AGENDA
BOARD OF CITY COMMISSIONERS
September 4, 2012 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

REV. AMY PERKINS
UNITED PRESBYTERIAN CHURCH

FLAG SALUTE

1. Consider approval of minutes of the Special Called meeting of August 16, 2012 and the regular August 20, 2012 meeting.

RECESS CITY COMMISSION MEETING TO CONVENE SHAWNEE MUNICIPAL AUTHORITY AND SHAWNEE AIRPORT AUTHORITY

RECONVENE CITY COMMISSION MEETING

2. Consider Resolution of Appreciation to Linda Peterson, Mayor City of Shawnee.

3. Consider Resolution of Appreciation to Frank Sims, Commissioner Ward Two of the City of Shawnee.

4. Consider Resolution of Appreciation to Billy Collier, Vice-Mayor and Commissioner of Ward Four of the City of Shawnee.

5. Presentation of Resolutions of Appreciation and plaques to Mayor Linda Peterson, Vice-Mayor Billy Collier, and Commissioner Frank Sims.

6. Swearing in of Mayor Wes Mainord, Ward II Commissioner Linda Agee, Ward III Commissioner James Harrod and Ward IV Commissioner Keith Hall by Municipal Judge Robert H. Jones and presentation of Certificates of Election.

RECESS FOR RECEPTION FOR OUTGOING AND INCOMING MAYOR AND COMMISSIONERS

RECONVENE

7. Commission Appointment of a Vice Mayor (per Article III, Section 6 of City Charter)

8. Consider approval of Agenda:

9. Consider approval of Consent Agenda:

a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 2 on the Shawnee Municipal Authority Agenda.

b. Acknowledge the following minutes:
• Traffic Commission minutes from June 26, 2012 and July 24, 2012

c. **Traffic Commission Recommendations**
July 24, 2012

A. Consideration of request by Katherine K. Walters to place Deer Crossing signs on Bryan Road just north of Grove School.

Discussion: Katherine (3520 N. Bryan) saw last year five (5) deer killed by her home. She called police to get statistics. Since the road is getting busier she requests a Deer Crossing Sign to be placed on Bryan. Taffe recommended to approve due to witnessing deer as well.

STAFF RECOMMENDATION : Staff recommends approval of request

BOARD RECOMMENDATION : Board agrees with the Staff recommendation to add a Deer Crossing Sign on Bryan Street

B. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9th as a no parking zone.

Discussion: Tina Hanna discussed locations of no parking zones now. She states people with disabilities can not access the building some days. The cars that park there block the parking sites at her business. The homeless shelter keeps it busy. Michael Ludi Discussed there is a house on the corner and that it would cause people who live there to not have parking at their house. Ardrey wants resident contacted before making a final decision. Taffe agreed

Motion was made by Cody, seconded by Ardrey to contact resident and put on another agenda.

STAFF RECOMMENDATION : Staff recommends denying request because there is a house on the corner and that it would cause people who live there to not have parking at their house.

BOARD RECOMMENDATION : Board recommends contacting resident and put on another Agenda

C. Consideration of request by Dr. Robert J Barnard to take down the stop signs at 7th street at Broadway on the East and West sides .

Discussion: Dr. Barnard states going South on Broadway there is no stop sign at 7th street. The Milling Company will be closing the street but Dr Barnard believes without a stop sign no one will pay attention. Taffe asked about the closing. Ludi states it is closed but doesn't know where the gate will be. Keith Mangus states it will be about three (3) weeks before gates go in. Ludi states (staff) recommendations would be to add the stop sign at Broadway and keep the signs in place on 7th street since we don't know exactly how the Mill will use the intersection till they are done.

STAFF RECOMMENDATION : Staff recommends denying request, recommendations would be to keep the signs in place on 7th street since we don't know exactly how the Mill will use the intersection till they are done.

BOARD RECOMMENDATION : Board agrees with Staff recommendation to deny request

D. Consideration of request by Dr. Robert J Barnard to place a stop sign for southbound traffic on Broadway at 7th Street.

Discussion: Same as above

STAFF RECOMMENDATION : Staff recommends approval of request

BOARD RECOMMENDATION : Board agrees with Staff recommendation to place a stop sign for southbound traffic on Broadway at 7th Street.

Traffic Commission Board Recommendations
August 28, 2012

A. Consideration of request by Joseph W. Ford to establish two (2) crosswalks across Bell Street directly on the North and South sides of the newly repaired rail tracks.

STAFF RECOMMENDATION : Staff recommends approval of request
Michael Ludi states crosswalks were previously at this location. Staff recommends repainting crosswalks in this location. The City currently has signs in that area for pedestrian crossing which is about 1200 feet therefore the signage is already up for this area. The City would just need to call attention to this specific area.

BOARD RECOMMENDATION : Board agrees with the Staff recommendation to approve two (2) crosswalks across Bell Street directly on the North and South sides of the newly repaired rail tracks

B. Consideration of request by Joseph W. Ford to place additional stop signs on Bell Street at the requested crosswalk locations.

STAFF RECOMMENDATION : Staff recommends denying request
Michael Ludi reports our staff recommendation is to deny this request for stop signs. Instead of stopping traffic all the time, the staff recommends to place 36" x 36" Yield here for Pedestrians sign. This would draw attention to the crosswalk. After studying the area there are only certain times of the day the crosswalks would be used and we feel it is unnecessary to stop traffic all the time at this location but we did think it was necessary to call attention to the crosswalk at this location. These signs are not at any other location in town but are an approved traffic control devise sign.

BOARD RECOMMENDATION : Board agrees with the Staff recommendation to deny the stop sign request and place a yield sign at that location instead.

C. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9th as a no parking zone.

STAFF RECOMMENDATION : Staff recommends approval of request
Michael Ludi states this item was a carryover from the last meeting. There is a resident living on this street that would not have parking at their house if this was made no parking zone. Ludi

states he spoke with the resident Margaret Buckles and she stated she has the same issues with the parking in that area and would like this to be a no parking zone. Ms. Buckles wrote a letter stating the request for the no parking zone and gave it to Tina Hanna. Staff would recommend at this time to approve the designation of the east side of the 100 block of North Louisa and just south of 9th street as a no parking zone.

BOARD RECOMMENDATION : Board agrees with the Staff to designate the east side of the 100 block of North Louisa and just south of 9th street as a no parking zone.

