

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
August 19, 2013 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the August 5, 2013 meeting.
 - b. Authorize purchase of InfoSWMM Modeling Software

2. Consider Bids:
 - a. 24" Sewer Rehab Project SMA 14-01 (Award)

3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Administrative Reports
5. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 08/19/2013

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Minutes from the August 5, 2013 meeting.

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, AUGUST 5, 2013, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Winterringer

ABSENT: Stephens, Smith

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

- a. Minutes from the July 15, 2013 regular meeting
- b. Authorize staff to seek bids and start engineering phase of multiple General Construction Projects for FY13-14
- c. Budget Amendment from SMA Fund 501
These are rollover's from last year budget for projects that were not completed before year end.
- d. Authorize staff to purchase two (2) $\frac{3}{4}$ ton pickups from the state contract bid price

A motion was made by Trustee Hall, seconded by Trustee Harrod, to approve the Consent Agenda item Nos. 1(a-d). Motion carried 5-0.

AYE: Hall, Harrod, Mainord, Winterringer, Agee

NAY: None

TRUSTEES DEVIATED FROM PRINTED AGENDA TO CONSIDER AGENDA ITEM NO. 2 AFTER EXECUTIVE SESSION.

AGENDA ITEM NO. 3: Consider Bids:

- a. Water Treatment Sludge Removal Project SMA-14-02 (Award)

Public Works Director Steve Nelms announced that five bids were received and after review and consideration it was staff's recommendation to award the bid to Nutri-Ject Systems of Hudson, Iowa in the total amount of \$208,000.50.

A motion was made by Trustee Harrod, seconded by Trustee Hall, to accept staff's recommendation and award the bid to Nutri-Ject Systems in the total amount of \$208,000.50. Motion carried 5-0.

AYE: Harrod, Hall, Winterringer, Agee, Mainord

NAY: None

b. Jefferson Terrace Water Line Replacement Project (Re-Award)

Public Works Director Steve Nelms announced that three bids were received and after review and consideration it was staff's recommendation to award the bid to Orion Construction of Oklahoma City, Oklahoma in the total amount of \$428,779.38. However, after awarding the bid, Orion Construction has failed to return the notice of award along with the required bonds within the set time. Staff is recommending to award the bid to the second lowest bidder, Jordan Contractors, Inc. of Tecumseh, Oklahoma in the amount of \$579,887.00.

A motion was made by Trustee Harrod, seconded by Trustee Agee, to accept staff's recommendation and re-award the bid to Jordan Contractors, Inc. in the total amount of \$579,887.00. Motion carried 5-0.

AYE: Harrod, Agee, Mainord, Hall, Winterringer

NAY: None

c. 24" Sewer Rehab Project SMA 13-07 (Open)

<u>BIDDER</u>	<u>AMOUNT</u>
Urban Contractors, Inc. Oklahoma City, OK	\$218,000.00
Jordan Contractors, Inc. Tecumseh, OK	\$221,750.00
Krapff-Reynolds Construction Co. Oklahoma City, OK	\$352,000.00

Merryman Excavation
Woodstock, IL

\$538,500.00

Public Works Director Steve Nelms read the bids into the record and requested that the bid award be deferred to the next meeting to allow staff to review and check references.

A motion was made by Trustee Harrod, seconded by Trustee Winterringer, to defer the bid award to the August 19, 2013 Shawnee Municipal Authority meeting. Motion carried 5-0.

AYE: Harrod, Winterringer, Agee, Mainord, Hall
NAY: None

AGENDA ITEM NO. 4: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 5: Administrative Reports

There was no Administrative Reports.

AGENDA ITEM NO. 6: Consider an Executive Session to discuss potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

A motion was made by Trustee Winterringer, seconded by Trustee Agee, to enter into Executive Session to discuss potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4). Motion carried 5-0.

AYE: Winterringer, Agee, Harrod, Mainord, Hall
NAY: None

TRUSTEES ENTERED INTO EXECUTIVE SESSION AT 7:19 P.M. WITH ALL MEMBERS PRESENT.

