

NOTICE OF MEETING

Shawnee Civic & Cultural Development Authority
City Hall Commission Chambers
16 West 9th Street
Shawnee, Oklahoma
August 18, 2022 at 12:30 p.m.

Regular Meeting	(X)	Rescheduled Regular Meeting	()
Special Meeting	()	Continued or Reconvened Mtg.	()
Emergency Meeting	()	Cancelled Meeting	()

DATE	TIME	PLACE OF MEETING
August 18, 2022	12:30 p.m.	City Hall City Commission Chambers 16 West 9 th Street, Shawnee, OK 74801

To be completed by person filing notice:

Name: Kacie Eck, CMC

Title: Senior Deputy City Clerk

Address: 16 West 9th Street

Shawnee, Oklahoma 74801

Phone: 405-878-1605

FOR CITY CLERK'S OFFICE USE ONLY

Filed in the office of the municipal clerk at 4:08 p.m. on the 16th day of August, 2022.

Signed: 
Clerk

Date Notice released to news media: 08/16/2022

Person filing Notice Kacie Eck

Notice verified by: Amber Johnson

AGENDA

Shawnee Civic & Cultural Development Authority
City Hall Commission Chambers
16 West 9th Street, Shawnee, OK
August 18, 2022 at 12:30 p.m.

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consideration of approval of minutes from the April 21, 2022 regular meeting, the June 22, 2022 special call meeting, the June 29, 2022 special call meeting, and the July 6, 2022 special call meeting.
2. Discussion of the 2022 International Finals Youth Rodeo.
3. Consideration of an event date for the 2023 International Finals Youth Rodeo.
4. New Business
5. Public Comments
6. Trustee Comments
7. Adjournment

Respectfully submitted,



Kacie Eck, CMC, Senior Deputy City Clerk

THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A REGULAR SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA, ON THURSDAY, APRIL 21, 2022, AT 12:34 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 11:30 A.M. ON APRIL 20, 2022. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Randy Gilbert, Chairman
Tim Barrick, Trustee, Vice Chairman
Andrea Weckmueller-Behringer, Secretary
Carl Packwood, Trustee
Lance Wortham, Trustee

ABSENT: None

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Consideration of approval of the February 17, 2022 regular meeting Minutes.

A motion was made by Trustee Wortham, seconded by Trustee Packwood, to approve the February 17, 2022 regular meeting Minutes. Motion carried 5-0.

AYE: Wortham, Packwood, Gilbert, Weckmueller-Behringer, Barrick
NAY: None

AGENDA ITEM NO. 2: Consideration of approval of the March 17, 2022 regular meeting Minutes.

A motion was made by Secretary Weckmueller-Behringer, seconded by Trustee Wortham, to approve the March 17, 2022 regular meeting Minutes. Motion carried 5-0.

AYE: Weckmueller-Behringer, Wortham, Barrick, Packwood, Gilbert,
NAY: None

AGENDA ITEM NO. 3: Discussion of the disposal of surplus/destroyed items and equipment for the Shawnee Civic and Cultural Development Authority on The Heart of Oklahoma Exposition Center property.

Chairman Gilbert explained there is a pile of items and equipment owned by the Shawnee Civic and Cultural Development Authority on The Heart of Oklahoma Exposition Center property that should be disposed of. Trustees Barrick and Packwood volunteered to bring documentation regarding the items to the next SCCDA meeting for discussion of disposal.

AGENDA ITEM NO. 4:

Discussion, consideration, and possible action on transferring all of the non-attached assets, to include the International Finals Youth Rodeo and IFYR assets of the Shawnee Civic and Cultural Development Authority to Pottawatomie County. (See attached list for assets.) *(Deferred from the March 17, 2022 Shawnee Civic and Cultural Development Authority regular meeting.)*

Chairman Gilbert recommended this item be deferred to the next SCCDA meeting.

A motion was made by Trustee Packwood, seconded by Trustee Barrick, to defer this item to a future Shawnee Civic and Cultural Development Authority meeting. Motion carried 5-0.

AYE: Barrick, Packwood, Gilbert, Weckmueller-Behringer, Wortham

NAY: None

AGENDA ITEM NO. 5:

Discussion and consideration of the set up and preparation of the Heart of Oklahoma Exposition Center for the 2022 International Finals Youth Rodeo.

Chairman Gilbert explained Mr. Dale Yerigan, and Ms. Katy Fleming had a meeting regarding preparation and setup of horse stalls for the 2022 International Finals Youth Rodeo (IFYR). Ms. Fleming mentioned that all RV rental spots were scheduled to be empty and available for rent by IFYR contestants.

AGENDA ITEM NO. 6:

Discussion regarding the 2022 International Finals Youth Rodeo.

Mr. Dale Yerigan provided an updated on the 2022 International Finals Youth Rodeo.

