

AGENDA
BOARD OF CITY COMMISSIONERS
August 15, 2016 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the August 1, 2016 regular meeting.
 - b. Acknowledge the following reports and minutes:
 - License Payment Report for July 2016
 - Project Payment Report for July 2016
 - Planning Commission Minutes from the July 6, 2016 meeting
 - c. Budget Amendment – 2016 Community Development Building Grant (CDBG) Entitlement Grant Fund
Allocate Fiscal Year 2016-2017 CDBG award
 - d. Acknowledge Oklahoma Municipal Retirement Fund Early Retirement for Pamela Billus.
 - e. Accept water line improvements for Sac & Fox Wikipapi Addition and placing the maintenance bond into effect.
 - f. Accept water line improvements for Golden Acres Cottages II and placing the maintenance bond into effect.
2. Citizens Participation

(A three minute limit per person)
(A twelve minute limit per topic)
3. Presentation by City Manager to Employee of the Month, James (Nick) Auld, Fire Department.

4. Public hearing and consideration of an ordinance to rezone property located at 4706 N. Harrison Street from A-1; Rural Agricultural District to C-3; Highway Commercial District. Case No. P06-16; Applicant: Nelmon Brauning
5. Consideration of a Final Plat for Shawnee Park Addition located on the southeast corner of Transportation Drive and North Harrison Street. Case No. S14-16. Applicant: Zimmerman Properties Development, LLC
6. Consideration of a Final Plat for Wyndemere Section 2 located south of MacArthur Street and west of Bryan Street. Case No. S15-16. Applicant: Greg Brown Homes, LLC
7. Consideration of a Final Plat for Belmont Park Phase 2 located on the northeast corner of MacArthur Street and Acme Road. Case No. S16-16. Applicant: Belmont Park LLC
(Deferred by City Commission at July 18, 2016 meeting.) (Deferred by Planning Commission to September 7, 2016 meeting.)
8. Discussion, consideration and possible action to authorize staff to purchase two 2016 Ford Interceptor K9 Utility Vehicles (fully equipped) in the amount of \$50,313.51 each and one 2016 Chevrolet Silverado 4WD pickup (fully equipped) in the amount of \$38,154.67.
9. Discussion, consideration and possible action to approve a Budget Amendment for the money seized in case no. CF-2015-300.
10. Acknowledge Sales Tax Report received August 2016.
11. Consider Bids:
 - a. Remote Control Slope Mower (Award)
12. Administrative Reports
 - a. Justin DeBruin – ODOT TAP Grant Update
13. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
14. Commissioners Comments
15. Consider an Executive Session to discuss annual evaluations of the City Manager and City Treasurer pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee."
16. Consider matters discussed in Executive Session regarding discussion of annual evaluations of City Manager and City Treasurer pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee."

17. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

1. a.

Meeting Date: 08/15/2016

CC Minutes

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the August 1, 2016 regular meeting.

Attachments

CC Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS
AUGUST 1, 2016 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, August 1, 2016 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Mainord presided and called the meeting to order. Upon roll call, the following members were in attendance.

Wes Mainord
Mayor

Vacant – Dub Bushong
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Keith Hall
Commissioner Ward 4

Lesa Shaw
Commissioner Ward 5

Micheal Dykstra
Commissioner Ward 6

ABSENT: None

INVOCATION

The Lord's Prayer led by Mayor Mainord

FLAG SALUTE

Led by Commissioner Gillham

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item No. 7.
- b. Minutes from the July 18, 2016 regular meeting.
- c. Authorize Staff to purchase various equipment for Shawnee Street Department as follows:
 - 1) Crack sealing equipment from Paving Maintenance Supply in the amount of \$57,390.00;

- 2) Tandem dump truck from Premier Trucking in the amount of \$88,835.89;
 - 3) Truck body and bed from Total Truck & Trailer in the amount of \$32,667.00; and
 - 4) Two (2) 2017 1-ton trucks with dump bed from Joe Cooper Ford in the amount of \$35,841.00 each.
- d. Acceptance of performance bonds associated with the final plat of Shawnee Auto Mall, guaranteeing completion of all required improvements.

A motion was made by Commissioner Hall, seconded by Commissioner Shaw, to approve the Consent Agenda Item No. 1(a-d). Motion carried 6-0.

AYE: Hall, Shaw, Dykstra, Gillham, Harrod, Mainord
NAY: None

AGENDA ITEM NO. 2:

Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)

Mr. Tom Claybrook addressed the Commission stating his concern with the amount of money the City of Shawnee has spent on disputes with the Citizen Potawatomi Nation. He encouraged the City to deannex the property south of the river.

AGENDA ITEM NO. 3:

Presentation by Jodi Cox, Executive Director/CEO of the Oklahoma Municipal Retirement Fund.

Jodi Cox, Executive Director/CEO of Oklahoma Municipal Retirement Fund, gave a brief presentation and presented Human Resources Director Tamara Johnson with the George F. Wilkinson Award.

AGENDA ITEM NO. 4:

Discussion, consideration and possible action to appoint Dub Bushong to the Ward 1 City Commission seat vacated by Gary Vogel.

A motion was made by Commissioner Gillham, seconded by Commissioner Hall, to appoint Dub Bushong to the Ward 1 City Commission seat. Motion carried 5-1.

AYE: Gillham, Hall, Dykstra, Harrod, Mainord
NAY: Shaw

AGENDA ITEM NO. 5: Swearing in of Dub Bushong as Ward 1 Commissioner.

Municipal Judge Randall Wiley swore in Dub Bushong as Ward 1 Commissioner.

AGENDA ITEM NO. 6: Discussion, consideration and possible action regarding a press release that provides information and status of the current and recent court proceedings between the City of Shawnee and the Citizen Potawatomi Nation and the Oklahoma Tax Commission and the Citizen Potawatomi Nation.

City Attorney Joe Vorndran explained that the City of Shawnee is not the plaintiff in any lawsuit and only non-privileged information can be released. Commissioner Hall stated that he is requesting a "Statement of Understanding" be released regarding each on-going lawsuit so that citizens can better understand the current situation.

Commissioner Shaw stated that the statement should explain how the disputes got to the current point. She also said all legal fees should be explained as to provide total transparency.

After further discussion, a motion was made by Commissioner Hall, seconded by Commissioner Gillham, to direct the City Attorney and City Manager to prepare a Statement of Understanding regarding the Citizen Potawatomi Nation vs. City of Shawnee lawsuits and the State of Oklahoma vs. Citizen Potawatomi Nation lawsuit. Motion carried 5-2.

AYE: Hall, Gillham, Harrod, Mainord, Bushong
NAY: Shaw, Dykstra

AGENDA ITEM NO. 7:

Consider Bids:

- a. Remote Control Slope Mower (Open)

BIDDER

AMOUNT

P&K Equipment
Kingfisher, OK

\$51,000.00

Director of Operations James Bryce gave a staff report and read one (1) bid into the record. Mr. Bryce requested that the bid award be deferred to the next City Commission meeting on August 15, 2016 to allow staff to review the bid.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Shaw, to defer the bid award to the next City Commission meeting on August 15, 2016 allow staff to review the bid. Motion carried 7-0.

AYE: Harrod, Shaw, Dykstra, Bushong, Gillham, Mainord, Hall

NAY: None

AGENDA ITEM NO. 8:

City Manager Report

City Manager Justin Erickson gave updates on the following city issues:

- a) Shawnee Splash has served approximately 30,000 individuals this year through July.
- b) The Pottawatomie County Commissioners approved ballot language for Sunday sales of alcohol election in November.
- c) The Avedis Foundation Speaker Series is approaching; Commissioners will need to RSVP for the event.
- d) Finance Director Cindy Arnold received a Certificate of Achievement for Excellence in Financial Reporting.

AGENDA ITEM NO. 9:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 10:

Commissioners Comments

Commissioner Dykstra welcomed Commissioner Bushong and Commissioner Gillham. He also stated that the Downtown Streetscape is looking great.

Commissioner Shaw also mentioned the Downtown Streetscape looking good. She also thanked everyone that has had a part in other construction projects around the city.

Commissioner Hall said it is good to see construction around town and hopefully it will result in more jobs.

Vice Mayor Harrod welcomed Commissioner Bushong. He also commented on the construction progress on the SEDF (Shawnee Economic Development Foundation) and the Forestry buildings. He agreed that Downtown Streetscape is looking good. Vice Mayor Harrod noted the Expo staff has been doing an incredible job and thanked them all for their hard work.

Commissioner Gillham thanked previous Commissioner Linda Agee for the opportunity allowing him to take office early. He also thanked her for her past service.

Commissioner Bushong thanked citizens for the opportunity to serve on the Commission. He said he is looking forward to getting to work.

Mayor Mainord mentioned the liquor sales on Sunday election and asked that the local restaurants help promote this as well.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE
MUNICIPAL AUTHORITY (7:01 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (7:04 P.M.)

AGENDA ITEM NO. 11:

Discussion, consideration and possible action to go into Executive Session to discuss potential claims, litigation or other options regarding emergency (911) wireless telephone fees that were collected and not remitted to the City; as authorized by 25 O.S. §307(B)(4).

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to enter into Executive Session to discuss potential claims, litigation or other options regarding emergency (911) wireless telephone fees that were collected and not remitted to the City; as authorized by 25 O.S. §307(B)(4). Motion carried 7-0.

AYE: Harrod, Gillham, Mainord, Hall, Shaw, Dykstra, Bushong
NAY: None

AGENDA ITEM NO. 12:

Consider an Executive Session to discuss annual evaluations of the City Manager and City Treasurer pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee."

A motion was made by Commissioner Shaw, seconded by Commissioner Dykstra, to enter into Executive Session to discuss annual evaluations of the City Manager and City Treasurer pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee." Motion carried 7-0.

AYE: Shaw, Dykstra, Bushong, Gillham, Harrod, Mainord, Hall
NAY: None

COMMISSION ENTERED INTO EXECUTIVE SESSION AT 7:06 P.M. WITH ALL MEMBERS PRESENT

COMMISSION RECONVENED FROM EXECUTIVE SESSION AT 8:06 P.M. WITH ALL MEMBERS PRESENT

AGENDA ITEM NO. 13:

Consider matters discussed in Executive Session regarding potential claims, litigation or other options regarding emergency (911) wireless telephone fees that were collected and not remitted to the City; as authorized by 25 O.S. §307(B)(4).

A motion was made by Commissioner Dykstra, seconded by Commissioner Gillham, to authorize the City Manager to execute a Settlement Agreement with E-911 and COEDD (Central Oklahoma Economic Development District) pursuant to approved terms. Motion carried 7-0.

AYE: Dykstra, Gillham, Harrod, Mainord, Hall, Shaw, Bushong
NAY: None

AGENDA ITEM NO. 14:

Consider matters discussed in Executive Session regarding discussion of annual evaluations of City Manager and City Treasurer pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee."

No action was taken.

AGENDA ITEM NO. 15:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:08 p.m.)

WES MAINORD, MAYOR

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK

Regular Board of Commissioners**1. b.**

Meeting Date: 08/15/2016

Acknowledge rpts & mins

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the following reports and minutes:

- License Payment Report for July 2016
- Project Payment Report for July 2016
- Planning Commission Minutes from the July 6, 2016 meeting

Attachments

License Payment

Project Payment

Planning Minutes

** FEE CODE TOTALS **

		===== PAYMENT DISTRIBUTION =====				
FEE CODE	DESCRIPTION	FEE	PENALTY	TAX	INTEREST	TOTAL PAI
ALARM	BURGLAR/FIRE ALARM LICENSE	2	50.00CR			50.00
ALARMRENEW	BURGLAR/FIRE ALARM RENEW	18	270.00CR			270.00
AUCD	AUCTION LICENSE FEE ONE DAY	1	10.00CR			10.00
BEER1	BEER CONSUMPTION ON PREMISE	21	420.00CR			420.00
BEER2	BEER PACKAGE FEE	30	300.00CR			300.00
BEERWINER	BEER AND WINE RENEWAL	1	450.00CR			450.00
BOATREG	BOAT REGULAR PERMIT	79	2,054.00CR			2,054.00
ELEC1	ELECTRICAL CONTRACTOR INITIAL	6	600.00CR			600.00
ELEC2	ELECTRICAL CONTRACTOR RENEW	9	675.00CR			675.00
FISHANNUAL	FISHING ANNUAL FEE	20	300.00CR			300.00
IMERC	ITINERANT MERCHANT FEE	4	200.00CR			200.00
LAKELEASE	LAKE LEASE	14	9,464.00CR			9,464.00
LAKEXSCHOO	LAKE SCHOOL SPECIAL LEASE	1	200.00CR			200.00
LIQR	RETAIL LIQUOR OCCUPATIONAL TAX	1	600.00CR			600.00
MECH1	MECHANICAL CONTRACTOR INTIAL	1	100.00CR			100.00
MECH2	MECHANICAL CONTRACTOR RENEW	10	750.00CR			750.00
PLUM1	PLUMBING CONTRACTOR INITIAL	4	400.00CR			400.00
PLUM2	PLUMBING CONTRACTOR RENEW	6	450.00CR			450.00
RESAL	RESIDENTIAL SALE	109	1,090.00CR			1,090.00
SIGN	SIGN HANGERS LICENSE FEE	1	75.00CR			75.00
SOLID	SOLICITOR DAILY LICENSE	4	12.00CR			12.00
SOLIW	SOLICITOR WEEKLY LICENSE	1	15.00CR			15.00
TOTAL			18,485.00CR			18,485.00