COMMISSIONER SMITH ARRIVED AT 7:58 P.M.

TRUSTEES RECONVENED FROM EXECUTIVE SESSION AT 8:05 P.M. WITH ALL MEMBERS PRESENT

AGENDA ITEM NO. 7:

Consider matters discussed in Executive Session regarding potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

No action taken.

AGENDA ITEM NO. 2:

Discussion, consideration and possible action on a resolution authorizing the Shawnee Municipal Authority to issue its sales tax revenue note, Series 2013 in the aggregate principal amount of \$3,040,000.00 to finance water park improvements and cost related to financing.

Resolution No. SMA-2013-5 was introduced.

A RESOLUTION AUTHORIZING THE SHAWNEE MUNICIPAL AUTHORITY (THE AUTHORITY") TO ISSUE ITS SALES TAX REVENUE NOTE, SERIES 2013 IN THE AGGREGATE PRINCIPAL AMOUNT OF \$3,040,000.00 (THE "NOTE"); WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE NOTE TO BE SOLD ON A NEGOTIATED BASIS; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT BY AND BETWEEN THE CITY OF SHAWNEE, OKLAHOMA (THE "CITY") AND THE AUTHORITY PERTAINING TO A YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUE; APPROVING AND AUTHORIZING EXECUTION OF A NOTE INDENTURE AUTHORIZING THE ISSUANCE AND SECURING THE PAYMENT OF THE NOTE; PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE NOTE INDENTURE; AUTHORIZING AND DIRECTING THE EXECUTION OF THE NOTE AND OTHER DOCUMENTS RELATING TO THE TRANSACTION; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Lending institutions submitting interest rates for consideration are as follows:

First United Bank

2.430%

Vision Bank	2.750%
BancFirst	3.375%
Bank of Oklahoma	3.650%
First National Bank – Shawnee	4.125%

John Waldo with BOSC advised he sent bid packets to ten financial institutions.

A motion was made by Trustee Harrod, seconded by Trustee Hall, to approve a resolution authorizing the Shawnee Municipal Authority to issue its sales tax revenue note, Series 2013 in the aggregate principal amount of \$3,040,00.00 to finance water park improvements and cost related to financing. Motion carried 6-0.

AYE: Harrod, Hall, Winterringer, Smith, Agee, Mainord

NAY: None

AGENDA ITEM NO. 8:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:09 p.m.)

ATTEST:

WES MAINORD
CHAIRMAN

(SEAL)

LISA LASYONE, DEPUTY CITY CLERK
SECRETARY

Shawnee Municipal Authority

1. b.

Meeting Date: 08/19/2013

Auth Purchase of InfoSWMM Modeling Software

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Authorize purchase of InfoSWMM Modeling Software

Attachments

Auth Purchase

Quote for InfoSWMM

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD



111 S. Kickapoo, Shawnee, OK 74801

Greg Price
Plant Manager
405-878-1662

Brad Schmidt
Maintenance Manager
405-878-1513

Commissioners
Pam Stephens
Linda Agee
James Harrod
Keith Hall
John Winterringer
Steve Smith

MEMORANDUM

To: Brian McDougal, City Manager.
From: Steve Nelms, Utility Director
CC: Mayor and City Commission Cindy Sementelli, Finance Director
Date: 8/13/2013
Re: Authorization to Purchase InfoSWMM Modeling Software

Nature of the Request:

Staff is requesting authorization from the City Commission to purchase the Sewer Collections modeling software InfoSWMM with two floating seats from the sole source Innovyze for the Master Plan at a cost of \$38,500.00.

Staff Analysis, Considerations:

Staff is respectfully requesting the City Commission approve the request.

Recommendation:

Smith, Roberts & Baldischwiler recommended the InfoSWMM software to create the SMA Master Plan sewer model.

