMENTS

Safe routes to school
Resolution of Support **passed**



5  **technical audits** conducted 

FIRST **Mini-Circle installed**



40 **charette attendees**

Community Input Session and **Marquee Project Charette** hosted

Regular Board of Commissioners

4.

Meeting Date: 08/06/2018

Retirement Resolution - Gwynn

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider a resolution of appreciation for Ron Gwynn for over 18 years of service to the City of Shawnee and presentation to Ron Gwynn.

Attachments

Retirement Resolution - Gwynn

RESOLUTION NO. 6567

A RESOLUTION EXPRESSING APPRECIATION TO RONALD GWYNN FOR OVER 18 YEARS OF LOYAL SERVICE TO THE CITY OF SHAWNEE, OKLAHOMA; DIRECTING THAT SAID RESOLUTION BE INCLUDED IN THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND AUTHORIZING A COPY BE PRESENTED TO RONALD GWYNN.

WHEREAS, July 17, 2000 was a significant day in the City of Shawnee, for the reason that Ronald Gwynn commenced his employment with the City as a seasonal worker in the Parks Department. On July 30, 2000, he was hired as a full time Maintenance Worker I in the Water Distribution Department. In April of 2005, he became a Plant Operator at the Southside Plant. Ron elected to retire effective August 1, 2018.

WHEREAS, Ronald Gwynn has demonstrated his ability to meet the challenges given him with dedication and loyalty throughout the years; and

WHEREAS, it is both fitting and proper for the City of Shawnee to recognize Ronald Gwynn for his many contributions to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA that they hereby express to Ronald Gwynn their appreciation for his many years of service to the City and its inhabitants.

BE IT FURTHER RESOLVED that this resolution be included in the official records of the City of Shawnee, Oklahoma and that a copy hereof be presented to Ron with best wishes for many future years of happiness.

PASSED AND APPROVED THIS 6th day of August, 2018.

RICHARD FINLEY, MAYOR

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK

Regular Board of Commissioners

5.

Meeting Date: 08/06/2018

Loftis Retirement :'(

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan for Phyllis Loftis.

Attachments

No file(s) attached.

Regular Board of Commissioners

6.

Meeting Date: 08/06/2018

Motorola Lease

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider a resolution approving the renewal of certain lease agreement with Motorola Credit Corporation. (*Deferred from the July 16, 2018 City Commission meeting.*)

Attachments

Motorola Memo

Motorola Reso

City of Shawnee Memorandum

To: Honorable Mayor and City Commissioners
Through: Justin Erickson, City Manager *D.S.*
From: Donald D. Lynch, Emergency Management Director
Date: August 2, 2018
Re: Renewal of Lease Agreement with Motorola

NATURE OF THE REQUEST:

I am writing to request your approval on renewal of a Lease Purchase Agreement with Motorola Credit Corporation

STAFF ANALYSIS /CONSIDERATIONS:

On July 15, 2013 an agreement was made between the City and Motorola Credit Corporation to cover the cost of replacement of dispatch radio consoles in our dispatch center along with upgrading and replacing mobile and portable radios for the Police and Fire Departments, upgrading and adding capacity to our existing radio repeater tower at City Hall and providing equipment for an additional repeater site on the North Kickapoo Water Tower.

The term of the agreement was for 84 months with 7 annual payments of \$320,827.62.

This item was deferred from the July 16, 2018 meeting to allow staff to inquire about the possibility of making installments rather than one lump sum payment. Finance Director Chance Allison contacted the lease holder and it was determined that in order to make any change in the terms of the existing loan, a new loan would have to be created and executed at a higher interest rate. Therefore, Mr. Allison is recommending that payment be made under the existing loan terms.

Attached is a revised resolution approving renewal of that agreement for fiscal year 2019. The only changes from the draft resolution submitted in the July 16 packet is the date of approval of the resolution.

RECOMMENDATION:

Staff recommends adoption of the resolution.

CITY OF SHAWNEE

BUDGET CONSIDERATION:

Funding for this agreement extension will be available to the City and the obligations created by the extension, renewal, and revitalization of the agreement will not exceed the income and revenue provided for such purposes under the budget proposal for 2019.

Thank you for your favorable attention to this request.

RESOLUTION NO. _____

**A RESOLUTION APPROVING RENEWAL OF A CERTAIN LEASE AGREEMENT
WITH MOTOROLA CREDIT CORPORATION**

WHEREAS, on the 15th day of July, 2013, a certain lease agreement was made and entered into by and between the City of Shawnee, Oklahoma, and Motorola Credit Corporation, covering the following described upgrade project referred to as equipment, to-wit:

Replacement of radio consoles in dispatch center; replace and upgrade the repeaters, antennas, and feed line at our existing towers at City Hall; replace the fleet of mobile and portable radios in the Police and Fire Departments; and construct a new 800 MHz system repeater tower on the North side of Shawnee

WHEREAS, the expiration date of aforesaid Lease Agreement is June 30, 2018, unless extended in the manner provided in said Lease Agreement; and

WHEREAS, it is the desire of the City to renew, extend and revitalize said Lease Agreement and all of its terms and provisions; and

WHEREAS, funds sufficient to pay the rentals under said agreement are now or will be legally at the disposal of the City and the obligations created by the extension, renewal and revitalization of said agreement will not exceed the income and revenue provided for such purposes for such period of time; and

WHEREAS, all monthly rentals due under the Lease Agreement have been fully paid;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA,

THAT the Lease Agreement hereinafter referred to be and the same is hereby renewed, extended and revitalized, subject to the approval of the said Motorola Credit Corporation, all in accordance with the provisions of Section 43.1, 430.2 and 430.3 of Title 62 Oklahoma Statutes (1951) for a period commencing on the 1st day of July, 2018, and ending on the 30th day of June 2019, unless prior to June 30, 2019, the rentals paid shall equal, but not exceed the purchase price of the equipment.

Passed and approved this 6th day of August, 2018.

RICHARD FINLEY, MAYOR

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK

Regular Board of Commissioners

7.

Meeting Date: 08/06/2018

S04-18 Prelim Plat Maple Development

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of approval of a Preliminary Plat for Maple Development, LLC located on Shawnee Mall Drive, East of the BNSF Railroad Tracks. Case No. S04-18; Applicant: Sid and Javal, Inc.