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-2133	UBCC FEE PAYABLE	328.60CR
001-4202	BUILDING PERMITS	5,950.69CR
001-4203	PLUMBING PERMITS	1,260.00CR
001-4204	ELECTRICAL PERMITS	100.00CR
001-4205	ZONING PERMITS & APPLICATIONS	509.00CR
001-4206	HEATING & A/C PERMITS	1,470.00CR
001-4249	OTHER PERMITS	550.00CR
001-4822	OTHER MISC. REVENUE	40.50CR
101-4249	OTHER PERMITS	150.00CR
501-4510	WATER TAPS	1,050.00CR
799-1023	BANCFIRST GENERAL	11,408.79

08/09/2016 9:05 AM
STATUS: ALL
SEGMENT CODES: All
FEE CODES: All

P R O J E C T P A Y M E N T R E P O R T

PAGE:
PROJECTS: THRU ZZZZZZZZZZ
PAYMENT DATES: 7/01/2016 TO 7/31/
SORTED BY: PRO

** SEGMENT CODE TOTALS **

SEGMENT CODE	DESCRIPTION	TOTAL PAID
B1-NEW	BUILDING CONSTRUCTION NEW	6,483.04CR
B2-ADD	BUILDING CONSTRUCTION ADD	109.50CR
B3-REMODEL	BUILDING CONSTRUCTION REM	571.25CR
B4-SHELTER	BUILDING SHELTER	413.00CR
E2-ADD	ELECTRICAL ADDITION	24.50CR
E3-REMODEL	ELECTRICAL REMODEL/REPAIR	98.00CR
M3-REMODEL	MECHANICAL REMODEL/REPAIR	1,551.00CR
P3-REMODEL	PLUMBING REMODEL	949.50CR
X-BORE/CUT	BORING & PAVING CUT PERMI	100.00CR
X-CURBCUT	CURBCUT/DRIVEWAY/SIDEWALK	50.00CR
X-DEMO	DEMOLITION PERMIT	50.00CR
X-PLATFIN	PLAT REVIEW FINAL	229.00CR
X-SIGN	SIGN PERMIT	150.00CR
Z-OCCUP	OCCUPANCY PERMIT	350.00CR
Z-REZONING	REZONING REQUEST	280.00CR
TOTAL		11,408.79CR

PLANNING COMMISSION MINUTES

DATE: JULY 6TH, 2016

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in the Commission Chambers, at City Hall, 9th and Broadway, on Wednesday, July 6th, 2016 at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1:

Roll Call

Upon roll call the following members were present:

Present: Morton, Clinard, Cowen, Kienzle, Affentranger

Absent: Kerbs, Bergsten

Meeting was called to Order.

AGENDA ITEM NO. 2:

Consideration of Approval of the minutes from the June 1st, 2016 Planning Commission Meeting

Vice-Chairman Cowen asked if the Board had time to review the minutes and if there were any questions or comments. Commissioner Affentranger made a motion to approve, seconded by Commissioner Kienzle.

Motion passed:

AYE: Clinard, Cowen, Kienzle, Affentranger

NAY:

ABSTAIN: Morton

AGENDA ITEM NO. 3:

Citizen's Participation

Vice-Chairman Cowen opened the public portion of the meeting and announced that this is an open time for discussion for those with questions on topics not on the Agenda and asked if anyone would like to come forward. No one came forward and Vice-Chairman Cowen closed the public portion of the meeting.

AGENDA ITEM NO. 4:

Case #P05-16 – A public hearing for consideration of approval of a Rezone from PUD; Planned Unit Development to C-3; Highway Commercial, located on the East side of Harrison Street, North of Transportation Parkway, Shawnee, OK

Applicant: Wallace Engineering

Justin Debruin presented the staff report and informed the Commissioners the rezone resides northeast of Harrison Street and that Majestic Dominion previously set it up to be a master plan site and property is no longer under one ownership. Mr. Debruin stated staff has no objection to the rezone since previous zoning on the site was C-3. Vice-Chairman Cowen asked if religious facility referred to as a church and Justin Debruin agreed. Vice-Chairman Cowen asked if the three hundred foot limit would apply to adjoining properties regarding liquor sales. Mr. Debruin mentioned that any future business with more than fifty percent of liquor sales would be affected. Vice-Chairman Cowen discussed how it could adversely affect the neighboring properties. Justin Debruin discussed that it would not affect businesses that sales are under fifty percent. Commissioner Affentranger asked if a bar within a hotel would not be allowed and Mr. Debruin informed him

that the primary sales would be the hotel and not the bar so it would be allowed then. Commissioner Morton mentioned if a bar was owned by someone other than the hotel owner it would differ. Commissioner Kienzle discussed the area was one of three potential hubs to get off I-40. Commissioner Affentranger asked if staff knew what church was going in and Mr. Debruin stated the representative was available. Vice-Chairman Cowen asked if by changing the zoning, the applicant would not be granted a building permit and Justin Debruin agreed. Vice-Chairman Cowen proceeded to ask if they would still have to come before this board if they wanted to build the church and Mr. Debruin disagreed, the rezone would change the classification. Commissioner Kienzle asked if the surrounding property owners would receive notice of a church going in and Mr. Debruin stated notices were not required. Justin Debruin explained the zoning was previously C-3 before the PUD was approved but the PUD no longer stands and is requesting to remove the PUD. Commissioner Clinard asked if the built a church, the surrounding area would not have to be notified and Mr. Debruin agreed. Vice-Chairman Cowen asked if the three hundred foot radius applied to the building itself or the property line and Mr. Debruin stated it was the property line. Vice-Chairman Cowen discussed looking into that law because of the area and Justin Debruin stated staff could look into it but would not be able to be any less restrictive than State law. Commissioner Kienzle asked what would happen if they left it as a PUD. Mr. Debruin stated that any use would still be allowed but that this is just a technical change. Commissioner Kienzle asked about submitting a PUD and Mr. Debruin stated the applicant would be required to submit a new PUD. Commissioner Morton asked if the new owner would not be required to develop as a PUD and Mr. Debruin stated the applicant could comply with the PUD but that it was not possible in this case. Vice-Chairman Cowen asked if there were any other questions or comments and opened the public portion of the meeting and asked if anyone in favor of the item would like to come forward. Jim Beech came forward with Wallace Engineering representing LifeChurch and stated the building would be around 37,000 square feet and that the zoning allows for a church. Mr. Beech mentioned that the three hundred foot mailing notice was sent out and asked if there were any questions. Commissioner Affentranger asked what the plans were for the current LifeChurch building and Mr. Beech stated they would sell it. Commissioner Affentranger further confirmed that they would not occupy both places and Mr. Beech agreed. Commissioner Kienzle asked what made the site so attractive. Mark Allen came forward with LifeChurch and stated they liked to be on main arteries and Oklahoma is where they originated from. Mr. Allen discussed different properties they looked at. Commissioner Kienzle asked if the hotel by Wal-Mart was more than three hundred feet and Mr. Debruin agreed. Vice-Chairman Cowen asked if there was a motion. Commissioner Affentranger made a motion to approve, seconded by Commissioner Kienzle.

Motion passed:

AYE: Morton, Clinard, Cowen, Kienzle, Affentranger

NAY:

ABSTAIN:

AGENDA ITEM NO. 5:

Case #S14-16 –Consideration of approval of a Final Plat for Shawnee Park Addition, located on the South side of Transportation Drive, East of North Harrison Street, Shawnee, OK

Applicant: Zimmerman Properties Development, LLC

Vice-Chairman Cowen asked for the staff report. Justin Debruin came forward and stated staff requests a deferral to the August 3rd, 2016 Planning Commission meeting due to some required paperwork not being submitted as of yet. Vice-Chairman Cowen asked for a motion. Commissioner Kienzle made a motion to approve, seconded by Commissioner Affentranger.

Motion passed:

AYE: Morton, Clinard, Cowen, Kienzle, Affentranger

NAY:

ABSTAIN:

AGENDA ITEM NO. 6:

Planning Director's Report

Justin Debruin discussed the scope of work for the streetscape goes to the Oklahoma Intersection and regarding the three trees situated on the east, the city will remove two of the three trees that have torn up the concrete but will not extend fully to the third tree. Mr. Debruin mentioned reviewing Oklahoma City's vacant building ordinance, went over the three step process, enforcement process and gave handouts to Commissioners. Justin Debruin stated he would like to look into other cities and brought up processes for the downtown properties. Mr. Debruin also gave an update on the downtown property maintenance code sites.

AGENDA ITEM NO. 7:

Commissioners Comments and/or New Business

Commissioner Morton asked for The Garage Restaurant opening date and Mr. Debruin stated they were in training now and should open Mid-July.

AGENDA ITEM NO. 8:

Adjournment


Chairman/Vice-Chairman

Cheyenne Lincoln
Planning Commission Secretary

Regular Board of Commissioners

1. c.

Meeting Date: 08/15/2016

CDBG Budget Amd

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Budget Amendment – 2016 Community Development Building Grant (CDBG) Entitlement Grant Fund
Allocate Fiscal Year 2016-2017 CDBG award

Attachments

CDBG Budget Amd

August 15, 2016

Estimated Revenue or Fund Balance

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
190	4101			Federal Grant Revenue	292,015.72	272,735.00	564,750.72
				Total		272,735.00	

Appropriations

[illegible]

Approved by the City Commission this

Explanation of Budget Amendment:
allocate fiscal year 2016-2017 CDBG award

Approved:

Mayor

Attest:

Posted By _____ Date _____ BA# _____ Pkt.# _____

City Clerk

Funding Approval/Agreement

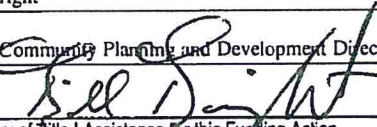
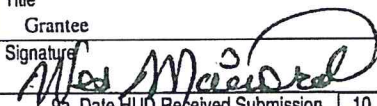
Title I of the Housing and Community
Development Act (Public Law 930383)
HI-00515R of 20515R

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Community Development Block Grant Program

OMB Approval No.
2506-0193 (exp 5/31/2018)

1. Name of Grantee (as shown in item 5 of Standard Form 424) Shawnee	3a. Grantee's 9-digit Tax ID Number 736005424	3b. Grantee's 9-digit DUNS Number 091602441
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) PO Box 1448 Shawnee, OK 74802	4. Date use of funds may begin (mm/dd/yyyy) 07/01/2016	
	5a. Project/Grant No. 1 B-16-MC-40-0007	6a. Amount Approved \$272,735.00
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Bill Bright		Grantee Name Shawnee		
Title HUD Community Planning and Development Director		Title Grantee		
Signature 	Date (mm/dd/yyyy) 07/14/2016	Signature 	Date (mm/dd/yyyy) 8/1/2016	
7. Category of Title I Assistance for this Funding Action (check only one) ☒ a. Entitlement, Sec 106(b) ☐ b. State-Administered, Sec 106(d)(1) ☐ c. HUD-Administered Small Cities, Sec 106(d)(2)(B) ☐ d. Indian CDBG Programs, Sec 106(a)(1) ☐ e. Surplus Urban Renewal Funds, Sec 112(b) ☐ f. Special Purpose Grants, Sec 107 ☐ g. Loan Guarantee, Sec 108	8. Special Conditions (check one) ☐ None ☒ Attached	9a. Date HUD Received Submission (mm/dd/yyyy)	10. check one ☒ a. Orig. Funding Approval ☐ b. Amendment Amendment Number	
		9b. Date Grantee Notified (mm/dd/yyyy) 07/14/2016		
		9c. Date of Start of Program Year (mm/dd/yyyy) 07/01/2016		
	11. Amount of Community Development Block Grant			
	a. Funds Reserved for this Grantee		FY (2016)	FY ()
b. Funds now being Approved		\$272,735.00		
c. Reservation to be Cancelled (11a minus 11b)				
12a. Amount of Loan Guarantee Commitment now being Approved N/A		12b. Name and complete Address of Public Agency PO Box 1448 Shawnee, OK 74802		
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.		12c. Name of Authorized Official for Designated Public Agency		
		Title		
		Signature		

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
		Y						Project Number		Amount		
		Y						Project Number		Amount		
Date Entered PAS (mm/dd/yyyy)		Date Entered LOCCS (mm/dd/yyyy)		Batch Number		Transaction Code		Entered By		Verified By		

8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2023. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2023.
- (b) If Funding Assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E - Cost Principles, attach a schedule in the format set forth below to the executed Grant Agreement that is returned to HUD. The schedule shall identify each department/agency that will carry out activities with the Funding Assistance, the indirect cost rate applicable to each department/agency (including if the de minimis rate is charged per 2 CFR §200.414), and the direct cost base to which the rate will be applied. Do not include indirect cost rates for subrecipients.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base*</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

*Specify the type of cost base utilized - e.g., Modified Total Direct Costs (MTDC). Do not include amounts.

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the Central Contractor Registration (CCR) database, and the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and Central Contractor Registration, and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfields as defined in the Small Business

Liability Relief and Brownsfield Revitalization Act (Public Law 107–118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that that indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.

FY: 2016

Grantee: Shawnee, OK

The E.O. 12372 condition is released. The State of Oklahoma does not have a Clearinghouse for review.



Bill Bright, CPD Director

July 14, 2016
Date

Background:

Executive Order 12372, "Intergovernmental Review of Federal Programs," was issued with the desire to foster the intergovernmental partnership and strengthen federalism by relying on State and local processes for the coordination and review of proposed Federal financial assistance and direct Federal development. The Order allows each State to designate an entity to perform this function.

The State of Oklahoma has chosen not to participate in the intergovernmental review process and does not have an SPOC (Single Point of Contact).

Regular Board of Commissioners

1. d.

Meeting Date: 08/15/2016

OMRF - Pamela Billus

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge Oklahoma Municipal Retirement Fund Early Retirement for Pamela Billus.

Attachments

No file(s) attached.

