

**NOTICE OF
REGULAR MEETING
AIRPORT ADVISORY BOARD
SHAWNEE REGIONAL AIRPORT
2202 AIRPORT DRIVE
SHAWNEE, OKLAHOMA
AUGUST 18, 2021**

Regular Meeting ☒ (X)
Special Meeting ☐ ()
Emergency Meeting ☐ ()

Rescheduled Regular Meeting ☐ ()
Continued or Reconvened Mtg. ☐ ()

DATE TIME

August 18, 2021 5:30 PM

PLACE OF MEETING

TERMINAL LOBBY
SHAWNEE REGIONAL AIRPORT
2202 AIRPORT DRIVE
SHAWNEE, OK 74804

To be completed by person filing notice:

Name: BONNIE A. WILSON, CM
Title: AIRPORT MANAGER

Address: 2202 AIRPORT DRIVE
 SHAWNEE, OK 74804

Phone: 405-878-1532

Filed in the office of the municipal clerk at 3:22 a.m./p.m. on the 12th day of August 2021.

Signed: Kelly Metcalf
 Clerk

FOR CITY CLERK'S USE ONLY

Date Notice released to news media: 8-12-2021
Person filing Notice: Bonnie Wilson
Notice Verified by: Kelly Metcalf

**AIRPORT ADVISORY BOARD
REGULAR MEETING
AUGUST 18, 2021, 5:30 P.M.
SHAWNEE REGIONAL AIRPORT TERMINAL
2202 AIRPORT DRIVE
SHAWNEE, OK 74804**

- ITEM ONE:** Call to Order and Declaration of a Quorum
- ITEM TWO:** Consideration and Approval of Minutes from the June 16, 2021, Meeting
- ITEM THREE:** Citizen Comments
(A three-minute limit per person)
(A twelve-minute limit per topic)
- ITEM FOUR:** Discussion and Consideration of Request to Extend Non-Aeronautical Commercial Lease – American Legion
- ITEM FIVE:** Discussion and Consideration of Request to Amend and Extend Non-Aeronautical Commercial Lease –Vyve Broadband A, LLC
- ITEM SIX:** Discussion and Consideration of Request to Transfer Non-Aeronautical Commercial Lease – Brown Derby
- ITEM SEVEN:** Budget Committee Report and Recommendations
a. Application for American Rescue Plan Act 2021 (Public Law 117-2) (ARPA)
- ITEM EIGHT:** Discussion and Consideration of Conducting Fair Market Value Study
a. Selection and Seating of Study Committee
b. Preparation of Scope of Work for Request for Proposals for Services
- ITEM NINE:** Discussion and Consideration of DRAFT Land Release Request- Change in the Use of Airport Property
- ITEM TEN:** Discussion and Recommendations for Developing Procedures for the Election and Terms of Advisory Board Officers
- ITEM ELEVEN:** Staff Report
1. Current Fuel Price Comparisons
2. Shawnee Regional Airport Fuel Sales
3. Budget Summary Report
- ITEM TWELVE:** New Business
- ITEM THIRTEEN:** Board Comments
- ITEM FOURTEEN:** Adjournment

**MINUTES
AIRPORT ADVISORY BOARD
JUNE 16, 2021
REGULARLY SCHEDULED MEETING
2202 NORTH AIRPORT DR
SHAWNEE, OK**

AIRPORT ADVISORY BOARD MEMBERS PRESENT

Mr. John Klaser, Chairman, Mr. Barry Fogerty, Vice Chairman, Mr. Harmik DerSahakian, Mr. Scott Lee, Mr. Jim Smith, Mr. Randall Rogers, Mr. Blake White

OTHERS PRESENT

Mr. Anthony DerSahakian
Mr. Rob Morris
Ms. Bonnie Wilson, Airport Manager

I. DECLARATION OF A QUORUM

Six members of the Advisory Committee were noted as Present, the Chairman Declared a Quorum.

**II. CONSIDERATION AND APPROVAL OF MINUTES FROM
MARCH 17, 2021, REGULAR MEETING**

A copy of the Minutes was included in the meeting agenda package.

The Chairman called for a Motion to Approve the Minutes as presented.

Mr. DerSahakian offered the Motion; Mr. Rogers provided a Second.

The Chairman called the Question.

Mr. Lee and Mr. Smith Abstained. All remaining Advisory Board members present voted to approve the Motion.

III. CONSIDERATION AND APPROVAL OF MINUTES FROM APRIL 21, 2021, REGULAR MEETING

A copy of the Minutes was included in the meeting agenda package.

The Chairman called for a Motion to Approve the Minutes as presented.

Mr. Smith offered the Motion; Mr. Rogers provided a Second.

The Chairman called the Question.

Mr. Lee Abstained. All remaining Advisory Board members present voted to approve the Motion.

IV. CITIZEN COMMENTS

No Citizen Comments were offered.

V. PRESENTATION OF FISCAL YEAR 2021-2022 BUDGET

Staff provided a draft of the Fiscal Year 2021-2022 operations, maintenance and capital budget and provided a general description of the changes from the prior year. Staff requested the members of the Airport Advisory Board convene to discuss the allocations in detail and assist with prioritizing expenditures for the upcoming year. It was generally agreed that the Budget Committee should review the documentation and inform the full Board of their recommendations.

VI. STAFF REPORT

Staff provided information on - current wholesale and retail fuel prices, fuel sales, and the status of the Fiscal 2021 Budget.

Staff provided an update on the progress of preparing the submission to the Federal Aviation Administration regarding the reclassification of land on the west of the airfield from aeronautical use to non-aeronautical use. Staff confirmed that once the package is in final draft form a more formal presentation will be made to the Airport Advisory Board.

Staff provided an update on the status of the annual lease renewal process and request for documentation.

VII. NEW BUSINESS

No New Business was presented.

VIII. BOARD COMMENTS

No Comments were offered.

IX. ADJOURNMENT

The Chairman called for a Motion to Adjourn the meeting.

Mr. Rogers made a Motion to Adjourn; Mr. White provided a Second to the Motion.

The Chairman called the Question, and the Members of the Advisory Board present unanimously approved the Motion. The meeting was adjourned.

JOHN KLASER, CHAIRMAN

DATE

ATTEST:

BONNIE A. WILSON

DATE



To: Shawnee Regional Airport Advisory Board
John Klaser, Chairman
Barry Fogerty, Vice Chairman
Harmik DerSahakian
Scott Lee
Randall Rogers
James Smith
Blake White

From: Bonnie A. Wilson, CM
Airport Manager

Date: August 18, 2021

Subject: Discussion and Consideration of Request to Extend Non-Aeronautical Commercial Lease

Summary

The American Legion Memorial Home Association of Shawnee (American Legion) currently leases 0.91 acres (more or less) of land located at 522 West Saratoga, Shawnee, OK 74804. The lease is set to expire on June 30, 2022. The American Legion is seeking the opportunity to extend the lease for a total of fifty years.

Recommendation

The lease rate for the property of fifty dollars (\$50.00) per year, was established in 1972. The American Legion provides in kind services to the community including emergency management personnel and equipment, community food pantry, support of veterans and other homeless persons. Staff is recommending the lease rate for the first year of the extension be retained at fifty dollars (\$50.00) and the inclusion of an escalation clause, increasing the rental rate on an annual basis, based on the rate of inflation for the prior calendar year, as established by the Consumer Price Index for all goods and services.

Action Requested

Authorize staff to present a recommendation to the Shawnee Airport Authority, to approve a fifty (50) year extension with modifications necessary to comply with the current Airport Facilities Lease and Development Policy Statement and Federal Aviation Administration requirements for airport leases.

American Legion Lease Summary

1. Address: 522 West Saratoga
2. Initial Term: July 1972 – June 2022
3. Current Rental Rate: \$50.00 Per Year
4. Leased Property: 0.91 acres of land
5. Improvements: Revert to the Shawnee Airport Authority at the end of the term of the extension.
6. Maintenance: Lessee
7. Renewal Term: Fifty (50) years
8. Proposed Rental Rate: \$50 per year July 2022 – June 2023; CPI Escalation thereafter.





To: Shawnee Regional Airport Advisory Board
John Klaser, Chairman
Barry Fogerty, Vice Chairman
Harmik DerSahakian
Scott Lee
Randall Rogers
James Smith
Blake White

From: Bonnie A. Wilson, CM
Airport Manager

Date: August 18, 2021

Subject: Discussion and Consideration of Request to Amend and extend Non-Aeronautical Commercial Lease – Vyve Broadband A

Summary

Vyve Broadband A, LLC (Vyve) currently leases two-thousand-twenty (2,020) square feet of offices space, and twenty (20) vehicle parking spaces at 1821 Airport Drive, Shawnee, OK 74804. The lease is set to expire on November 18, 2021. Vyve is seeking the opportunity to amend the lease to provide for additional term of five (5) calendar years, with options to renew for successive five (5) year terms not to exceed fifty (50) years.

Recommendation

The lease rate for the property of seven-hundred-seventy-five dollars (\$775.00) per month, was established in March 2017. Staff is recommending an increase in the lease rate of 1.4%, rounded to the nearest whole dollar, eleven dollars (\$11.00), based on the rate of inflation as established by the Consumer Price Index for calendar year 2020, for the first calendar year of the agreement. Staff is also recommending the inclusion of an escalation clause, increasing the rental rate on an annual basis, based on the rate of inflation for the prior calendar year, as established by the Consumer Price Index for all goods and services. Staff is also recommending the inclusion of a clause providing for a rental rate adjustment based on a Fair Market Value assessment following the first five (5) year renewal term.

Action Requested

Authorize staff to present a recommendation to the Shawnee Airport Authority, to approve the requested Amendment with modifications necessary to comply with the current Airport Facilities Lease and Development Policy Statement and Federal Aviation Administration requirements for airport leases.

Vyve Broadband A, LLC Lease Amendment and Extension Request

1. Address: 1821 North Airport Drive
2. Initial Term: May 2015 – November 2021
3. Current Rental Rate: \$9,300 Per Year
4. Leased Property: 2,720 square feet of office space, 20 parking spaces in South Lot
5. Improvements: The Shawnee Airport Authority owns the building, fixed/installed improvement revert to the SAA at the end of the term of the extension (s).
6. Maintenance: Lessee
7. Renewal Term: Five (5) year terms, with the option to renew at the end of each term, not to exceed fifty (50) years.
8. Proposed Rental Rate: \$9,430 November 2021 – June 2022; CPI Escalation thereafter; adjusted to FMV at five (5) years.





To: Shawnee Regional Airport Advisory Board
John Klaser, Chairman
Barry Fogerty, Vice Chairman
Harmik DerSahakian
Scott Lee
Randall Rogers
James Smith
Blake White

From: Bonnie A. Wilson, CM
Airport Manager

Date: August 18, 2021

Subject: Discussion and Consideration of Request to Transfer and Amend Lease – Brown Derby

Summary

Mr. Johnny Kneisel, dba Brown Derby Drive In (Brown Derby) currently leases twenty-three-thousand-four hundred (23,400) square feet of land at 1830 North Kickapoo, Shawnee, OK 74804. The lease is set to expire on March 31, 2022, until and unless the Brown Derby exercises their option to renew for an additional five (5) calendar years. Brown Derby is seeking the opportunity to transfer the lease to a new entity, Brown Derby Drive In, LLC, and extend the term for five (5) calendar years, with renewal options for twenty (20) additional years via an amendment to the current lease.

1. If the transfer is approved the location will continue to operate as The Brown Derby Drive In.
2. The proposed date of transfer is September 1, 2021.
3. The members of the Brown Derby Drive In, LLC (Brown Derby, LLC) are Mr. Kneisel, and owners or employees of Boom A Rang Diners, Inc. and Boomarang Diner Franchising, LLC.
4. Brown Derby, LLC proposes to undertake between \$10,000 and \$25,000 of improvements to update existing equipment and facilities.
5. Proposed management and operational personnel include:
 - a. Mr. Ron Degraffenreid – Manager and founding member of Boomarang Diner Franchising, LLC. Mr. Degraffenreid is President of BDI, he has over thirty-five (35) years of restaurant management and operations experience to include Food and Beverage Director of the FireLake Grand Casino. Mr. Degraffenreid has been operating the Boom A Rang Diner restaurants since 2005.

- b. Mr. Steve Degraffenreid - Manager and founding member of Boomarang Diner Franchising, LLC. Mr. Degraffenreid is Vice President of BDI, he has over forty (40) years of restaurant management and operations experience to include Chief Executive Officer of the FireLake Grand Casino. Mr. Degraffenreid has been operating the Boom A Rang Diner restaurants since 2008.
- c. Mr. Scott Bainbridge – Operations Team Boom-a-rang Diners, serving since 2011. Mr. Bainbridge has over twenty-five (25) years of experience in the restaurant industry in various roles and locations including management of a restaurant group in Tulsa, Oklahoma, Director of Operations for a restaurant technologies company, and Food and Beverage Analyst for FireLake Grand Casino.

Recommendation

Based on the information provided, the experience of the personnel, and financial capacity of the new Brown Derby, LLC, staff is recommending transfer and assumption of an amended lease with the following terms and conditions included:

1. Annual adjustment of the lease rate of three-hundred-sixteen dollars (\$316.00) per month, (established by Fair Market Value (FMV) appraisal March 2017) based on the rate of inflation for the prior calendar year, as established by the Consumer Price Index for all goods and services.
2. Extension of the Term of the lease five (5) calendar years, with the option to renew for additional five-year terms for a total of twenty (20) years as the discretion of the Shawnee Airport Authority.
3. Inclusion of language necessary to comply with the current Airport Facilities Lease and Development Policy Statement and Federal Aviation Administration requirements for airport leases

Action Requested

Authorize staff to present a recommendation to the Shawnee Airport Authority, to approve the requested transfer and assumption of the lease including the amendment to term and the conditions for compliance recommended by staff.

