

BOARD OF CITY COMMISSIONERS PROCEEDINGS
AUGUST 16, 2021 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, August 16, 2021 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 4:00 p.m. on August 12, 2021. Mayor Bolt presided and Mr. Isaiah Smith called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Bob Weaver
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Darren Rutherford
Commissioner Ward 4-Vice Mayor

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION

Mr. Michael Phillips
Community Renewal Pottawatomie County

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Ms. Amy Camarata addressed the Shawnee Lake Advisory Committee.

Mr. Rob Morris spoke regarding the Shawnee Lake Advisory Committee and the kayak dock and a business at the Shawnee Twin Lakes.

Mr. Gerald Nowlin inquired of the Comprehensive Plan regarding the Shawnee Twin Lakes area.

Mr. Darrin Lofton spoke regarding the KSNL Aero, LLC proposal at the Shawnee Regional Airport.

Mr. Adam Smith and Mr. Taylor Grammar each spoke regarding their support for KSNL Aero, LLC.

Mr. Jay Terry inquired of a lake study. He also addressed concerns with the buoys and roads at the Shawnee Twin Lakes.

AGENDA ITEM NO. 2: Consider approval of Consent Agenda:

- a. Minutes from the August 2, 2021 regular meeting.
- b. Acknowledge the following reports:
 - License Payment Report for July 2021
 - Project Payment Report for July 2021
- c. Lake Lease Renewal:

RENEWAL:

Lot 5 Roewe Tract, 15509 Perry Road
Lessees: Candace and William Collie

Commissioner Matthews asked that Consent Agenda Item No. 2(a) be pulled for separate consideration.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve Consent Agenda Item Nos. 2 (a-c), less item 2(a). Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Weaver, Flood, Bolt
NAY: None

Regarding Agenda Item No. 2(a), Commissioner Matthews stated since he did not attend the August 2, 2021 City Commission Meeting, he would abstain from approving the Minutes.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve Consent Agenda Item No. 2(a). Motion carried 6-0-1.

AYE: Rutherford, Sehorn, Salter, Weaver, Flood, Bolt

NAY: None

ABSTAIN: Matthews

AGENDA ITEM NO. 3:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Spoon and Officer Miller introduced Arwen, an eight-week-old female kitten. Arwen is currently up for adoption. The adoption fees for Arwen include a spay deposit of \$25.00, an adoption fee of \$5.00, plus a \$10.00 City tag fee.

Officer Spoon advised that the Animal Shelter currently has twenty-three dogs, three cats, and one pig.

AGENDA ITEM NO. 4:

Introduction of Shawnee 2021 student/teacher delegation for exchange trip to Nikaho, Japan.

Adult Delegate

Alicia Whiteman – 2021 Chairman

Student Delegates

Alexander Monge – Grove School

Braden Hibler – Grove School

CJ Stephens – Grove School

Elizabeth Jones – Grove School

Hadley Dyer – Grove School

Kelly Templeton – Shawnee Middle School

Kiera Jones – Grove School

Zachary Knoles – Shawnee Middle School

Ms. Karen Wright, Sister Cities Vice President, presented the 2021 Shawnee Sister Cities Delegate. Each Delegate introduced themselves. Ms. Norma Neely was also in attendance as a 2021 Teacher Delegate with Horace-Mann Elementary School.

AGENDA ITEM NO. 5:

Discussion and consideration of AWM Real Estate, LLC's appeal of an Administrative Order regarding the demolition of the structure located at 801 South Beard Street. *(Deferred from the July 19, 2021 City Commission meeting.)*

City Attorney Joe Vorndran and City Building Inspector Kevin Moore provided an update on the Administrative Order appeal. Staff recommends denial of the appeal to proceed with demolition of the structure.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Matthews, to accept Staff's recommendation to deny AWM Real Estate, LLC's appeal of an Administrative Order regarding the demolition of the structure located at 801 South Beard Street. Motion carried 7-0.

AYE: Rutherford, Matthews, Weaver, Flood, Bolt, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 6:

Discussion and consideration of a resolution to amend the Agreement Establishing the Oklahoma Municipal Assurance Group (OMAG) to continue in perpetuity.

Senior Deputy City Clerk Kacie Eck provided a staff report.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve a resolution to amend the Agreement Establishing the Oklahoma Municipal Assurance Group (OMAG) to continue in perpetuity.

Resolution No. 6638 was introduced.

A RESOLUTION TO AMEND THE AGREEMENT ESTABLISHING OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) TO CONTINUE IN PERPETUITY.

Motion carried 7-0.

AYE: Matthews, Flood, Bolt, Rutherford, Sehorn, Salter, Weaver
NAY: None

AGENDA ITEM NO. 7:

Discussion and consideration of a resolution removing the temporary moratorium on the granting of new business permits and licenses requested under Chapter 8, Article VIII (Medical Marijuana), of the Code of Ordinances of the City of Shawnee.

City Attorney Joe Vorndran provided a staff report and explained it was Staff's recommendation to repeal the temporary moratorium.

City Attorney Joe Vorndran and City Building Inspector Kevin Moore answered questions from the Commissioners.

A motion was made by Commissioner Matthews, seconded by Commissioner Weaver, to defer this item to a future City Commission meeting. Motion carried 7-0.