Regular Board of Commissioners

1. e.

Meeting Date: 08/15/2016

Sac & Fox Maint. Bond

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Accept water line improvements for Sac & Fox Wikipapi Addition and placing the maintenance bond into effect.

Attachments

Sac & Fox Maint. Bond

MAINTENANCE BOND

Bond No. GR23436

KNOW ALL MEN BY THESE PRESENTS:

That Bear Claw Construction Management, LLC
and Granite Re, Inc., a corporation organized under the laws of the
State of Oklahoma and authorized to transact business in the State of Oklahoma, as Surety, are held
and firmly bound unto the City of Shawnee in penal sum of Twenty Thousand dollars
and Zero cents (\$ 20,000.00) in lawful money of the
United States of America, said sum being equal to ten percent (**10%**) of the total
contract price for the **first (1)** year, **ten percent (10%)** for a two year period for the payment of
which, well and truly to be
made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors,
and assigns, jointly and severally, firmly by these presents.

DATED this 10th day of August, **2016**.

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written CONTRACT with the City of Shawnee,
(State or Other Entity)

dated N/A, for Water Line Extension for Sac & Fox Apartment Complex

, all in compliance with the plans and specifications therefore, made a
part of said Contract and on file in the office of City Clerk, P.O. Box 1448, Shawnee, OK 74802-
1448.

NOW, THEREFORE, if said Principal shall pay or cause to be paid to the City of Shawnee all damages, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of two(2) years ({one hundred (10%) percent for a two year period thereafter, of total contract price}) for all projects for the construction of utilities) from and after acceptance of said project by the City of Shawnee; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all subcontractors; and if principal shall save and hold City of Shawnee harmless from all damages, loss and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this BOND.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in his name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

(SEAL)

ATTEST:

PRINCIPAL:

Bear Claw Construction Management, LLC

BY

TITLE

Partner

(SEAL)

~~ATTEST:~~ WITNESS:

Sandra Burnett

SURETY:

Granite Re, Inc.

BY

NAME Kelly R. Watson, Attorney-In-Fact
(Typed)

GRANITE RE, INC.

GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

ERLE D. BENTON; KELLY R. WATSON; STEVEN L. NICHOLSON; CHANDLER L. CULLOR; SANDRA BURNETT its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

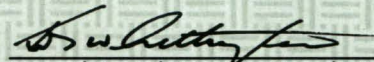
To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

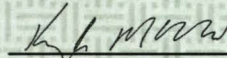
ERLE D. BENTON; KELLY R. WATSON; STEVEN L. NICHOLSON; CHANDLER L. CULLOR; SANDRA BURNETT; may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 19th day of January, 2016.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)



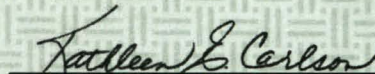

Kenneth D. Whittington, President


Kyle P. McDonald, Treasurer

On this 19th day of January, 2016, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Secretary/Treasurer of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires:
August 8, 2017
Commission #: 01013257




Notary Public

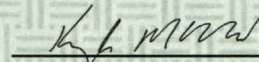
GRANITE RE, INC. Certificate

THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this
10th day of August, 2016.




Kyle P. McDonald, Secretary/Treasurer

Regular Board of Commissioners

1. f.

Meeting Date: 08/15/2016

Golded Acres Maint. Bond

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Accept water line improvements for Golden Acres Cottages II and placing the maintenance bond into effect.

Attachments

Golden Acres Maint Bond

MAINTENANCE BOND

#GR35414

KNOW ALL MEN BY THESE PRESENTS:

That M & J Contractors, LLC, 16759 County Rd. 3520, Ada OK 74820,
as Principal, and Granite Re, Inc., 14001 Quailbrook Dr., Oklahoma City, OK 73134,

a corporation organized under the laws of the State of Oklahoma and authorized to transact business in the State of Oklahoma, as Surety, are held and firmly bound unto the SHAWNEE

MUNICIPAL AUTHORITY, City of Shawnee in penal sum of **Two Thousand & 00/100** Dollars (\$ 2,000.00) in lawful money of the United States of America, said sum being equal to ten percent (10%) of the total contract price for the first (1) year, ten percent (10%) for one (1) year after completion and final acceptance (total of 2 years maintenance), for the payment of which, well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, trustees, successors, and assigns, jointly and severally, firmly by these presents.

DATED this 11th day of August, 2016.

The condition of this obligation is such that:

WHEREAS, said Principal entered into a written CONTRACT with

MBRE, LLC, dated August 11, 2016, for
(State or Other Entity)

Utilities – Golden Acres Cottages II Addition, all in compliance with the
plans and specifications therefore, made a part of said Contract and on file in the office
of City Clerk, P.O. Box 1448, Shawnee, OK 74802-1448.

NOW, THEREFORE, if said Principal shall pay or cause to be paid to the Shawnee Municipal Authority/City of Shawnee Beneficiary all damages, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of two (2) years (~~ten~~ (10%) percent for first year, ten (10%) for one year thereafter, of total contract price} for all projects for the construction of utilities) from and after acceptance of said project by the Shawnee Municipal Authority/City of Shawnee Beneficiary; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all subcontractors; and if principal shall save and hold Shawnee Municipal Authority/City of Shawnee Beneficiary harmless from all damages, loss and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this BOND.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in his name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

(SEAL)

ATTEST: Lisa Sherman

Principal:

M & J Contractors, LLC

BY Paul M. Mail

TITLE Member

(SEAL)

ATTEST: Lisa Osborn

SURETY:

Granite Re, Inc.

BY Wendy Hollen
Attorney-in-Fact

NAME Wendy Hollen

GRANITE RE, INC.

GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

W.M. McNEILL; LISA SHERMAN; MIKE SHANNON; CODY M. McNEILL; WENDY HOLLEN; JOHN ROGERS; ROCKY MOORE; KYLE D. RESER; JOHN L. BIRSNER; SUSANNE CUSIMANO its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

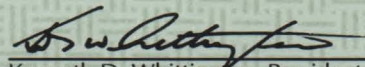
To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

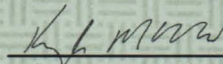
W.M. McNEILL; LISA SHERMAN; MIKE SHANNON; CODY M. McNEILL; WENDY HOLLEN; JOHN ROGERS; ROCKY MOORE; KYLE D. RESER; JOHN L. BIRSNER; SUSANNE CUSIMANO may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 3rd day of April, 2015.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)



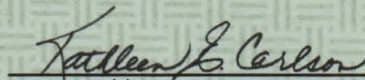

Kenneth D. Whittington, President


Kyle P. McDonald, Treasurer

On this 3rd day of April, 2015, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Secretary/Treasurer of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires:
August 8, 2017
Commission #: 01013257




Notary Public

GRANITE RE, INC. Certificate

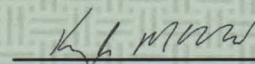
THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this

11th day of August, 202016




Kyle P. McDonald, Secretary/Treasurer

Regular Board of Commissioners

3.

Meeting Date: 08/15/2016

Employee of the Month

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Presentation by City Manager to Employee of the Month, James (Nick) Auld, Fire Department.

Attachments

No file(s) attached.

Regular Board of Commissioners

4.

Meeting Date: 08/15/2016

Rezone Harrison

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Public hearing and consideration of an ordinance to rezone property located at 4706 N. Harrison Street from A-1; Rural Agricultural District to C-3; Highway Commercial District. Case No. P06-16; Applicant: Nelmon Brauning

Attachments

Rezone Harrison Rpt

Rezone Harrison Ord

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE
CITY OF SHAWNEE
PLANNING COMMISSION

RECOMMENDATION FROM:

SUBJECT:

APPLICANT: Nelmon Brauning
FOR: Rezone
LOCATION: 4706 N. Harrison Street, Shawnee, OK
PROJECT#: 160799 Case# P06-16

LEGAL DESCRIPTION:

SEE OWNERSHIP LIST

CURRENT CLASSIFICATION: A-1; Rural Agricultural District
REQUESTED CLASSIFICATION: C-3; Highway Commercial District
PROPOSED PROPERTY USE: Unknown

PLANNING COMMISSION MEETING DATE: August 3rd, 2016

PLANNING COMMISSION RECOMMENDATION: Approval

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 6

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
MORTON			X			
CLINARD			X			
KERBS	X		X			
BERGSTEN (CHAIRMAN)			X			
COWEN (VICE-CHAIRMAN)						ABSENT
KIENZLE		X	X			
AFFENTRANGER			X			

RESPECTFULLY SUBMITTED,

Cheyenne Lincoln

SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____

ORDINANCE NO. _____



**STAFF REPORT
REZONE
CASE #P06-16**

TO: Shawnee Planning Commission

AGENDA: August 3, 2016

RE: Rezone Request –A1: Rural Agricultural District to C3: Highway Commercial

PROPOSAL

The applicant is requesting a rezone from A1: Rural Agricultural District to C3: Highway Commercial on a 1.6 Acre tract of land located at 4706 N. Harrison St. The site is generally located north of 45th Street, on the east side of Harrison Avenue. The owner has not specified an intended commercial use, but wishes to obtain commercial zoning for future prospects along Harrison Street, a major arterial with Comprehensive Plan allowances for commercial use.

GENERAL INFORMATION

Applicant	Nelmon Bauning
Owner	Randy D. Edmonson
Site Location/Address	4706 N. Harrison St.
Current Site Zoning	A1: Rural Agricultural District
Proposed Zoning	C3: Highway Commercial

Property Area	Approx. 1.60 Acres
Current Use	Occupied
Proposed Use	Unknown
Comprehensive Plan Designation	Commercial/Residential
Existing Land Use	Home Office
Surrounding Land Use	Rural Agricultural/Commercial
Surrounding Zoning	A1: Rural Agricultural District I2: Heavy Industrial C3: Highway Commercial CP: Planned Shopping Center District R3: Multi-Family Residential

STAFF REVIEW AND ANALYSIS

The subject property is located south of Interstate-40 on Harrison Ave., a major commercial corridor in Shawnee. Properties adjacent to Harrison Ave., between 45th Street and Interstate-40 are primarily zoned for commercial use, as designated in the Shawnee Comprehensive Plan.

The property contains two structures: a residential home and a shed. The intent is to tear down and remove both structures, bringing the site back to a vacant status. Directly adjacent, to the south, is the Colonial Inn Shawnee, a 30-room motel. To the north sits a residential home on agriculturally zoned land.

If approved for rezone, any construction on site would require:

1. A six (6') foot sidewalk along Harrison Ave.
2. Landscaping to cover 10% of the overall site.
3. Façade treatment to a total of 60% where facing Harrison Ave.
4. Appropriate off-street parking.

Staff has received no letters of protest from surrounding property owners.



Figure 1: Aerial view of the site – approximate total area outlined in red.

Based on consistency with the Shawnee Comprehensive Plan and the Shawnee Zoning Code, Staff does hereby recommend approval for the proposed rezone from A1 (Rural Agricultural District) to C3 (Highway Commercial).

STAFF RECOMMENDATION

Staff recommends approval of the proposed rezone from **A1 (Rural Agricultural)** to **C3 (Highway Commercial)**. for the subject property.

Attachments

1. Figure 1: Aerial view of site
2. Figure 2: Zoning Map
3. Figure 3: Future Land Use Map

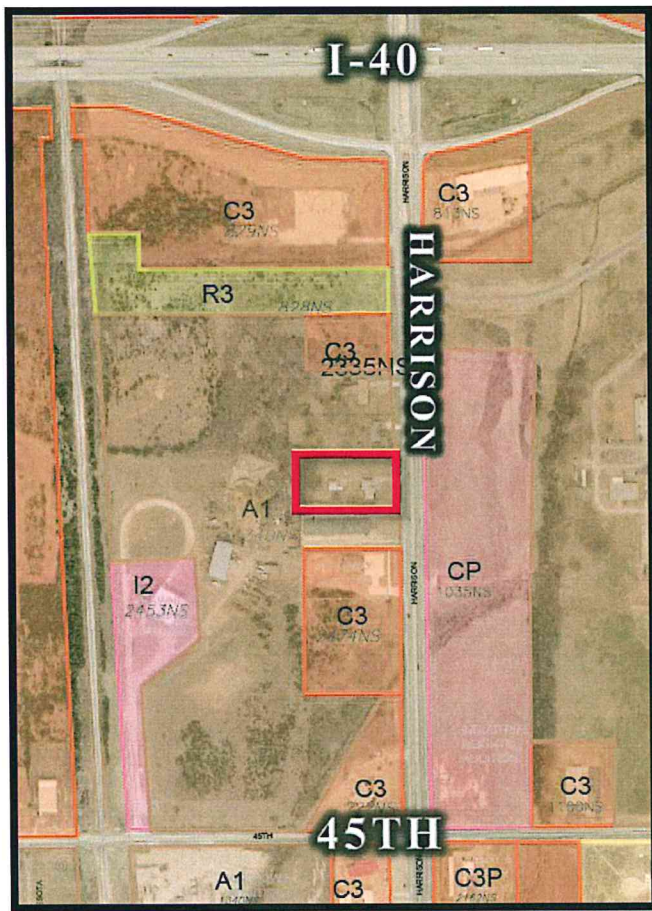


Figure 2: Zoning Map of site – approximate total area outlined in red.