10. Citizens Participation

(A three minute limit per person)
(A twelve minute limit per topic)

11. Mayor's Presentation of Oklahoma Certified Emergency Manager credentials to Raymond J. "Butch" Lutomski.

12. Consider setting the official "Trick or Treat" night for Halloween.

13. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

14. Administrative Reports

15. Commissioners Comments

16. Consider an Executive Session to discuss potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

17. Consider an Executive Session for discussion and possible action on any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B)(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City.

18. Consideration and possible action on matters discussed in Executive Session regarding potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

19. Consideration and possible action on matters discussed in Executive Session regarding any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B)(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City.

20. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodatons will be made. (ADA 28 CFR/36)

Regular Board of Commissioners **1.**

Meeting Date: 09/04/2012

Approve Minutes 8-16-12 and 8-20-12

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider approval of minutes of the Special Called meeting of August 16, 2012 and the regular August 20, 2012 meeting.

RECESS CITY COMMISSION MEETING TO CONVENE SHAWNEE MUNICIPAL AUTHORITY AND SHAWNEE AIRPORT AUTHORITY

RECONVENE CITY COMMISSION MEETING

Attachments

Special Call 8-16-12

Reg Mtg 8-20-12

BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE
SPECIAL CALLED SESSION
AUGUST 16, 2012

The Board of City Commissioners met in Special Called Session at the Shawnee Commission Chambers at Shawnee City Hall, 16 W. 9th, Shawnee, Oklahoma, Thursday, August 16, 2012 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Peterson presided and called the meeting to order. Upon roll call, the following members were in attendance.

Linda Peterson
Chairman

Pam Stephens Commissioner Ward 1	Frank Sims Vice Mayor
James Harrod Commissioner Ward 3	Billy Collier Commissioner Ward 4
John Winterringer Commissioner Ward 5	Steve Smith Commissioner Ward 6

Absent: None

The Call for said meeting was entered upon the records by the City Clerk, said Call being as follows:

NOTICE OF A CALLED SPECIAL SESSION OF THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA

TO THE CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA:

You and each of you are hereby notified that by virtue of a call issued by me on this 14th day of August, 2012, a Special Called Session will be held of the Board of Commissioners of the City of Shawnee, Oklahoma at the Shawnee Commission Chambers, 16 W. 9th, Shawnee, Oklahoma at 6:30 p.m. on August 16, 2012, and you are hereby notified to be present at said meeting.

The purpose of said meeting will be for discussion, consideration and possible action to contract with 501(c)(6) corporation, Shawnee Tourism, Inc., for administration of the proceeds of the Shawnee Hotel Surcharge and operation of a Convention and Visitor's Bureau, discussion, consideration and possible action on such items as may be necessary to effect a transition from the contract with Shawnee Area Chamber of Commerce, consider an Executive Session for discussion and possible action on any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City, and consideration and possible action on matters discussed in Executive Session regarding any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City.

(SEAL)

ATTEST:

s/s Phyllis Loftis	s/s Justin Erickson
PHYLLIS LOFTIS, CMC	JUSTIN ERICKSON
CITY CLERK	ACTING CITY MANAGER

STATE OF OKLAHOMA, COUNTY OF POTTAWATOMIE, SS.

I received this notice on the 14th day of August, 2012 at 4:13 o'clock p.m., and executed the same by delivering a true and correct copy thereof to each of the Commissioners of the City of Shawnee, Oklahoma as follows:

I delivered a true and correct copy to Mayor Linda Peterson
via e-mail at 4:41 o'clock p.m. on August 14, 2012

I delivered a true and correct copy to Commissioner Frank Sims
via e-mail at 4:50 o'clock p.m. on August 14, 2012

I delivered a true and correct copy to Commissioner John Winterringer
via e-mail at 9:59 o'clock p.m. on August 15, 2012

I delivered a true and correct copy to Commissioner Steve Smith
via e-mail at 4:13 o'clock p.m. on August 14, 2012 but no response was received

I delivered a true and correct copy to Commissioner James Harrod
via e-mail at 4:13 o'clock p.m. on August 14, 2012 but no response was received

I delivered a true and correct copy to Commissioner Pam Stephens
via e-mail at 4:13 o'clock p.m. on August 14, 2012 but no response was received

I delivered a true and correct copy to Commissioner Billy Collier
via e-mail at 6:46 o'clock p.m. on August 14, 2012

s/s Phyllis Loftis
City Clerk

CALL FOR SPECIAL SESSION OF THE SHAWNEE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA TO BE HELD ON THE 16TH DAY OF AUGUST, 2012 AT 6:30 O'CLOCK P.M. AT THE SHAWNEE COMMISSION CHAMBERS, 16 W. NINTH, SHAWNEE, OKLAHOMA. THE PURPOSE OF SAID MEETING WILL BE FOR DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO CONTRACT WITH 501(C)(6) CORPORATION, SHAWNEE TOURISM, INC., FOR ADMINISTRATION OF THE PROCEEDS OF THE SHAWNEE HOTEL SURCHARGE AND OPERATION OF A CONVENTION AND VISITOR'S BUREAU, DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SUCH ITEMS AS MAY BE NECESSARY TO EFFECT A TRANSITION FROM THE CONTRACT WITH SHAWNEE AREA CHAMBER OF COMMERCE, CONSIDER AN EXECUTIVE SESSION FOR DISCUSSION AND POSSIBLE ACTION ON ANY LITIGATION PENDING AGAINST THE CITY OF SHAWNEE BY THE SHAWNEE AREA CHAMBER OF COMMERCE AS AUTHORIZED BY 25 O. S. §307 (B(4) ON THE RECOMMENDATION OF COUNSEL THAT PUBLIC DISCUSSION WOULD IMPAIR THE ABILITY OF THE CITY ATTORNEY TO ADEQUATELY DEFEND THE CITY, AND CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION REGARDING ANY LITIGATION PENDING AGAINST THE CITY OF SHAWNEE BY THE SHAWNEE AREA CHAMBER OF COMMERCE AS AUTHORIZED BY 25 O. S. §307 (B(4) ON THE RECOMMENDATION OF COUNSEL THAT PUBLIC DISCUSSION WOULD IMPAIR THE ABILITY OF THE CITY ATTORNEY TO ADEQUATELY DEFEND THE CITY.