Budget Consideration:

Budgeted: \$50,000.00

Cost: \$38,500.00



Quote

618 Michillinda Avenue, Suite 200
Arcadia, CA, 91007 USA
Tel: (626) 568-6868 Fax: (626) 568-6870

Quote/Revision Number: 16955 / 0
Date: 10/23/2012
Expiration Date: 8/22/2013

Bill To: Jim Bierd
Shawnee Municipal Authority
111 S Kickapoo
Shawnee, OK 74801 USA
Tel: (405) 878-1600
Fax: (405) 878-1719
Email: jbierd@shawneeok.org

Ship To: Jim Bierd
Shawnee Municipal Authority
111 S Kickapoo Ave
Shawnee, OK 74801-7686 US
Tel: (405) 878-1600
Fax: (405) 878-1719
Email: jbierd@shawneeok.org

End User Organization: Shawnee OK, City of

End User Contact: Jim Bierd

To authorize please sign, date, write "approved" on the quote and email back to me in PDF. We will then work with you via e-mail to get your licenses installed.

Best Regards,

Paul Hsiung
Tel: (913) 383-2086
Email: paul.hsiung@innovyze.com

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
1	InfoSWMM Suite Floating (Unlimited Links)	\$20,000.00	\$20,000.00
	Licenses that ArcGIS 9.2 or higher is required.		
	Platinum Maintenance Subscription Program is \$3,750 per license per year.		
1	Platinum Maintenance Subscription Program	\$3,750.00	\$3,750.00
	Valid from one year following initial purchase. Includes support, updates, and upgrades.		
	Future years are \$3,750/license.		
1	InfoSWMM Suite Floating (Unlimited Links)	\$20,000.00	\$11,000.00
	Licenses that ArcGIS 9.2 or higher is required.		
	Discount of multiple licenses applied (\$9,000)		
	Platinum Maintenance Subscription Program is \$3,750 per license per year.		
1	Platinum Maintenance Subscription Program	\$3,750.00	\$3,750.00

THANK YOU FOR YOUR BUSINESS!

If you have any questions regarding this quote, please call (626) 568-6868.

Valid from one year following initial purchase. Includes support, updates, and upgrades.

Future years are \$3,750/license.

Make all checks payable in US Dollars to:
Innovyze, PO Box 848812, Los Angeles, CA, 90084-8812 USA
Please include invoice number(s) on your check.
Call (626) 568-6868 to pay with Visa or Mastercard.
FEIN: 95-4568279

Subtotal:	\$38,500.00
Tax:	\$0.00
Shipping:	\$0.00
Total:	\$38,500.00

Tax is included per your local regulations. If your business is tax exempt, please forward your exemption certificate.

Please see our website at <http://www.innovyze.com/support> for a description of our Maintenance and Support Program.

THANK YOU FOR YOUR BUSINESS!

If you have any questions regarding this quote, please call (626) 568-6868.

Shawnee Municipal Authority

2. a.

Meeting Date: 08/19/2013

Award Bid Sewer Rehab Project

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

24" Sewer Rehab Project SMA 14-01 (Award)

Attachments

Bids Sewer Rehab

Memo Award

Bid Tab

NOTICE TO BIDDERS

Sealed bids will be received by the City of Shawnee, Oklahoma, City Hall, 16 West 9th – P.O. Box 1448, Shawnee, OK 74802-1448 up to 4:00 p.m., **Monday, August 5, 2013**, for:

BID: CONTRACT NO. SMA-13-07
SMA 24" SEWER REHAB PROJECT

Bidding Documents, Plans and Specifications are available to qualified bidders at the office of City Engineer, 222 North Broadway, Shawnee, OK 74802-1448. The fee for Plans and Specifications is \$50.00 per contract set and is non-refundable. No documents will be mailed unless the request is accompanied by an additional \$10.00 per set to cover mailing cost. **A Pre-Bid Conference is scheduled for Thursday, July 25, 2013, at 11:00 a.m. in the Engineering Conference Room, 222 North Broadway, Shawnee, OK.**

Each bid shall be filed in a sealed envelope. On the front of each envelope shall be written the following words to the left of the address:

