MINUTES
AIRPORT ADVISORY BOARD
AUGUST 17, 2022
REGULAR MEETING
2202 NORTH AIRPORT DR
SHAWNEE, OK

SWEARING IN OF NEWLY APPOINTED AIRPORT ADVISORY BOARD MEMBER

Prior to commencement of the business of the Airport Advisory Board, Mrs. Kacie Eck, Senior Deputy City Clerk, City of Shawnee Oklahoma administered the Oath of Office and Loyalty Oath for Mr. Cody Smithson.

AIRPORT ADVISORY BOARD MEMBERS PRESENT

Mr. Harmik DerSahakian, Chairman
Mr. Scott Lee
Mr. Randy Rogers
Mr. Cody Smithson

OTHERS PRESENT

Mrs. Kacie Eck, Senior Deputy City Clerk, City of Shawnee Oklahoma
Mr. Matthew Lovelace, Shawnee Regional Airport Staff
Mr. Rob Morris, Citizen of Shawnee
Ms. Bonnie Wilson, Shawnee Regional Airport Staff

I. DECLARATION OF A QUORUM

Four members of the Advisory Committee were noted as Present, the Chairman Declared a Quorum.

II. DISCUSSION AND CONSIDERATION OF MINUTES FROM JULY 20, 2022, REGULAR MEETING

A copy of the Minutes was included in the meeting agenda package.

The Chairman called for a motion to approve the Minutes.

Mr. Lee made the Motion, Mr. Rogers provided as Second.

The Chairman called the Question. Members of the Advisory Board present approved the Motion.

III. CITIZEN COMMENTS

Mr. Morris noted his attendance at a meeting of the Shawnee Forward Board of Directors where an announcement was made that the Federal Aviation Administration had approved the reclassification of land at the Shawnee Regional Airport (SNL) for the purpose of developing a new Army National Guard Readiness Center.

IV. ELECTION OF VICE CHAIRMAN

The Chairman directed the attention of the Board to the ballot provided in their agenda packages and requested that the members provide a voice vote for their preferred candidate when called upon by the Board Secretary. The Chairman noted that he would vote last to affirm the choice of the Board members, and or cast a deciding vote in the case of a tied vote.

A voice vote to elect a Vice Chairman was called with Mr. Lee receiving three votes, Mr. Rogers receiving one vote.

The Chairman called for a motion to affirm the election of Mr. Lee to the position of Vice Chairman with a term commencing September 1, 2022, terminating June 30, 2024.

Mr. Rogers made the motion as requested; Mr. Smithson provided a second to the motion.

The Chairman called the Question, all Members of the Advisory Board present approved the Motion.

V. PRESENTATION ON STORM WATER REHABILITATION PROJECT SCOPE AND SCHEDULE – LOCHNER ENGINEERING

Mr. Patrick Barnas, PE, of Lochner Engineering, provided an overview of the project scope and schedule for the benefit of the Board. Mr. Barnas addressed questions from the group related to the proposed work plan, impacts on operations, scheduling, means and methods of the assessment and future rehabilitation efforts.

VI. STAFF REPORT

The Chairman led a discussion on the monthly fuel and budget reports provided in the agenda packages.

VII. BOARD COMMENTS

Mr. Rogers offered a report on his roles as the FAASTeam Representative and Aircraft Owners and Pilots Association (AOPA) Local Airport Representative for SNL.

Mr. Rogers announced a representative of the National Oceanographic and Atmospheric Administration will provide training and information as part of the FAASTeam program at SNL on November 2, 2022.

Mr. Rogers also noted that he is now fully vested in the AOPA Local Airport Representative program and will coordinate with the Chairman and staff to provide information on activities and projects at SNL to AOPA.

VIII. ADJOURNMENT

The Chairman called for a Motion to Adjourn the meeting.

Mr. Rogers made a Motion to Adjourn; Mr. Smithson provided a Second to the Motion.

The Chairman called the Question, and the Members of the Advisory Board present approved the Motion. The meeting was adjourned.

HARMIK DERSAHAKIAN, CHAIRMAN

10/19/2022
DATE

ATTEST:

BONNIE A. WILSON

10/19/22
DATE