By virtue of the authority vested in me by Section 4, Article IV of the Charter of the City of Shawnee, Oklahoma, a Special Session of the Board of City Commissioners of the City of Shawnee, Oklahoma is hereby called to meet at the City Commission Chambers, 16 W. 9th, Shawnee, Oklahoma at 6:30 p.m. on August 16, 2012 for discussion, consideration and possible action to contract with 501(c)(6) corporation, Shawnee Tourism, Inc., for administration of the proceeds of the Shawnee Hotel Surcharge and operation of a Convention and Visitor's Bureau, discussion, consideration and possible action on such items as may be necessary to effect a transition from the contract with Shawnee Area Chamber of Commerce, consider an Executive Session for discussion and possible action on any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City, and consideration and possible action on matters discussed in Executive Session regarding any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City.

Witness my hand this 14th day of August, 2012.

s/s Justin Erickson
JUSTIN ERICKSON
ACTING CITY MANAGER

(SEAL)

ATTEST:

s/s Phyllis Loftis
PHYLLIS LOFTIS, CMC, CITY CLERK

CALL TO ORDER:

DECLARATION OF A QUORUM

Roll was called with seven Commissioners present and a quorum was declared.

AGENDA ITEM NO. 1: Discussion, consideration and possible action to contract with 501(c)(6) corporation, Shawnee Tourism, Inc., for administration of the proceeds of the Shawnee Hotel Surcharge and operation of a Convention and Visitor's Bureau.

A motion was made by Commissioner Sims, seconded by Commissioner Smith, defer this item until after Agenda Item No. 4 (Executive Session) Motion carried 6-1.

AYE: Sims, Smith, Stephens, Peterson, Collier, Winterringer
NAY: Harrod

AGENDA ITEM NO. 2: Discussion, consideration and possible action on such items as may be necessary to effect a transition from the contract with Shawnee Area Chamber of Commerce.

A motion was made by Commissioner Sims, seconded by Commissioner Collier, to defer this item until after Agenda Item No. 4 (Executive Session) Motion carried 6-1

AYE: Sims, Collier, Smith, Stephens, Peterson, Winterringer
NAY: Harrod

AGENDA ITEM NO. 3: Consider an Executive Session for discussion and possible action on any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City.

A motion was made by Commissioner Sims, seconded by Commissioner Collier, to enter into Executive Session. Motion carried 6-1.

AYE: Sims, Collier, Winterringer, Smith, Stephens, Peterson
NAY: Harrod

CITY COMMISSION ENTERS EXECUTIVE SESSION AT 6:37 P.M.

CITY COMMISSION RETURNS FROM EXECUTIVE SESSION AT 7:47 P.M.

AGENDA ITEM NO. 4: Consideration and possible action on matters discussed in Executive Session regarding any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City.

A motion was made by Commissioner Sims, seconded by Commissioner Harrod, to direct the City Attorney to proceed with actions as discussed in Executive Session. Motion carried 7-0.

AYE: Sims, Harrod, Peterson, Collier, Winterringer, Smith, Stephens
NAY: None

THE CITY COMMISSION NOW RETURNS TO AGENDA ITEMS 1 AND 2.

AGENDA ITEM NO. 1: Discussion, consideration and possible action to contract with 501(c)(6) corporation, Shawnee Tourism, Inc., for administration of the proceeds of the

Shawnee Hotel Surcharge and operation of a Convention and Visitor's Bureau.

A motion was made by Commissioner Sims, seconded by Commissioner Winterringer, to continue this item until the August 20, 2012 City Commission meeting. Motion carried 7-0.

AYE: Sims, Winterringer, Smith, Stephens, Harrod, Peterson, Collier
NAY: None

AGENDA ITEM NO. 2: Discussion, consideration and possible action on such items as may be necessary to effect a transition from the contract with Shawnee Area Chamber of Commerce.

A motion was made by Commissioner Sims, seconded by Commissioner Winterringer, to defer this item until the August 20, 2012 City Commission meeting. Motion carried 7-0.

AYE: Sims, Collier, Smith, Stephens, Peterson, Winterringer
NAY: Harrod

AGENDA ITEM NO. 5: ADJOURNMENT

There being no further business to come before the meeting, a motion was made by Commissioner Sims, seconded by Commissioner Smith, that the meeting be adjourned. Motion carried 7-0. (7:50 p.m.)

AYE: Sims, Smith, Stephens, Harrod, Peterson, Collier, Winterringer
NAY: None

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LINDA PETERSON,
MAYOR

(SEAL)

ATTEST:

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PHYLLIS LOFTIS, CMC
CITY CLERK

BOARD OF CITY COMMISSIONERS PROCEEDINGS
AUGUST 20, 2012 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, August 20, 2012 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Peterson presided and called the meeting to order. Upon roll call, the following members were in attendance.

Linda Peterson
Mayor

Pam Stephens Commissioner Ward 1	Frank Sims Commissioner Ward 2
James Harrod Commissioner Ward 3	Billy Collier Commissioner Ward 4-Vice Mayor
John Winterringer Commissioner Ward 5	Steve Smith Commissioner Ward 6

ABSENT: None

INVOCATION — Rev. Larry Sparks, New Beginnings Church

FLAG SALUTE

AGENDA ITEM NO. 1: Consider approval of Agenda.

A motion was made by Commissioner Sims, seconded by Commissioner Winterringer, to approve the Agenda. Motion carried 7-0.

AYE: Sims, Winterringer, Smith, Stephens, Harrod, Peterson, Collier
NAY: None

AGENDA ITEM NO. 2: Consider approval of Consent Agenda:

a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 2 on the Shawnee Municipal Authority Agenda.

b. Minutes from the August 6, 2012 regular meeting and the August 13, 2012 special called meeting.

c. Budget Amendment – Capital Fund 301
Airport Walking Track

d. Budget Amendment – Street Fund 302

e. Acknowledge the following minutes and reports:
- Shawnee Urban Renewal Authority minutes from July 3, 2012
- Project Payment Report for July 2012
- License Payment Report for July 2012

f. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Lisa Ockert.

g. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Richard Miller.

h. Acknowledge Oklahoma Municipal Retirement Fund Normal Retirement for Hazel Bond.

i. Lake Lease Transfers:

- Lot 1 Seck Tract, 33700 Post Office Neck
  From: R. Watkins and D. Watkins
  To: T. Giddens and D. Watkins

- Lot 14 Magnino Tract, 16704 Clearpond Lane
  From: M. Clements and S. Clements
  To: D. Lovelace

j. Approve contract with The Shaughnessy Group for video production work for Channel 30 and Web media outlets.