Attachments

S04-18 Staff Rpt

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE
PLANNING COMMISSION

SUBJECT:

APPLICANT: Sid and Javal, INC
FOR: Preliminary Plat for Maple Development, LLC
LOCATION: Shawnee Mall Drive, East of the BNSF
Railroad Tracks, Shawnee, OK
PROJECT# 180144 CASE# S04-18

PLANNING COMMISSION MEETING DATE: August 1st, 2018

PLANNING COMMISSION RECOMMENDATION: Deny

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 6

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
DEEM			X			
MATTHEWS	X		X			
WALKER			X			
BERGSTEN (CHAIRMAN)						ABSENT
COWEN (VICE-CHAIRMAN)			X			
KIENZLE		X	X			
ROWELL			X			

RESPECTFULLY SUBMITTED,

Cheyenne Pettigrew

SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____

City of Shawnee
Planning Department
222. N. Broadway
Shawnee, OK 74801
(405) 878-1616
Fax: (405) 878-1587
www.ShawneeOK.org



CASE # S04-18
PUBLIC HEARING DATE:
August 1st, 2018
CITY COMMISSION DATE:
August 6th, 2018

APPLICANT:

**Sid and Javal
Inc.**

**13512 S. Blackwelder Ave.
Oklahoma City, OK 73170**

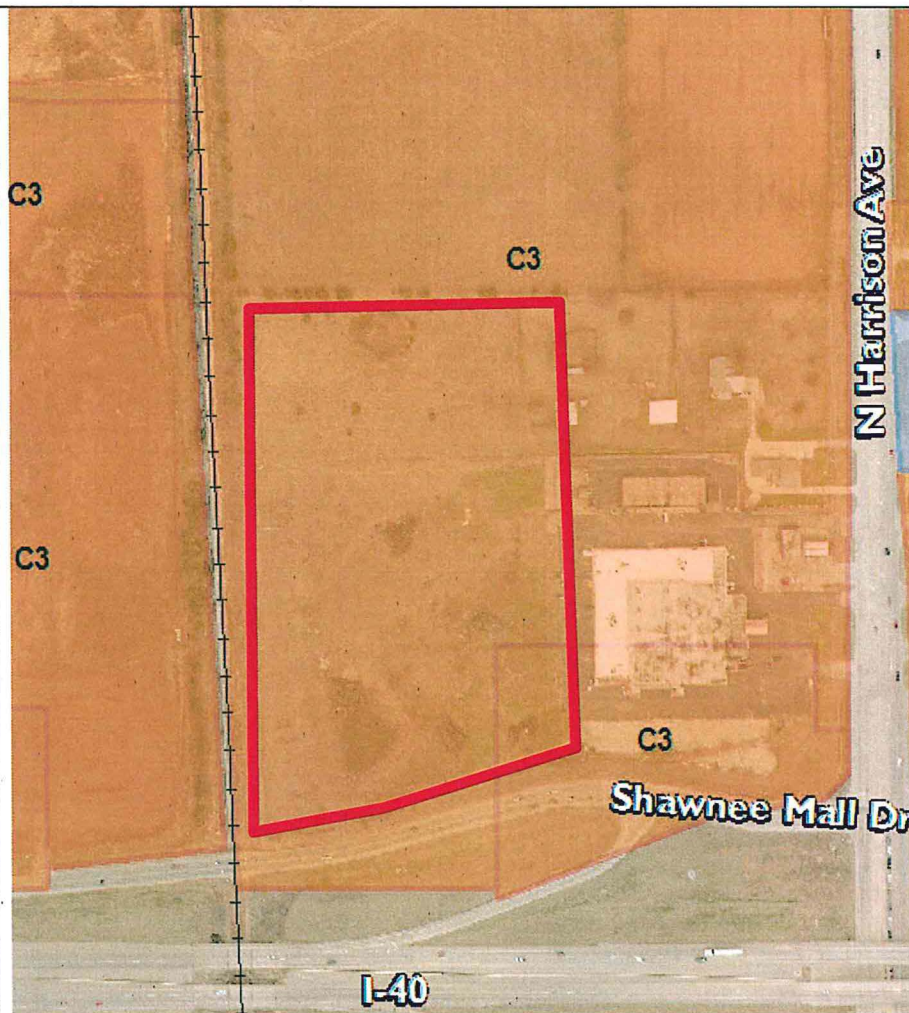
(405) 326-0880

PROPERTY ADDRESS/LOCATION: A part of the NE/4 of Sec 31, T-11-N, R-4-E, IM

SUMMARY OF REQUEST:

The applicant, Sid and Javal Inc., is requesting preliminary plat approval to divide an existing 8.5 acre tract of land into 5 commercial lots. Access is limited to one cul-du-sac due to an Oklahoma Department of Transportation (ODOT) limits-of-no-access along Shawnee Mall Drive.

The subject case has been deferred by Planning Commission since March, 2018.



EXISTING ZONING:
C3

**EXISTING
LAND
USE:**
Vacant

SURROUNDING ZONING & LAND USE:
C-3 (Highway Commercial)

Number of Lots:
5

PROPERTY SIZE:
8.59

STAFF REVIEW AND ANALYSIS

The subject application for preliminary plat approval was originally placed on the March Planning Commission agenda. As revisions were necessary, the application was deferred in March and subsequently deferred in April, May, and June. The most recent revision, submitted on May 25th (Exhibit 1) remains inadequate to

receive a Staff recommendation for approval. A brief summary of issues includes:

- The submittal lacks appropriate, preliminary drainage plans to the specifications of Section 80.2.6(D) of the City Subdivision Regulations.
- Per the City Engineer, a deceleration lane is required. This must be shown on the preliminary plat with all appropriate dimensions.
- With the indicated elevations, the proposed sanitary sewer line appears inadequate to serve all lots.
- The proposed sanitary sewer line is shown to traverse an adjacent property without proof of a proper easement or agreement with the adjacent property owner.
- Etc.

At this time, Staff will request that the commission deny the requested preliminary plat.

APPROVE

APPROVE WITH CONDITIONS

DENY

Staff has received no letters of protest from surrounding property owners.

ATTACHMENTS:
(CIRCLE)

SUBMITTED
PLANS

PUBLIC HEARING
PETITION/

APPLICATION FORM

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

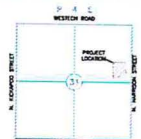
AGENCY COMMENTS

RESPONSE TO STANDARDS

Exhibit 1: Maple Development Preliminary Plat

PRELIMINARY PLAT
OF
MAPLE DEVELOPMENT, L.L.C.
A PART OF THE NE 1/4 OF SEC 31, T-11-N, R-4-E, I.M.
SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA
SHEET 1 OF 1