Brown Derby Lease Summary

1. Address: 1830 North Kickapoo
2. Initial Term: July 2017 – March 2022
3. Current Rental Rate: \$3,792 Per Year (est. by appraisal 2017)
4. Leased Property: 23,400 Square Feet / 0.537 acres of land
5. Improvements: Titled to Shawnee Airport Authority at the completion of construction.
6. Maintenance: Lessee
7. Renewal Term: Twenty (20) years
8. Proposed Rental Rate: \$3,792 per year through June 2022, CPI Escalation thereafter per the Lease Policy
9. Proposed Capital Improvements: \$10,000 and \$25,000





To: Shawnee Regional Airport Advisory Board
John Klaser, Chairman
Barry Fogerty, Vice Chairman
Harmik DerSahakian
Scott Lee
Randall Rogers
James Smith
Blake White

From: Bonnie A. Wilson, CM
Airport Manager 

Date: August 18, 2021

Subject: Budget Committee Report and Recommendations
Application for American Rescue Plan Act 2021 (Public Law 117-2) (ARPA)

Summary

The Airport Advisory Board Budget Committee (Committee) convened on August 5, 2021. Due to the recent mobile equipment failures, the Committee's discussion focused on current and future funding options to support the provision of mobile refueler services at the Shawnee Regional Airport.

We are currently providing mobile fueling service with "loaner" equipment from Ascent World Fuel (Ascent) our aviation fuel supplier at no lease cost through August 31, 2021.

Ascent is willing to provide either short and long-term lease for either or both pieces of equipment at our request. Ascent is also willing to consider Lease to Own, or brokering a purchase of new or used equipment on our behalf. For reference, the prior one-year lease rate for a Jet A mobile re-fueler, established in 2006, was \$595 per month, maintenance excluded.

Funding

Staff has the opportunity to apply for up to thirty-two thousand dollars (\$32,000) in American Rescue Plan Act 2021 grant funds to address the cost of a short-term lease to provide time to explore, repair and/or replacement options. A history and condition report on the equipment follows.

100 Low Lead (100LL) Refueler		Jet A Refueler	
Make/Model Year	International / 1995	Make/Model Year	GMC/ 1996
Purchase Year	2017	Purchase Year	2020
Purchase Price	\$9,500	Purchase Price	\$17,850
Tank/Pump Year	1979	Tank/Pump Year	1987
Purchase Price	Up to \$2K/year fuel*	Purchase Price	Acquired at Lease Termination for Nominal Fee (\$1)
Repair / Services Expenditures 100LL		Repair / Services Expenditures Jet A	
Fiscal Year 2018	\$3,750	Fiscal Year 2018	\$1,840 / \$7,140 (Lease)
Fiscal Year 2019	\$2,818	Fiscal Year 2019	\$2,541 / \$7,140 (Lease)
Fiscal Year 2020	\$2,693	Fiscal Year 2020	\$2,997 / \$3,570 (Lease)
Fiscal Year 2021	\$4,964	Fiscal Year 2021	TBD
Total	\$14,226		\$7,378 / \$17,850 (Lease)
Return to Service Estimate 100LL		Return to Service Estimate Jet A	
Tank Rupture Repair	\$12,000	Manufacture/Install Housing & Valves	\$9,000

* The truck was provided by the Gordon Cooper Technology Center for the “price” of up to \$2,000 of fuel per year in lieu of a direct payment to the school.

Recommendation

Apply for American Rescue Plan Act 2021 grant funds in the amount of thirty-two-thousand dollars (\$32,000) to support the cost of a short-term lease of two mobile refuelers to allow staff to research repair, recondition, and or replacement options for providing mobile refueling services.

Action Requested

Authorize staff to recommend the Shawnee Airport Authority apply for the ARPA grant funds available.



To: Shawnee Regional Airport Advisory Board
John Klaser, Chairman
Barry Fogerty, Vice Chairman
Harmik DerSahakian
Scott Lee
Randall Rogers
James Smith
Blake White

From: Bonnie A. Wilson, CM
Airport Manager

Date: August 18, 2021

Subject: Discussion and Consideration of Conducting Fair Market Value Study
Selection and Seating of Study Committee
Preparation of Scope of Work for Request for Proposals for Services

Summary

The Shawnee Airport Authority, Airport Facilities Lease and Development Policy Statement (rev. October 2019) Methodology for Leasing Shawnee Regional Airport (SNL) Facilities, requires a third-party assessor to conduct property value assessments every five calendar years and/or in response to any significant changes to the regional market. There is no available record of any Fair Market Value (FMV) assessment for aeronautical use properties at SNL. Members of the Airport Advisory Board have expressed an interest in forming a committee to prepare a solicitation document and scope of work to engage the services of a professional appraiser, with airport property appraisal experience, to conduct an FMV of SNL aeronautical use properties subject to adjustment to FMV. The Fiscal Year 2022 Airport Budget includes four-thousand dollars (\$4,000) for "Other Professional Services" which can be applied to his project.

Recommendation

1. Solicit interest from up to three members of the Airport Advisory Board to serve on a committee to prepare a scope of work and Request for Proposals for solicitation of appraisal services.
2. Prepare a scope of work for inclusion in a Request for Proposals for consideration by the full Airport Advisory Board prior to publication.

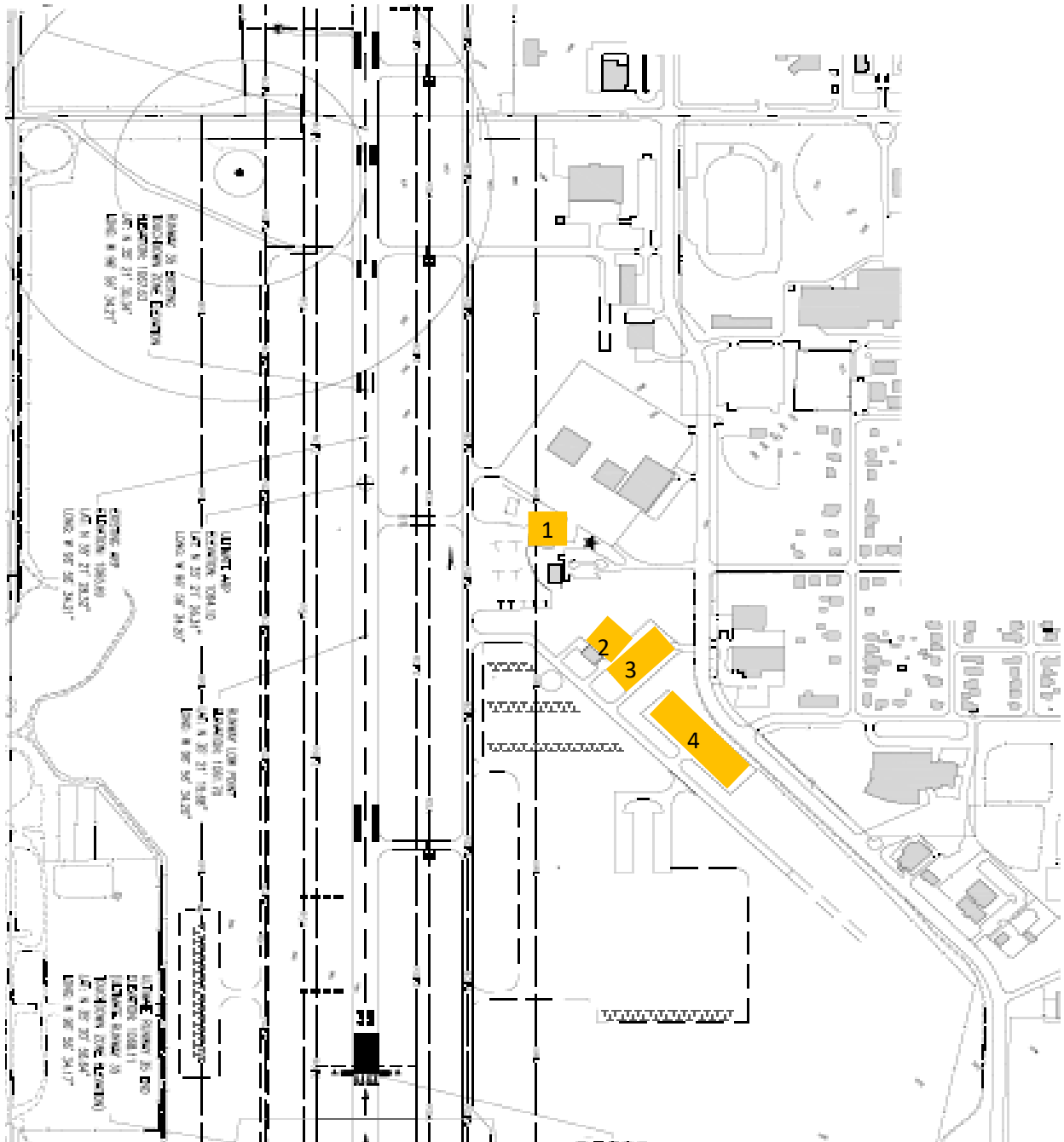
Action Requested

1. Seat Fair Market Value Study Committee
2. Direct Committee to prepare DRAFT scope of work for RFP for consideration by full AAB

Fair Market Value Assessment

Subject Properties

1. Hangar # 14 (Bulk Spaces)
2. Hangar #100 (Central Oklahoma Aero Club)
3. North T-Hangars
4. South T-Hangars



	Altus-Quartz Mountain Regional	Claremore Regional	Clarence E Page Municipal (OKC)	Cleveland Municipal	David Jay Perry (Goldsby)
Tie-down or Ramp Parking:	Nightly: No Charge Monthly: No Charge if flying	Nightly: N/A Monthly: \$25	See additional remarks	N/A	Nightly: \$3 Monthly: \$20
T-Hangars:	Small: \$75 to \$175 monthly Large: \$150 monthly	\$225 to \$300 monthly (sq. ft. varies)	See additional remarks	Small: N/A Large: \$185 monthly	Standard (42' x 32'): \$250 Standard, elec. opener: \$300 Standard, no doors: \$95 Covered blow thru: \$85
Port-a-port Hangars:	N/A	N/A	See additional remarks	N/A	N/A
Large Group Hangars:	Hangar 35: \$0.13/sq. ft. with a \$125 monthly minimum Hangar 36: \$0.13/sq. ft. with a \$125 monthly minimum	Common: \$150 monthly FBO: \$300 monthly	See additional remarks	N/A	N/A
Overnight Hangar:	Hangar 35: \$0.13/sq. ft. / 5 with a \$25.00 minimum* Hangar 36: \$0.13/sq. ft. / 5 with a \$25.00 minimum*	FBO: \$35/night	See additional remarks	N/A	N/A
Box Hangars	Hangar 0: \$175 Hangar 32: \$850	N/A	See additional remarks	\$800 monthly	N/A
Terminal Space	N/A	N/A	N/A	N/A	No charge yet
Land Rental	Southwest Tech Center: \$300 annually Air Evac: \$825 annually	Airside: \$0.22/sq. ft	Airside: \$0.18/sq. ft. Landside: \$0.18/sq. ft.	N/A	\$0.18/sq. ft. (floor footage, not lot footage)
Fuel Flowage Fee	JET A: \$0.20/gal.	N/A	100LL: \$0.08/gal. JET A: \$0.08/gal.	N/A	N/A
Hay and Pasture Lease	Pasture: \$500 annually Cotton: \$19,001 annually	\$500 annually	Highest bid	N/A	\$85.50/acre x 165 acres
Landing Fee	\$0	\$0	\$0	\$0	\$0
ARFF Stand-by-Fee	N/A	N/A	N/A	N/A	N/A
Security Fee	N/A	N/A	N/A	N/A	N/A
Rental Car	Provided by Enterprise through agreement	N/A	Yes, provided and managed by FBO	N/A	N/A
Courtesy Car	Yes, provided and managed by the City	Yes, no day rate \$30 overnight when available	Yes, provided and managed by FBO	N/A	No charge Donations or fill up for use
Number of Airport Employees	Full-time: 3 Part-time: 2 Internship offered: No	Full-time: 1 Part-time: 2 Internship offered: No	Full-time: 10 Part-time: 0 Internship offered: No	Full-time: Part-time: Internship offered:	Full-time: 1 Part-time: 2 Internship offered: No
Additional Remarks	*Total sq. footage divided by 5 to calculate overall rate		Does not lease hangar space directly. T-hangars & self-built hangars leased through a single entity. FBO is the only source for tie-down storage.		08/18/2021 Page 15 of 42

	Enid Woodring Regional	Eufaula Municipal	Frederick Regional	Grove Municipal	Gundy's (Owasso)
Tie-down or Ramp Parking:	N/A	No charge	N/A	No charge Straps are provided	Nightly: No charge Monthly: \$40
T-Hangars:	17 Series*: \$129.79 / \$137.62 monthly 22 Series*: \$157.64 monthly 32 Series*: \$183.04 / \$204.16 monthly	\$0	Small: \$75 monthly Large: \$150 monthly	\$130 to \$250 monthly	Open T-hangars: \$75 monthly Closed T-hangars: \$185 monthly
Port-a-port Hangars:	45 Series: \$127.56 monthly	N/A	N/A	N/A	N/A
Large Group Hangars:	\$0.16/sq. ft.	N/A	N/A	N/A	N/A
Overnight Hangar:	Single: \$40 nightly Sm Twin: \$65 nightly Sm Turbine: \$100 nightly Lg Turbine: \$150 nightly	N/A	N/A	\$25 to \$100 Depends on hangar and aircraft	N/A
Box Hangars	\$0.16/sq. ft. monthly	N/A	N/A	N/A	\$1,000 to \$2,000
Terminal Space	N/A	N/A	N/A	N/A	N/A
Land Rental	\$0.15/sq. ft.	\$0.20/sq. ft. annually	N/A	Airside: \$0.18/sq. ft. Landside: \$0.18/sq. ft.	N/A
Fuel Flowage Fee	N/A	100LL: No fee	100LL: \$0.20/gal.	Fuel is purchased and owned by airport*	N/A
Hay and Pasture Lease	Sealed bid every 5 years	No charge	\$29/acre	N/A	N/A
Landing Fee	\$0	\$0	\$0	\$0	\$0
ARFF Stand-by-Fee	N/A	N/A	N/A	Call-out fees (all aircraft): \$75	N/A
Security Fee	N/A	N/A	N/A	N/A	N/A
Rental Car	Provided by local Enterprise	N/A	N/A	Provided by Hertz or Enterprise	N/A
Courtesy Car	Yes, provided and managed by FBO	N/A	N/A	No charge Ask that gas tanks be topped off	N/A
Number of Airport Employees	Full-time: 8 Part-time: 1 Internship offered: Yes	Full-time: 1* Part-time: 0 Internship offered: No	Full-time: 1 Part-time: 0 Internship offered: No	Full-time: 2 Part-time: 1 Internship offered: No	Full-time: 0* Part-time: 0 Internship offered: No
Additional Remarks	*In reference to T-Hangars, prices are listed from smaller hangars to larger hangars respectively.	*No dedicated employee. 5 city employees from varying departments manage the airport, but are typically done within 3 hours each day.		*Fuel price adjusted every week according to rack price	*Owner maintains airport 08/18/2021