A motion was made by Commissioner Sims, seconded by Commissioner Winterringer, to approve the Consent Agenda Items a-j. Motion carried 7-0.

AYE: Sims, Winterringer, Smith, Stephens, Harrod, Peterson, Collier
NAY: None

AGENDA ITEM NO. 3: Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)

Mayor-Elect Wes Mainord spoke to the Commission asking them to meet with Chamber representatives and reach a compromise regarding the pending litigation between the City and the Chamber of Commerce relating to the Convention and Visitors Bureau.

Mr. Kelly Chandra, spoke next stating that he owns three hotels in Shawnee and is a member of the CVB board. He said that no one from the current Commission has visited him to discuss any CVB issues and feels that all of this controversy is hurting the tourism industry.

Mr. Dane Pollei, also spoke in support of the CVB and stated that Commissioners have ignored pleas to "do the right thing".

Mr. Daniel Lay addressed the Commission and stated that he is embarrassed that he voted for some of the Commissioners and wished they'd gone out of office sooner.

AGENDA ITEM NO. 4: City Manager's presentation of Employee of the Month to Bryan Logan.

Bryan Logan was not present to accept the Employee of the Month Certificate presented by City Manager Brian McDougal. The presentation was delayed to a future meeting

AGENDA ITEM NO. 5: Discuss and consider an ordinance modifying the Shawnee Municipal Code so that it conforms to Oklahoma Statutes as to the definition of a "dilapidated building".

A motion was made by Commissioner Harrod, seconded by Commissioner Sims, to approve an ordinance modifying the Shawnee Municipal Code so that it conforms to Oklahoma Statutes as to the definition of a “dilapidated building”.

Ordinance No. 2486NS was introduced.

AN ORDINANCE RELATING TO DILAPIDATED BUILDINGS, AMENDING THE SHAWNEE MUNICIPAL CODE, CHAPTER 7 BUILDINGS AND BUILDING REGULATIONS, ARTICLE XIII - DILAPIDATED BUILDINGS, SECTION 7-581 AS MORE SPECIFICALLY SET FORTH HEREIN; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

Motion carried 7-0.

AYE: Harrod, Sims, Peterson, Collier, Winterringer, Smith, Stephens
NAY: None

AGENDA ITEM NO. 6: Acknowledge Sales Tax report received August, 2012.

Finance Director Cindy Sementelli presented the information regarding sales tax receipts. Sales tax receipts are down $77,000.00 from what was received this time last year.

AGENDA ITEM NO. 7: Discuss and consider city’s contract with Blue Cross and Blue Shield providing medical insurance coverage for elected officials and dependents.

A motion was made by Commissioner Sims to not allow eligibility to elected officials and/or their dependents on the City’s health plan. The motion died for lack of a second.

A motion was made by Commissioner Harrod to direct staff to prepare an ordinance allowing city officials and dependents to receive insurance coverage under the City’s health plan. The motion died for lack of a second.

No action was taken.

BY POWER OF THE CHAIR, THE CITY COMMISSION RECESSED AT 6:50 P.M. TO CONVENE THE SHAWNEE MUNICIPAL AUTHORITY TO BE FOLLOWED BY THE SHAWNEE AIRPORT AUTHORITY

BY POWER OF THE CHAIR, THE CITY COMMISSION RECONVENED AT 7:00 P.M.

<u>AGENDA ITEM NO. 8:</u> Consider an Executive Session for discussion and possible action on any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City.

A motion was made by Commissioner Sims, seconded by Commissioner Smith, to enter into Executive Session to discuss any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B)(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City. Motion carried 6-1.

AYE: Sims, Smith, Stephens, Peterson, Collier, Winterringer
NAY: Harrod

COMMISSIONER ENTERS EXECUTIVE SESSION AT 7:01 P.M.

COMMISSION RETURNS FROM EXECUTIVE SESSION WITH ALL COMMISSIONERS PRESENT AT 8:01 P.M.

<u>AGENDA ITEM NO. 9:</u> Consideration and possible action on matters discussed in Executive Session regarding any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307

(B)(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City.

No action taken.

AGENDA ITEM NO. 10: Discussion, consideration and possible action to contract with 501(c)(6) corporation, Shawnee Tourism, Inc., for administration of the proceeds of the Shawnee Hotel Surcharge and operation of a Convention and Visitor's Bureau. *Continued from Special Called meeting August 16, 2012*

Commissioner Sims spoke in length regarding this item. He stated that it has been a very tough decision, but one that has been under discussion for over three years. Some of the concerns regarding the Convention and Visitors Bureau were regarding profits made at taxpayers' expense. He specifically spoke of the land purchase and itemized instances where the CVB has improperly used tax dollars by contacting their attorney unnecessarily. He also noted that the Chamber of Commerce is charging rent to the CVB for office space in a building they don't own.

Commissioner Smith agreed with Commissioner Sims. He noted that when he took office he made an oath to taxpayers and citizens to see that their money wasn't being misspent. He stated that he has issues with the CVB that have to be cleared up. It is his obligation to stand up for taxpayers.

Commissioner Harrod stated that the sub-committee recommendation of working with the Chamber to revise the current contract would have handled most of the concerns of the Commissioners. Commissioner Harrod would like to have a professional examine the contract and get an expert opinion regarding the contract with the Chamber of Commerce/Convention and Visitors Bureau. He is opposed to severing the contract and forming a new organization and also opposed to a lawsuit from either side.

Mayor Peterson said these steps taken by the City are about governance, not job performance. For the sake of continuity, she would like to keep some of same people involved in the new organization.

A motion was made by Commissioner Sims, seconded by Commissioner Smith, to enter into a contract with Shawnee Tourism, Inc. Motion carried 5-2.

AYE: Sims, Smith, Stephens, Peterson, Collier
NAY: Harrod, Winterringer

<u>AGENDA ITEM NO. 11:</u> Discussion, consideration and possible action to authorize City Manager to provide for the administration of the Shawnee Hotel Surcharge.

No action taken.