DEVELOPER
SID AND JAVAL INC.
M.N. SIDDIQUI
13512 S BLACKWELDER AVE.
OKLAHOMA CITY, OK 73170
PHONE: (405) 326-0880

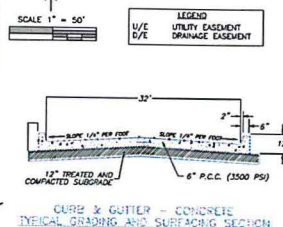


USA, DESCRIPTION
A PART OF THE NORTHEAST QUARTER OF SECTION 31, T-13-N,
R-10-E, NORTH TOWNSHIP, OHIO, BEING MORE
PARTICULARLY DESCRIBED AS FOLLOWS:
Commencing at the Southeast Corner of the Northeast Quarter
and Section 31, Thence S00°15'37"E a distance of 1150.13
feet to S00°15'37"E a distance of 556.57 to the
POINT OF BEGINNING, Thence from said POINT OF BEGINNING
S89°17'46"E a distance of 805.23, Thence S02°44'20"E a
distance of 88.13, Thence S45°03'17"E a distance of
1053.63, Thence S78°57'53"E a distance of 88.16, Thence
S86°47'47"E a distance of 845.58, Thence
S72°26'47"E a distance of 230.17, Thence S02°20'33"E a
distance of 84.74, Thence S02°46'30"E a distance of 88.16,
Thence S02°54'00"E a distance of 170.70,
Thence S04°00'00"E a distance of 362.23 to the POINT OF
BEGINNING, Said tract contains 5.565 acres more or less and
subject to the provisions of the Ohio Revised Code.

PLAT NOTES

STATISTICAL DATA	
TOTAL NUMBER OF GROES ACRES	8,542
TOTAL NUMBER OF LOTS	3
NUMBER OF DWELLING UNITS	0
ACREAGE	0
RESIDENTIAL DENSITY	0
NET RESIDENTIAL DENSITY	0
NUMBER OF COMMERCIAL LOTS	1
NUMBER OF INDUSTRIAL LOTS	0
PARK ACREAGE	0
COMMUNICATIONAL ACREAGE	0
COMMON OPEN ACREAGE	0
LINEAL FOOTAGE OF STREETS	316.6
PUBLIC LOCAL	0
COLLECTOR	316.6
ARTERIAL	0
OTHER PUBLIC ACREAGE	0
OTHER SEMI-PUBLIC ACREAGE	0

LEGEND	
U/E	UTILITY EASEMENT
D/E	DRAINAGE EASEMENT



POC
SE COR. NE/4,
SEC 31, T-11-N,
R-4-E, LM.

THIS PLAT IS DESIGNED IN
ACCORDANCE WITH THE CITY OF
SHAWNEE ORDINANCES AND
REGULATIONS GOVERNING THE
SUBDIVISION OF LAND.

DATE: 02-02-18
SCALE: 1" = 50'
JOB NUMBER: MCN18004
DRAWN BY: S.B.
APPROVED BY: D.H.B.
SHEET: 1 OF 1

PRELIMINARY PLAT

MAPLE DEVELOPMENT, L.L.C.
SHAWNEE, OK

 ANCHOR ENGINEERING, L.L.C.
Specializing in Subdivisions
CA No. 4181 Exp. 06/30/18
12817 S. McLoud Road (405) 748-9999
McLoud, Oklahoma (405) 748-9997 Fax
Shawnee, Oklahoma

PRELIMINARY PLAT APPLICATION



City of Shawnee Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only

Case Number: 504-18
Project Number: 180144
Date Filed: February 6th 2018
Amount Paid: \$240.00
Receipt No.: 02133623

Please provide a submittal letter, 6-24 X 36 maps, 1-8 1/2 x 14 map, 1 electronic map and filing fees upon submitting this application. Please call 878-1616 with any questions.

APPLICANT Sid and Javal Inc. M.N. Siddiqui
APPLICANT ADDRESS 13512 S. Blackwelder Ave., Oklahoma City, OK 73170
APPLICANT PHONE NUMBERS 405-326-0880
EMAIL ADDRESS sidisok@hotmail.com
NAME OF PLAT Maple Development, L.L.C.
LOCATION A part of the NE/4 of Sec 31, T-11-N, R-4-E, IM
NUMBER OF ACRES 8.59 AC NUMBER OF LOTS 5

FOR 2 ACRE LOTS OR GREATER DEVELOPMENTS: FEE: \$225.00
PLUS \$3.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS 5 \$ 15.00
PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS _____
TOTAL COST \$ 240.00

FOR LESS THAN 2 ACRE LOTS: FEE: \$225.00
PLUS \$2.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS _____
PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS _____
TOTAL COST _____

OWNER/DEVELOPER INFORMATION:

NAME Sid and Javal, Inc. M.N. Siddiqui
ADDRESS 13512 S. Blackwelder Ave., Oklahoma City, OK 73170
CONTACT NUMBERS 405-326-0880
EMAIL ADDRESS sidisok@hotmail.com

PROJECT ENGINEER INFORMATION:

NAME Anchor Engineering, L.L.C. Dwight H. Butler, P.E.
ADDRESS 12617 S. McLoud Road, McLoud, OK 74851
CONTACT NUMBERS Phone: 405-749-9998 Fax: 405-749-9997
EMAIL ADDRESS dbutler@anchorengineering.net

APPLICATION, SITE PLAN, CONSTRUCTION DOCUMENTS, PAYMENT, ETC... MUST BE RECEIVED 30 DAYS PRIOR TO
MEETING

Regular Board of Commissioners

8.

Meeting Date: 08/06/2018

S10-18 Prelim Plat

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of approval of a Preliminary Plat for The Grove Retirement Homes located at 3900 N. Union Avenue. Case No. S10-18; Applicant: Crafton Tull.

Attachments

S10-18 Staff Rpt

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE
PLANNING COMMISSION

SUBJECT:

APPLICANT: Crafton Tull
FOR: Preliminary Plat for The Grove Retirement Homes
LOCATION: 3900 N. Union Avenue, Shawnee, OK
PROJECT# 180582 CASE# S10-18

PLANNING COMMISSION MEETING DATE: August 1st, 2018

PLANNING COMMISSION RECOMMENDATION: Approve with following conditions:

1. Final construction documents must be approved by the City Engineer concurrent with final plat approval;
2. Drainage plans must be approved by the City Engineer concurrent with final plat approval; and
3. All other applicable city standards apply.

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 6

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
DEEM			X			
MATTHEWS			X			
WALKER		X	X			
BERGSTEN (CHAIRMAN)						ABSENT
COWEN (VICE-CHAIRMAN)			X			
KIENZLE	X		X			
ROWELL			X			

RESPECTFULLY SUBMITTED,

Cheyenne Pettigrew

SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____

STAFF REVIEW AND ANALYSIS

As shown on the site plan (Exhibit 2), the applicant is proposing a 150 unit multi-family unit community, to be divided into 4-6 unit facilities. Internal circulation will be via private drives with two points of access from Union Avenue. With the FEMA floodplain splitting the developable land into two halves (east and west), there is one point of access to the western half, which is required to be raised above the flood elevation. Water service is available adjacent to the property and will be extended internally to serve these retirement homes. Sewer, on the other hand, is required to be extended from the north several hundred feet.