BID: CONTRACT NO. SMA 13-07
SMA 24" SEWER REHAB PROJECT
August 5, 2013

This project shall include slip-lining approximately 1750' of existing 24" sanitary sewer line. BIDDERS must obtain Bid Documents directly from the City of Shawnee in order for Bids to be acknowledged. The ORIGINAL COPY of each bid shall be filed with the City Clerk of the City of Shawnee, Oklahoma, together with a sworn anti-collusion affidavit in writing that the bidder has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders, or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

Each BIDDER shall attach to his/her BID filed with the City of Shawnee either a bidder's bond, a certified check, or a cashier's check made payable to the City of Shawnee, in an amount not less than five percent (5%) of the amount of bid as a guarantee of delivery of the service in full compliance with the specifications as issued by the City of Shawnee. Should the successful BIDDER fail to deliver the service in full compliance with the specifications within forty-five (45) days after acceptance of his/her bid, the bidder's bond, certified check or cashier's check deposited with his/her bid will be retained as and for liquidated damages. The deposit of each unsuccessful bidder will be returned when his/her bid is rejected.

The bids filed with the City Clerk will be opened and considered by the Board of Commissioners at a Public Meeting in the City Hall, Shawnee, Oklahoma, at 6:30 p.m., **Monday, August 6, 2013**. The City of Shawnee reserves the right to reject any and all bids.



Phyllis Loftis
Phyllis Loftis, CMC, City Clerk

CITY OF SHAWNEE, OKLAHOMA
a Municipal Corporation

BY: *Brian E. McDougal*
Brian E. McDougal, City Manager

CITY OF SHAWNEE
PLAN HOLDER'S LIST
CONTRACT NO. SMA 13-07
SMA 24" SEWER REHAB PROJECT

Business Name: JORDAN CONTRACTORS INC
Contact: JIMMY JORDAN
Address: 123 S. BROADWAY
TECUMSEH, OK 74873
Telephone: 405-598-2169
Fax: 405-598-2160
Cell: 405-550-9856
E-Mail: JORDANCONTRACTORS@GMAIL.COM
Paid for & Picked Up Specs: 7/18/13 CK # 55626

Business Name: URBAN CONTRACTORS
Contact: JAMES PARRISH
Address: 7113 N. BRYANT AVE.
OKC, OK 73121
Telephone: 405-478-5370
Fax: 405-478-5618
Cell: 405-417-6951
E-Mail: MM@URBANCONTRACTORS.COM
Paid for & Picked Up Specs: CK # 3388 AND VISA FOR MAILING
MAILED 7/19/13

Business Name: MERRYMAN EXCAVATION
Contact: CASEY GOLDMAN
Address: 1501 LAMB ROAD
WOODSTOCK, IL
Telephone: 815-337-1700
Fax: 815-337-1766
Cell: _____
E-Mail: CASEY.GOLDMAN@MERRYMANEXCAVATION.COM
Paid for & Picked Up Specs: CREDIT MAILED 7/23/13

Business Name: KRAPFF REYNOLDS CONSTRUCTION COMPANY
Contact: FRED KRAPFF
Address: 2400 N.E. 4TH STREET
OKC, OK 73117
Telephone: 405-733-9682
Fax: 405-516-0081
Cell: 405-630-7306
E-Mail: FRED@KRAPFF-REYNOLDS.COM
Paid for & Picked Up Specs: 7/24/13 CK # 104032

Business Name: THE BLUEBOOK NETWORK
Contact: DEBBIE DEMPSEY
Address: 800 EAST MAIN STREET
JEFFERSON VALLEY, NEW YORK 10535
Telephone: 800-431-2584 EXT. 3644
Fax: 914-243-4936
Cell: _____
E-Mail: DDEMPSEY@THEBLUEBOOK.COM
Paid for & Picked Up Specs: CREDIT 7/25/13 MAILED

Business Name: _____
Contact: _____
Address: _____

Telephone: _____
Fax: _____
Cell: _____
E-Mail: _____
Paid for & Picked Up Specs: _____