<u>AGENDA ITEM NO. 12:</u> Discussion, consideration and possible action on such items as may be necessary to effect a transition from the contract with Shawnee Area Chamber of Commerce. *Continued from Special Called meeting August 16, 2012*

A motion was made by Commissioner Sims, seconded by Commissioner Smith, to honor any and all obligations and debts outstanding by the Chamber of Commerce until August 31, 2012 with no new debts being incurred after August 20, 2012; said obligations to be paid for out of the two existing funds holding approximately $200,000.00. Motion carried 6-1.

AYE: Sims, Smith, Stephens, Peterson, Collier, Winterringer
NAY: Harrod

<u>AGENDA ITEM NO. 13:</u> Discussion, consideration and possible action on an ordinance creating a Tourism Advisory Committee.

A motion was made by Commissioner Sims, seconded by Commissioner Smith, to approve an ordinance creating a Tourism Advisory Committee as follows:

- There shall be Seven (7) voting members and Four (4) non-voting ex-officio members, to be determined as follows:

    Two (2) voting members appointed by the Mayor of the City of Shawnee with approval of the City Commissioners.

    Five (5) voting members elected by the Tourism Advisory Board Committee, with approval of the City Commissioners.

- For the purposes of establishing the Board, Four (4) initial appointees shall be made by the Mayor, with the approval of the City Commissioners, Two (2) of which shall be Mayoral appointees and Two (2) shall be term Board appointees.

- Terms of the Board shall being on September 1st and end of August 31st.

- Four (4) voting members of the Board shall constitute a quorum.

Ordinance No. 2487NS was introduced.

AN ORDINANCE ESTABLISHING A TOURISM ADVISORY BOARD; SETTING FORTH POWERS AND DUTIES; SETTING TERMS; PROVIDING FOR ORGANIZATION; PROVIDING FOR QUORUM; PROVIDING FOR MEETINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING FOR CODIFICATION AND DECLARING AN EMERGENCY

Motion carried 5-2.

AYE: Sims, Smith, Stephens, Peterson, Collier
NAY: Harrod, Winterringer

A motion was made by Commissioner Sims, and seconded by Commissioner Smith, to approve the Emergency Clause. Motion failed 5-2.

AYE: Sims, Smith, Stephens, Peterson, Collier
NAY: Harrod, Winterringer

AGENDA ITEM NO. 14: Appointments to Tourism Advisory Committee.

Due to the failure of the Emergency Clause in Agenda Item No. 13, no action could be taken.

AGENDA ITEM NO. 15: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 16: Administrative Reports

There were no Administrative Reports

AGENDA ITEM NO. 17: Commissioners Comments

There were no Commissioners Comments.

AGENDA ITEM NO. 18: Adjournment

There being no further business to be considered, a motion was made by Commissioner Harrod, seconded by Commissioner Winterringer, that the meeting be adjourned. Motion carried 7-0. (8:46 p.m.)

AYE: Harrod, Winterringer, Smith, Stephens, Sims, Peterson, Collier
NAY: None

____
LINDA PETERSON, MAYOR

ATTEST:

____
PHYLLIS LOFTIS, CMC, CITY CLERK

Regular Board of Commissioners **2.**

Meeting Date: 09/04/2012

Resolution Peterson

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider Resolution of Appreciation to Linda Peterson, Mayor City of Shawnee.

Attachments

Resolution Peterson

RESOLUTION NO. 6430

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF LINDA PETERSON AS MAYOR OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO SAID LINDA PETERSON.

WHEREAS, Linda Peterson was the duly elected, qualified and acting Commissioner of Ward V from the 6th day of May, 2002 until the 3rd day of May, 2004, when she became the Vice-Mayor; and she was elected and sworn into the office of Mayor on the 8th day of November, 2008; and

WHEREAS, the said Linda Peterson has been said to be a woman with the courage to fight for what she believes in, a good citizen, and a worthy representative of the City of Shawnee; and

WHEREAS, the said Linda Peterson has contributed to making many important decisions affecting thousands of lives, conveying her mature judgment and expertise to those decisions, all the while maintaining a level of unsurpassed integrity; and

WHEREAS, she has been instrumental in the accomplishments of the City that includes economic and cultural development, public safety, on-going street improvement programs, completion of a new 30" water transmission line, a new airport terminal building, and continued beautification of the community with her proactive stance regarding demolition of dilapidated structures; and

WHEREAS, it is both fitting and proper for this governing body to officially recognize the said Linda Peterson and the accomplishments made in our City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA, that they hereby express their sincere appreciation and gratitude to Linda Peterson for her distinguished service to the City of Shawnee.

BE IT FURTHER RESOLVED that this Resolution be spread upon the official records of the City of Shawnee, Oklahoma, and that a copy hereof be presented to Linda Peterson with the desire that she shall continue to contribute her talents and energy to the betterment of the City, and that she shall enjoy much happiness, good health and good fortune in the years to come.

PASSED AND APPROVED this 4th day of September, 2012.

____

BILLY COLLIER, VICE-MAYOR

ATTEST:

____

PHYLLIS LOFTIS, CMC, CITY CLERK

Regular Board of Commissioners **3.**

Meeting Date: 09/04/2012

Resolution Sims

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider Resolution of Appreciation to Frank Sims, Commissioner Ward Two of the City of Shawnee.

Attachments

Resolution Sims

RESOLUTION NO. 6432

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF FRANK SIMS AS CITY COMMISSIONER OF WARD TWO OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO SAID FRANK SIMS.

WHEREAS, Frank Sims has been the duly elected, qualified and acting Commissioner of Ward Two since the 17th day of November, 2008; and served as Vice-Mayor from the 2nd day of May, 2010 to the 1st day of May, 2011; and

WHEREAS, the said Frank Sims has been said to be a man with the courage to fight for what he believes in, a good citizen, and a worthy representative of the City of Shawnee; and

WHEREAS, the said Frank Sims has contributed to making many important decisions affecting thousands of lives, conveying his judgment and expertise to those decisions, all the while maintaining a level of unsurpassed integrity; and

WHEREAS, he has been instrumental in the accomplishments of the City that includes economic and cultural development, water improvements, public safety, on-going street improvement programs, and beautification of the community; and

WHEREAS, it is both fitting and proper for this governing body to officially recognize the said Frank Sims and the accomplishments made in our City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA, that they hereby express their sincere appreciation and gratitude to Frank Sims for his distinguished service to the City of Shawnee.