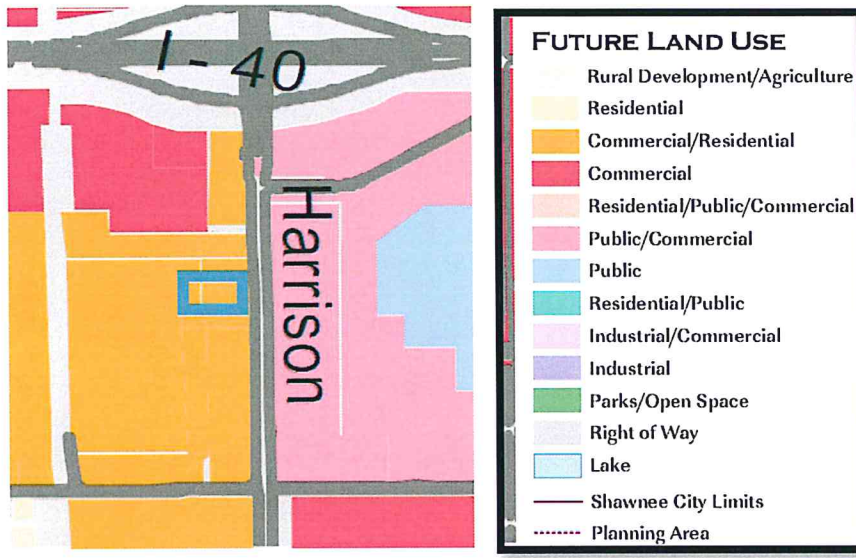


Figure 3: Shawnee Comprehensive Plan: Future Land Use Map – approximate total area outlined in blue.

PLANNING COMMISSION APPLICATION



City of Shawnee Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only

Case Number: P06-16
Project Number: 160799
Date Filed: July 5th 2016
Cheryl Lincoln
Planning Commission Secretary

REQUEST:

☒ Rezoning
☐ Conditional Use Permit
☐ Rezoning w/Conditional Use Permit
☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from A1 District to C3 District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 4706 N. HARRISON ST. SHAWNEE

LEGAL DESCRIPTION: Beq 1378' N SE 1/4 SE W 348' S 220' E 348' N 200' POB = 1.6 AC +/-

PROPERTY OWNER (S): RANDY D. EDMONSON

PROPERTY AGENT (APPLICANT): NELMON BRAUNING

APPLICANT'S ADDRESS: 4016 N. KICKAPOO

CITY: SHAWNEE STATE: OK ZIP: 74804

EMAIL ADDRESS: nbrauning@hotmail.com

TELEPHONE NUMBER: (405) 370-0394 CONTACT NUMBER: (405) 370-0394

DIMENSIONS OF PROPERTY: AREA: 1.60 WIDTH: 200'
LENGTH: 348' FRONTAGE: 200'

CURRENT ZONING: A1 CURRENT USE: was a trailer sales

PROPOSED ZONING: C3 PROPOSED USE: C3 for Retail

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OWNERSHIP LIST AND PAYMENT
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

Nelson Brauning
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. 01917104

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION: _____ DATE: _____

CITY COMMISSION ACTION: _____ DATE: _____

PLACE ON ZONING MAP: _____ ORDINANCE NO.: _____

CITY OF SHAWNEE
PUBLIC HEARING NOTICE
CASE #P06-16

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed Rezone of property located within the City of Shawnee.

The property requesting rezoning is described as follows:

A tract of land described as beginning at a point 1378 feet North of the Southeast Corner of the Southeast Quarter (SE/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence West 348 feet; thence South 200 feet; thence East 348 feet; thence North 200 feet to the point of beginning.

General Location Known As:	<u>4706 N. Harrison Street, Shawnee, OK</u>
Current Zoning Classification:	<u>A-1; Rural Agricultural District</u>
Requested Zoning Classification:	<u>C-3; Highway Commercial District</u>
Proposed Use of Property:	<u>Commercial</u>
Applicant:	<u>Nelmon Brauning</u>

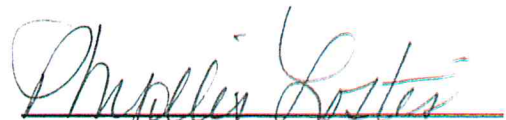
The "Zoning Map of the City of Shawnee, Oklahoma" will be amended accordingly to reflect such change if approved by the City Commission.

The public hearings will be held in the City Commission Chambers in City Hall, 16 W. 9th St. Shawnee, Oklahoma, as follows:

August 3 rd , 2016	AT 1:30 P.M.:	CITY OF SHAWNEE PLANNING COMMISSION
August 15 th , 2016	AT 6:30 P.M.:	CITY OF SHAWNEE CITY COMMISSION

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to appear and be heard with regard to the rezone. The Commission reserves the right to limit discussion and debate on the proposed rezone in the public hearing, in which event those persons appearing in support or opposition of the proposed rezone will be allotted equal time. Any formal protest must be filed in writing with the City Clerk during normal working hours before 5:00 p.m. a minimum of three (3) days prior to the hearing. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 878-1616. A copy of the application is available for public inspection during normal working hours in the Planning Secretary's office at 222 N. Broadway.

Witness my hand this 12th day of July, 2016.



Phyllis Loftis, City Clerk

Shawnee Mall Dr

I-40

I-40

John C Bruton Dr

N Harrison Ave



John C Bruton Dr

E 45th St



100-100

PLANNING / CODE

OWNERSHIP LIST

ORDER NO. 2155205

DATE PREPARED: July 1, 2016
EFFECTIVE DATE: June 24, 2016 at 7:30 a.m.

OWNER	LOT	BLK	ADDITION
EDMONSON RANDY D P O BOX 3003 SHAWNEE OK 74802-0000			BEG 1378'N SE/C SE W348' S200' E348' N200' POB
DHARSHAN INC 4700 N HARRISON SHAWNEE OK 74804-0000			BEG 1019'N SE/C SE W348' N159' E348' S159' POB
TJT HOLDINGS LC 3701 N HARRISON SHAWNEE OK 74804-0000			BEG SE/C SE TH W389.93'TO POB TH W571.67' TH N02*32'01"W 1379.50' TH E 676' TH S 359' TH E348' TH S520.24' TH S37*52'11"W A DIS 636.01' POB LESS 3.63 ACRES PLATTED INTO SHAWNEE TRANSFER STATION & LESS 1.45 ACRES PLATTED INTO BADARD ADDITION SEC 1
RODGERS KIM 4307 LIBERTY CIRCLE SHAWNEE OK 74804-0000			BEG NE/C SE S1121' W389' S112' W692' TO E RR R/W N ALG RR R/W TO PT 1204.6'W OF NE/C ETC. LESS .24 AC TO STATE
JOHNSON THOMAS T 4720 N HARRISON SHAWNEE OK 74804-0000			BEG 1378'N SE/C SE N112' W389' S112' E389' POB
SHAWNEE HARRISON LLC P O BOX 1719 CLINTON OK 73601			BEG 759.85'S & 151'E NW/C SW E331' S997.86' W352.77' HWY 18 N809' N10*19'21"E191.64' POB LESS .81 ACS
SHAWNEE HARRISON LLC P O BOX 1719 CLINTON OK 73601			BEG SW/C SW E150.08' N704' W10' N245.98' TO POB E354.11' N100' W355.39' S100' POB
TJT HOLDINGS LC 3701 N HARRISON SHAWNEE OK 74804-0000	1		BODARD ADDITION SECTION 1

LandRun Group Real Estate, LLC.

201 W. 9th. Street

Shawnee, Oklahoma 74801

Cell: 405-370-0394

Office: 405-274-4222

To Whom it May Concern:

I Randy Edmonson, hereby give permission for Nelmon Brauning with LandRun Group Real Estate, LLC. To assist in the rezoning my property, located at 4706 N Harrison, Shawnee, OK. From A1 to C3, containing 1.60 acres m/l.

Legal: Beg 1378' N SE/C SE W345' S200' E345' N200' to POB

Respectfully,

A handwritten signature in blue ink that reads "Randy Edmonson". The signature is fluid and cursive, with the first name "Randy" being more prominent than the last name "Edmonson".

Randy Edmonson

Date: 6/13/16

ORDINANCE NO. _____

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND DESCRIED AS BEGINNING AT A POINT 1378 FEET NORTH OF THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-ONE (31), TOWNSHIP ELEVEN (11) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE WEST 348 FEET; THENCE SOUTH 200 FEET; THENCE EAST 348 FEET; THENCE NORTH 200 FEET TO THE POINT OF BEGINNING. ACCORDING TO THE RECORDED PLAT THEREOF REZONING SAID PROPERTY FROM A-1; RURAL AGRICULTURAL DISTRICT TO C-3; HIGHWAY COMMERCIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 15th day of August, 2016, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma from zoning classification A-1; Rural Agricultural to C-3; Highway Commercial District.

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to C-3; Highway Commercial District.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: A TRACT OF LAND DESCRIED AS BEGINNING AT A POINT 1378 FEET NORTH OF THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-ONE (31), TOWNSHIP ELEVEN (11) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE WEST 348 FEET; THENCE SOUTH 200 FEET; THENCE EAST 348 FEET; THENCE NORTH 200 FEET TO THE POINT OF BEGINNING. ACCORDING TO THE RECORDED PLAT THEREOF REZONING SAID PROPERTY FROM A-1; RURAL AGRICULTURAL DISTRICT TO C-3; HIGHWAY COMMERCIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this _____ day of _____, 2016.

WES MAINORD, MAYOR

(SEAL)

ATTEST:

PHYLLIS LOFTIS, CMC
CITY CLERK

Approved as to form and legality this _____ day of _____, 2016.

JOSEPH VORNDRAN
CITY ATTORNEY

Regular Board of Commissioners

5.

Meeting Date: 08/15/2016

Shawnee Park Add.

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a Final Plat for Shawnee Park Addition located on the southeast corner of Transportation Drive and North Harrison Street. Case No. S14-16. Applicant: Zimmerman Properties Development, LLC

Attachments

Shawnee Park Add.

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE
PLANNING COMMISSION

SUBJECT:

APPLICANT: Zimmerman Properties Development, LLC
FOR: Final Plat for Shawnee Park Addition
LOCATION: Southeast corner of Transportation Drive and
North Harrison Street, Shawnee, OK
PROJECT# 160627 CASE# S14-16

PLANNING COMMISSION MEETING DATE: August 3rd, 2016

PLANNING COMMISSION RECOMMENDATION: Approval w/ following conditions:

1. Four (4') foot sidewalk required along Transportation Parkway.
2. Final construction documents must be approved by the City Engineer prior to construction.
3. The final engineered drainage plan must be approved by the City Engineer prior to construction.
4. All other applicable City standards apply.

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 6

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
MORTON			X			
CLINARD	X		X			
KERBS			X			
BERGSTEN (CHAIRMAN)			X			
COWEN (VICE-CHAIRMAN)						ABSENT
KIENZLE			X			
AFFENTRANGER		X	X			

RESPECTFULLY SUBMITTED,

Cheyenne Lincoln
SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____



STAFF REPORT
Final Plat
CASE #S14-16

TO: Shawnee Planning Commission

AGENDA: August 3, 2016

RE: Shawnee Park Addition - Final Plat

PROPOSAL

The applicant, Zimmerman Properties, LLC, is requesting final plat approval for Shawnee Park Addition. The subject property is generally located north-east of the North Harrison Street and I-40 intersection. The proposed development includes two (2) lots and one (1) tract of land to serve as a common area. A total of 108 apartment units are proposed.

GENERAL INFORMATION

Applicant	Zimmerman Properties Development, LLC
Owner(s)	Zimmerman Properties Development, LLC
Site Location/Address	East of Harrison, on Transportation Parkway.
Current Site Zoning	Planned Unit Development
Parcel Size	11.31 Acres
Comprehensive Plan Designation	Commercial / Residential
Existing Land Use	Vacant
Surrounding Zoning	Planned Unit Development

STAFF REVIEW AND ANALYSIS

The applicant has requested final plat approval for the construction of multi-family residential units on 11.31 Acres of property. The basic site details include:

1. Total Acreage: 11.31 Acres
2. Two (2) buildable lots.
 - a. Lot 1 = 3.74 Acres. Sixty (60) dwelling units proposed.
 - b. Lot 2 = 3.39 Acres. Forty-eight (48) dwelling units proposed.
 - c. Tract A = 2.90 Acres. Common Area – unbuildable as a separate lot.
 - d. Additional road right of way (ROW) = 1.28 Acres
3. Required expansion of the existing public sewer and water line.
4. Required purchase of additional land to provide appropriate public ROW along Transportation Parkway.



Figure 1: Aerial Plat Map – approximate total area outlined in blue.

Staff has reviewed all details of the Final Plat and finds it to be in general conformance with City Codes. The development meets the intent of the PUD and conforms to the Shawnee Comprehensive Plan.

STAFF RECOMMENDATION

Staff recommends **approval** of the proposed final plat for the subject property with the following conditions:

1. Four (4') foot sidewalk required along Transportation Parkway.

2. Final construction documents must be approved by the City Engineer prior to construction.
3. The final engineered drainage plan must be approved by the City Engineer prior to construction.
4. All other applicable City standards apply.