AGENDA ITEM NO. 7:

New Business

There was no new business.

AGENDA ITEM NO. 8:

Public Comments

Mr. Rob Morris spoke during Public Comments.

AGENDA ITEM NO. 9:

Trustee Comments

Chairman Gilbert stated that communication is good between the City of Shawnee, Pottawatomie County, and the Shawnee Civic and Cultural Development Authority.

AGENDA ITEM NO. 10:

Adjournment

There being no further business to be considered, a motion was made by Trustee Barrick, seconded by Trustee Packwood, that the meeting be adjourned. Motion carried 5-0. (1:05 p.m.)

AYE: Barrick, Packwood, Gilbert, Weckmueller-Behringer, Wortham

NAY: None

RANDY GILBERT, CHAIRMAN

ATTEST:

ANDREA WECKMUELLER-BEHRINGER,
SECRETARY

THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A SPECIAL CALL SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA, ON WEDNESDAY, JUNE 22, 2022, AT 10:34 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 4:10 P.M. ON JUNE 17, 2022. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Randy Gilbert, Chairman
Tim Barrick, Trustee, Vice Chairman
Andrea Weckmueller-Behringer, Secretary
Carl Packwood, Trustee
Lance Wortham, Trustee

ABSENT: None

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Discussion, consideration, and possible action of a License Agreement between Global Spectrum, L.P., as agent of behalf of City of Shawnee, Oklahoma/The Heart of Oklahoma Exposition Center and Shawnee Civic and Cultural Development Authority regarding the 2022 International Finals Youth Rodeo.

Chairman Gilbert explained that Mr. Dale Yerigan, Ms. Katy Fleming, Ms. Melissa Dennis, and Ms. Andrea Weckmueller-Behringer discussed the 2022 International Finals Youth Rodeo (IFYR) and drafted the attached proposed License Agreement between Global Spectrum, L.P., as agent of behalf of City of Shawnee, Oklahoma/The Heart of Oklahoma Exposition Center and Shawnee Civic and Cultural Development Authority. Chairman Gilbert noted the intent of the IFYR was to bring economic benefits to the City of Shawnee, not to generate income. The board discussed the proposed License Agreement.

A motion was made by Secretary Weckmueller-Behringer, seconded by Trustee Packwood, to approve the marked up copy of the License Agreement between Global Spectrum, L.P., as agent of on behalf of City of Shawnee, Oklahoma/The Heart of Oklahoma Exposition Center and Shawnee Civic and Cultural Development Authority regarding the 2022 International Finals Youth Finals Rodeo provided at the June 22, 2022 Special Call meeting that details the changes from the proposed contract included in the agenda packet, with the addition of the following changes: the second paragraph from the bottom of page two, strike the second to the last sentence, specifically “Unaccounted for excessive overtime hours and temporary help during the event will be reimbursed or absorbed by the SC&CDA/IFYR and will be due within thirty days invoicing”; in addition to striking the sentence of the following paragraph in its entirety, including the next sentence on page three reading “The SC&CDA account will continue to cover traditionally expensed items, services, and costs passed upon their 2019 and 2021

financial statements. This includes metered utilities allocation charged to the SC&CDA/IFYR account, equipment rentals required by the event, event specific building, ground and office and maintenance. Temporary labor will be covered by the SC&CDA/IFYR.”. Motion carried 5-0.

AYE: Weckmueller-Behringer, Packwood, Gilbert, Wortham, Barrick

NAY: None

AGENDA ITEM NO. 2:

Discussion, consideration, and possible action of disposal of surplus/destroyed items and equipment owned by the Shawnee Civic and Cultural Development Authority on The Heart of Oklahoma Exposition Center property.

Chairman Gilbert recommended deferring this item to a future meeting.

A motion was made by Secretary Weckmueller-Behringer, seconded by Trustee Packwood, to defer the disposal of surplus/destroyed items and equipment to the next regularly scheduled Shawnee Civic and Cultural Development Authority meeting. Motion carried 5-0.

AYE: Weckmueller-Behringer, Packwood, Gilbert, Wortham, Barrick

NAY: None

AGENDA ITEM NO. 3:

Discussion, consideration, and possible action to close Shawnee Civic and Cultural Development Authority bank accounts at Arvest Bank, BancFirst, and First National Bank.

Chairman Gilbert explained the SCCDA has two (2) active bank accounts at First United Bank and Trust. There are existing accounts at Arvest Bank, BancFirst, and First National Bank that are no longer used for SCCDA purposes. Secretary Weckmueller-Behringer asked if any of the accounts in question were special purpose accounts. Chairman Gilbert confirmed they were not special purpose accounts.

A motion was made by Trustee Packwood, seconded by Trustee Barrick, to approve the closure of Shawnee Civic and Cultural Development Authority bank accounts at Arvest Bank, BancFirst, and First National Bank.