BE IT FURTHER RESOLVED that this Resolution be spread upon the official records of the City of Shawnee, Oklahoma, and that a copy hereof be presented to Frank Sims with the desire that he shall continue to contribute his talents and energy to the betterment of the City, and that he shall enjoy much happiness, good health and good fortune in the years to come.

PASSED AND APPROVED this 4th day of September, 2012.

____
LINDA PETERSON, MAYOR

ATTEST:

____
PHYLLIS LOFTIS, CMC, CITY CLERK

Regular Board of Commissioners **4.**

Meeting Date: 09/04/2012

Resolution Collier

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider Resolution of Appreciation to Billy Collier, Vice-Mayor and Commissioner of Ward Four of the City of Shawnee.

Attachments

Resolution Collier

RESOLUTION NO. 6431

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF BILLY COLLIER AS CITY COMMISSIONER OF WARD IV OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO SAID BILLY COLLIER.

WHEREAS, Billy Collier has been the duly elected, qualified and acting Commissioner of Ward Four since the 7th day of April, 2008; and served as the Vice-Mayor since the 2nd day of May, 2011.

WHEREAS, the said Billy Collier has been said to be a man of integrity, courage to fight for what he believes in, a good citizen, and a worthy representative of the City of Shawnee; and

WHEREAS, the said Billy Collier has contributed to making many important decisions affecting thousands of lives, and always conveyed thoughtful consideration to each of those decisions; and

WHEREAS, he has been instrumental in the accomplishments of the City that includes economic and cultural development, water improvements, public safety, on-going street improvement programs, and beautification of the community; and

WHEREAS, it is both fitting and proper for this governing body to officially recognize the said Billy Collier and the accomplishments made in our City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA, that they hereby express their sincere appreciation and gratitude to Billy Collier for his distinguished service to the City of Shawnee.

BE IT FURTHER RESOLVED that this Resolution be spread upon the official records of the City of Shawnee, Oklahoma, and that a copy hereof be presented to Billy Collier with the desire that he shall continue to contribute his talents and energy to the betterment of the City, and that he shall enjoy much happiness, good health and good fortune in the years to come.

PASSED AND APPROVED this 4th day of September, 2012.

____
LINDA PETERSON, MAYOR

ATTEST:

____
PHYLLIS LOFTIS, CMC, CITY CLERK

Regular Board of Commissioners **5.**

Meeting Date: 09/04/2012

Presentation of Resolutions and Plaques

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Presentation of Resolutions of Appreciation and plaques to Mayor Linda Peterson, Vice-Mayor Billy Collier, and Commissioner Frank Sims.

Regular Board of Commissioners **6.**

Meeting Date: 09/04/2012

Swearing in and Certificaes of Election

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Swearing in of Mayor Wes Mainord, Ward II Commissioner Linda Agee, Ward III Commissioner James Harrod and Ward IV Commissioner Keith Hall by Municipal Judge Robert H. Jones and presentation of Certificates of Election.

RECESS FOR RECEPTION FOR OUTGOING AND INCOMING MAYOR AND COMMISSIONERS

RECONVENE

Regular Board of Commissioners **7.**

Meeting Date: 09/04/2012

Select Vice Mayor

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Commission Appointment of a Vice Mayor (per Article III, Section 6 of City Charter)

Regular Board of Commissioners **9. a.**

Meeting Date: 09/04/2012

Open Bids Received

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 2 on the Shawnee Municipal Authority Agenda.

Regular Board of Commissioners **9. b.**

Meeting Date: 09/04/2012

Acknowledge Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Acknowledge the following minutes:

• Traffic Commission minutes from June 26, 2012 and July 24, 2012

Attachments

Traffic Commission 6-26-12

Traffic Commission 7-24-12

MINUTES
TRAFFIC COMMISSION
June 26, 2012 MEETING
COMMISSION CHAMBERS ROOM AT CITY HALL

I. CALL TO ORDER

II. ROLL CALL
MEMBERS PRESENT

Deena Harris
Wayne Ardrey
Theresa Cody
Ron Duffell
Ronald Taffe

MEMBERS ABSENT

None (Cody came in during section VI)

EX-OFFICIO MEMBERS

Michael Ludi, Asst. City Engineer
Keith Mangus, Traffic Control Supervisor
Amber Satterfield, EIT
Danielle Turner, Traffic Commission Secretary

CITIZENS PRESENT

Greg Brown, Windmill Ridge Developer

III. APPROVAL OF FEBRUARY 28, 2012 MINUTES AND MARCH 27, 2012 MINUTES

Motion was made by Harris, seconded by Ardrey to approve the February 28, 2012 and March 27, 2012 minutes. Motion carried.

Aye: Harris, Ardrey, Duffel, Taffe
Nay: None

IV. APPOINT NEW CHAIRMAN TO TRAFFIC COMMISSION

Motion was made by Harris, seconded by Duffel to appoint Ronald Taffe the new Chairman.

Aye: Harris, Ardrey, Duffel, Taffe
Nay: None

V. APPOINT NEW VICE CHAIRMAN TO TRAFFIC COMMISSION IF NEEDED

None needed

VI. CONSIDERATION OF REQUESTS

A. Consideration of request by Staff to designate Bradley Street from Bryan East to Lantana Circle a no parking zone.

Discussion: Greg Brown, Developer at Windmill Ridge, agrees traffic has been an issue but states the problem has pretty much disappeared since the driveway was put in at the construction site in the area. Mr. Brown would like to request if a no parking zone is needed not to place it on both sides of Bradley. The acre of property located across from Primrose Addition he would like to develop as a sub division with driveways coming out onto Bradley. This would be a problem if Bradley is a no parking street. Brown states it would be hard to sell someone a home and tell them they can't have guests because there is no parking. Mr. Brown would like to suggest making the north side only a no parking zone if one is needed.

It was agreed by Ardrey that construction in the area has died down and this is no longer a problem. It was also agreed by staff the recommendation was made during the height of construction.

Motion was made by Ardrey, seconded by Harris to deny request. Motion carried.

Aye: Harris, Ardrey, Cody, Duffel, Taffe
Nay: none

VII. ADMINISTRATIVE REPORTS

None

VIII. CITIZEN PARTICIPATION

None

IX. BOARD MEMBERS COMMENTS

None

There being no further business to come before the Traffic Commission, a motion was made by Ardrey, seconded by Duffel recommending the meeting be adjourned. Motion carried.