	Guymon Municipal	Madill Municipal	McAlester Regional	Ponca City Regional	Shawnee Regional
Tie-down or Ramp Parking:	No charge	N/A	N/A	Nightly: \$5 Monthly: \$40	Nightly: No charge* Monthly Standard (1,000 sq. ft.): \$79 Monthly Large (1,500 sq. ft.): \$124
T-Hangars:	N/A	Small*: \$60 monthly	Small: \$125 monthly	Small: \$105 monthly Large: \$130 monthly	Standard (1,000 sq. ft.): \$164 monthly
Port-a-port Hangars:	N/A	N/A	N/A	N/A	N/A
Large Group Hangars:	Piston: \$150 monthly Jet: \$450 monthly	N/A	Single: \$100 Twin: \$150	N/A	Standard (1,000 sq. ft.): \$142 monthly Large (1,500 sq. ft.): \$160 monthly Extended (2,000 sq. ft.): \$198 monthly
Overnight Hangar:	\$25 to \$50	N/A	N/A	\$50 to \$225	No charge for one night
Box Hangars	N/A	N/A	Small (34' x 42'): \$165 monthly Large (40' x 52'): \$300 monthly X-Large (80' x 80'): \$2,170 monthly	Medium: \$400 monthly Large: \$500 monthly	Standard (3,750 sq. ft.): \$0.09/sq. ft. monthly Large (5,320 sq. ft.): \$0.17/sq. ft. monthly X-Large (11,478 sq. ft.): \$0.10/sq. ft. monthly
Terminal Space	N/A	N/A	N/A	\$15.50/sq. ft. monthly	Aeronautical Use: \$0.26/sq. ft. monthly Non-aeronautical use: \$1.50/sq. ft. monthly
Land Rental	\$200 for 40 ft. frontage*	5 year lease at \$300 annually	N/A	Airside: \$0.15/sq. ft. Landside: \$0.15/sq. ft.	Airside aeronautical use: \$0.15/sq. ft. annually Landside non-aeronautical use: \$0.10/sq. ft. annually Other properties: variable rates
Fuel Flowage Fee	All fuel: \$0.05/gal.	N/A	100LL: \$0.10/gal. JET A: \$0.10/gal.	100LL: \$0.09/gal. JET A: \$0.09/gal.	JET A: \$0.03/gal.
Hay and Pasture Lease	N/A	N/A	N/A	N/A	On airport: 200 acres \$2,500 annually Off airport: 200 acres \$2,577 annually
Landing Fee	\$0	\$0	\$0	\$0	\$0
ARFF Stand-by-Fee	N/A	N/A	N/A	N/A	N/A
Security Fee	N/A	N/A	N/A	N/A	N/A
Rental Car	N/A	N/A	Yes, provided and managed by FBO	Provided by local Enterprise	Provided by Enterprise on airport
Courtesy Car	Yes, provided by City of Guymon	N/A	Yes, provided and managed by FBO	Yes	No charge Yes, provided and managed by FBO
Number of Airport Employees	Full-time: 1 Part-time: 0 Internship offered: No	Full-time: 0 Part-time: 1 Internship offered: No	Full-time: 2 Part-time: 0 Internship offered: No	Full-time: 5 Part-time: 3 Internship offered: Yes	Full-time: 2 Part-time: 2 Internship offered: Yes
Additional Remarks	*Not based on sq. footage. Based on front length of boundary of land being leased/rented City of Guymon maintains airport grounds	*There are a total of 4 T-hangars City of Madill maintains airport			*A lease is required for over 30 days. Hangar office rates: \$0.25/sq. ft. monthly T-hangar storage rooms: \$0.15/sq. ft. monthly 08/18/2021

	Stigler Regional	Stillwater Regional	Univ. of Okla. Max Westheimer	West Woodward	Wiley Post (OKC)
Tie-down or Ramp Parking:	Nightly: No charge Monthly for Single: \$30 Monthly for Multi: \$60	Nightly: \$10* Monthly: \$50	Nightly: \$15* Monthly: \$60	Nightly: N/A Monthly: No charge	Nightly: \$2, max 5 nights* Monthly: N/A
T-Hangars:	N/A	All: \$250 monthly	Small: \$255 monthly Large: \$433.50 monthly	Small: \$75 to \$120 monthly Executive: \$1750 monthly	See additional remarks
Port-a-port Hangars:	N/A	All: \$170 monthly	N/A	N/A	See additional remarks
Large Group Hangars:	N/A	\$140/spot	N/A	\$250 to \$525 monthly Depends on aircraft	See additional remarks
Overnight Hangar:	N/A	\$150 nightly If available and with prior arrangement	N/A	\$30 to \$50 Depends on aircraft	See additional remarks
Box Hangars	N/A	N/A	\$1,020 monthly	See executive hangar rate above	See additional remarks
Terminal Space	N/A	\$21.25/sq. ft. monthly	\$15.50/sq. ft. monthly	N/A	Currently evaluating
Land Rental	West Side: \$7,500* East Side: \$9,000*	Airside: \$0.24/sq. ft Landside: Fair Market Value	Airside: \$0.28/sq. ft. Landside: \$0.28/sq. ft.	N/A	Airside: \$0.18/sq. ft. Landside: \$0.18/sq. ft.
Fuel Flowage Fee	N/A	100LL: \$0.20/gal. JET A: \$0.20/gal.	100LL: \$0.10/gal. JET A: \$0.10/gal.	N/A	100LL: \$0.08/gal. JET A: \$0.08/gal.
Hay and Pasture Lease	N/A	Per bid	N/A	N/A	Highest bid
Landing Fee	\$0	0 - 7,999 lbs: \$15 8,000+ lbs (non-scheduled): \$1.30 8,000+ lbs (scheduled): \$0.95	\$0	\$0	\$0
ARFF Stand-by-Fee	N/A	Index B: \$270 Index C: \$310	N/A	N/A	N/A
Security Fee	N/A	Dependent on Charter	N/A	N/A	N/A
Rental Car	N/A	Enterprise and AVIS Budget Also through FBO	Yes, provided and managed by FBO	Available through dealer	Yes, provided and managed by FBO
Courtesy Car	Yes, provided by Stigler City Police Department	Yes, provided and managed by FBO	Yes, provided and managed by FBO	Yes, no charge	Yes, provided and managed by FBO
Number of Airport Employees	Full-time: 0* Part-time: 2 Internship offered: No	Full-time: 16 Part-time: 1 Internship offered: Yes	Full-time: 5 Part-time: 6 Internship offered: Yes	Full-time: 4 Part-time: 1 Internship offered: No	Full-time: 10 Part-time: 0 Internship offered: No
Additional Remarks	*Both East and West sides are based on 20 year leases *4 other people help maintain the airport	*Nightly tie-down/ramp parking waived with fuel purchase	*Nightly tie-down/ramp parking waived with fuel purchase		*Parking fees only associated with ramp in front of terminal building All other tie-down/hangar rental is contracted through FBO



To: Shawnee Regional Airport Advisory Board
John Klaser, Chairman
Barry Fogerty, Vice Chairman
Harmik DerSahakian
Scott Lee
Randall Rogers
James Smith
Blake White

From: Bonnie A. Wilson, CM
Airport Manager

Date: August 18, 2021

Subject: Land Release Request- Change in the Use of Airport Property; Shawnee Regional Airport

Summary

The Oklahoma Military Department (OMD) has approached the City of Shawnee ("City") with a proposal to develop an armory facility on land situated west of runway 17-35 at the Shawnee Regional Airport. Per the Airport Layout Plan, the Authority has no short- or long-term plans to develop this land for aeronautical use as there is more than sufficient land on the east side of the airport to accommodate that need. The Airport terminal, mechanical service stations, fuel services, public parking ramp, box hangars, and t-hangars are all situated to the east of Runway 17/35 and Taxiway Alpha; adjacent to approximately fifty (50) acres of land designated for aeronautical development. This area contains sufficient undeveloped property to support planned aeronautical development for the foreseeable future. Land to the west of Runway 17/35 is currently inaccessible to aircraft. At a minimum, construction of a second parallel taxiway, and a series of connecting taxiways would be required to support any aeronautical development to the west of Runway 17/35. Construction and operation of aircraft support services, such as a second fuel farm and hangar facilities, would also be required to make aeronautical development to the west of the runway economically viable.

Historically leased for hay harvesting, the acreage sought has provided limited economic benefit to the Shawnee Airport Authority ("Authority"). The current lease rate is two-thousand-five-hundred dollars (\$2,500) per year. Reclassification will allow the Authority to lease the land to the City of Shawnee at Fair Market Value (FMV) significantly increasing annual airport revenue. FMV for a triple net lease of the forty acres was appraised at ten-cents (\$0.10) per square foot, or one-hundred-seventy-four-thousand-two-hundred-forty dollars (\$174,240) per year. The City of Shawnee will execute a sub-lease with the OMD.

The land was provided to the Authority via the terms and conditions of the Surplus Property Act of 1944, administered by the War Assets Administration, and therefore must be reclassified from "aeronautical development" to "non-aeronautical development" to accommodate the proposed development. The OMD is currently seeking forty (40) acres of land but has indicated their desire to expand their facility in the future. In recognition of this likelihood the application to reclassify/release the land is for a total of ninety (90) acres.

Engineering studies have been conducted to ensure the proposed development will not interfere with aeronautical activities at SNL. Any improvements made upon the area of interest shall be subject to the limitations set forth in the City of Shawnee Code of Ordinances, Chapter 22, Article VII, Division 16, Shawnee Municipal Airport Overlay District, and Chapter 6, Aviation, as amended. Any improvements and/or commercial activity shall adhere to any and all regulations, codes, and statutes imposed and enforced by the Shawnee Airport Authority, the City of Shawnee, the State of Oklahoma, and the FAA, as applicable.

Recommendation

Staff recommends filing the application to release and reclassify the land with the FAA; executing a lease agreement with the City of Shawnee at FMV with an escalation clause increasing the annual rental rate based on the rate of inflation for the prior calendar year, as established by the Consumer Price Index for all goods and services. (See attached Application and Exhibit Drawings)

Action Requested

Authorize staff to present a recommendation to the Shawnee Airport Authority, to file the application to release and reclassify ninety (90) acres of aeronautical development property.

Office of the City Manager

August 18, 2021

Ms. Katherine Franklin
FAA Program Manager
Arkansas/Oklahoma Airports District Office
FAA/ASW-630C
10101 Hillwood Parkway
Fort Worth, Texas 76177

Re: Land Release Request- Change in the Use of Airport Property; Shawnee Regional Airport

Dear Ms. Franklin:

The Oklahoma Military Department (OMD) has approached the City of Shawnee ("City") with a proposal to develop an armory facility on land situated west of runway 17-35 at the Shawnee Regional Airport.

Historically leased for hay harvesting, the acreage sought has provided limited economic benefit to the Shawnee Airport Authority ("Authority"). Per the Airport Layout Plan, the Authority has no short- or long-term plans to develop this land for aeronautical use as there is more than sufficient land on the east side of the airport to accommodate that need. Reclassification will allow the Authority to lease the land to the City of Shawnee at fair market value significantly increasing annual airport revenue.

The land was provided to the Authority via the terms and conditions of the Surplus Property Act of 1944, administered by the War Assets Administration, and therefore must be reclassified from "aeronautical development" to "non-aeronautical development" to accommodate the proposed development. The enclosed attachments listed below are in support of the Authority's request for a reclassification.

Attachments

- | | |
|--------------------------------------|--|
| 1. National Guard Facility site plan | 6. War Assets Administration Transfer Document |
| 2. Airport Layout Drawing w/mark ups | 7. Land Appraisal |
| 3&4. Land Use Drawing w/mark ups | 8. Land lease between Authority and City |
| 5. Airport Property Map w/mark ups | 9. City sublease to OMD |

Thank you considering the request. If you have any questions or concerns, please do not hesitate to contact the Authority's project representative, Bonnie Wilson, Airport Manager via email at bonnie.wilson@shawneeok.org or telephone at 405-878-1633.

Regards,

S. Eric Benson,
Interim City Manager

Cc: Patrick Barnas, Lochner

Enclosure 1

Written Request to Reclassify Certain Property as Non-Aeronautical Development

1. What is requested?

The Shawnee Airport Authority (“Authority”) is requesting a change in land use for airport property located on the west side of Runway 17/35.

The Shawnee Regional Airport’s (“Airport”) Land Use Drawing (“ALD”) (See Attachment 4) depicts approximately 90 acres of unimproved property designated for “Airport Development”. The Authority is requesting this acreage be reclassified on the Airport Land Use Drawing to non-aeronautical “Commercial Development”.

Reclassification will allow the Authority to lease approximately 40 acres of land to the City of Shawnee (“City”) to in turn sublease the acreage to the Oklahoma Military Department for the construction of a non-aeronautical support facility.

The remaining 50 acres will be used for future non-aeronautical development to include possible future expansion of the OMD facility. All 90 acres of the property will remain under the operation and ownership of the Authority.

2. What agreement(s) with the United States are involved?

An Instrument of Transfer between the City of Shawnee and the United States of America, acting by and through the War Assets Administrator, under the provisions of the Surplus Property Act of 1944, dated January 31st, 1946 (See Attachment 6).

3. Why the release, modification, reformation, or amendment is requested?

The Instrument of Transfer noted above obligates the Authority to comply with the provisions of the Federal Aviation Administration (FAA) Airport Compliance Manual 5190.6B, Chapter 22.4(c) stating a change in the use, operation, or designation of on-airport property is subject to a release from federal obligations. (See Attachment 6)

4. What facts and circumstances justify the request?

The Airport terminal, mechanical service stations, fuel services, public parking ramp, box hangars, and t-hangars are all situated to the east of Runway 17/35 and Taxiway Alpha; adjacent to approximately 50 acres of land designated for aeronautical development. This area contains sufficient undeveloped property to support planned aeronautical development for the foreseeable future.

Land to the west of Runway 17/35 is currently inaccessible to aircraft. At a minimum, construction of a second parallel taxiway, and a series of connecting taxiways would be required to support any aeronautical development to the west of Runway 17/35. Construction and operation of aircraft support services, such as

a second fuel farm and hangar facilities, would also be required to make aeronautical development to the west of the runway economically viable.