The development is required to conform to Section 22-160.7 of the Zoning Code, "Multifamily Development Standards," which assures safe and cohesive design for high density residential development. A brief summary of such requirements includes:

- Parking lots shall be located to the side or behind buildings and shall not dominate the front yard area;
- Pedestrian access routes shall be provided from the public or private streets to all primary building entrances;
- Lighting shall be directed downward, inward and away from public rights-of-way and adjoining uses. All lighting shall be shielded so that the direct illumination shall be confined to the property boundaries of the light source; and
- Developments with multiple buildings shall use appropriate architectural variations and use of colors to differentiate buildings within the development.

Since being deferred at the July, 2018 meeting so that the applicant could make corrections and add necessary information to their application, all issues have been resolved. These issues included:

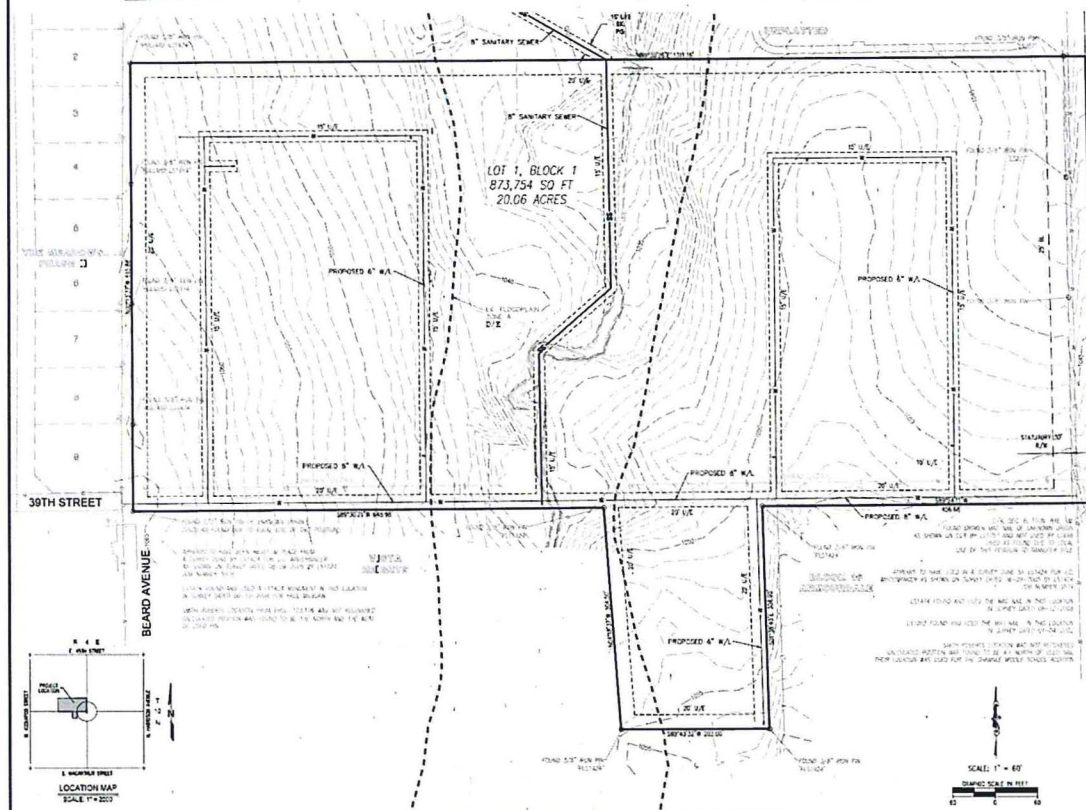
- Perimeter easements in relevance to Chapter 40, Subchapter 2, Section 3(B);
- Appropriate floodplain being delineated on the preliminary plat;
- Fill in relevance to Chapter 80, Subchapter 2, Section 4(K);
- Documentation of the School Board permitting the use of their land for the sewer line extension;
- Landscape buffer; and
- Construction in the flood plain.

Staff hereby recommends approval on the requested preliminary plat for a multi-family retirement facility, with the following conditions:

1. Final construction documents must be approved by the City Engineer concurrent with final plat approval;
2. Drainage plans must be approved by the City Engineer concurrent with final plat approval; and
3. All other applicable city standards apply.

APPROVE	APPROVE WITH CONDITIONS	DENY
ATTACHMENTS: (CIRCLE)	SUBMITTED PLANS	PUBLIC HEARING PETITION/ APPLICATION FORM
PUBLIC COMMENTS	AGENCY COMMENTS	LEGAL NOTICE
		LEGAL DESCRIPTION
Attachments:		
Exhibit 1: The Grove Retirement Homes Preliminary Plat		
Exhibit 2: The Grove Retirement Homes Site Plan		

PRELIMINARY PLAT
OF
THE GROVE RETIREMENT HOMES
A PART OF THE W/2 OF SECTION 6, T10N, R4E, I.M.
SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA



LEGAL DESCRIPTION

A tract of land situate within the West half of Section 36, Township 17N, Range 12E, Meridian 4th (Rd) of the Indian Territory, W. of the 100th Meridian, more particularly described by notes and bounds as follows: BEGINNING at the Southeast corner of the NW 1/4, marked by a Dubauk Nail found in place, thence

8.89° 24' 32" N in a distance of 438.68 feet to a point marked by a 3/8" Iron Pin with copper stamped R51424, thence

1.01° 38' 48" E in a distance of 304.95 feet to a point marked by a 3/8" Iron Pin with copper stamped R51424, thence

8.89° 45' 32" S in a distance of 203.05 feet to a point marked by a 3/8" Iron Pin with copper stamped R51424, thence

1.04° 38' 48" E in a distance of 304.95 feet to a point marked by a 3/8" Iron Pin with copper stamped R51424, thence

8.89° 30' 32" S in a distance of 645.58 feet to a point marked by a 1/2" Iron, thence

1.02° 15' 32" E in a distance of 453.98 feet to a point marked by a 3/8" Iron Pin with copper stamped R51424, thence

8.89° 30' 32" E in a line bearing thence by a 3/8" Iron Pin with copper stamped R52271 at a distance of 1291.13 feet to the full distance of 1311.13 feet to a point on the East line of said NW 1/4, thence

6.01° 07' 52" along and in a distance of 614.87 feet to the POINT OF BEGINNING.

Said tract contains 873.754 AC or 20294 Acres, more or less.

This description prepared by Doran, Winchester, 195, 1952 or May 1957 2018.

The foregoing map description describes the same property as described in Schedule A of the Oklahoma Title Insurance Company's title insurance policy dated January 29, 1978, 07:30 AM as described by Ericson Title, Inc.