Attachments

1. Figure 1: Aerial Plat Map
2. Figure 2: Zoning Map
3. Figure 3: Future Land Use Map
4. Exhibit 1: Final Plat
5. Exhibit 2: Preliminary Plat

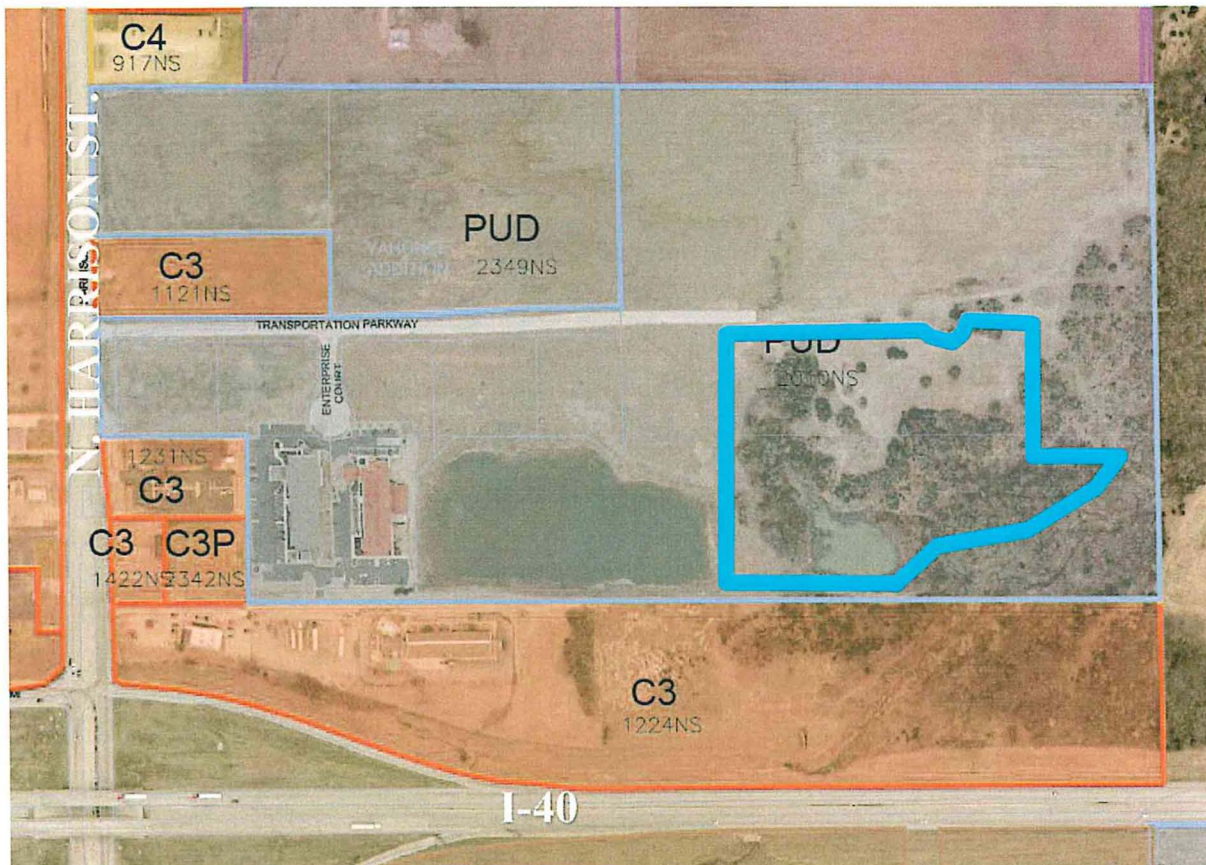


Figure 2: Zoning Map of site – approximate total area outlined in blue.

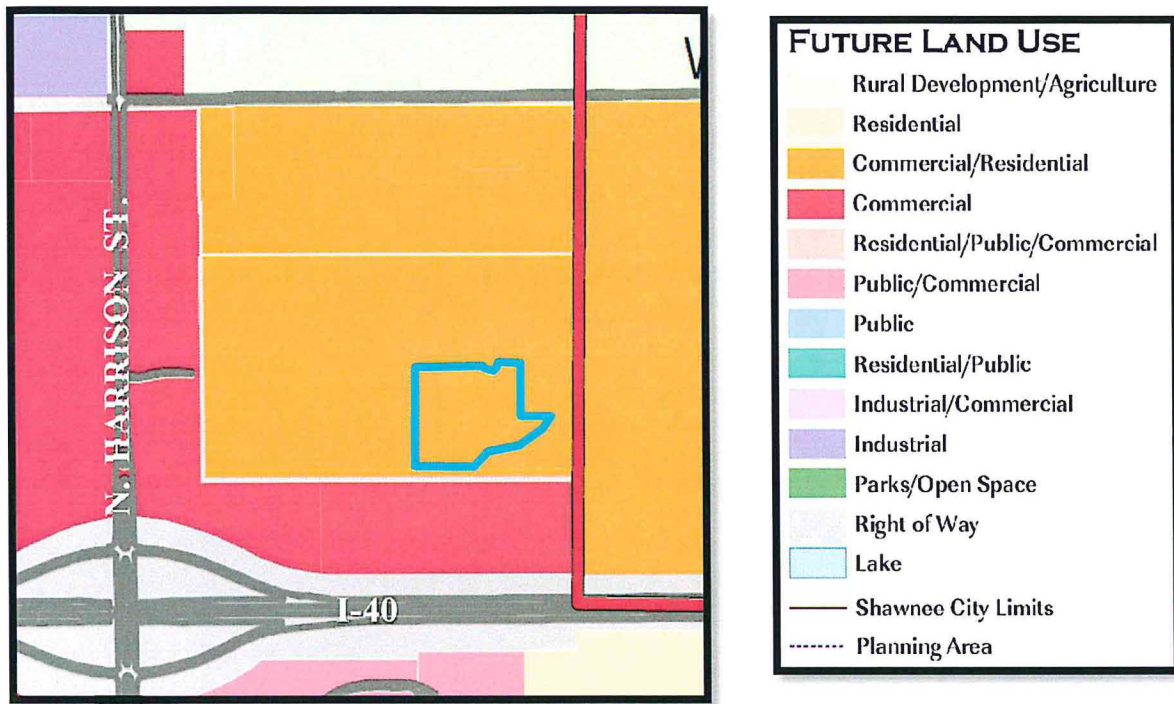
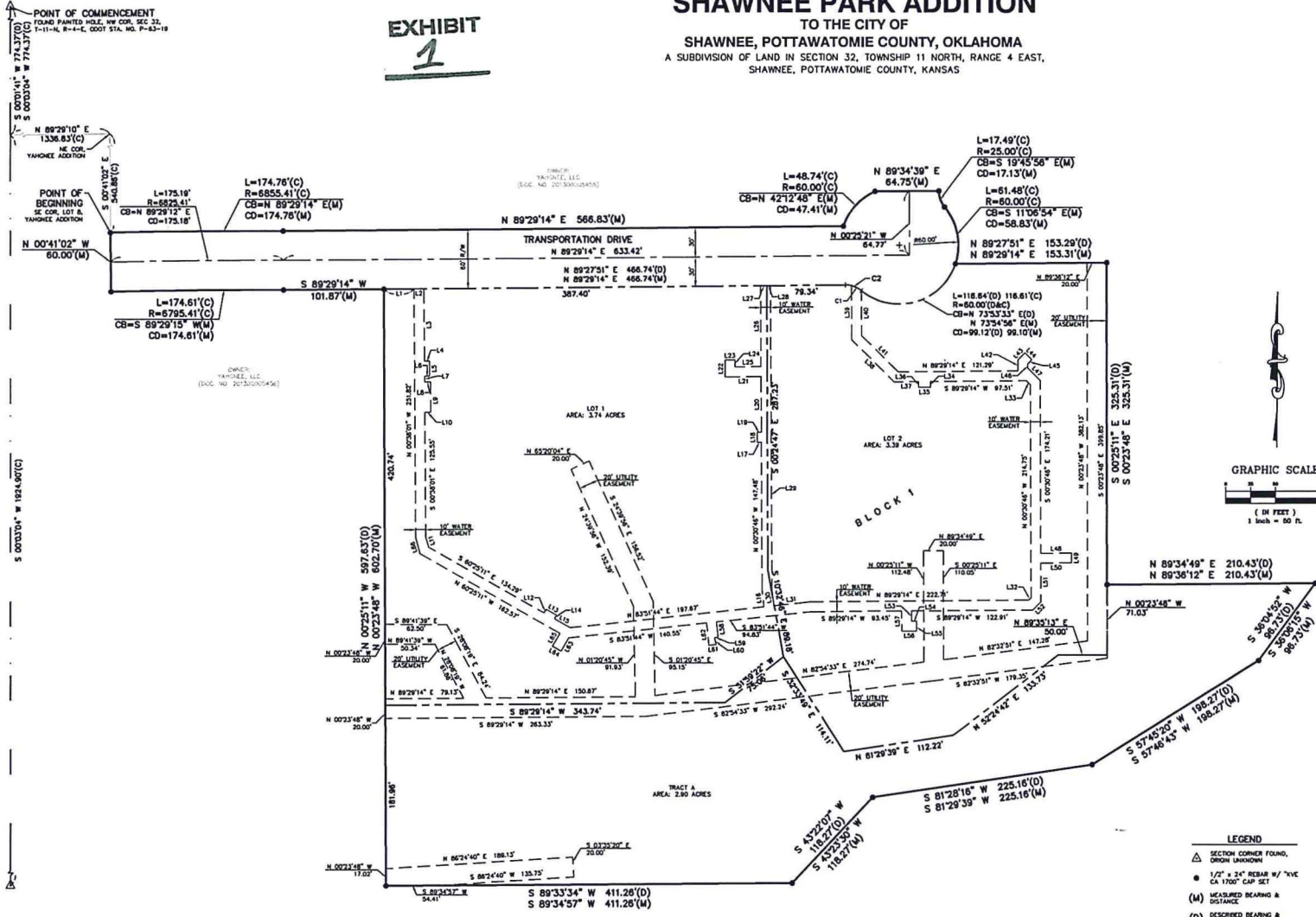
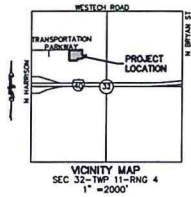


Figure 3: Shawnee Comprehensive Plan: Future Land Use Map (Figure 4.2). Approximate area outlined in blue.

EXHIBIT
1

FINAL PLAT OF
SHAWNEE PARK ADDITION
TO THE CITY OF
SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA
A SUBDIVISION OF LAND IN SECTION 32, TOWNSHIP 11 NORTH, RANGE 4 EAST,
SHAWNEE, POTTAWATOMIE COUNTY, KANSAS



LINE	BEARING	LENGTH
L1	N 89°28'02" E	30.38'
L2	N 89°36'29" E	10.00'
L3	S 0°30'01" E	73.34'
L4	N 89°21'59" E	3.00'
L5	S 0°30'01" E	15.00'
L6	S 89°21'59" W	5.00'
L7	S 0°30'01" E	6.02'
L8	N 89°34'49" E	6.00'
L9	S 0°30'01" E	30.54'
L10	S 89°21'59" W	6.00'
L11	S 15°25'11" E	10.96'
L12	N 29°34'49" E	4.18'
L13	S 60°25'11" E	12.00'
L14	S 29°34'49" W	4.18'
L15	S 60°25'11" E	18.22'
L16	N 60°18' W	18.78'
L17	S 89°29'14" W	4.29'
L18	N 0°30'46" W	10.00'
L19	N 89°29'14" E	4.29'
L20	N 0°30'46" W	36.17'
L21	S 89°29'14" W	36.48'
L22	N 0°30'46" W	16.92'
L23	N 89°29'14" E	10.00'
L24	S 0°30'46" E	6.92'
L25	N 89°29'14" E	26.48'
L26	N 0°30'46" W	61.80'
L27	N 89°29'14" E	8.43'
L28	S 89°29'14" W	3.97'
L29	S 0°30'46" E	305.04'
L30	N 10°32'46" W	89.18'

LINE	BEARING	LENGTH
L31	N 83°51'44" E	35.78'
L32	N 44°29'14" E	3.65'
L33	N 45°30'46" W	5.53'
L34	S 0°30'46" E	5.82'
L35	S 89°29'14" W	12.00'
L36	N 0°30'46" W	3.82'
L37	S 89°29'14" W	24.57'
L38	N 45°30'46" W	60.57'
L39	N 0°30'46" W	54.91'
L40	S 0°30'46" E	45.84'
L41	S 45°30'46" E	52.29'
L42	N 0°30'46" W	11.19'
L43	N 44°29'14" E	10.13'
L44	S 45°30'46" E	10.00'
L45	S 44°29'14" W	5.99'
L46	S 0°30'46" E	4.26'
L47	S 45°30'46" E	17.76'
L48	N 89°29'14" E	31.26'
L49	S 0°30'46" W	10.00'
L50	S 89°29'14" W	31.24'
L51	S 0°30'46" E	38.82'
L52	S 44°29'14" W	11.93'
L53	S 0°30'46" E	10.40'
L54	N 89°34'49" E	5.01'
L55	S 0°30'46" E	10.00'
L56	S 89°34'49" W	14.89'
L57	N 0°30'46" W	20.39'

CURVE	CHORD BEARING	CHORD LENGTH	RADIUS
C1	N 83°23'43" W	11.24'	25.00'
C2	S 70°28'38" E(D)	17.15'(D)	25.00'(D)
	S 70°28'10" E(M)	17.15'(M)	25.00'(M)

- LEGEND
- SECTION CORNER FOUND, ORIGIN UNKNOWN
 - 1/2" x 3/4" BEAR W/ 1/2" CA 1700" CAP SET
 - (M) MEASURED BEARING & DISTANCE
 - (D) DESCRIBED BEARING & DISTANCE
 - (C) CALCULATED MEASUREMENT

FINAL PLAT OF
SHAWNEE PARK ADDITION
TO THE CITY OF SHAWNEE,
POTTAWATOMIE COUNTY, OKLAHOMA
A SUBDIVISION OF LAND IN SECTION 32, TOWNSHIP 11 NORTH, RANGE 4 EAST,
SHAWNEE, POTTAWATOMIE COUNTY, KANSAS
KAW VALLEY ENGINEERING, INC.
2319 NORTH JACKSON | P.O. BOX 1304
JUNCTION CITY, KANSAS 66441
PH. (785) 762-5040 | FAX (785) 762-7744
k@kveeng.com | www.kveeng.com

FINAL PLAT APPLICATION



City of Shawnee Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only

Case Number: 514-16
Project Number: 160627
Date Filed: 3-23-2016
Amount Paid: \$ 231.00
Receipt No.: 01884320

Please provide a submittal letter, 6-24 X 36 maps, 1-8 1/2 x 14 map, 1 electronic map and filing fees upon submitting this application. Please call 878-1616 with any questions.