Land to the west of the runway is currently leased for growing and harvesting hay at the rate of \$2,500 per year. The land proposed for the construction of the OMD facility will be leased to the City at the rate of \$0.10 per square foot per year, generating \$174,240 the first year of the lease and increasing with market values over the proposed twenty-five years of the first term of the lease. This revenue increase will assist the Authority in achieving economic self-sufficiency as required by FAA Airport Improvement Program Grant Assurance Number 24.

5. What requirements of state or local law or ordinance should be provided for in the language of an FAA-issued document if the request is consented to or granted?

Any improvements made upon the area of interest shall be subject to the limitations set forth in the City of Shawnee Code of Ordinances, Chapter 22, Article VII, Division 16, *Shawnee Municipal Airport Overlay District*, and Chapter 6, Aviation, as amended. Any improvements and/or commercial activity shall adhere to any and all regulations, codes, and statutes imposed and enforced by the Shawnee Airport Authority, the City of Shawnee, the State of Oklahoma, and the FAA, as applicable.

6. What property or facilities are involved?

The Authority is seeking a reclassification of approximately 90 acres of airport property comprised of the western most portion of Tracts 8, 9, and 11, and Tracts 15, 16, 18, and 19 as depicted on the Airport Property Map. (See Attachment 5)

The OMD development project will be cited on portions of Tracts 9 and 11, approximately 40 acres, as depicted on the attached site plan (see Attachment 1) and Airport Property Map. (See Attachment 5)

7. How the property was acquired or obtained by the airport owner.

The City purchased residential properties within Tracts 8, 9, and 11 directly from private owners between the years 1939 to 1961. The City purchased residential properties within Tracts 15, 16, 18, and 19 from private owners between the years 1941 and 1943. No federal funds were used to purchase the properties listed above.

The Airport was leased to the United States between April 1943 and November 1947. Under the provisions of the Surplus Property Act of 1944, the leased property and leasehold improvements were transferred back to the City in January 1946. (See Attachment 6).

8. What is the present condition and what present use is made of any property or facilities involved?

The 90 acres are zoned as light Industrial (I-2). The airport's AWOS is located near the northwest corner of Tract 11 (see Attachment 5).

All 90 acres are currently leased for the purpose of planting and harvesting hay.

All improvements proposed for the OMD project will be within Tracts 8 and 9, inside the current perimeter fence.

Tract 9 contains a small detention pond captured within the U.S. Fish & Wildlife Service's National Wetlands Inventory. While there are no anticipated plans to develop or disturb this area throughout the term of the proposed lease, the lease documents themselves require any proposed improvements to the leased area, comply with Authority rules and regulations, City of Shawnee ordinances, state and federal laws and be approved in writing by the Authority.

Tracts 18 and 19, outside the airport fence, are: a gravel road, power lines, small barn, and horse paddock.

9. What use or disposition will be made of the property or facilities?

The Authority proposes to lease¹ 40 acres of the land to the City and authorize a sublease between the City and the OMD to allow for the construction of a non-aeronautical support facility. The OMD proposes to construct:

- An approximately 52,500 square foot, single-story building.
- Two supporting parking lots measuring approximately 39,000 square feet and 31,000 square feet, respectively, equipped with aviation appropriate lighting systems.
- Entrance and exit driveways.

All improvements will be constructed in compliance with regulations terms and conditions governing airfield geometry, navigational aid object free areas, and outside any environmentally sensitive areas. Restrictions include, but are not limited to building outside of any Part 77 imaginary surfaces; AWOS siting criteria; building restriction lines; object free areas; runway and taxiway safety areas; navigation aid protected areas; as depicted on the Airport Layout Plan, and any environmentally sensitive areas. (Attachment 2)

¹ Triple Net Lease: the tenant is responsible for paying operating expenses for the property. Examples of operating expenses include but are not limited to utilities, insurance, property/facility maintenance and any and all applicable taxes.

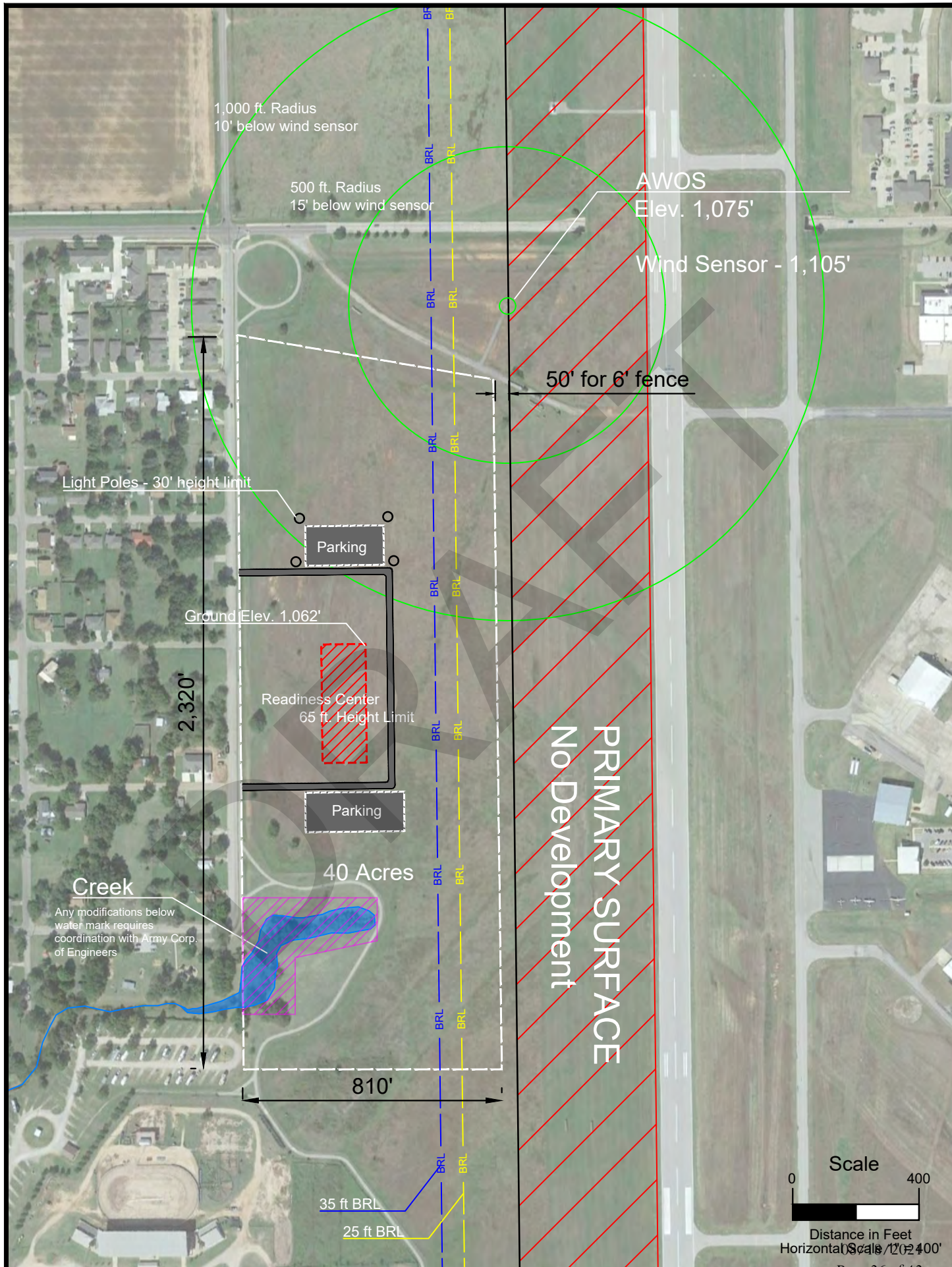
10. What is the appraised fair market value of the property or facilities?

The Authority issued a Request for Proposal to solicit licensed real estate appraisal services to conduct a Fair Market Value Rental Analysis of the 40 acres identified for development by the OMD. The contract for services was awarded to Hinkle & Associates, Inc. of Oklahoma City, Oklahoma. The appraisal was conducted by Eric Hinkle, a Practicing Affiliate of the Appraisal Institute, Oklahoma Certified General Appraiser No. 13097CGA. The suggested Fair Market Rental Rate for a Triple Net Lease Structure¹ is \$0.10 per square foot per year. (See Attachment 7) The City has agreed to pay the Authority FMV for rental of the 40 acres sought for the OMD development. (See Attachments 8 and 9)

11. What proceeds are expected from the use or disposition of the property and what will be done with any net revenues derived?

The agreed upon rental rate of \$0.10 per square foot per year equates to an annual increase in rental revenue of \$174,240. Annual rental rate adjustments will be based on the national rate of inflation as established by the Consumer Price Index change from the prior calendar year, with current pricing retained as minimums regardless of inflation activity. The Authority will have the right to assess the fair market value of the leased property every fifth calendar year of the term, and adjust the rental rate to reflect the assessed value. Lease revenues will be expended on capital improvements to facilities and procurement of capital equipment, directly and substantially related to the air transportation of passengers or property.

This revenue will further the City's obligation under FAA Grant Assurance number 24 to make the Shawnee Regional Airport as financially self-sufficient as possible. Left alone, this area is expected to generate approximately \$2,500 per year from hay cutting leases.



MODIFICATIONS TO AIRPORT DESIGN STANDARDS NONE REQUIRED	OBSTACLE FREE ZONE OBJECT PENETRATIONS NONE
NOTES NONE	THRESHOLD SITING SURFACE OBJECT PENETRATIONS NONE

Attachment 2

AIRPORT DATA			LEGEND		
ITEM	EXISTING	ULTIMATE	ITEM	EXISTING	ULTIMATE
AIRPORT ELEVATION (FEET, AMSL)	1073.87	1073.87	AIRPORT REFERENCE POINT (ARP)		
AIRPORT PROPERTY (ACRES)	580.3a	580.3a	AIRFIELD PAVEMENT		
AIRPORT REFERENCE POINT (ARP)	LAT: 35° 21' 28.32" N LONG: 96° 56' 34.21" W	LAT: 35° 21' 28.31" N LONG: 96° 56' 34.20" W	AIRPORT PROPERTY LINE	PL	PL
AIRPORT REFERENCE CODE	C4	C4	RUNWAY SAFETY AREA	RSA	RSA
RUNWAY WIDTH	35' 47' 50"	35'	RUNWAY OBJECT FREE AREA	ROFA	ROFA
RUNWAY LIGHTING	MTL	MTL	RUNWAY OBSTACLE FREE ZONE	ROFZ	ROFZ
RUNWAY MARKING	HOLDLINE / CENTERLINE	HOLDLINE / CENTERLINE	RUNWAY PROTECTION ZONE (RPZ)		
NORMAL MAX. TEMP. HOTTEST MONTH (°F)	86°	95°F	AVIGATION EASEMENT		
AIRPORT ELECTRONIC AIDS	WORK. NOE. LINE (GPS BEACON)	WORK. NOE. LINE (GPS BEACON)	BUILDING RESTRICTION LINE	BRL	BRL
CRITICAL DESIGN AIRCRAFT	GRUMMAN GLF-STREAM	GRUMMAN GLF-STREAM II	HOLDLINE WITH SIGN		
RUNWAY END COORDINATES NAD 83 DATUM			THRESHOLD LIGHTS		
RUNWAY	EXISTING	ULTIMATE	RUNWAY END IDENTIFIER LIGHT (REL)		
RUNWAY 17	LAT: 35° 21' 55.91" N LONG: 96° 56' 34.24" W	LAT: 35° 21' 55.97" N LONG: 96° 56' 34.24" W	PRECISION APPROACH PATH INDICATOR		
RUNWAY 35	LAT: 35° 21' 10.50" N LONG: 96° 56' 34.18" W	LAT: 35° 21' 55.94" N LONG: 96° 56' 34.17" W	GLIDESLOPE ANTENNA		
DECLARED DISTANCES			MALS LIGHT STATION		
EOFF RUN AVAILABLE	11	11	RAIL LIGHT		
EOFF TAXI AVAILABLE	11	11	LIGHTED WINDCONE		
EOFF STOP AVAILABLE	11	11	FUELING LOCATION		
EOFF STOP AVAILABLE	11	11	BUILDING		
EOFF STOP AVAILABLE	11	11	UTILITY POLE		
EOFF STOP AVAILABLE	11	11	BENCHMARK		
EOFF STOP AVAILABLE	11	11	FENCE		
EOFF STOP AVAILABLE	11	11	GROUND CONTOUR, INTERVAL = 2'		

BENCHMARK DATA

ITEM	COORDINATES	ELEVATION
BM-1 BRASS CAP	LAT: 35° 20' 55.75" N LONG: 96° 56' 26.53" W	1072.86
BM-2 BRASS CAP	LAT: 35° 21' 37.74" N LONG: 96° 56' 39.01" W	1068.64

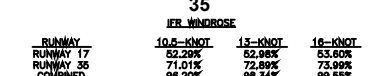
3° 03' E MAGNETIC DECLINATION
MAY 3, 2021 (NOC)
0° 6' W ANNUAL CHANGE

0 200' 400' 800' 1200'

1" = 400'

NATIONAL GUARD LEASEHOLD

A circular nomogram for determining the number of days between two dates. The outer ring shows months from January to December. The inner ring shows days of the month. The center contains the text "0-30 DAYS" and "SUN".



SOURCE: National Oceanic and Atmospheric Administration, National Climate Data Center. Station 72354 Tinker AFB, Oklahoma. Period of Record 1995-2004.