Aye: Harris, Ardrey, Cody, Duffel, Taffe
Nay: None

Respectfully submitted,

Chairman

Danielle Turner, Secretary

MINUTES
TRAFFIC COMMISSION
July 24, 2012 MEETING
COMMISSION CHAMBERS ROOM AT CITY HALL

I. ROLL CALL

MEMBERS PRESENT

Ronald Taffe - Chairman
Deena Harris- Vice Chairman
Wayne Ardrey
Theresa Cody
Ron Duffell

MEMBERS ABSENT

none

EX-OFFICIO MEMBERS

Michael Ludi, City Engineer
Amber Satterfield, Engineer Tech
Danielle Turner, Secretary
Keith Mangus, Traffic Supervisor

CITIZENS PRESENT

Katherine K. Walters – 3520 Bryan
Tina Hanna – South Central Industries
Dr. Robert J Barnard – PO box 3366 Shawnee
Wes Mainard

II. APPROVAL OF JUNE 26,2012 MINUTES

Need to correct last page and approve at next meeting on August 28, 2012.

III. CONSIDERATION OF REQUEST

A. Consideration of request by Katherine K. Walters to place Deer Crossing signs on Bryan Road just north of Grove School.

Discussion: Katherine (3520 N. Bryan) saw last year five (5) deer killed by her home. She called police to get statistics. Since the road is getting busier she requests a Deer Crossing Sign to be placed on Bryan. Taffe recommended to approve due to witnessing deer as well.

Motion was made by Ardrey, seconded by Harris to Approve

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

B. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9th as a no parking zone.

Discussion: Tina Hanna discussed locations of no parking zones now. She states people with disabilities can not access the building some days. The cars that park there block the parking sites at her business. The homeless shelter keeps it busy. Michael Ludi Discussed there is a house on the corner and that it would cause people who live there to not have parking at their house. Ardrey wants resident contacted before making a final decision. Taffe agreed

Motion was made by Cody, seconded by Ardrey to contact resident and put on another agenda.

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

C. Consideration of request by Dr. Robert J Barnard to place street level directional signs at Beard Street and Federal.

Discussion: This Item had been completed before the meeting and should not be on the Agenda. Per Michael Ludi

Motion was made by Harris, seconded by Duffel to Approve

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

D. Consideration of request by Dr. Robert J Barnard to take down the stop signs at 7th street at Broadway on the East and West sides.

Discussion: Dr. Barnard states going South on Broadway there is no stop sign at 7th street. The Milling Company will be closing the street but Dr Barnard believes without a stop sign no one will pay attention. Taffe asked about the closing. Ludi states it is closed but doesn't know where the gate will be. Keith Mangus states it will be about three (3) weeks before gates go in. Ludi states (staff) recommendations would be to add the stop sign at Broadway and keep the signs in place on 7th street since we don't know exactly how the Mill will use the intersection till they are done.

Motion was made by Harris seconded by Duffell to Deny

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

E. Consideration of request by Dr. Robert J Barnard to place a stop sign for southbound traffic on Broadway at 7th Street.

Discussion: Same as above

Motion was made by Ardrey, seconded by Duffell to Approve

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

IV. NEW BUSINESS

none

V. CITIZEN PARTICIPATION

Wes Mainard came in to ask questions about what exactly the Traffic Commission did. Michael Ludi and Keith Mangus answered general questions about streets, traffic, and action/code duties.

VI. ADMINISTRATIVE REPORTS

none

VII. BOARD MEMBERS COMMENTS

none

There being no further business to come before the Traffic Commission, a motion was made by Harris, seconded by Duffell recommending the meeting be adjourned.
Motion carried.

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

Respectfully submitted,

Danielle Turner, Secretary

Ronald Taffe, Chairman

Regular Board of Commissioners **9. c.**

Meeting Date: 09/04/2012

Traffic Commission Recommendations

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Traffic Commission Recommendations
July 24, 2012

A. Consideration of request by Katherine K. Walters to place Deer Crossing signs on Bryan Road just north of Grove School.

Discussion: Katherine (3520 N. Bryan) saw last year five (5) deer killed by her home. She called police to get statistics. Since the road is getting busier she requests a Deer Crossing Sign to be placed on Bryan. Taffe recommended to approve due to witnessing deer as well.

STAFF RECOMMENDATION: Staff recommends approval of request

BOARD RECOMMENDATION: Board agrees with the Staff recommendation to add a Deer Crossing Sign on Bryan Street

B. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9th as a no parking zone.

Discussion: Tina Hanna discussed locations of no parking zones now. She states people with disabilities can not access the building some days. The cars that park there block the parking sites at her business. The homeless shelter keeps it busy. Michael Ludi Discussed there is a house on the corner and that it would cause people who live there to not have parking at their house. Ardrey wants resident contacted before making a final decision. Taffe agreed

Motion was made by Cody, seconded by Ardrey to contact resident and put on another agenda.

STAFF RECOMMENDATION: Staff recommends denying request because there is a house on the corner and that it would cause people who live there to not have parking at their house.

BOARD RECOMMENDATION: Board recommends contacting resident and put on another Agenda

C. Consideration of request by Dr. Robert J Barnard to take down the stop signs at 7th street at Broadway on the East and West sides .

Discussion: Dr. Barnard states going South on Broadway there is no stop sign at 7th street. The Milling Company will be closing the street but Dr Barnard believes without a stop sign no one will pay attention. Taffe asked about the closing. Ludi states it is closed but doesn't know where the gate will be. Keith Mangus states it will be about three (3) weeks before gates go in. Ludi states (staff) recommendations would be to add the stop sign at Broadway and keep the signs in place on 7th street since we don't know exactly how the Mill will use the intersection till they are done.

STAFF RECOMMENDATION: Staff recommends denying request, recommendations would be to keep the signs in place on 7th street since we don't know exactly how the Mill will use the intersection till they are done.

BOARD RECOMMENDATION: Board agrees with Staff recommendation to deny request

D. Consideration of request by Dr. Robert J Barnard to place a stop sign for southbound traffic on Broadway at 7th Street.

Discussion: Same as above

STAFF RECOMMENDATION: Staff recommends approval of request

BOARD RECOMMENDATION: Board agrees with Staff recommendation to place a stop sign for southbound traffic on Broadway at 7th Street.

Traffic Commission Board Recommendations
August 28, 2012

A. Consideration of request by Joseph W. Ford to establish two (2) crosswalks across Bell Street directly on the North and South sides of the newly repaired rail tracks.