AYE: Matthews, Weaver, Flood, Bolt, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 8:

Consider bids:

- a. Resurface of West Independence Street and North Leo Street – Industrial Access Corridor (Award)

City Engineer Seth Barkhimer announced that one (1) bid was received. After review and consideration, it was Staff's recommendation to award the bid to Haskell Lemon Construction Company of Oklahoma City, Oklahoma in the total amount of the base bid of \$459,002.85.

A motion was made by Commissioner Sehorn, seconded by Commissioner Flood, to accept the bid with Haskell Lemon Construction Company in the total amount of \$459,002.85. Motion carried 7-0.

AYE: Sehorn, Flood, Bolt, Rutherford, Salter, Matthews, Weaver

NAY: None

AGENDA ITEM NO. 9:

Consideration of a budget amendment for Fund 302 Street Improvement Fund to fund the Industrial Access Corridor Project.

Assistant Finance Director Jacob Bussell explained the posed budget amendment is to accommodate the award for Agenda Item No. 8 regarding the Industrial Access Corridor.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Weaver, to approve a budget amendment for Fund 302 Street Improvement Fund. Motion carried 7-0.

AYE: Rutherford, Weaver, Flood, Bolt, Sehorn, Salter, Matthews

NAY: None

AGENDA ITEM NO. 10:

Acknowledge monthly Sales Tax and Budget Reports.

Assistant Finance Director Jacob Bussell reported sales tax is up \$570,222.00, or 15.72%, over the projected budget year-to-date. He stated that use tax collections are up approximately \$95,800.00, or 23.10%, over the projected budget year-to-date.

AGENDA ITEM NO. 11:

Administrative Reports:

- a. Kevin Moore, Building Inspector – Update on dilapidated structures.

Building Inspector Kevin Moore provided an update on dilapidated structures within the City of Shawnee.

- b. Seth Barkhimer, City Engineer – Update on current Capital and Community Development projects.

City Engineer Seth Barkhimer provided an update on current Capital and Community Development projects in the Shawnee Community.

AGENDA ITEM NO. 12:

Discussion and consideration of a resolution of the Mayor and City Commission of the City of Shawnee, Oklahoma establishing the Lake Advisory Committee, pursuant to Chapter Two, Section 35 of the Shawnee Code of Ordinances.

City Attorney Joe Vorndran provided a staff report.

Commissioner Weaver thanked Mayor Bolt for placing this item on the agenda.

A motion was made by Commissioner Weaver, seconded by Commissioner Flood, to approve a resolution of the Mayor and City Commission of the City of Shawnee, Oklahoma establishing the Lake Advisory Committee, pursuant to Chapter Two, Section 35 of the Shawnee Code of Ordinances.

Resolution No. 6639 was introduced.

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA ESTABLISHING THE LAKE ADVISORY COMMITTEE, PURSUANT TO CHAPTER TWO, SECTION 35 OF THE SHAWNEE CODE OF ORDINANCES.

Motion carried 7-0.

AYE: Weaver, Flood, Bolt, Rutherford, Sehorn, Salter, Matthews

NAY: None

AGENDA ITEM NO. 13:

Discussion and possible action to appoint a Shawnee Lake Advisory Committee to assist in the revisions to the lake ordinances.
(Deferred from the July 19, 2021 City Commission meeting.)

Mayor Bolt appointed Commissioner Bob Weaver, Mr. Frank Sims, Mr. Wolf Gugler, Tourism Director Stacy Cramer-Moore, Mr. Michael Canaday, Ms. Kelli Parsons, Ms. Mindy Palmer, Ms. Cami Engles, Mr. Steve Reese, Commissioner Mark Sehorn, City Planner Rachel Clyne, and City Attorney Joe Vorndran to serve on the Shawnee Lake Advisory Committee.

City Attorney Joe Vorndran clarified the City Commission shall ratify the Mayor's Appointments to the Shawnee Lake Advisory Committee.

Mayor Bolt appointed City Attorney Joe Vorndran as Chairman of the Shawnee Lake Advisory Committee.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Flood, to approve the Mayor's Appointments to the Shawnee Lake Advisory Committee with City Attorney Joe Vorndran serving as Chairman. Motion carried 6-0-1.

AYE: Rutherford, Flood, Bolt, Salter, Matthews, Weaver

NAY: None

ABSTAIN: Sehorn

AGENDA ITEM NO. 14:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 15:

Commissioners Comments

The Mayor and Commissioners expressed their appreciation to Mr. Seth Barkhimer and Mr. Kevin Moore for the administrative reports. They also expressed their appreciation that the Shawnee Lake Advisory Committee was formed.

Vice Mayor Rutherford announced the Cops and Kids event had been postponed to a future date that is yet to be determined.

Commissioner Flood stated he appreciated the comments from the KSNL Aero Staff.

Commissioner Weaver expressed his appreciation for the curb appeal of the new South Central Industries warehouse on the corner of 10th Street and Kickapoo. He explained the importance of taking care of properties in the community.

Commissioner Matthews stated his appreciation for the Mayor's work on the transit project.

AGENDA ITEM NO. 16:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:35 p.m.)



ATTEST:

Lisa Laszone

LISA LASYONE, CMC, CITY CLERK

Ed Bolt

ED BOLT, MAYOR