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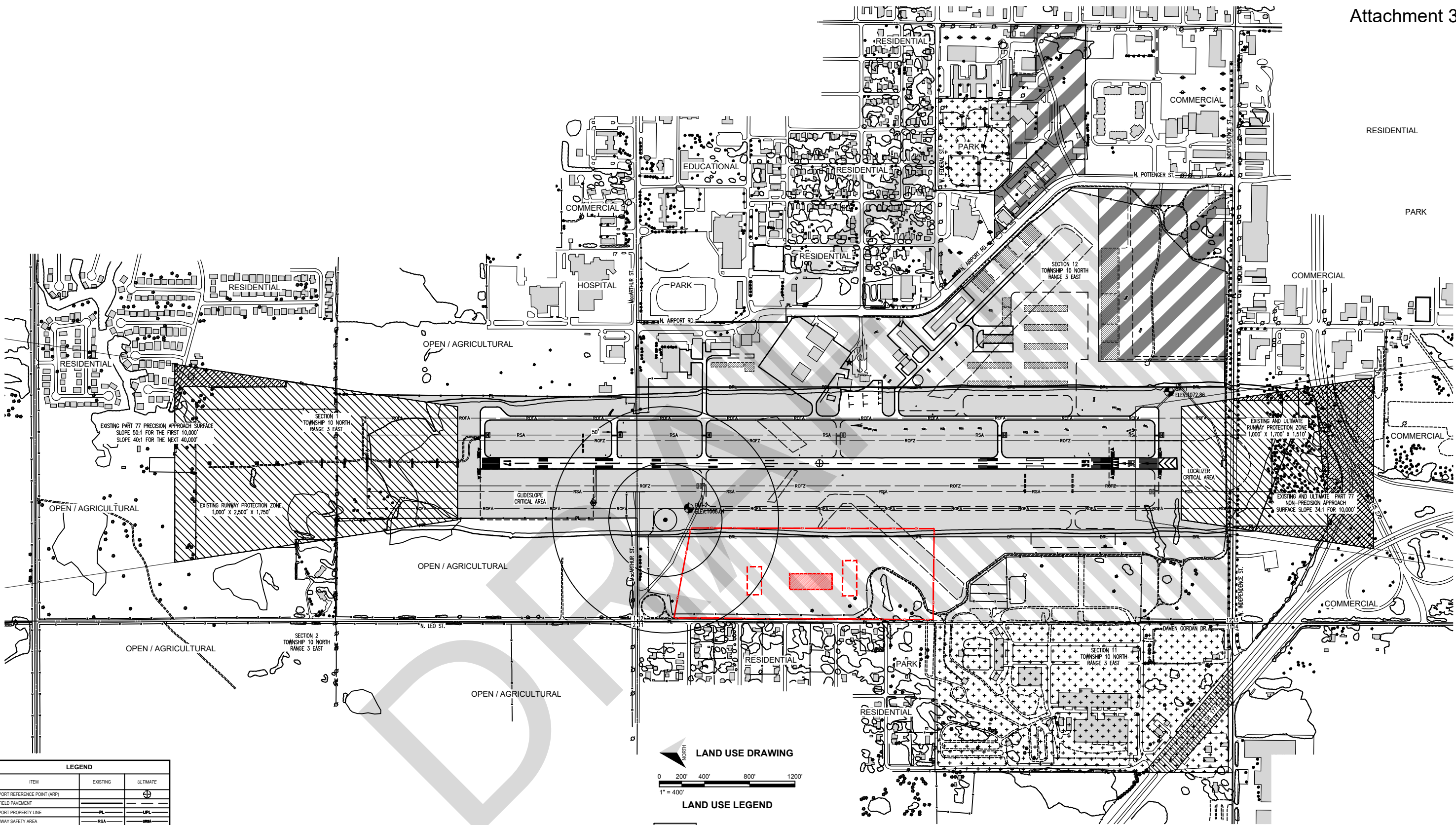
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SHAWNEE AIRPORT AUTHORITY Date _____

AIRPORT LAYOUT DRAWING

DATE: May 2021 PROJECT NO. Page 27 of 42 SHEET 2 OF 7



LEGEND		
ITEM	EXISTING	ULTIMATE
AIRPORT REFERENCE POINT (ARP)		
AIRFIELD PAVEMENT		
AIRPORT PROPERTY LINE	PL	UPL
RUNWAY SAFETY AREA	RSA	URSA
RUNWAY OBJECT FREE AREA	ROFA	UROFA
RUNWAY OBSTACLE FREE ZONE	ROFZ	UROFZ
RUNWAY PROTECTION ZONE (RPZ)		
NAVIGATION EASEMENT		
BUILDING RESTRICTION LINE	BRL	
HOLDLINE WITH SIGN		
THRESHOLD LIGHTS		
RUNWAY END IDENTIFIER LIGHT (REIL)		
PRECISION APPROACH PATH INDICATOR		
GLIDESLOPE ANTENNA		
MAILS LIGHT STATION		
RAIL LIGHT		
LIGHTED WINDCONE		
FUELING LOCATION		
BUILDING		
UTILITY POLE		
BENCHMARK		
FENCE		
GROUND CONTOUR, INTERVAL = 2'		

NORTH

0 200' 400' 800' 1200'

1" = 400'

LAND USE DRAWING

LAND USE LEGEND

AIRCRAFT OPERATIONS AREA

AIRPORT DEVELOPMENT

COMMERCIAL DEVELOPMENT

RUNWAY PROTECTION ZONE

NON-AVIATION / PUBLIC USE

LOCHNER

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SHAWNEE REGIONAL AIRPORT

Shawnee, Oklahoma

AIRPORT LAYOUT PLAN COMPONENT 6

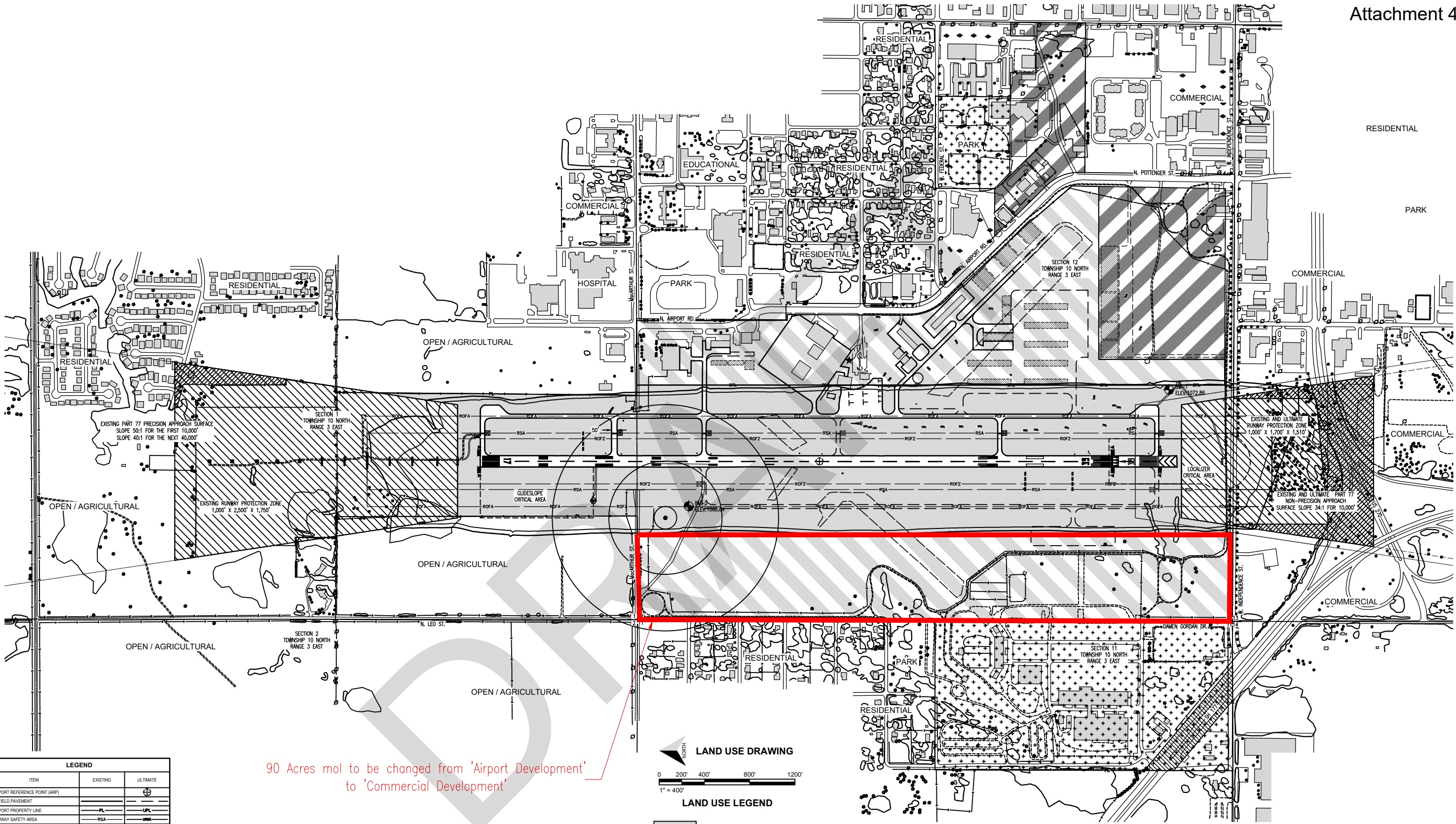
AIRPORT LAND USE DRAWING

SCALE 1" = 400' DATE May 2021 PROJECT NO. 080418-2021

Page 28 of 42

SWER: 7/12/2021 7:59 AM PLOTTED: 7/12/2021 8:00 AM

SHAWNEE REGIONAL AIRPORT - AIRPORT LAYOUT PLAN - 2013 1:\in\gen\airports\oklahoma\shawnee regional (en)\city\ascd\2021 update - land use change\en old 2021_land use updating



90 Acres mol to be changed from 'Airport Development'
to 'Commercial Development'

LEGEND		
ITEM	EXISTING	ULTIMATE
AIRPORT REFERENCE POINT (ARP)		
AIRFIELD PAVEMENT		
AIRPORT PROPERTY LINE	PL	UPL
RUNWAY SAFETY AREA	RSA	URSA
RUNWAY OBJECT FREE AREA	ROFA	UROFA
RUNWAY OBSTACLE FREE ZONE	ROFZ	UROFZ
RUNWAY PROTECTION ZONE (RPZ)		
NAVIGATION EASEMENT		
BUILDING RESTRICTION LINE		
HOLDLINE WITH SIGN		
THRESHOLD LIGHTS		
RUNWAY END IDENTIFIER LIGHT (RELI)		
PRECISION APPROACH PATH INDICATOR		
GLIDESLOPE ANTENNA		
MAIS LIGHT STATION		
RAIL LIGHT		
LIGHTED WINDCONE		
FUELING LOCATION		
BUILDING		
UTILITY POLE		
BENCHMARK		
FENCE		
GROUND CONTOUR, INTERVAL = 2'		

NORTH

0 200' 400' 800' 1200'

1" = 400'

LAND USE DRAWING

LAND USE LEGEND

AIRCRAFT OPERATIONS AREA

AIRPORT DEVELOPMENT

COMMERCIAL DEVELOPMENT

RUNWAY PROTECTION ZONE

NON-AVIATION / PUBLIC USE

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SHAWNEE REGIONAL AIRPORT
Shawnee, Oklahoma

AIRPORT LAYOUT PLAN COMPONENT 6

AIRPORT LAND USE DRAWING

SCALE: 1" = 400'

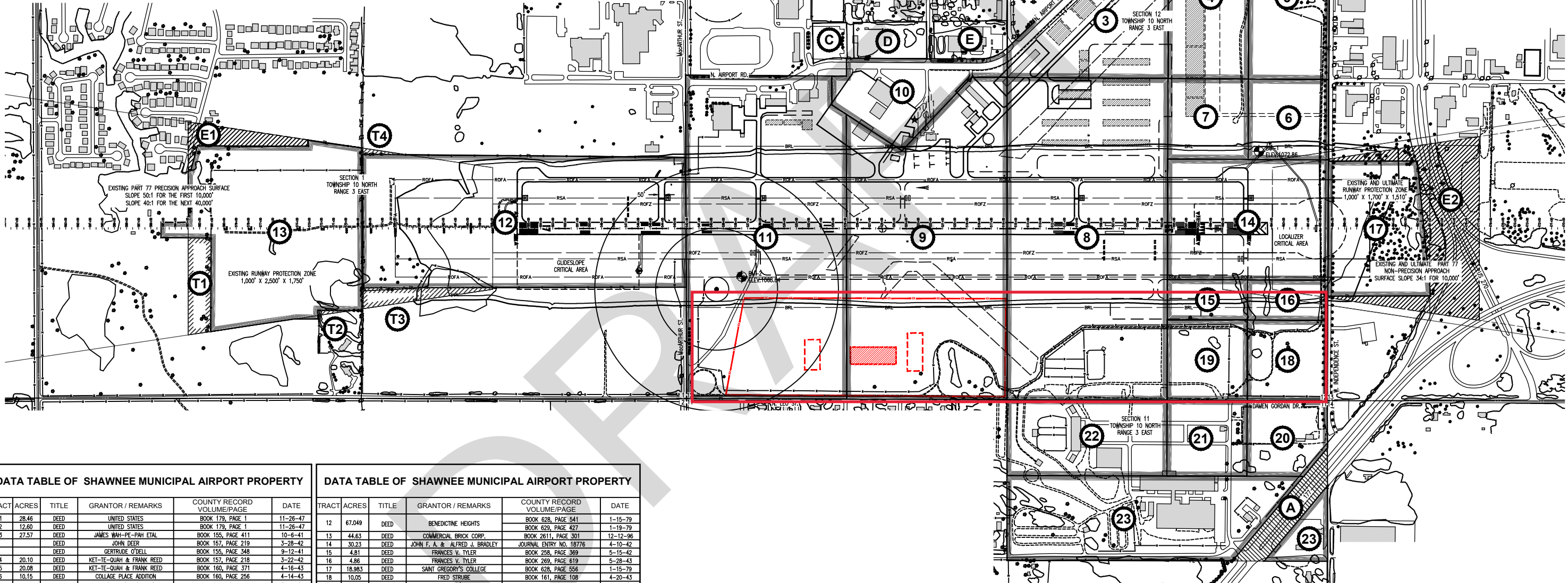
DATE: May 2021

PROJECT NO.