STATISTICAL DATE	
GROSS AREA	20.06 ACRES
NUMBER OF LOTS	1
ZONING	R-3
FRM PANEL	40017004104

PROJECT OWNER AND DEVELOPER:
WEEK CONSTRUCTION
ATTN: TONY WEEK
1704 S. BROADWAY, SUITE H
MOORE, OKLAHOMA 73160
PH: 405.794.6335

LEGE

BL	BUILDING LINE LINE
D/E	DRAINAGE EASEMENT
EX	EXISTING
R/O	RIGHT-OF-WAY
U/E	UTILITY EASEMENT

NOTES

- THIS PLAN OF SURVEY MEETS THE OREGONIAN MONUMENT STANDARDS FOR THE PREPARATION OF LAND SURVEY RECORDS BY THE OREGONIAN MONUMENT STANDARDS FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS, AND THAT SAID FINAL PLAN COMPLIES WITH THE REQUIREMENTS OF TITLE 12 SECTION 40-100 OF THE OREGONIAN STATE PLAT ACT.
2. MONUMENTS SHALL BE:
- 3/8" IRON ROD END PLASTIC CAP STAMPED "TEA CASIT" OR
 MAC MAC, WITH BARRIER STAMPED "TEA CASIT" UNLESS OTHERWISE NOTED

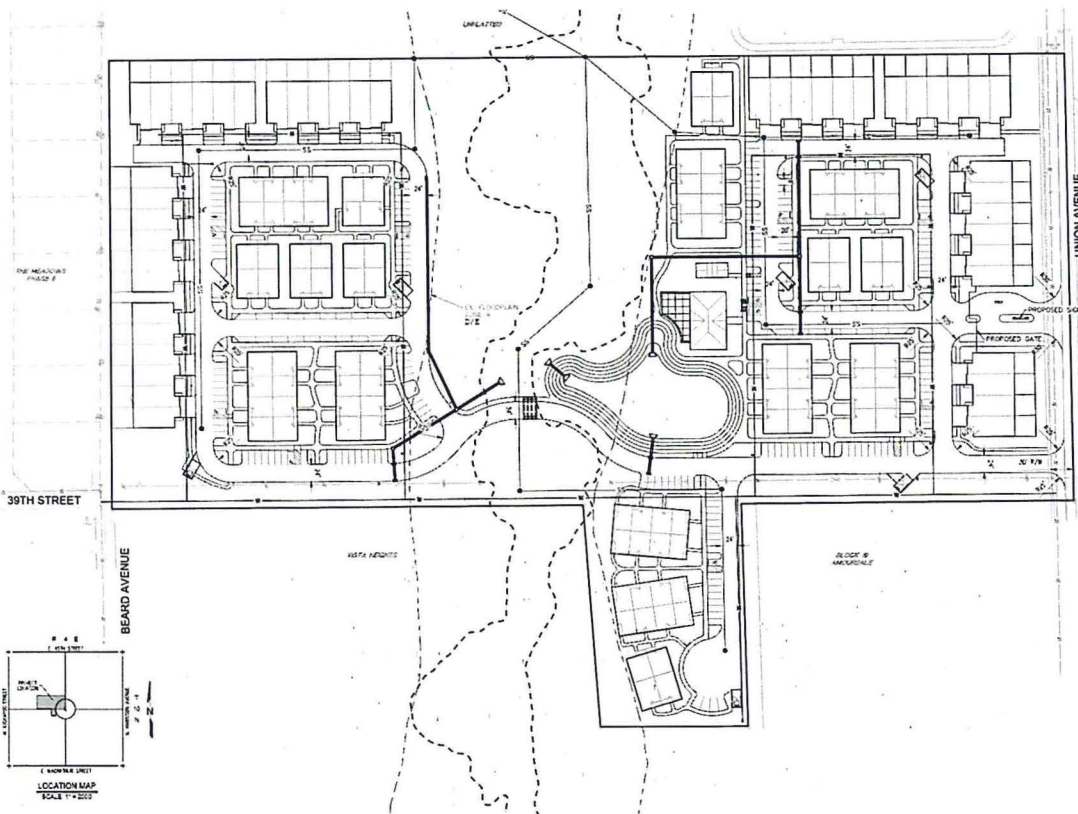
PRELIMINARY PLAN TO SERVE
THE GROVE RETIREMENT HOMES



Crafton Tull
CONCRETE REPAIRS AND MORE
8751 4TH ST.
VAN NUYS, CA 91411

SHEET NO. 1 OF 1
DATE 07/3/18
PROJECT NO. 18602700

2



PARKING REQUIREMENTS:

ZONE: R-3
 AVERAGE: 20.26 AC
 PARKING REQUIREMENTS:
 (LAST SIDE)
 UNITS: 88
 TOWNSHIP: 22+2 SPACES/UNIT
 REQUIRED PARKING: 64 X 15 = 96 P.S.
 PROVIDED PARKING: 120 P.S.

 NEXT SIZE
 UNITS: 64
 TOWNSHIP: 24+2 SPACES/UNIT
 REQUIRED PARKING: 64 X 15 = 96 P.S.
 PROVIDED PARKING: 76 P.S.

 TOTAL PROVIDED PARKING: 196 P.S.

 REQUIRED AC PARKING: 7 P.S.
 TOTAL PROVIDED AC PARKING: 11 P.S.
 TOTAL UNITS: 150

222 Perry Avenue, Suite
C-100, Cranston, RI 02906

 **Crafton Tull**
mechanical engineering and inc.
401-741-2100 • 401-741-2101
www.craftontull.com

THE GROVE RETIREMENT HOMES
SHAWNEE, OKLAHOMA

[illegible]

This document and the services described herein, as well as portions of professional services, are the property of Tuffen, Tur & Associates, Inc. and a trade secret. It shall be in part, for any other person, without the written authorization of Tuffen, Tur & Associates, Inc.

PROJECT NO. 12-00000
 DRAWING NO. 12-00000
 SHEET NO. 12-00000
 PRELIMINARY PLANS

THIS DOCUMENT IS
 PRELIMINARY IN
 NATURE AND IS NOT
 A FINAL, SIGNED
 AND SEALED
 PROFESSIONAL ENGINEER'S DRAWING

OVERALL SITE PLAN

C-101

PRELIMINARY PLAT APPLICATION



City of Shawnee Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only

Case Number: 510-18
Project Number: 180582
Date Filed: June 6th, 2018
Amount Paid: \$ 225.00
Receipt No.: 02175375

Please provide a submittal letter, 6-24 X 36 maps, 1-8 1/2 x 14 map, 1 electronic map and filing fees upon submitting this application. Please call 878-1616 with any questions.