A friendly amendment was made to the original motion by Chairman Gilbert to zero said bank accounts and transfer any funds to the Shawnee Civic and Cultural Development Special Events account at First United Bank and Trust. Trustees Packwood and Barrick accepted the amendment. Motion carried 5-0.

AYE: Packwood, Barrick, Gilbert, Weckmueller-Behringer, Wortham

NAY: None

AGENDA ITEM NO. 4:

Update regarding 2022 International Finals Youth Rodeo.

Mr. Dale Yerigan provided an update regarding the 2022 International Finals Youth Rodeo.

AGENDA ITEM NO. 5:

Adjournment

There being no further business to be considered, a motion was made by Trustee Barrick, seconded by Trustee Wortham, that the meeting be adjourned. Motion carried 5-0. (11:25 a.m.)

AYE: Barrick, Wortham, Packwood, Gilbert, Weckmueller-Behringer

NAY: None

RANDY GILBERT, CHAIRMAN

ATTEST:

ANDREA WECKMUELLER-BEHRINGER,
SECRETARY

THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A SPECIAL CALL SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA, ON WEDNESDAY, JUNE 29, 2022, AT 11:04 A.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 1:30 P.M. ON JUNE 24, 2022. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Randy Gilbert, Chairman
Tim Barrick, Trustee, Vice Chairman
Andrea Weckmueller-Behringer, Secretary
Carl Packwood, Trustee
Lance Wortham, Trustee

ABSENT: None

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Discussion, consideration, and possible action of a License Agreement between Global Spectrum, L.P., as agent of behalf of City of Shawnee, Oklahoma/The Heart of Oklahoma Exposition Center and Shawnee Civic and Cultural Development Authority regarding the 2022 International Finals Youth Rodeo.

Chairman Gilbert explained that on June 22, 2022 the Shawnee Civic and Cultural Development Authority entered into an agreement with Spectra, L.P., as agent on behalf of City of Shawnee, Oklahoma/The Heart of Oklahoma Exposition Center regarding the 2022 International Finals Youth Rodeo (IFYR). Prior to execution of the agreement, an amendment was requested. On page two, paragraph three, it is proposed to strike “As preformed every previous year, the SC&CDA/IFYR agrees to pay a portion of the utility bills for the month of July. The utilities will be metered and will start when the additional lights are turned on and when people start arriving on site (with the exception of Dale Yerigan).”.

A motion was made by Trustee Packwood, seconded by Trustee Wortham, to strike “As preformed every previous year, the SC&CDA/IFYR agrees to pay a portion of the utility bills for the month of July. The utilities will be metered and will start when the additional lights are turned on and when people start arriving on site (with the exception of Dale Yerigan).” from the License Agreement between Global Spectrum, L.P., as agent of behalf of City of Shawnee, Oklahoma/The Heart of Oklahoma Exposition Center and Shawnee Civic and Cultural Development Authority regarding the 2022 International Finals Youth Rodeo. Motion carried 5-0.

AYE: Packwood, Wortham, Barrick, Gilbert, Weckmueller-Behringer

NAY: None

AGENDA ITEM NO. 2:

Adjournment

There being no further business to be considered, a motion was made by Trustee Barrick, seconded by Trustee Wortham, that the meeting be adjourned. Motion carried 5-0. (11:10 a.m.)

AYE: Barrick, Wortham, Packwood, Gilbert, Weckmueller-Behringer

NAY: None

RANDY GILBERT, CHAIRMAN

ATTEST:

ANDREA WECKMUELLER-BEHRINGER,
SECRETARY

THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A SPECIAL CALL SESSION AT HEART OF OKLAHOMA EXPOSITION CENTER, 1700 WEST INDEPENDENCE STREET, SHAWNEE, OKLAHOMA, ON WEDNESDAY, JULY 6, 2022, AT 10:37 A.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 10:30 A.M. ON JUNE 30, 2022. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Randy Gilbert, Chairman
Tim Barrick, Trustee, Vice Chairman
Andrea Weckmueller-Behringer, Secretary
Carl Packwood, Trustee

ABSENT: Lance Wortham, Trustee

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Walk through of the Heart of Oklahoma Exposition Center in preparation for the 2022 International Finals Youth Rodeo (IFYR).

Chairman Gilbert, Secretary Weckmueller-Behringer, Trustee Barrick, and Trustee Packwood joined Dale Yerigan, City Staff, and Heart of Oklahoma Exposition Center Staff in a walk through in preparation for the 2022 International Finals Youth Rodeo (IFYR).

AGENDA ITEM NO. 2: Adjournment

There being no further business to be considered, the meeting was adjourned by the power of the Chair. (11:32 a.m.)

RANDY GILBERT, CHAIRMAN

ATTEST:

ANDREA WECKMUELLER-BEHRINGER,
SECRETARY