Page 29 of 42

7

LEGEND		
ITEM	EXISTING	ULTIMATE
AIRPORT REFERENCE POINT (ARP)		
AIRFIELD PAVEMENT		
AIRPORT PROPERTY LINE	PL	UPL
RUNWAY SAFETY AREA	RSA	URSA
RUNWAY OBJECT FREE AREA	ROFA	UROFA
RUNWAY OBSTACLE FREE ZONE	ROFZ	UROFZ
RUNWAY PROTECTION ZONE (RPZ)		
AVIGATION EASEMENT		
BUILDING RESTRICTION LINE	BRL	
HOLDLINE WITH SIGN		
THRESHOLD LIGHTS		
RUNWAY END IDENTIFIER LIGHT (REL)		
PRECISION APPROACH PATH INDICATOR		
GLIDESLOPE ANTENNA		
MAIS LIGHT STATION		
RAIL LIGHT		
LIGHTED WINDCONE		
FUELING LOCATION		
BUILDING		
UTILITY POLE		
BENCHMARK		
FENCE		
GROUND CONTOUR, INTERVAL = 2'		



DATA TABLE OF SHAWNEE MUNICIPAL AIRPORT PROPERTY					
TRACT	ACRES	TITLE	GRANTOR / REMARKS	COUNTY RECORD VOLUME/PAGE	DATE
1	28.46	DEED	UNITED STATES	BOOK 179, PAGE 1	11-26-47
2	12.60	DEED	UNITED STATES	BOOK 179, PAGE 1	11-26-47
3	27.57	DEED	JAMES MAH-PE-PAH ETAL	BOOK 155, PAGE 411	10-6-41
		DEED	JOHN DEER	BOOK 167, PAGE 219	3-28-42
		DEED	GERTRUDE O'DELL	BOOK 155, PAGE 348	9-12-41
4	20.10	DEED	KET-TE-QUAH & FRANK REED	BOOK 157, PAGE 218	3-22-42
5	20.08	DEED	KET-TE-QUAH & FRANK REED	BOOK 160, PAGE 371	4-16-43
6	10.15	DEED	COLLAGE PLACE ADDITION	BOOK 160, PAGE 256	4-14-43
		DEED	COLLAGE PLACE ADDITION	BOOK 160, PAGE 257	4-20-43
7	10.20	DEED	WILLIAM & VERONICA BLOCHOWAK	JOURNAL ENTRY NO. 18774	7-16-42
8	80.38	DEED	REED'S	BOOK 152, PAGE 537	11-15-40
9	71.95	DEED	ALICE ABRAHAM & WALTER WAKOLE	BOOK 152, PAGE 538	11-15-40
10	8.79	DEED	UNITED STATES	BOOK 179, PAGE 1	11-28-47
11	79.83	DEED	UNIVERSITY GROUNDS	BOOK 146, PAGE 508	2-8-39
		DEED	UNIVERSITY GROUNDS	BOOK 146, PAGE 509	2-8-39
		DEED	UNIVERSITY GROUNDS	BOOK 149, PAGE 223	4-13-39
		DEED	UNIVERSITY GROUNDS	BOOK 149, PAGE 561	9-5-39
		DEED	UNIVERSITY GROUNDS	BOOK 150, PAGE 206	2-6-40
		DEED	UNIVERSITY GROUNDS	BOOK 150, PAGE 204	2-6-40
		DEED	UNIVERSITY GROUNDS	BOOK 150, PAGE 289	3-15-40
		DEED	UNIVERSITY GROUNDS	BOOK 150, PAGE 376	4-19-40
		DEED	UNIVERSITY GROUNDS	BOOK 150, PAGE 542	7-5-40
		DEED	UNIVERSITY GROUNDS	BOOK 150, PAGE 578,579	7-19-40
		DEED	UNIVERSITY GROUNDS	BOOK 151, PAGE 240	2-6-40
		DEED	UNIVERSITY GROUNDS	BOOK 151, PAGE 323	3-8-40
		DEED	UNIVERSITY GROUNDS	BOOK 151, PAGE 341	3-15-40
		DEED	UNIVERSITY GROUNDS	BOOK 151, PAGE 548	6-17-40
		DEED	UNIVERSITY GROUNDS	BOOK 152, PAGE 558	12-2-40
		DEED	UNIVERSITY GROUNDS	BOOK 153, PAGE 120	9-16-40
		DEED	UNIVERSITY GROUNDS	BOOK 154, PAGE 93	6-10-40
		DEED	UNIVERSITY GROUNDS	BOOK 153, PAGE 416	1-11-41
		DEED	UNIVERSITY GROUNDS	BOOK 153, PAGE 423	1-14-41
		DEED	UNIVERSITY GROUNDS	BOOK 156, PAGE 5	1-14-41
		DEED	UNIVERSITY GROUNDS	BOOK 156, PAGE 155	4-1-41
		DEED	UNIVERSITY GROUNDS	BOOK 168, PAGE 490	7-20-45
		DEED	UNIVERSITY GROUNDS	BOOK 206, PAGE 316	9-5-61
		DEED	UNIVERSITY GROUNDS	BOOK 125, PAGE 487	2-29-29

DATA TABLE OF SHAWNEE MUNICIPAL AIRPORT PROPERTY					
TRACT	ACRES	TITLE	GRANTOR / REMARKS	COUNTY RECORD VOLUME/PAGE	DATE
12	67.049	DEED	BENEDICTINE HEIGHTS	BOOK 628, PAGE 541	1-15-79
		DEED	COMMERCIAL BRICK CORP.	BOOK 629, PAGE 427	1-19-79
13	44.63	DEED	JOHN F. A. & ALFRED J. BRADLEY	BOOK 2611, PAGE 301	12-12-96
14	30.23	DEED	FRANCES V. TYLER	JOURNAL ENTRY NO. 18776	4-10-42
15	4.81	DEED	FRANCES V. TYLER	BOOK 258, PAGE 369	5-15-42
16	4.86	DEED	FRANCES V. TYLER	BOOK 269, PAGE 619	5-28-43
17	18.983	DEED	SAINT GREGORY'S COLLEGE	BOOK 628, PAGE 556	1-15-79
18	10.05	DEED	FRED STRUBE	BOOK 161, PAGE 108	4-20-43
19	10.05	DEED	GREEN'S	BOOK 155, PAGE 412	10-6-41
20	10.04	DEED	MAH-TA-PENE & TAH-PAH-HAH	BOOK 160, PAGE 371	7-12-43
21	10.04	DEED	MAH-TA-PENE & TAH-PAH-HAH	BOOK 167, PAGE 419	8-11-42
22	20.19	DEED	MAH-TA-PENE & TAH-PAH-HAH	BOOK 167, PAGE 419	8-11-42
23	39.16	DEED	MAH-TA-PENE & TAH-PAH-HAH	BOOK 160, PAGE 581	12-12-43

DATA TABLE OF FUTURE TRACT ACQUISITION BY THE CITY					
TRACT	ACRES	TITLE	GRANTOR / REMARKS	COUNTY RECORD VOLUME/PAGE	DATE
T1	3.34	DEED			FUTURE
T2	0.13	DEED			FUTURE
T3	2.34	DEED			FUTURE
T4	0.24	DEED			FUTURE
E1	17.74	EASEMENT	FUTURE AVIGATION EASEMENT		FUTURE
E2	3.04	EASEMENT	FUTURE AVIGATION EASEMENT		FUTURE

DATA TABLE OF TRACTS SOLD BY THE CITY					
TRACT	ACRES	TITLE	GRANTOR / REMARKS	COUNTY RECORD VOLUME/PAGE	DATE
A	6.38	EASEMENT	STATE OF OKLAHOMA	BOOK 146, PAGES 496-498	9-29-58
B	8.34	DEED	SHAWNEE PUBLIC SCHOOL DISTRICT		4-17-06
C	1.94	DEED	OKLAHOMA BAPTIST UNIVERSITY		5-30-08
D	4.07	DEED	OKLAHOMA BAPTIST UNIVERSITY		5-30-08
E	3.98	DEED	OKLAHOMA BAPTIST UNIVERSITY		5-30-08
F	0.46	DEED	SHAWNEE LITTLE THEATRE		5-30-08

LOCHNER

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P 405.748.6651 | www.hwlochner.com

AIRPORT PROPERTY MAP

0 200' 400' 800' 1200'
1" = 400'

AIRPORT PROPERTY MAP LEGEND

- EXISTING AIRPORT PROPERTY BOUNDARY
- ULTIMATE AIRPORT PROPERTY BOUNDARY
- EXISTING AIRPORT TRACT BOUNDARY
- ULTIMATE AIRPORT TRACT BOUNDARY

SHAWNEE REGIONAL AIRPORT

Shawnee, Oklahoma

AIRPORT PROPERTY MAP

AIRPORT LAYOUT PLAN COMPONENT 7

SCALE: 1" = 400' DATE: May 2021 PROJECT NO. 18774

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9/16/2021

7



To: Shawnee Regional Airport Advisory Board
John Klaser, Chairman
Barry Fogerty, Vice Chairman
Harmik DerSahakian
Scott Lee
Randall Rogers
James Smith
Blake White

From: Bonnie A. Wilson, CM
Airport Manager

Date: August 18, 2021

Subject: Discussion and Recommendations for Developing Procedures for the Election and Terms of Advisory Board Officers

Summary

The Shawnee Municipal Code, Chapter 6 "Aviation" provides the following as it relates to the officer of the Shawnee Airport Advisory Board:

ARTICLE II. - AIRPORT ADVISORY BOARD

Sec. 6-26. - Established; composition. There is established an Airport Advisory Board consisting of seven members. (Code 1986, § 6-16; Code 2002, § 6-26)

Sec. 6-27. - Appointment; terms of office.

The members of the Airport Advisory Board shall be appointed by the Chairman of the Shawnee Airport Authority with the approval of the Trustees. The members shall be appointed for staggered terms of three years. Terms of office shall begin July 1 and end June 30 of the last year of appointment, provided members shall serve until their successors are appointed.

(Code 1986, § 6-17; Code 2002, § 6-27; Ord. No. 2511 NS. § 1, 7-1-2013)

Sec. 6-28. - Chairman.

The Airport Advisory Board shall elect one of its members as Chairman. (Code 1986, § 6-18; Code 2002, § 6-28)

There are no provisions related to the term of officers. Records indicate the Chairman, once elected, has served until the cessation of their term of service on the AAB.

There is no specific provision for the election or seating of a Vice Chairman, practicality dictates a need for such a position in the absence of the Chair.

Historically, the Vice Chairman has been nominated, and elected to serve as Chairman, when the former's term on the AAB ceases.

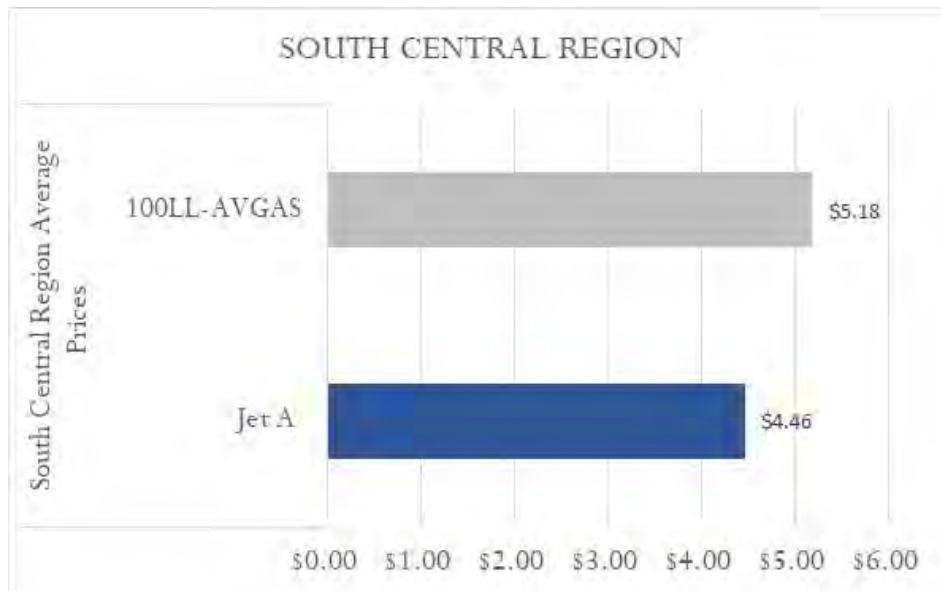
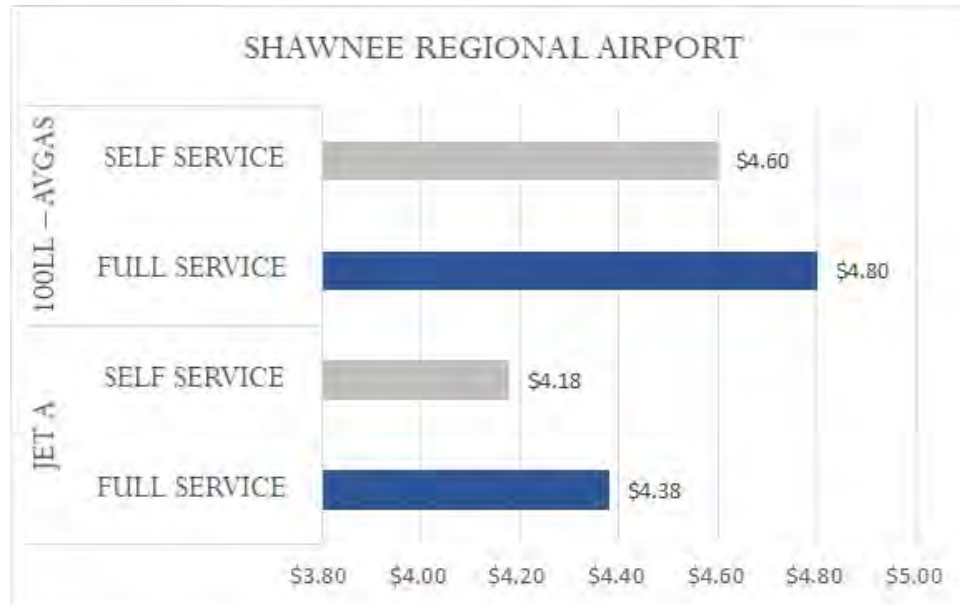
Recommendation

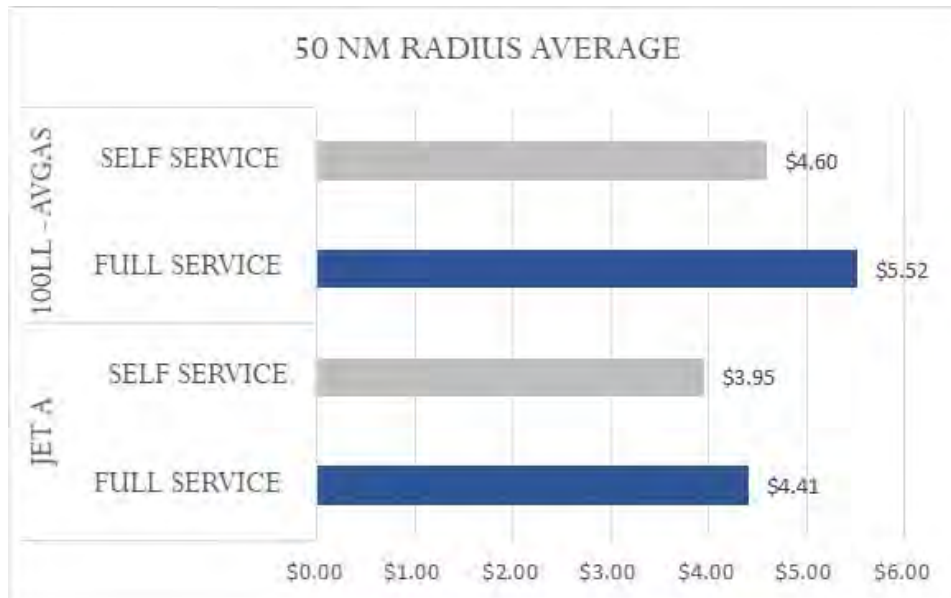
Seek approval to amend the Shawnee Municipal Code, Chapter 6 "Aviation" to:

- Creation the position of Vice Chairman; and
- Establish terms of office for Chairman, and Vice Chairman; and
- Establish a process for solicitation of applications to serve, including a requirement for nominations from current members of the AAB; and
- Establish dates for elections.