APPLICANT Crafton Tull c/o Chris Gray, P.E., Sr. Project Manager
APPLICANT ADDRESS 300 Pointe Parkway Blvd, Yukon OK 73099
APPLICANT PHONE NUMBERS 405-787-6270
EMAIL ADDRESS chris.gray@craftontull.com
NAME OF PLAT The Grove Retirement Homes
LOCATION 3900 N. Union St., Shawnee OK 74804
NUMBER OF ACRES 20.06 AC NUMBER OF LOTS 1

FOR 2 ACRE LOTS OR GREATER DEVELOPMENTS: FEE: \$225.00
PLUS \$3.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS _____
PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS _____
TOTAL COST _____

FOR LESS THAN 2 ACRE LOTS: FEE: \$225.00
PLUS \$2.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS _____
PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS _____
TOTAL COST _____

OWNER/DEVELOPER INFORMATION:

NAME Meek Development, LLC.
ADDRESS 1704 S. Broadway, Suite H, Moore, OK 73160
CONTACT NUMBERS 405-642-1130 405-794-6335
EMAIL ADDRESS tony@meekdevelopment.com

PROJECT ENGINEER INFORMATION:

NAME Crafton Tull & Associates, Inc.
ADDRESS 300 Pointe Parkway Blvd, Yukon, OK 73099
CONTACT NUMBERS 405-787-6270
EMAIL ADDRESS chris.gray@craftontull.com

APPLICATION, SITE PLAN, CONSTRUCTION DOCUMENTS, PAYMENT, ETC... MUST BE RECEIVED 30 DAYS PRIOR TO

MEETING

Regular Board of Commissioners

9.

Meeting Date: 08/06/2018

P13-18 Rezone 24 Post Office

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Public hearing and consideration of an ordinance to rezone with a conditional use permit for property located at 24 Post Office Lane to allow for a manufactured home. Case No. P13-18; Applicant: Julie Thompson.

Attachments

P13-18 Staff Rpt

P13-18 Ordinance

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE
CITY OF SHAWNEE
PLANNING COMMISSION

RECOMMENDATION FROM:

SUBJECT:

APPLICANT: Julie Thompson

FOR: Conditional Use Permit

LOCATION: 24 Post Office Lane, Shawnee, OK

PROJECT#: 180625 Case# P13-18

LEGAL DESCRIPTION:

SEE OWNERSHIP LIST

CURRENT CLASSIFICATION:

A-1; Rural Agricultural District

REQUESTED CLASSIFICATION:

A-1; Rural Agricultural District w/ CUP

PROPOSED PROPERTY USE:

Manufactured Home

PLANNING COMMISSION MEETING DATE: August 1st, 2018

PLANNING COMMISSION RECOMMENDATION: Approve with condition that notice shall be provided to adjacent property owners if the ability to deliver said manufactured home requires access across their private property.

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 6

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
DEEM			X			
MATTHEWS		X	X			
WALKER			X			
BERGSTEN (CHAIRMAN)						ABSENT
COWEN (VICE-CHAIRMAN)			X			
KIENZLE	X		X			
ROWELL			X			

RESPECTFULLY SUBMITTED,

Cheyenne Pettigrew

SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____

ORDINANCE NO. _____

City of Shawnee Planning Department 222. N. Broadway Shawnee, OK 74801 (405) 878-1616 Fax: (405) 878-1587 www.ShawneeOK.org		CASE # P13-18 PUBLIC HEARING DATE: August 1 st , 2018 CITY COMMISSION DATE: August 6 th , 2018		
APPLICANT: Julie Thompson	PO Box 30057, Edmond, Oklahoma, 73003	Julie@pioneerrealtyok.com		
PROPERTY ADDRESS/LOCATION: 24 Post Office Lane, Shawnee, Oklahoma, 74801				
The applicant is requesting conditional use permit (CUP) approval to place a manufactured home on 24 Post Office Lane. The intent is to have the manufactured home be the primary structure on the lot. A demolition permit for the previous primary structure was issued on June 20th, 2018.				
EXISTING ZONING: A-1	EXISTING LAND USE: Residential	SURROUNDING ZONING & LAND USE: A-1	School District: I-93	PROPERTY SIZE: 1.68 acres

STAFF RECOMMENDATION

The requested use for a manufactured home on Post Office Lane is not uncommon, since there are multiple manufactured homes constructed there. The proposed use does not appear to contradict the Comprehensive Plan's intended use for this land. The owner has already demolished all of the structures on the lot.

The lot is nonconforming, due to its size and width, but the proposed use is still allowed with a conditional use permit. Compliance is met per Section 22-155.5(B), which states, "Where a lot has less area than required in this chapter and all the boundary lines of that lot touch lands under other ownership on the effective date of these regulations codified in this Code. That lot may be used for any of the uses permitted by this section".

As per Section 22-195.2, although the lot does not conform in area to the provisions of Table 22-155.4.1, permitted uses may still be allowed, notwithstanding other limitations.

Staff hereby recommends approval on the requested conditional use for a manufactured home.

APPROVE

APPROVE WITH CONDITIONS

DENY

One letter of protest has been received by the City regarding this case. The concern is unrelated to the manufactured home use, rather, the neighbor would like to be sure access to their property will not be required for placement of the structure on the subject site.

ATTACHMENTS:

SUBMITTED PLANS

PUBLIC HEARING
PETITION/
APPLICATION FORM

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS

Exhibit 1: Letter of protest

Case #P13-18

Conditional Use Permit

Proposed Use of Property – Manufactured Home

I own land on East and West side of Post Office Lane Road. On the west side I have a fence approximately 10ft off of the road and Steel Post positioned a foot or more off of the road. There are trees on the boundary of the road on both east and west side. So my only concern is can the truck and manufactured home be able to make the turn at Lake Road and Post Office Lane, make the trip down Post Office Lane Road without having to drive upon my land, without having to remove posts or fence and without having to cut trees.

The reason for bringing this up is a few years ago I was told they were going to set up a trailer home north of me. The person told me they would have to drive upon my land, remove my posts and fence and cut some trees down. I explained to her that I did not want these actions to be taken. Which fortunately it did not.

I am certainly not opposed for them setting up a manufactured home. And I will do my best to work with them. But before this is planned I would like my questions answered so if need be I can take appropriate action.