APPLICANT Zimmerman Properties Development, LLC - Contact: Justin Zimmerman

APPLICANT ADDRESS 1730 E. Republic Road, Suite F, Springfield, MO 65804

APPLICANT PHONE NUMBERS 417-883-1632

EMAIL ADDRESS jzimmerman@wilhoitproperties.com

NAME OF PLAT Shawnee Park Addition

LOCATION South side of Transportation Drive, East of North Harrison

NUMBER OF ACRES 11.31 NUMBER OF LOTS 2

FOR 2 ACRE LOTS OR GREATER DEVELOPMENTS: FEE: \$225.00

PLUS \$3.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS 2 \$6

PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS

TOTAL COST \$231

FOR LESS THAN 2 ACRE LOTS: FEE: \$225.00

PLUS \$2.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS

PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS

TOTAL COST

RECEIVED

MAY 23 2016

PLANNING / CODE

OWNER/DEVELOPER INFORMATION:

NAME Zimmerman Properties Development, LLC - Contact: Justin Zimmerman

ADDRESS 1730 E. Republic Road, Suite F, Springfield, MO 65804

CONTACT NUMBERS 417-883-1632

EMAIL ADDRESS jzimmerman@wilhoitproperties.com

PROJECT ENGINEER INFORMATION:

NAME Kaw Valley Engineering, Inc - Contact: Michael R. Osbourn, P.E.

ADDRESS 14700 W. 114th Terrace, Lenexa, KS 66215

CONTACT NUMBERS 913-894-5150

EMAIL ADDRESS mikeo@kveng.com

APPLICATION, SITE PLAN, CONSTRUCTION DOCUMENTS, PAYMENT, ETC... MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

Regular Board of Commissioners

6.

Meeting Date: 08/15/2016

Wyndemere Sec. 2

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a Final Plat for Wyndemere Section 2 located south of MacArthur Street and west of Bryan Street. Case No. S15-16. Applicant: Greg Brown Homes, LLC

Attachments

Wyndemere Sec. 2

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE
PLANNING COMMISSION

SUBJECT:

APPLICANT: Greg Brown Homes, LLC
FOR: Final Plat for Wyndemere Section 2
LOCATION: South of MacArthur Street and West of Bryan
Street, Shawnee, OK
PROJECT# 160730 CASE# S15-16

PLANNING COMMISSION MEETING DATE: August 3rd, 2016
PLANNING COMMISSION RECOMMENDATION: Approval w/ following conditions:

1. Final construction documents must be approved by the City Engineer prior to construction.
2. The final engineered grading plan must be approved by the City Engineer prior to construction.
3. All other applicable City standards.

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 6

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
MORTON		X	X			
CLINARD			X			
KERBS	X		X			
BERGSTEN (CHAIRMAN)			X			
COWEN (VICE-CHAIRMAN)						ABSENT
KIENZLE			X			
AFFENTRANGER			X			

RESPECTFULLY SUBMITTED,

Cheyenne Lincoln
SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____



**STAFF REPORT
FINAL PLAT
CASE #S15-16**

TO: Shawnee Planning Commission

AGENDA: August 3, 2016

RE: Final Plat for Wyndemere Addition, Section II

PROPOSAL

The applicant, Greg Brown Homes, is requesting Preliminary Plat approval for 9.1 Acres (approximate) of land just west of the intersection of MacArthur Street and Bryan Street on the south side of MacArthur Street. The applicant wishes to construct 29 additional single family residential homes in the second, and final, phase of Wyndemere Addition.

GENERAL INFORMATION

Applicant	Greg Brown Homes, LLC
Owner	Greg Brown Homes, LLC
Site Location/Address	S of E. MacArthur Street & W of N. Bryan Street, (South of Wyndemere Section 1)
Current Site Zoning	R1: Residential
Parcel Sizes	9.1 Acres
Proposed Use	Residential Use

Comprehensive Plan Designation	Residential
Existing Land Use	Residential
Surrounding Land Use	<u>North:</u> Residential, Public School <u>South:</u> Rural Residential <u>West:</u> Rural Residential, Vacant <u>East:</u> Commercial, Rural Residential
Surrounding Zoning	<u>North:</u> Agricultural <u>South:</u> Agricultural <u>West:</u> Agricultural <u>East:</u> Agricultural

STAFF ANALYSIS AND FINDINGS

The applicant is requesting approval of a final plat for the second phase of the two (2) phase Wyndemere Addition project. The preliminary plat was approved in May of 2013 and contains a total of 72 single family residential lots and two (2) common areas on 26.35 Acres of land. The Final Plat for Section I was approved shortly after in June of 2013 to construct the northern-most 42 single family residential lots, and both common areas for detention.

The second, and final phase of Wyndemere addition is located south of the first phase, and again, consists of the remaining 29 residential lots. The addition is currently surrounded by agriculturally-zoned land, but is near the intersection of MacArthur Street and Bryan Street which has multiple uses, including a public school and commercial development. Wyndemere Addition is located in Ward 1 and the Grove School District.

Staff has reviewed the plat and finds it in conformance with the preliminary plat. The City Engineer has reviewed the final plat and has noted that some minor corrections may be needed to the engineered grading plan before building permits are issued. It is recommended that the final plat be approved contingent on the final construction plans being approved by the City Engineer and the required changes to the grading plan be made.

RECOMMENDATION

Staff recommends approval of the *Wyndemere Addition Final Plat* with the following modifications and conditions:

Conditions

1. Final construction documents must be approved by the City Engineer prior to construction.
2. The final engineered grading plan must be approved by the City Engineer prior to construction.
3. All other applicable City standards.

Attachments

1. Figure 1: Aerial Map of Site
2. Exhibit 1: Final Plat
3. Exhibit 2: Preliminary Plat

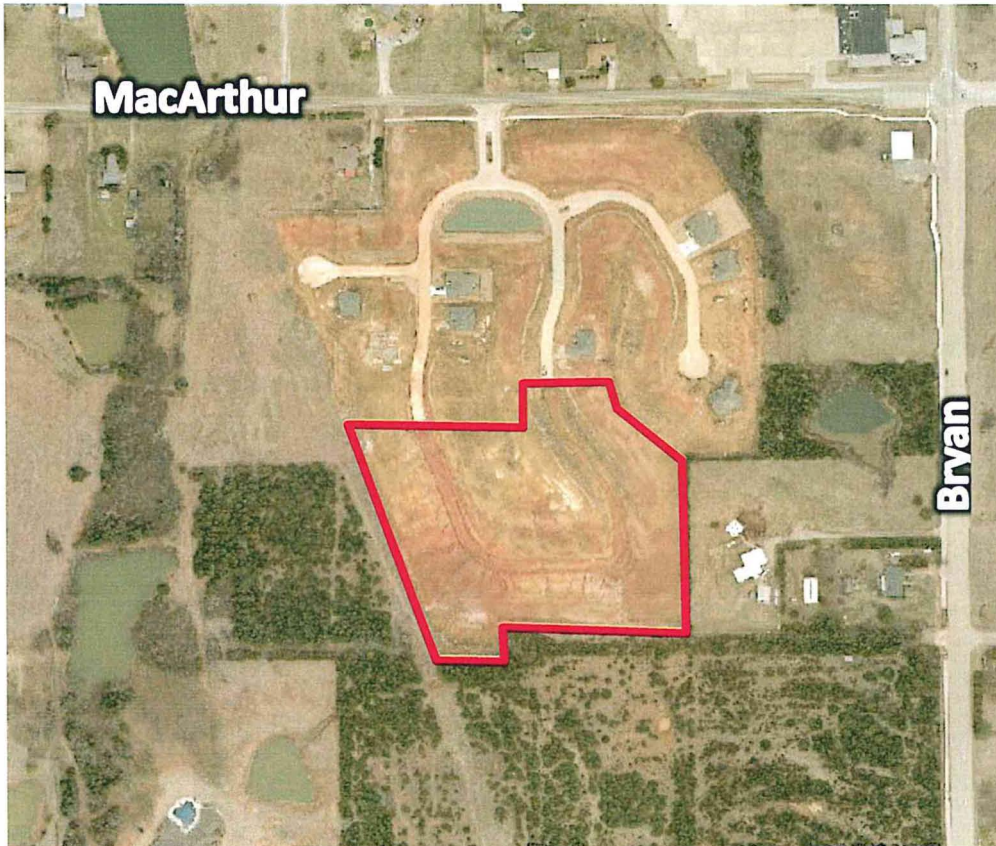
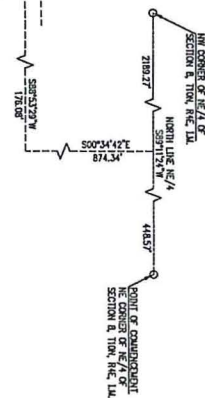


Figure 1: Aerial view with the plat area outlined.

EXHIBIT
1

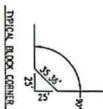


LINE TABLE	
LINE #	DIRECTION
11	33.65° W44° 18' 24" E

GENE / LUTHERAL RASIOS		DATE	TABLE
		CROSS DESCRIPTION	GOOD LUTHERAL
C1	1240	12000	6000000
C2	1240	12000	6000000
C3	1240	12000	6000000
C4	1240	12000	6000000
C5	1240	12000	6000000
C6	1240	12000	6000000
C7	1240	12000	6000000
C8	1240	12000	6000000
C9	1240	12000	6000000
C10	1240	12000	6000000
C11	1240	12000	6000000
C12	1240	12000	6000000
C13	1240	12000	6000000
C14	1240	12000	6000000
C15	1240	12000	6000000
C16	1240	12000	6000000
C17	1240	12000	6000000
C18	1240	12000	6000000
C19	1240	12000	6000000
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C38	1240	12000	6000000
C39	1240	12000	6000000
C40	1240	12000	6000000
C41	1240	12000	6000000
C42	1240	12000	6000000
C43	1240	12000	6000000
C44	1240	12000	6000000
C45	1240	12000	6000000
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C100	1240	12000	6000000

- [illegible]

LEGEND	
BL	BUILDING UNIT LINE
D/E	DRAINAGE EXPOSURE
EX	EXISTING
LNA	LIMITS OF NO ACCESS
NO	NORMAL LINE
P.O.B.	POINT OF BEGINNING
R.O.W.	RIGHT-OF-WAY
U/E	UTILITY EXPOSURE



FINAL PLAY TO SEIZE
WYNDOWICE SECTION 2

1143 Issues
 158606/7000
 06/30/16
 2 OF 2

Crafton Tull
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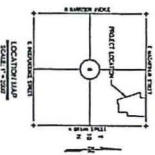
Sheet No. 2 OF 2
Date 06/30/16
Product No. 158606/7000

EXHIBIT
2

PRELIMINARY PLAT
OF

WYNDEMERE

A PART OF THE NE¼ OF SECTION 8, T-10-N, R-4-E, 1-M.,
SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA

[illegible]

DATE: _____				TIME: _____	
DATE	USER	STATUS	DIRTY	DIRECTION	DOGS (LENGTH)
C1	15/4/91	15/4/91	17/27/91	50/ 17/ 17/2	14/153
C2	17/1/91	22/2/01	4/19/17	16/2 5/ 17/ 17	18/164
C3	4/6/11	21/5/01	4/19/17	16/2 5/ 17/ 17	35/148
C4	16/6/91	21/5/01	17/20/17	16/2 5/ 17/ 17	17/153
C5	16/6/91	21/5/01	17/20/17	16/2 5/ 17/ 17	18/158
C6	17/3/41	15/2/01	17/21/17	16/2 5/ 17/ 17	17/153
C7	10/3/91	31/1/01	17/21/17	50/ 17/ 17/ 17	17/164
C8	17/3/21	22/2/01	5/17/17	50/ 17/ 17/ 17	18/164
C9	20/3/11	22/2/01	5/17/17	50/ 17/ 17/ 17	18/167
C10	4/1/17	12/1/01	27/27/17	51/ 17/ 17/ 17	18/170

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FINAL PLAT APPLICATION



City of Shawnee Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only

Case Number: 515-116
Project Number: 160730
Date Filed: June 20th, 2016
Amount Paid: \$283.00
Receipt No.: 01905757

Please provide a submittal letter, 6-24 X 36 maps, 1-8 1/2 x 14 map, 1 electronic map and filing fees upon submitting this application. Please call 878-1616 with any questions.

APPLICANT Greg Brown Homes, LLC.

APPLICANT ADDRESS 2510 E. Independence, Suite 400, Shawnee, OK 74804

APPLICANT PHONE NUMBERS 405-273-5188

EMAIL ADDRESS Kendall.Dillon@craftontull.com and June.Young@craftontull.com

NAME OF PLAT Wyndemere Section 2

LOCATION S of E. MacArthur Street & W of N. Bryan Street, (South of Wyndemere Section 1)

NUMBER OF ACRES 9.067± NUMBER OF LOTS 29

FOR 2 ACRE LOTS OR GREATER DEVELOPMENTS: FEE: \$225.00

PLUS \$3.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS _____

PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS _____

TOTAL COST _____

FOR LESS THAN 2 ACRE LOTS: FEE: \$225.00

PLUS \$2.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS 29 \$58.00

PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS _____

TOTAL COST \$283.00

OWNER/DEVELOPER INFORMATION:

NAME Same as Above

ADDRESS _____

CONTACT NUMBERS _____

EMAIL ADDRESS GBHomes12@aol.com

RECEIVED

JUN 20 2016

PLANNING / CODE

PROJECT ENGINEER INFORMATION:

NAME Kendall W. Dillon, PE, VP-Residential

ADDRESS Crafton Tull, 214 East Main Street, Oklahoma City, OK 73104

CONTACT NUMBERS (405) 787-6270

EMAIL ADDRESS Kendall.Dillon@craftontull.com and "cc" June.Young@craftontull.com

APPLICATION, SITE PLAN, CONSTRUCTION DOCUMENTS, PAYMENT, ETC... MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

Regular Board of Commissioners

7.