Action Requested

Direct staff to seek authorization to amend Shawnee Municipal Code, Chapter 6 "Aviation".





Commercial Passenger Service Airports within 100 NM of Shawnee Regional Airport

Facility	Based Aircraft	Annual Operations	Annual GA Transient Arrivals	NM		100LL Self Serve	100LL Full Serve		Jet A Self Serve	Jet A Full Serve
Shawnee Regional Airport (SNL)	45	2,600	1,300	0		\$4.60	\$4.80		\$4.18	\$4.38
Cruise Aviation/ Westheimer (OUN)	109	63,437	7,280	30			\$5.56			\$4.97
AAR Aircraft Services (OKC)		158,764	12,740	37			\$5.62			\$4.42
Atlantic Aviation (OKC)	64	158,764	12,740	37			\$6.00			\$5.86
Atlantic Aviation (PWA)	277	73,285	16,016	41		\$4.86	\$5.80			\$5.41
META Special Aerospace (formerly Valair) (PWA)		73,285	16,016	41			\$4.50			\$3.95
Stillwater Flt Ctr (SWO)	70	99,115	6,935	56			\$4.99			\$4.19
Christiansen Aviation / Riverside (RVS)		266,463		71			\$5.41			\$4.03
Riverside Jet Center (RVS)		266,463		71			\$4.50			\$3.35
SBA - The Line Shack/Ardmore (ADM)	22	25,626	3,833	72		\$4.64	\$4.99			\$3.36
Atlantic Aviation (TUL)	429	127,390	18,200	82			\$5.99			\$6.09
Sparks Aviation Center (TUL)		127,390	18,200	82			\$5.45			\$4.50
Tulsair Beechcraft (TUL)		127,390	18,200	82			\$5.21			
United States Aviation (TUL)		127,390	18,200	82						\$4.06
Legacy Jet Center (TUL)		127,390	18,200	82						\$3.58
Enid-Woodring Regional Airport (WDG)	91	67,265	3,120	84		\$4.35	\$4.85			\$4.05
Lawton Aviation Services / Lawton-Fort Sill (LAW)	48	34,219	5,475	99			\$4.25			\$3.75
Average Prices at 50 NM						\$4.73	\$5.38		\$4.18	\$4.83
Average Prices at 100 NM						\$4.61	\$5.19		\$4.18	\$4.37

*1 Estimated "Doubling" of Arrival Information

*2 Oklahoma Aeronautics Commission

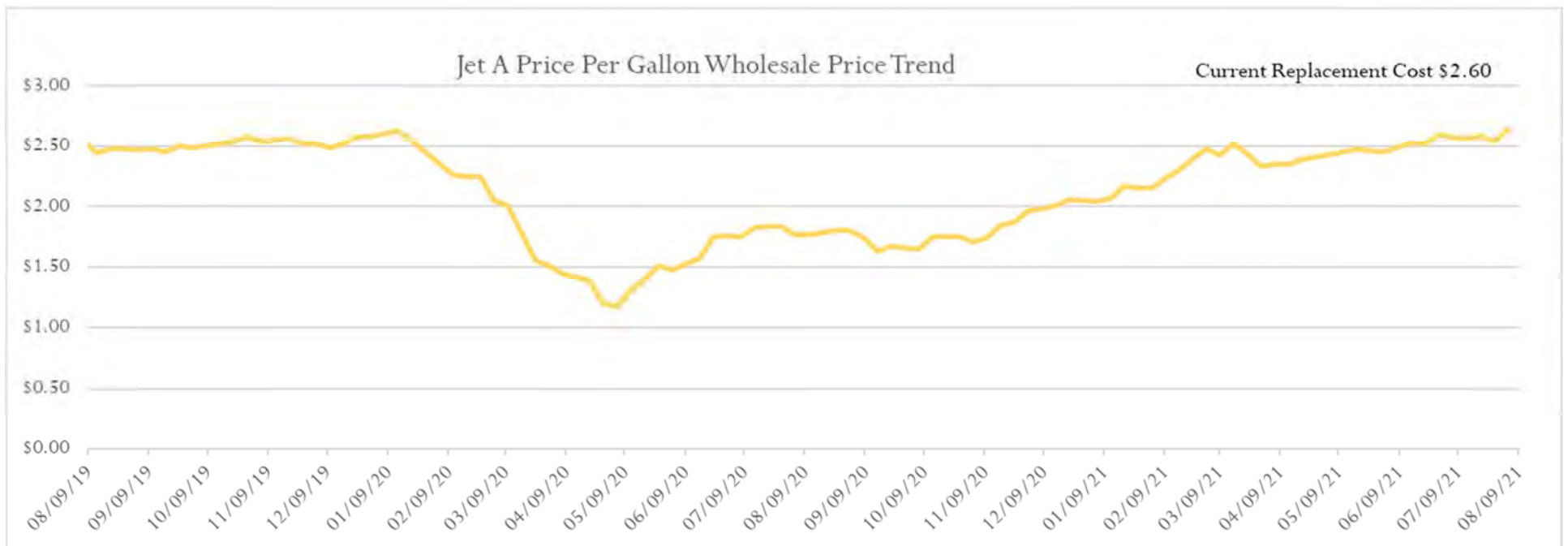
Red Text Indicates Data is Over 30 Days Old

General Aviation Airports within 100 NM of Shawnee Regional Airport									
Facility	Based Aircraft	Annual Operations (Est.) *1	Annual GA Transient Arrivals *2	NM		100LL Self Serve	100LL Full Serve	Jet A Self Serve	Jet A Full Serve
Shawnee Regional Airport (SNL)	45	2,600	1,300	0		\$4.60	\$4.80	\$4.18	\$4.38
Prague Municipal Airport (O47)	10	728	364	15		\$4.30			
Seminole Municipal (SRE)	33	1,456	728	16		\$4.70	\$4.70		\$4.00
Chandler Regional Airport (CQB)	11	1,144	572	26		\$5.29		\$4.01	
Goldsby (K1K4)	45	1,456	728	32		\$4.50			
City of Stroud (SUD)	10	156	78	33		\$4.00		\$3.75	
Heartland Aviation/ADA (ADH)	58	4,784	2,392	41			\$4.40		\$3.85
City of Bristow (3F7)	17	1,144	572	42		\$3.89			
City of Cushing (CUH)	25	5,600	2,800	42		\$4.19	\$4.49	\$3.69	\$3.69
Crabtree Aircraft Co./Guthrie Edmond (GOK)	80	6,240	3,120	43		\$4.99	\$5.49		\$4.20
Sundance Airport (HSD)				46		\$4.40	\$4.70		\$3.50
Pauls Valley Airport (PVJ)	41	1,456	728	47		\$4.20		\$2.99	
Legacy Aviation - Page Municipal (RCE)	56			50			\$5.30		\$4.25
Henryetta Airport (KF10)	5	102	51	52			\$4.25		
Okmulgee Regional (OKM)	28	3,640	1,820	59		\$4.26		\$3.20	
Chickasha Municipal Airport (CHK)	42	2,184	1,092	60		\$4.50		\$3.80	
El Reno Regional Airport (RQO)	24	2,912	1,456	60		\$4.35	\$4.35	\$3.40	\$3.40
City of Kingfisher (KF92)		728	364	67		\$3.88			
City of Sand Springs (OWP)	65	4,368	2,184	71		\$4.10			
Brenair Aviation/McAlester (MLC)	23	2,600	1,300	73			\$4.95		\$3.75
Perry Municipal (F22)	25	1,456	728	73			\$4.39		\$3.34
Haskell Airport Inc. (2K9)				78		\$4.45			
Guest Air Inc/Hinton Municipal (K2O8)	10	416	208	79		\$3.80			
Atoka Municipal Airport (AQR)	15	370	185	80		\$4.40			
City Of Hominy (H92)	1	104	52	81		\$3.50			
Harvey Young Airport/Tulsa (1H6)	40			82		\$4.50			
KMA Aviation LLC/Ardmore Downtown (K1F0)	47	2,184	1,092	84		\$4.05	\$4.45	\$3.25	\$3.45
5B Aviation/ Duncan (DUC)	43	2,912	1,456	84			\$4.52		\$4.02
Skiatook Municipal Airport (K2F6)	20	1,500	750	86		\$4.20			
Watonga Regional Airport (JWG)	16	728	364	90		\$4.15		\$3.39	
Davis Field Aviation/Muskogee (MKO)	90	3,640	1,820	91		\$4.25	\$4.95		\$3.65
Fuel PNC (Ponca City)	53	6,240	3,120	95		\$4.60	\$4.90		\$3.60
Blackwell Airport Trust / Blackwell Tonkawa	11	750	375	98		\$4.20			
Average Prices at 50 NM						\$4.46	\$5.65	\$3.72	\$3.98
Average Prices at 100 NM						\$4.47	\$5.05	\$3.96	\$3.79

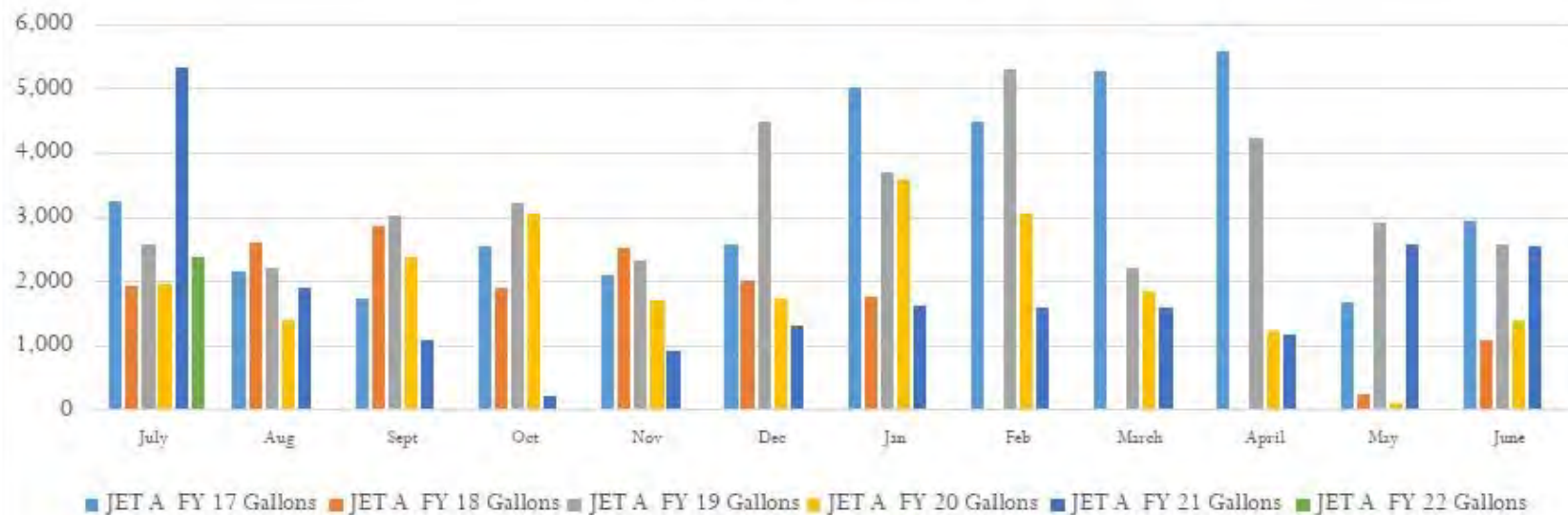
*1 Estimated "Doubling" of Arrival Information

*2 Oklahoma Aeronautics Commission

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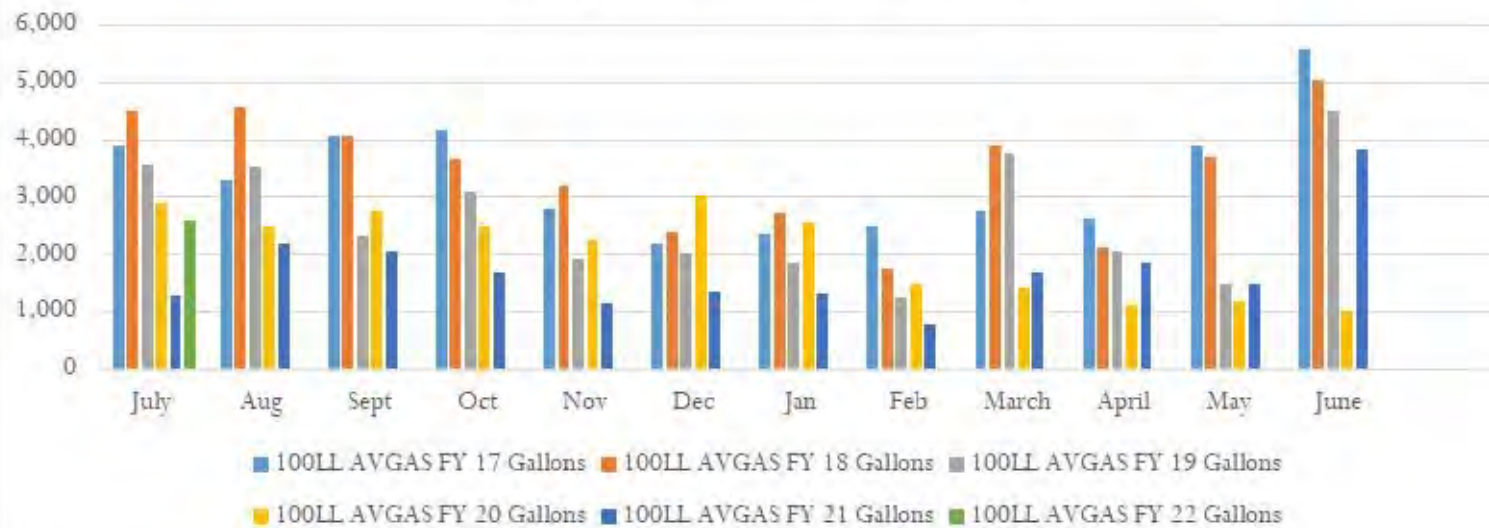
FY17 v FY18 v FY19 v FY20 v FY21 v FY22
Monthly JET A Gallons Sold