V/R

George L. Childers Jr

Land Owner of 1 and 3 Post Office Lane

Shawnee Oklahoma 74801

Signed: *George L Childers Jr*

RECEIVED CITY CLERK'S OFFICE
Date 7/19/18 Time 2:52pm



PLANNING COMMISSION APPLICATION

Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only

Case Number: P13-18
Project Number: 180623
Date Filed: June 22nd, 2018
Cheryle Pettigrew
Planning Commission Secretary

REQUEST:

☐ Rezoning
☒ Conditional Use Permit
☐ Rezoning w/Conditional Use Permit
☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from _____ District to _____ District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 24 Post Office Ln, Shawnee

LEGAL DESCRIPTION:

PROPERTY OWNER (S): Select Rentals

PROPERTY AGENT (APPLICANT): Julie Thompson

APPLICANT'S ADDRESS: P.O. Box 30057

CITY: Edmond STATE: Ok ZIP: 73003

EMAIL ADDRESS: Julie@Pioneerrealtyok.com

TELEPHONE NUMBER: (____) _____ CONTACT NUMBER: (405) 765-8676

DIMENSIONS OF PROPERTY:

AREA: 73,181 sq. ft. WIDTH: 228
LENGTH: 335 FRONTAGE: 228

CURRENT ZONING: _____ CURRENT USE: _____

PROPOSED ZONING: _____ PROPOSED USE: Mobile home

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OFFICIAL OWNERSHIP LIST AND PAYMENT
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

Julie Thompson
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. 02181699

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION: _____ DATE: _____

CITY COMMISSION ACTION: _____ DATE: _____

PLACE ON ZONING MAP: _____ ORDINANCE NO.: _____

CITY OF SHAWNEE
PUBLIC HEARING NOTICE
CASE #P13-18

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on an application for a Conditional Use Permit on property located within the City of Shawnee.

The applicant requests a conditional use permit for the following described property:

A tract of land described as BEGINNING 1335.50 feet West and 1645.50 feet North of the Southeast Corner of the Southeast Quarter (SE/4) of Section Fourteen (14), Township Ten (10) North, Range Two (2) East of the Indian Meridian, Pottawatomie County, Oklahoma; THENCE West 325 feet; THENCE North 225 feet; THENCE East 325 feet; THENCE South 225 feet to the POINT OF BEGINNING.

General Location Known As:	<u>24 Post Office Lane, Shawnee, OK</u>
Current Zoning Classification:	<u>A-1; Rural Agricultural District</u>
Requested Zoning Classification:	<u>A-1; Rural Agricultural District w/CUP</u>
Proposed Use of Property	<u>Manufactured Home</u>
Applicant:	<u>Julie Thompson</u>

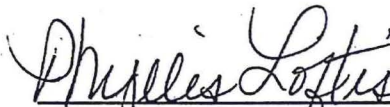
The public hearings will be held in the City Commission Chambers in City Hall, 16 W. 9th St. Shawnee, Oklahoma, as follows:

August 1 st , 2018	AT 1:30 P.M.:	CITY OF SHAWNEE PLANNING COMMISSION
August 6 th , 2018	AT 6:00 P.M.:	CITY OF SHAWNEE CITY COMMISSION

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to appear and be heard with regard to the conditional use permit. The Commission reserves the right to limit discussion and debate on the proposed conditional use permit in the public hearing, in which event those persons appearing in support or opposition of the proposed conditional use permit will be allotted equal time. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 878-1616. A copy of the application is available for public inspection during normal working hours in the Planning Secretary's office at 222 N. Broadway.

Witness my hand this 11th day of July, 2018.




Phyllis Loftis, City Clerk

SHAWNEE TWIN
LAKE #1

POST OFFICE NECK



POST OFFICE LANE

HIGHWAY 102

LAKE ROAD



CERTIFICATE OF BONDED ABTRACTOR
(300 FEET RADIUS REPORT)

STATE OF OKLAHOMA

)

) §:

COUNTY OF POTTAWATOMIE

)

The undersigned bonded abstractor in and for Pottawatomie County, State of Oklahoma, does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the office of the County Treasurer of Pottawatomie County, Oklahoma, as updated by the records of the County Clerk of Pottawatomie County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described land:

A tract of land described as BEGINNING 1335.50 feet West and 1645.50 feet North of the Southeast Corner of the Southeast Quarter (SE/4) of Section Fourteen (14), Township Ten (10) North, Range Two (2) East of the Indian Meridian, Pottawatomie County, Oklahoma; THENCE West 325 feet; THENCE North 225 feet; THENCE East 325 feet; THENCE South 225 feet to the POINT OF BEGINNING.

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from (1) to (2), both inclusive.

NOTICE TO CUSTOMERS: This report is released with the understanding that the information is strictly confidential. This report contains information from public land records only and is not to be construed as an abstract of title, opinion of title, title commitment, title insurance policy, or environmental research report. As used herein, the term "public land records" means those land records which under the recording laws of the applicable state, impart constructive notice to the third parties with respect to recorded, unreleased or record instruments memorializing legal interests in real estate. The company suggests that you contact your attorney for matters of a legal nature or legal opinion. We have exercised due care and diligence in preparing this report, however, the Abstractor does not guarantee validity of the title and acceptance of this report by the Company or person(s) for whom this report is made, constitutes agreement and confirmation of the limitation of this report.

Dated: June 11, 2018 at 7:30 AM

First American Title Insurance Company

By:



Michelle Cook

Abstractor License No. 3286

OAB Certificate of Authority # 017

File No. 2332776-SH99

OWNERSHIP LIST**ORDER NO. 2332776**

DATE PREPARED: June 19, 2018

EFFECTIVE DATE: June 11, 2018 @ 7:30 am

OWNER	LOT	BLK	ADDITION
SELECT RENTALS LLC 24 POST OFFICE LN SHAWNEE OK 74801-0000			BEG 1335.50'W & 1645.50'N SE/C SE N225' W325' S225' E325' POB 1.68 Acres (14-10N-2E)
KENNEDY LORNE MATTHEW 16 POST OFFICE LN SHAWNEE OK 74801-0000			I-3SU BEG 1335.5'W & 1381.5'N SE/C SE W325' N264' E325' S264' POB. 1.97 Acres (14-10N-2E)
MCINTYRE LOYD WAYNE & DENISE K & ROBERT D & MICHELLE L ALMON 10 AUSTIN DRIVE TECUMSEH OK 74873-0000			A TR IN SE BEG 1335.5'W & 1117.5'N SE/C SE W325' N264' E325' S264' POB LESS .20AC REC 2004- 3695 DESCRIBED AS BEG 1335.5'W & 1117.5'N SE/C SE/4 W30.93' N264.05' E36.27' S264' POB 1.80 Acres (14-10N-2E)
UPTON SAMUEL LEE & VALERIE B 2016 REVOC TRUST 15 POST OFFICE LN SHAWNEE OK 74801-0000			I-3SU BEG 976'10.5"W & 1191.8'N SE/C SE N174' W325'7.5" S174' E325'7.5" POB & BEG 1335.5'W & 1117.5'N SE/C SE/4 N74.3' E33' N174' W33' N15.7' W36.27' S264.05' E30.93' POB 1.64 Acres (14-10N-2E)
SPURGIN KEITH G & JERILYNNE L 19 POST OFFICE LN SHAWNEE OK 74801-3410			I-3SU BEG 1365.08'N & 976.10'W SE/C SE W325.75' N267.02' E325.75' S267.03' POB also 19 post office ln 2.00 Acres (14-10N-2E)
WITTWER GRAYSON B & ELIZABETH 23 POST OFFICE LANE SHAWNEE OK 74801-0000			I-3SU BEG 1633'N & 976.15'W SE/C SE N133.3' W325.75' S133.3' E325.75' POB 1.00 Acres (14-10N-2E)