BID TABULATION SHEET

24" SEWER REHAB PROJECT

SMA – 13 – 07

AUGUST 5, 2013

<u>BIDDER</u>	<u>AMOUNT</u>
<u>URBAN CONTRACTORS, INC</u> Oklahoma City, OK	<u>218,000</u>
<u>JORDAN CONTRACTORS, INC.</u> Tecumseh, OK	<u>221,750</u>
<u>KRAPFF – REYNOLDS CONSTRUCTION CO</u> Oklahoma City, OK	<u>352,000</u>
<u>MERRYMAN EXCAVATION</u> Woodstock, IL	<u>538,500</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD



111 S. Kickapoo, Shawnee, OK 74801

Greg Price
Plant Manager
405-878-1662

Brad Schmidt
Maintenance Manager
405-878-1513

Commissioners
Pam Stephens
Linda Agee
James Harrod
Keith Hall
John Winterringer
Steve Smith

MEMORANDUM

To: Brian McDougal, City Manager.
From: Steve Nelms, Utility Director
CC: Mayor and City Commission Cindy Sementelli, Finance Director
Date: 8/14/2013

Re: Award Recommendation for Sewer Rehab Project (Contract No. SMA-13-07)

Nature of the Request:

To award the above referenced Sewer Rehab Project (slip lining existing 24" main sewer interceptor). Bids were opened at the August 5, 2013 City Commission meeting, and four bids were received {See attached tabulation of bids}.

Staff Analysis, Considerations:

The project was bid out with quantities of work to slipline an existing 24" concrete sewer main which is in critical need of rehabbing. Staff has reviewed the bids and unit prices submitted, and the lowest and best bid received was from Urban Contractors with a unit price per foot of sliplining with 21" vylon pipe at \$120.00 per linear foot.

Recommendation:

Staff is respectfully recommending that the City Commission award Contract No. SMA-13-07 to Urban Contractors to slip line the entire extents of the 24" concrete main (3,770 feet) at a total contract value of \$468,500.00 (see attached Bid Tabs).

Budget Consideration:

This current FY13-14, SMA has budgeted \$1,000,000 for sanitary sewer rehab work. The contract being recommended to award at \$468,500 leaves a balance of \$531,500 for other projects.

SMA 13-07
SMA 24" SEWER REHAB PROJECT

ITEM NO.	Spec No.	DESCRIPTION	QNTY. NO.	UNIT	URBAN CONTRACTORS		JORDAN CONTRACTORS	
					UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.		21" SLIPLINING (INSTALLED IN PLACE)	3,770.00	L.F.	\$ 120.00	\$ 452,400.00	\$ 125.00	\$ 471,250.00
2.		POINT REPAIR	1.00	EA.	\$ 100.00	\$ 100.00	\$ 1,000.00	\$ 1,000.00
3.		SITE RESTORATION	2.00	L.S.	\$ 8,000.00	\$ 16,000.00	\$ 2,000.00	\$ 4,000.00
TOTAL AMOUNT OF BASE BID						\$ 468,500.00		\$ 476,250.00

SMA 13-07
SMA 24" SEWER REHAB PROJECT

ITEM NO.	Spec No.	DESCRIPTION	QNTY.		KRAPFF-REYNOLDS CONSTRUCTION	KRAPFF-REYNOLDS CONSTRUCTION	MERRYMAN EXCAVATION	MERRYMAN EXCAVATION
			NO.	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.		21" SLIPLINING (INSTALLED IN PLACE)	3,770.00	L.F.	\$ 194.00	\$ 731,380.00	\$ 300.00	\$ 1,131,000.00
2.		POINT REPAIR	1.00	EA.	\$ 2,500.00	\$ 2,500.00	\$ 8,500.00	\$ 8,500.00
3.		SITE RESTORATION	2.00	L.S.	\$ 10,000.00	\$ 20,000.00	\$ 5,000.00	\$ 10,000.00
TOTAL AMOUNT OF BASE BID						<u>\$ 753,880.00</u>		<u>\$ 1,149,500.00</u>