Meeting Date: 08/15/2016

Belmont Park

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a Final Plat for Belmont Park Phase 2 located on the northeast corner of MacArthur Street and Acme Road. Case No. S16-16. Applicant: Belmont Park LLC *(Deferred by City Commission at July 18, 2016 meeting.) (Deferred by Planning Commission to September 7, 2016 meeting.)*

Attachments

Belmont Park

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE

RECOMMENDATION FROM:

CITY OF SHAWNEE
PLANNING COMMISSION

SUBJECT:

APPLICANT: Belmont Park LLC
FOR: Final Plat for Belmont Park Phase 2
LOCATION: Northeast corner of MacArthur Street and
Acme Road, Shawnee, OK
PROJECT# 160800 CASE# S16-16

PLANNING COMMISSION MEETING DATE: August 3rd, 2016

PLANNING COMMISSION RECOMMENDATION: Deferment to September 7th, 2016 Meeting

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 6

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
MORTON		X	X			
CLINARD			X			
KERBS			X			
BERGSTEN (CHAIRMAN)			X			
COWEN (VICE-CHAIRMAN)						ABSENT
KIENZLE	X		X			
AFFENTRANGER			X			

RESPECTFULLY SUBMITTED,

Cheyenne Lincoln

SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____



STAFF REPORT
Final Plat
CASE #S16-16

TO: Shawnee Planning Commission

AGENDA: August 3, 2016

RE: Belmont Park Phase II, Section I - Final Plat

PROPOSAL

Belmont Park Phase II is generally located at the North-east corner of MacArthur and Acme and is approximately 8.47 acres in size. The site is primarily zoned as Multi-Family Residential (R-3), but contains two (2) lots currently zoned as Highway Commercial (C-3) along the southwest corner of the subject property. The property has been approved, with conditions, for preliminary plat, but the intent is to final plat the project in two (2) phases.

The final plat for Section I consists of two (2) commercially zoned lots on the north-east corner of MacArthur St. and Acme St and approximately 1.72 Acres in size.

GENERAL INFORMATION

Applicant	Belmont Park LLC
Owner(s)	Belmont Park LLC
Site Location/Address	East of Acme Rd. & N. of MacArthur Blvd.
Current Site Zoning	Highway Commercial (C-3)
Parcel Size	1.72 Acres
Comprehensive Plan Designation	Residential
Existing Land Use	Vacant
Surrounding Zoning	Multi-Family Residential (R-3), Residential Estates (RE), Suburban Office Commercial (C-2), Restrictive Automotive and Commercial Recreation (C-3)

STAFF RECOMMENDATION

Staff requests to defer this case for one month, to be placed on the September 7th, 2016 Planning Commission Agenda.

FINAL PLAT APPLICATION



City of Shawnee Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only

Case Number: 516-16
Project Number: 160800
Date Filed: 07-01-16
Amount Paid: \$229.00
Receipt No.: 01917528

Please provide a submittal letter, 6-24 X 36 maps, 1-8 1/2 x 14 map, 1 electronic map and filing fees upon submitting this application. Please call 878-1616 with any questions.

APPLICANT Belmont Park LLC
APPLICANT ADDRESS 20 East 9th St, Suite 130, Shawnee, 74801
APPLICANT PHONE NUMBERS 405-641-5878
EMAIL ADDRESS jramer27@gmail.com
NAME OF PLAT BELMONT PARK COMMERCIAL
LOCATION Northeast corner of Acme Road & MacArthur Boulevard
NUMBER OF ACRES 2.06 acres NUMBER OF LOTS 2

FOR 2 ACRE LOTS OR GREATER DEVELOPMENTS: FEE: \$225.00
PLUS \$3.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS _____
PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS _____
TOTAL COST _____

FOR LESS THAN 2 ACRE LOTS: FEE: \$225.00
PLUS \$2.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS 2 4.00
PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS _____
TOTAL COST \$229.00

OWNER/DEVELOPER INFORMATION:

NAME Belmont Park LLC
ADDRESS 20 East 9th St, Suite 130, Shawnee, 74801
CONTACT NUMBERS 405-641-5878
EMAIL ADDRESS jramer27@gmail.com

PROJECT ENGINEER INFORMATION:

NAME Grubbs Consulting LLC c/o Mark Grubbs, PE
ADDRESS 1819 S Morgan Rd, OKC 73128
CONTACT NUMBERS 405-265-0641
EMAIL ADDRESS mark.grubbs@gc-okc.com

RECEIVED
JUL 01 2016
PLANNING / CODE

APPLICATION, SITE PLAN, CONSTRUCTION DOCUMENTS, PAYMENT, ETC... MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

Regular Board of Commissioners

8.

Meeting Date: 08/15/2016

Police Purchase

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Discussion, consideration and possible action to authorize staff to purchase two 2016 Ford Interceptor K9 Utility Vehicles (fully equipped) in the amount of \$50,313.51 each and one 2016 Chevrolet Silverado 4WD pickup (fully equipped) in the amount of \$38,154.67.

Attachments

Police Purchase Memo



Shawnee Police Department

Chief Mason Wilson

P.O. Box 1448

Shawnee, Oklahoma 74802

Office (405)878-1680 or 1681 *Fax (405)878-1520



TO : Mayor and City Commission
CC : Justin Erickson, City Manager

FROM : **Mason Wilson, Chief of Police**

SUBJECT : Police Vehicle Purchase Request

DATE : August 11, 2016

The District Attorney's Violent Crimes/ Drug Task Force is a collaborative team of local law enforcement in the 23rd Judicial District. Shawnee Police Department has two officers assigned to the Task Force. Our officers work with other Municipal, Tribal, County, State, and Federal officers to combat the drugs and violent crimes in our Judicial District. The Task Force has operated with great success in removing illegal drugs from our streets.

In the past year the Task Force has seized methamphetamine, cocaine, marijuana, heroin, and prescription pills at a street value of 4.6 million dollars. The Task Force has also seized cash, vehicles, and other items of value. The seized cash is split between the agencies involved in each operation. The vehicles and the items of value are auctioned and the proceeds split in the same manner.

The Shawnee Police Department has received \$169, 107.41 in the past year from drug related seizures. We are expecting another check this month for approximately \$50,000.00. This money by statute can only be used for drug enforcement efforts. We are fortunate to have these funds for drug related training, and equipment. This year we are requesting approval to purchase the following:

- 2- 2016 Ford Interceptor K9 Utility Vehicles (fully equipped) at \$50,313.51 each.
- 1-2016 Chevrolet Silverado 4WD Pickup (fully equipped) at \$38,154.67

All three vehicles are being sold at State bid pricing from Defender Supply. Defender Supply is the same company currently building our patrol vehicles. The two K9 vehicles will replace two older K9 vehicles that have spent more time being repaired than on the streets. The new pickup will replace the vehicle being driven by one of our officers on the Task Force. This officer has been driving a vehicle that was seized and has become unreliable. There are currently no seized vehicles that would meet these needs. All three of these new vehicles would be purchased using the funds from drug related seizures.



DEFENDER SUPPLY

14535 Industrial Park
Aubrey, TX 76227

Date	6/15/2016
Estimate By	George Severe george@defendersupply.com (903) 564-5641



Bill To
Shawnee Police Department Chief Mason Wilson 16 W. 9th Shawnee, OK 74801

Customer Contact	Mason Wilson
Customer Phone	405-878-1682
Customer E-mail	Mwilson@shawneeok...
Estimate #	14810

2016 Ford Utility Police Inte

Vehicle Base Color - Black

Description	Location
2016 Ford Interceptor Utility 3.7L TI-VCT V6 FFV Engine, AWD, Dual Exhaust System, 6-Speed Auto Trans, Heavy Duty 78-AMP Battery, 220 AMP Alternator, Battery Saver Feature, 4 Wheel Disc Police Brakes, ABS & Traction Control, 255R18 A/S Police Tires, 18" HD Steel Wheels, Full Size 18" Spare Tire, Heavy Duty Suspension, Power Steering w/EPAS, Engine Oil Cooler, Transmission Oil Cooler, Power Windows / Door Locks, 1-Touch Down Driver Window, Power Pedals, AM/FM Single CD/MP3 Stereo Six Speaker Stereo, Front Cloth / 60/40 Rear Vinyl Seats, Power Driver's Seat/6-Way/M Lumbar, A/C w Manual Climate Control, Certified Speedometer, Engine Hour / Idle Meter, Easy Fuel Capless Filler, Red/White Dome Lamp, Black Vinyl Floor Covering, Driver's Side Spotlight, Dual Power Mirrors, Heated Side Mirrors, Halogen Headlamps, Headlamp Housing Only, Rear Taillight Housing Only, Front Bumper Warning Lights, Key FOB Keyless Entry, Remappable Steering Wheel, Dark Car Feature, Noise Suppression Bonds, Grill Light Pre-Wire, Front License Plate Bracket & Aux Rear Air (Purchased Through Holiday Ford). Vin # Payment to be made to Holiday Ford. Customer PO # Title Vehicle as: City of Shawnee 16 W. 9th Shawnee, OK 74801 Gamber Johnson Console Box - Ford - Utility PI SUV - with Arm Rest & Cup Holder Gamber-Johnson faceplate for a Whelen Cencom Gamber Johnson Mic Clip Gamber Johnson Mongoose 9" locking slide arm with 360 degree clevis 3 Additional 12V DC Electrical Power Sockets Mounted in Right Side of Console NightStick Xtreme Lumens Metal Multi-Function Duty/Personal-Size Dual-Light - Rechargeable - DC Power Only # NSR-9940XLDC Make & Model of Customer Supplied Police Radio - Motorola APX 6500/6000 Does the Customer Supplied Police Radio need to be "Hot", Powered all the time or on Ignition? On Ignition please Is Customer Supplied Police Radio a One or Two Piece Unit - One Piece What is the Frequency of Customer Supplied Police Radio - 800MHz Customer Supplied Docking Station Two Way 800 MHZ Radio Antenna & Coax Cable Whelen Inner Edge XLP 10-LT for the 2013+ Interceptor Utility SUV Whelen Cencom Sapphire Siren System (CCSRN3) Whelen 100 Watt Speaker Whelen Universal L Speaker Bracket Whelen Headlight Flasher, 2016 Ford INT SUV Whelen Universal Solid State Tail Light Flasher	Vehicle Description

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle and Emergency Equipment Total

Quantity Ordered	1
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Total Vehicle Order Cost	\$50,313.51
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DEFENDER SUPPLY

14535 Industrial Park
Aubrey, TX 76227

Date	6/15/2016
Estimate By	George Severe george@defendersupply.com (903) 564-5641



Bill To
Shawnee Police Department Chief Mason Wilson 16 W. 9th Shawnee, OK 74801

Customer Contact	Mason Wilson
Customer Phone	405-878-1682
Customer E-mail	Mwilson@shawneeok....
Estimate #	14810

2016 Ford Utility Police Inte
Vehicle Base Color - Black

Description	Location
Whelen Vertex LED Light - White Mounted in Front Headlamps	
Whelen IONJ Red/Blue Spilt Head LED's W/Swivel Mounts - Mounted in Front Headlamps	
Whelen IONJ Red/Blue Spilt Head LED's W/Swivel Mounts - Mounted in Front Grill	
Whelen Mirror Beams for Ford Utility Police Interceptor, Two Split Red/Blue Lighthead	
Whelen Dual Avenger LED Red/Blue - Mounted in the Rear Side Glass	
Whelen TAD8RB Traffic Advisor & Mounting Bracket in Red/Amber/Blue - with On/Off Override Kill Switch to Turn Off Light Stick when Rear Liftgate is Opened.	
Whelen Vertex Hide-away LED, Red/Blue Split Mounted in Reverse Lights Mounted in Reverse Lights	
Whelen ION (1) Red & (1) ION Blue Mounted on Rear License Plate Bracket at Rear License Plate	
Stalker Patrol II - "K" Band - Front & Rear Radar Unit	
Compartment Light, Split Red/White Mounted on Rear Liftgate	
Free-standing Dual T gun lock for 2014+ Police Interceptor Utility	
American Aluminum K9 Combo Kennel for Interceptor Utility SUV with Black Powder Coating	
Ace K9 Single Purpose K9 Monitoring System with Heat, Smoke, Carbon Monoxide Detectors, Power Distribution Block and Electronic Window Fan Kit	
Stalker Patrol II - "K" Band - Front & Rear Radar Unit	
WatchGuard 4RE Digital Camera System without Wireless Kit - Console Mount - With ELX Thumb Drive, Separate Front Zero Site Line Camera & Separate Rear Seat Camera - Console Mount	
WatchGuard 4RE Vehicle Wireless Download Kit	
VISTA HD, Extended Version, Wearable Camera w/ Vista Extended kit (VIS-EXT-KIT-001) and 1 year warranty included (WAR-VIS-CAM-1ST) - 9 hour battery	
Defender Supply Wiring Harness, Power Distribution Block and Battery Management System	
Misc. Shop Supplies	
Shipping of Parts for Upfit	
Installation of Above Emergency Equipment and Customer Supplied Police Radio, Police Radio Speaker and Radio Wiring Harness.	
Customer to Pick Up Vehicle	