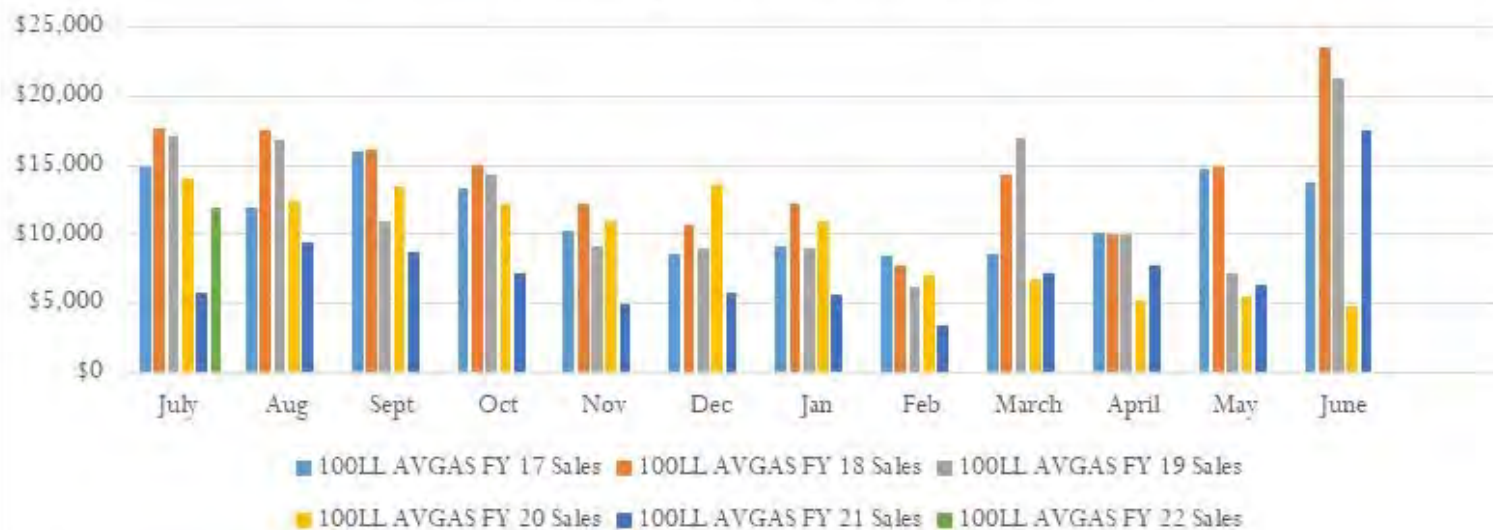
FY17 v FY18 v FY19 v FY20 v FY21 v FY22
Monthly JET A Sales



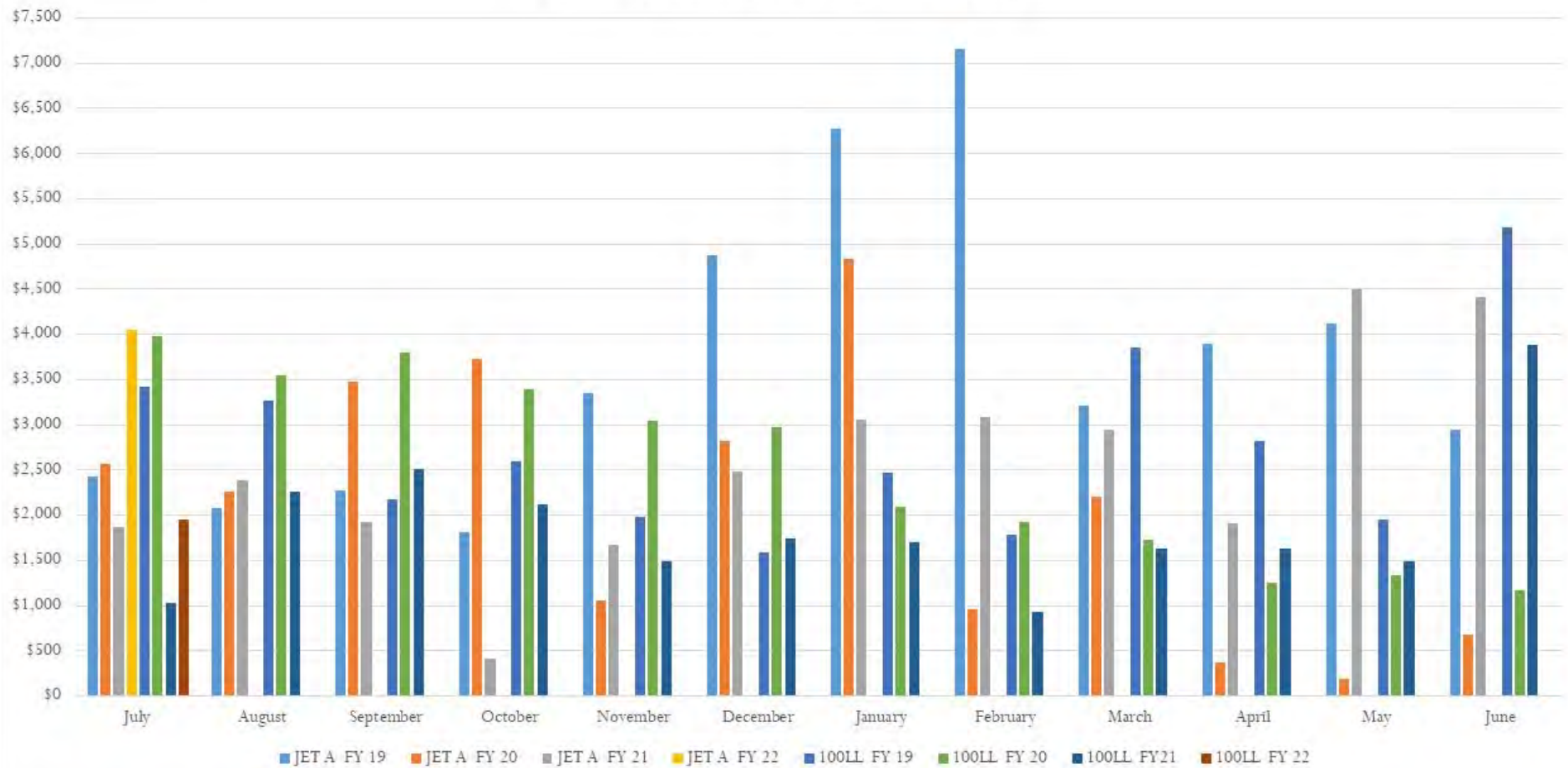
FY17 v FY18 v FY19 v FY20 v FY21 v FY22
Monthly 100LLAVGAS Gallons Sold



FY17 v FY18 v FY19 v FY20 v FY21 v FY22
Monthly 100LLAVGAS Sales



FY19 v FY20 v FY21 v FY22 Estimated Margin





Shawnee,OK

Budget Report Account Summary

For Fiscal: 2021-2022 Period Ending: 08/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 511 - SHAWNEE AIRPORT AUTHORITY							
Revenue							
511-46250	AIRPORT RENTAL REVENUE	122,369.00	122,369.00	10,863.51	21,727.02	-100,641.98	82.24 %
511-46260	T-HANGAR RENTAL REVENUE	78,341.00	78,341.00	6,104.40	12,208.80	-66,132.20	84.42 %
511-46950	WATER TOWER RENTAL	86,062.00	86,062.00	0.00	0.00	-86,062.00	100.00 %
511-48160	OIL & LUB SALES	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
511-48220	OTHER MISC. REVENUE	50.00	50.00	0.00	0.00	-50.00	100.00 %
511-48250	REFUNDS & REIMBURSEMENTS	500.00	500.00	0.00	0.00	-500.00	100.00 %
511-48350	FUEL FLOWAGE FEE	150.00	150.00	0.00	0.00	-150.00	100.00 %
511-48360	FUEL SALES	120,000.00	120,000.00	0.00	24,636.76	-95,363.24	79.47 %
511-49010	TRANSFER FROM GENERAL FUND	155,101.00	155,101.00	0.00	0.00	-155,101.00	100.00 %
511-49060	TRANSFER FROM CAP IMPRV FUND	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
Revenue Total:		584,573.00	584,573.00	16,967.91	58,572.58	-526,000.42	89.98 %
Expense							
511-5-0120-51010	REGULAR SALARIES	111,070.76	111,070.76	4,384.00	13,045.35	98,025.41	88.25 %
511-5-0120-51020	OVERTIME	1,000.00	1,000.00	124.43	739.60	260.40	26.04 %
511-5-0120-51030	PART-TIME SALARIES	35,302.28	35,302.28	1,064.70	3,348.03	31,954.25	90.52 %
511-5-0120-51040	LONGEVITY	228.80	228.80	0.00	0.00	228.80	100.00 %
511-5-0120-51110	SOCIAL SECURITY	9,448.91	9,448.91	335.51	1,060.71	8,388.20	88.77 %
511-5-0120-51120	MEDICARE	2,209.83	2,209.83	78.46	248.06	1,961.77	88.77 %
511-5-0120-51130	HEALTH INSURANCE	21,249.60	21,249.60	634.22	2,950.26	18,299.34	86.12 %
511-5-0120-51140	LIFE INSURANCE	296.40	296.40	11.48	34.44	261.96	88.38 %
511-5-0120-51150	OMRF RETIREMENT	10,767.15	10,767.15	410.13	1,280.47	9,486.68	88.11 %
511-5-0120-51500	OTHER BENEFITS	5,520.00	5,520.00	0.00	460.00	5,060.00	91.67 %
511-5-0120-51550	WORKER'S COMPENSATION	1,180.68	1,180.68	0.00	1,071.56	109.12	9.24 %
511-5-0120-52010	OFFICE & COMPUTER SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
511-5-0120-52030	FOOD & KITCHEN SUPPLIES	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
511-5-0120-52100	FUEL, OIL & LUBRICANTS	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
511-5-0120-52110	FUEL AND OIL FOR RESALE	400.00	400.00	0.00	0.00	400.00	100.00 %
511-5-0120-52170	LOW LEAD 100 OCTANE FUEL	142,500.00	142,500.00	0.00	0.00	142,500.00	100.00 %
511-5-0120-52180	JET A FUEL	95,000.00	95,000.00	0.00	0.00	95,000.00	100.00 %
511-5-0120-52200	TOOLS & MINOR EQUIPMENT	2,750.00	2,750.00	0.00	212.66	2,537.34	92.27 %
511-5-0120-52240	EQUIPMENT PARTS & SUPPLIES	2,700.00	2,700.00	0.00	0.00	2,700.00	100.00 %
511-5-0120-52500	OTHER MATERIALS & SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
511-5-0120-53010	EQUIP. MAINT. CONTRACTS	4,600.00	4,600.00	0.00	550.00	4,050.00	88.04 %
511-5-0120-53020	REPAIR & MAINT. - BLDGS.	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
511-5-0120-53030	REPAIR & MAINT. - EQUIP.	11,700.00	11,700.00	0.00	0.00	11,700.00	100.00 %
511-5-0120-53040	REPAIR & MAINT.-VEHICLES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
511-5-0120-53090	REPAIR & MAINT. - OTHER	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
511-5-0120-53190	OTHER PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
511-5-0120-53200	NATURAL GAS	5,500.00	5,500.00	0.00	254.13	5,245.87	95.38 %
511-5-0120-53210	ELECTRICITY	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
511-5-0120-53250	TELEPHONE	3,600.00	3,600.00	0.00	105.77	3,494.23	97.06 %
511-5-0120-53280	COPY USAGE EXPENSE	100.00	100.00	0.00	0.00	100.00	100.00 %
511-5-0120-53290	POSTAGE & SHIPPING	500.00	500.00	0.00	0.00	500.00	100.00 %
511-5-0120-53390	OTHER CONTRACTUAL SERVICES	4,300.00	4,300.00	0.00	8.00	4,292.00	99.81 %
511-5-0120-53470	MEMBERSHIPS & DUES	350.00	350.00	0.00	0.00	350.00	100.00 %
511-5-0120-53480	FILING FEES & PERMITS	100.00	100.00	0.00	0.00	100.00	100.00 %
511-5-0120-53490	BOOKS & SUBSCRIPTIONS	700.00	700.00	0.00	0.00	700.00	100.00 %
511-5-0120-53530	LEGAL ADVERTISING	500.00	500.00	0.00	0.00	500.00	100.00 %
511-5-0120-53540	PRINTING	100.00	100.00	0.00	0.00	100.00	100.00 %
511-5-0120-53550	INSURANCE	31,848.00	31,848.00	0.00	31.41	31,816.59	99.90 %

Budget Report

For Fiscal: 2021-2022 Period Ending: 08/31/2021

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
511-5-0120-53780	MISC. OTHER SERV. & CHGS.	1,500.00	1,500.00	0.00	99.70	1,400.30	93.35 %
511-5-0120-53930	ADVERTISING & PROMOTIONS	750.00	750.00	0.00	0.00	750.00	100.00 %
511-5-0120-54200	CAPITAL OUTLAY-BLDGS & IMPRV	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
	Expense Total:	584,572.41	584,572.41	7,042.93	25,500.15	559,072.26	95.64 %
Fund: 511 - SHAWNEE AIRPORT AUTHORITY	Surplus (Deficit):	0.59	0.59	9,924.98	33,072.43	33,071.84	15,396.61 %
	Report Surplus (Deficit):	0.59	0.59	9,924.98	33,072.43	33,071.84	15,396.61 %