BOURLON STEVEN & DAWN P O BOX 795 SHAWNEE OK 74802-0000			BEG 1766.3'N 976.10 1/2' SE/C SE N227.9' W325.7 1/2' S227.9' E325.7 1/2' POB 1.71 Acres (14-10N-2E)
COPE RHONDA 39 POST OFFICE LN SHAWNEE OK 74801-0000			I-3SU BEG 1994.2'N & 976'10.5"W SE/C SE N172' W325'7.5" S172' E325.62' POB 1.25 Acres (14-10N-2E)
PERRY LARRY & BRANDY 8613 N TRIPLE X RD JONES OK 73049-0000			I-3SU BEG 976.10'W & 2166.02'N SE/C SE W325.75' N133.08' E325.75' S133.08' POB. 1.00 Acres (14-10N-2E)
MAYNARD KEN & NANCY 26 POST OFFICE LN SHAWNEE OK 74801-0000			BEG 1358.5'W & 1870.5'N SE/C SE W162' N200' E150' SELY IN A DIRECT LINE TO POB (14-10N-2E)
BELL JOSEPH A 37 POST OFFICE LN SHAWNEE OK 74801-0000			I-3SU BEG 1335.5'W & 1875'N SE/C SE W325' N435' E325' S435' POB LESS 1.68A 1.60 Acres (14-10N-2E)
CHILDERS GEORGE L JR LIVING TRUST 1 POST OFFICE LN SHAWNEE OK 74801-0000			BEG 1628'1.5"W SE/C W325'2.5" N2310' E325'7.5" S2310' POB LESS 1.5A & A TR BEG 1302.6'W SE/C W325.7 1/2' N2310' E325' S2310' POB 21.88 Acres (14-10N-2E)

ORDINANCE NO. _____NS

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND DESCRIBED AS BEGINNING 1335.50 FEET WEST AND 1645.50 FEET NORTH OF THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER (SE/4) OF SECTION FOURTEEN (14), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE WEST 325 FEET; THENCE NORTH 225 FEET; THENCE EAST 325 FEET; THENCE SOUTH 225 FEET TO THE POINT OF BEGINNING, FROM ZONING CLASSIFICATION, A-1; RURAL AGRICULTURAL DISTRICT TO A-1; RURAL AGRICULTURAL DISTRICT WITH CONDITIONAL USE PERMIT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 6th day of August, 2018, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma from zoning classification A-1; Rural Agricultural District to A-1; Rural Agricultural District with Conditional Use Permit.

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to A-1; Rural Agricultural District with Conditional Use Permit.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: A TRACT OF LAND DESCRIBED AS BEGINNING 1335.50 FEET WEST AND 1645.50 FEET NORTH OF THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER (SE/4) OF SECTION FOURTEEN (14), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE WEST 325 FEET; THENCE NORTH 225 FEET; THENCE EAST 325 FEET; THENCE SOUTH 225 FEET TO THE POINT OF BEGINNING, FROM ZONING CLASSIFICATION, A-1; RURAL AGRICULTURAL DISTRICT TO A-1; RURAL AGRICULTURAL DISTRICT WITH CONDITIONAL USE PERMIT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this _____ day of _____, 2018.

(SEAL)
ATTEST:

RICHARD FINLEY, MAYOR

PHYLLIS LOFTIS, CMC, CITY CLERK

Approved as to form and legality this _____ day of _____, 2018.

JOSEPH VORNDRAN, CITY ATTORNEY

Regular Board of Commissioners

10.a.

Meeting Date: 08/06/2018

Admin Report Police Chief

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Edward Byrnes Memorial Grant – Police Chief Mason Wilson

Attachments

No file(s) attached.

Regular Board of Commissioners

13.

Meeting Date: 08/06/2018

Enter Executive Session

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider an executive session to discuss potential claims, litigation or other options regarding the retention of attorneys to address opioid epidemic, as authorized by 25 O.S. § 307(b)(4).

Attachments

No file(s) attached.

Regular Board of Commissioners

14.

Meeting Date: 08/06/2018

Discuss Executive Session

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider matters discussed in executive session regarding the retention of attorneys to address opioid epidemic, as authorized by 25 O.S. § 307(b)(4).

Attachments

No file(s) attached.

Regular Board of Commissioners

15.

Meeting Date: 08/06/2018

Retention of Attorney Reso

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution to provide the retention of attorneys to address opioid epidemic.

Attachments

Retention of Attorney Reso

RESOLUTION OF THE CITY OF SHAWNEE, OKLAHOMA

RESOLUTION NO. _____
AUGUST 6, 2018

A RESOLUTION TO PROVIDE FOR RETENTION OF ATTORNEYS TO ADDRESS
OPIOID EPIDEMIC.

WHEREAS, pharmaceutical opioids have harmed the City of Shawnee and its citizens. This harm was created and exacerbated by the misconduct and illegal activities of opioid manufacturers, distributors, and marketers.

WHEREAS, there is a substantial need for legal services to pursue the City of Shawnee's claims against opioid manufactures, distributors and marketers.

WHEREAS, the City of Shawnee selects the legal team of The West Law Firm, Fulmer Sill, and McAfee & Taft, a Professional Corporation, to serve as counsel to prosecute this matter working under the oversight and approval of the Board of City Commissioners and any designees of the City of Shawnee.

WHEREAS, all fees to be paid to counsel are contingent upon the recovery of penalties, damages, attorney's fees, and costs. Fees shall be paid only from such recovery and no money shall be due or paid from the City of Shawnee's general fund or any special fund.

THEREFORE, it was duly moved and seconded that the following resolution be adopted:

THEREFORE, BE IT RESOLVED, that the City of Shawnee, Oklahoma, hereby authorizes execution of that certain Legal Services Agreement with The West Law Firm, Fulmer Sill, and McAfee & Taft, a Professional Corporation, and the filing of a civil suit against opioid manufacturers, distributors, and marketers for penalties, damages, injunctive relief, and any other remedy available by law. Such legal action is essential to protecting the interests of the City of Shawnee and its citizens.

PASSED AND APPROVED THIS 6th day of August, 2018.

ATTEST:

RICHARD FINLEY, MAYOR

PHYLLIS LOFTIS, CMC, CITY CLERK

Date: _____

The West Law Firm

Date: _____

Fulmer Sill

Date: _____

McAfee & Taft, a Professional Corporation