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle and Emergency Equipment Total

Quantity Ordered 1

Total Vehicle Order Cost \$50,313.51



DEFENDER SUPPLY

14535 Industrial Park
Aubrey, TX 76227

Date	6/15/2016
Estimate By	George Severe george@defendersupply.com (903) 564-5641



Bill To
Shawnee Police Department Chief Mason Wilson 16 W. 9th Shawnee, OK 74801

Customer Contact	Mason Wilson
Customer Phone	405-878-1682
Customer E-mail	Mwilson@shawneeok....
Estimate #	14810

2016 Ford Utility Police Inte

Vehicle Base Color - Black

Description	Location
07/29/16 - XM289 Active DBA Shawnee 215 North Bell Street, Shawnee OK 74801 OK 27-Police Interceptor Utility K8A- Utility AWD 220062010/13/201521092G Piggyback N/A OK 27-Police Interceptor Utility K8A- Utility AWD 29816153/5/201502708G Piggyback 9/14/2015 OK 27-Police Interceptor Utility K8A- Utility AWD 18006151/23/201501560G Local N/A OK 27-Police Interceptor Utility K8A- Utility AWD 18006001/20/201501160G Local N/A	

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle and Emergency Equipment Total	\$50,313.51
Quantity Ordered	1

Total Vehicle Order Cost	\$50,313.51
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DEFENDER SUPPLY

14535 Industrial Park
Aubrey, TX 76227

Date	8/10/2016
Estimate	George Severe
By	george@defendersupply.com
	(903) 564-5641



Bill To
Shawnee Police Department Chief Mason Wilson 16 W. 9th Shawnee, OK 74801

Customer Contact	Mason Wilson
Customer Phone	405-878-1682
Customer E-mail	Mwilson@shawneeok....
Estimate #	15302

2016 Chevrolet Silverado 1500

Vehicle Base Color - Black

Description	Location
2016 Chevrolet Silverado 1500 4WD WT - CK15543 Crew Cab with Special Service Package: Auxiliary Battery, 170 Amp Alternator, High Capacity Air Cleaner, 110-Volt Power Outlet, 5.3L SSV EcoTec3 V8 Engine, 6-Speed Automatic Transmission, Locking Heavy Duty Auto Locking Differential, 3.42 Rear Axle Ratio, Trailing Package, 17" All Season Tires, Black Front & Rear Bumpers & Painted Steel Wheels, Front Recovery Hooks, Chevrolet My Link Radio with 7" Touch-Screen, Apple Carplay Capability & Android Auto Capability Provided by Apple and Google Available with Compatible Smartphones, AM/FM Stereo with 6 Speakers, WT Convenience Package: Remote Keyless Entry, Remote Locking Tailgate & Power Heated Outside Mirrors, Power Windows & Locks, Front Cloth Bench Seats, Power Adjustable Driver Seat, Dark Ash Cloth Interior with Rear Vinyl Seats, Deep Tinted Glass, Rubberized Vinyl Flooring, High Intensity Discharge Headlamps, Front License Plate Bracket & Full Size Spare Tire. C90 (Purchased through Holiday Chevrolet). NO SPOTLIGHT Vin # Customer PO # Vehicle titles should be in the name & address of: City of Shawnee 16 W. 9th Shawnee, OK 74801 Make & Model of Customer Supplied Police Radio - ? Does the Customer Supplied Police Radio need to be "Hot", Powered all the time or on Ignition - Hot all the time Is Customer Supplied Police Radio a One or Two Piece Unit - ? What is the Frequency of Customer Supplied Police Radio - ? Undercover Unit - All Lights Hidden on this unit please. Two Way 800 MHZ Radio Antenna & Coax Cable Whelen Hand Held Siren/Light Controller Chevy Suburban and Chevy Tahoe, 2015, Chevy Silverado-1500/2500, 2014 Ten 3-LED Lamps, Upper Front Unit, Two Piece, Individual Driver and Passenger Side Units, with Two LED Flashing/Take-Downs Whelen Ion with Black Housing - RED - Mounted in Front Grill - Hidden Whelen Ion with Black Housing - BLUE - Mounted in Front Grill - Hidden Whelen 100 Watt Speaker - Mounted Behind Grill - Hidden Whelen Heavy-Duty Universal/Swivel Bail Type Mounting Bracket (10+) - Mounted Behind Grill - Hidden Whelen Solid State Chevrolet Headlight/Taillight Flasher Whelen Ion with Black Housing - RED - Mounted behind Rear Head Rest in Rear Window Firing to the Rear Whelen Ion with Black Housing - BLUE - Mounted behind Rear Head Rest in Rear Window Firing to the Rear Whelen Vertex LED Light - White - Mounted in Rear Brake Lights Whelen Vertex Hide-Away LED, White Mounted in Third Brake Light (If they don't fit, put in Rear Reverse Lights)	Vehicle Description

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle and Emergency Equipment Total

Quantity Ordered

1

Total Vehicle Order Cost

\$38,154.67



DEFENDER SUPPLY

14535 Industrial Park
Aubrey, TX 76227

Date	8/10/2016
Estimate By	George Severe
	george@defendersupply.com
	(903) 564-5641



Bill To
Shawnee Police Department Chief Mason Wilson 16 W. 9th Shawnee, OK 74801

Customer Contact	Mason Wilson
Customer Phone	405-878-1682
Customer E-mail	Mwilson@shawneeok....
Estimate #	15302

2016 Chevrolet Silverado 1500

Vehicle Base Color - Black

Description	Location
Retrax Bed Cover for a 2014+ Silverado w/ a 5.5' Bed	
Defender Supply Wiring Harness, Power Distribution Block and Battery Management System	
Dealer Prep	
Misc. Shop Supplies	
Shipping of Above Emergency Parts for Upfit	
Installation of Above Emergency Equipment and Customer Supplied Police Radio, Police Radio Speaker & Radio Wiring Harness.	
Customer to Pick Up Vehicle	
Fleet # 000803414	

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

Vehicle and Emergency Equipment Total	\$38,154.67
---------------------------------------	-------------

Quantity Ordered	1
------------------	---

Total Vehicle Order Cost	\$38,154.67
--------------------------	-------------

Regular Board of Commissioners

9.

Meeting Date: 08/15/2016

Budget Amd Fund 113

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Discussion, consideration and possible action to approve a Budget Amendment for the money seized in case no. CF-2015-300.

Attachments

Budget Amd Fund 113

August 15, 2016

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
113	4107			DRUG FORFEITURE COUNTY	-	148,140.00	148,140.00
				Total		148,140.00	

[illegible]

City Clerk

Regular Board of Commissioners

10.

Meeting Date: 08/15/2016

Sales Tax Rpt

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge Sales Tax Report received August 2016.

Attachments

Sales Tax Rpt



Date: August 10, 2016
TO: Mayor and Commissioners
From: Cynthia S. Arnold, Finance Director *CSA*
Subject: August sales tax and use tax collections

Sales Tax Collections:

August sales tax collected was \$1,530,245.89 which will be divided to the following funds:

General	\$1,020,164
Capital Improvements	\$ 197,657
Street Fund	\$ 223,161
Economic Development	\$ 25,504
Police Sales Tax Fund	\$ 31,880
Fire Sales Tax Fund	\$ 31,880

Compared to Aug 2015 we were down \$58,164 or 3.66%..

For the fiscal year we are down \$24,862 or .82% (only two months of fiscal year)

REPORTS NOT AVAILABLE AT THIS TIME.

Below the chart will show the previous years and where we are fiscal year to date:

	September 2013	September 2014	September 2015	Increase	(Decrease)
	through	through	through	Over Prior Year	
Month	August 2014	August 2015	August 2016	Amount	Percentage
Sept	1,412,708	1,426,359	1,494,203	67,844	4.76%
Oct	1,465,063	1,428,921	1,545,245	116,324	8.14%
Nov	1,499,183	1,374,143	1,426,192	52,049	3.79%
Dec	1,315,025	1,441,774	1,506,784	65,010	4.51%
Jan	1,556,616	1,499,067	1,546,951	47,884	3.19%
Feb	1,569,453	1,580,604	1,605,202	24,598	1.56%
March	1,265,687	1,292,781	1,316,044	23,263	1.80%
April	1,421,540	1,426,451	1,552,529	126,078	8.84%
May	1,394,972	1,466,536	1,493,399	26,863	1.83%
June	1,390,155	1,438,144	1,437,412	(732)	(0.05%)
July	1,477,552	1,442,218	1,475,520	33,302	2.31%
August	1,432,227	1,588,410	1,530,246	(58,164)	(3.66%)
Total	17,200,181	17,405,406	17,929,727	524,321	3.01%
		Prior Year	Current Year	Increase	(Decrease)
Period		Actual	Actual	Over Prior Year	
Fiscal Year to Date		3,030,628	3,005,766	(24,862)	(0.82%)

General Fund Use Tax:

The August collections were \$127,907 17.21% less than August 2015. For the fiscal year we are up \$16,158 over last year.

Even though we are down, the state was down \$22.3 million.

REPORTS AREN'T AVAILABLE AT THIS TIME

Regular Board of Commissioners**11. a.**

Meeting Date: 08/15/2016

Remote Control Slope Mower

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Remote Control Slope Mower (Award)

Attachments

Remote Mower Memo

Remote Mower Notice

Remote Mower Plan Holders List

Remote Mower Bid Tab



Office of the Director of Operations

Date: August 10, 2016
To: Mayor and City Commissioners
From: James Bryce, Director of Operations
RE: Remote control slope mower award

Nature of the Request:

Award of the remote control slope mower for the Parks Department.

Staff Analysis, Considerations:

Last year Park staff went and demoed this slope mower in Norman. We found it to be more rugged and better built than the last mower the Department purchased. This mower has two sets of tracks that it runs on instead of four independent wheels allowing the mower to go over holes in the slope without getting stuck or flipping. The mower will be used on the lake dams, areas of the airport that a mower can't get, and the many slopes in town such as Pierre Taron bridge and the four corners of the MacArthur depressed roadway. Utilizing a mower like this will minimize the chance of an employee getting hurt or killed by a rollover on a tractor.

Recommendation:

It is staff's recommendation to award the remote control slope mower bid to P & K Equipment out of Kingfisher Oklahoma in the amount of \$51,000.00.

Budget Consideration:

Equipment will be paid for out of the Capital Outlay Account.

301 5-0940-5450 709 0940-53	Slope Mower	\$30,000.00
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Balance from the SMA fund balance

NOTICE TO BIDDERS

Sealed bids will be received by the City of Shawnee, 9th & Broadway, P. O. Box 1448, Shawnee, Oklahoma, up to 4:00 p.m., Monday, August 01, 2016, for:

Remote Control Slope Mower

Instructions and bid documents are available to qualified bidders at the Fairview Cemetery Office located at 1400 north Center Street Shawnee, Oklahoma 74801 from 8:00 am to 4:00 pm Monday – Friday.

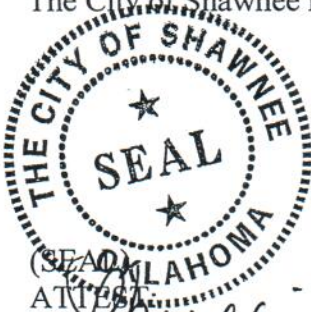
Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

BID – Remote Control Slope Mower August 01, 2016

The ORIGINAL bid shall be filed with the City Clerk of the City of Shawnee at 16 W. 9th Street, together with a sworn non-collusion affidavit in writing that the bidder has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

Bids will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, 16 W. 9th Street Shawnee, Oklahoma 74801, at 6:30 p.m., Monday, August 01, 2016.

The City of Shawnee reserves the right to reject any or all bids.



(SEAL)
ATTEST
Phyllis Loftis
Phyllis Loftis, CMC, City Clerk

CITY OF SHAWNEE, A Municipal Corporation

By: *Justin Erickson*
Justin Erickson, City Manager

BIDDERS PLAN HOLDERS LIST

P & K Equipment
5029 SE 44th St
Norman OK, 73072
PH: 405-321-5439

Great Plains Kubota
815 E Macarthur St
Shawnee OK, 74804
Ph: 405-275-4455

Grissoms
13503 US-177
Shawnee OK, 74804
Ph: 405-214-2205

Duval Equipment
14000 US-177
Shawnee OK, 74804
Ph: 405-273-2500

Bane Machinery
2449 Manana Road
Dallas TX, 75220
Ph: 214-352-2468

Anderson Machinery Company
12711 Hwy 290 East
Austin TX, 78653
Ph: 512-272-8133

Little Rock Equipment Sales
13001 Interstate 30
Little Rock AR, 72209
Ph: 501-455-5700

Sellers Equipment, Inc.
PO Box 1940
Salina KS, 67402
Ph: 785-823-6378

BID TABULATION SHEET

REMOTE CONTROL SLOPE MOWER

AUGUST 1, 2016

BIDDER

AMOUNT

P & K Equipment
Kingfisher, OK

51,000.00

Regular Board of Commissioners

12. a.

Meeting Date: 08/15/2016

DeBruin Admin Rpt

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Justin DeBruin – ODOT TAP Grant Update

Attachments

No file(s) attached.

Regular Board of Commissioners

15.

Meeting Date: 08/15/2016

Exec. Session

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider an Executive Session to discuss annual evaluations of the City Manager and City Treasurer pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee."

Attachments

No file(s) attached.

Regular Board of Commissioners

16.

Meeting Date: 08/15/2016

Consider Exec. Session

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider matters discussed in Executive Session regarding discussion of annual evaluations of City Manager and City Treasurer pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee."

Attachments

No file(s) attached.