STAFF RECOMMENDATION: Staff recommends approval of request
Michael Ludi states crosswalks were previously at this location. Staff recommends repainting crosswalks in this location. The City currently has signs in that area for pedestrian crossing which is about 1200 feet therefore the signage is already up for this area. The City would just need to call attention to this specific area.

BOARD RECOMMENDATION: Board agrees with the Staff recommendation to approve two (2) crosswalks across Bell Street directly on the North and South sides of the newly repaired rail tracks

B. Consideration of request by Joseph W. Ford to place additional stop signs on Bell Street at the requested crosswalk locations.

STAFF RECOMMENDATION: Staff recommends denying request
Michael Ludi reports our staff recommendation is to deny this request for stop signs. Instead of stopping traffic all the time, the staff recommends to place 36” x 36” Yield here for Pedestrians sign. This would draw attention to the crosswalk. After studying the area there are only certain times of the day the crosswalks would be used and we feel it is unnecessary to stop traffic all the time at this location but we did think it was necessary to call attention to the crosswalk at this location. These signs are not at any other location in town but are an approved traffic control devise sign.

BOARD RECOMMENDATION: Board agrees with the Staff recommendation to deny the stop sign request and place a yield sign at that location instead.

C. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9th as a no parking zone.

STAFF RECOMMENDATION: Staff recommends approval of request
Michael Ludi states this item was a carryover from the last meeting. There is a resident living on this street that would not have parking at their house if this was made no parking zone. Ludi states he spoke with the resident Margaret Buckles and she stated she has the same issues with the parking in that area and would like this to be a no parking zone. Ms. Buckles wrote a letter stating the request for the no parking zone and gave it to Tina Hanna. Staff would recommend at this time to approve the designation of the east side of the 100 block of North Louisa and just south of 9th street as a no parking zone.

BOARD RECOMMENDATION: Board agrees with the Staff to designate the east side of the 100 block of North Louisa and just south of 9th street as a no parking zone.

Attachments

Meeting Packet 8-28-12

Recommendations 7-24-12

Recommendations 8-28-12

City of Shawnee

Traffic Commission

MAYOR
Linda Peterson

BOARD OF COMMISSIONERS

Ronald Taffe
Theresa Cody
Ron Duffell

Deena Harris
Wayne Ardrey

Please advise me of your attendance plans regarding this meeting at 405-878-1760 or email at Danielle.turner@shawneeok.org

NOTICE OF MEETING

Traffic Commission

TYPE OF MEETING

Regular Meeting	(X)	Rescheduled Regular Meeting	( )
Special Meeting	( )	Continued or Emergency Meeting	( )
Reconvened Meeting	( )		

DATE	TIME	PLACE OF MEETING
August 28, 2012	**6:00 PM**	**City Commission Chambers City Hall, Shawnee, OK**

Name: Dani Turner
Title: Secretary
Address: P.O. Box 1848
Shawnee, OK 74802-1848
Phone: (405) 878-1537

Filed in the office of the municipal clerk at 12:33 am/pm on 8-20 2012.

Signed: [signature]
Phyllis Loftis, City Clerk

FOR CITY CLERK'S OFFICE ONLY

Date Notice released to news media: 8-20-2012
Person filing notice: Danielle Turner
Notice verified by: [signature]

Traffic Board Commissioners:
Chairman – Ronald Taffe
Ron Duffell
Theresa Cody

City of Shawnee
Traffic Commission

Traffic Board Commissioners:
Deena Harris, Vice Chairman
Wayne Ardrey

AGENDA

August 28, 2012 AT 6:00 P.M.
Commission Chambers, City Hall

I. Call to Order

II. Roll Call

III. Approval of June 26, 2012 Minutes and July 24, 2012 Minutes

IV. Consideration of Requests Received

A. Consideration of request by Joseph W. Ford to establish two (2) crosswalks across Bell Street directly on the North and South sides of the newly repaired rail tracks.

B. Consideration of request by Joseph W. Ford to place additional stop signs on Bell Street at the requested crosswalk locations.

C. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9th as a no parking zone.

V. Administrative Reports

VI. Citizen Participation

VII. Board Members Comments

VIII. Adjournment

Respectfully submitted,

Danielle Turner
Secretary

STAFF RECOMMENDATIONS
TRAFFIC COMMISSION
August 28, 2012 MEETING

A. Consideration of request by Joseph W. Ford to establish two (2) crosswalks across Bell Street directly on the North and South sides of the newly repaired rail tracks.

STAFF RECOMMENDATION: Staff recommends approval of request

B. Consideration of request by Joseph W. Ford to place additional stop signs on Bell Street at the requested crosswalk locations.

STAFF RECOMMENDATION: Staff recommends denying request

C. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9^{th} as a no parking zone.

STAFF RECOMMENDATION: Staff recommends approval of request

MINUTES
TRAFFIC COMMISSION
June 26, 2012 MEETING
COMMISSION CHAMBERS ROOM AT CITY HALL

I. CALL TO ORDER

II. ROLL CALL
MEMBERS PRESENT

Deena Harris
Wayne Ardrey
Theresa Cody
Ron Duffell
Ronald Taffe

MEMBERS ABSENT

None (Cody came in during section VI)

EX-OFFICIO MEMBERS

Michael Ludi, Asst. City Engineer
Keith Mangus, Traffic Control Supervisor
Amber Satterfield, EIT
Danielle Turner, Traffic Commission Secretary

CITIZENS PRESENT

Greg Brown, Windmill Ridge Developer

III. APPROVAL OF FEBRUARY 28, 2012 MINUTES AND MARCH 27, 2012 MINUTES

Motion was made by Harris, seconded by Ardrey to approve the February 28, 2012 and March 27, 2012 minutes. Motion carried.

Aye: Harris, Ardrey, Duffel, Taffe
Nay: None

IV. APPOINT NEW CHAIRMAN TO TRAFFIC COMMISSION

Motion was made by Harris, seconded by Duffel to appoint Ronald Taffe the new Chairman.

Aye: Harris, Ardrey, Duffel, Taffe
Nay: None

V. APPOINT NEW VICE CHAIRMAN TO TRAFFIC COMMISSION IF NEEDED

None needed

VI. CONSIDERATION OF REQUESTS

A. Consideration of request by Staff to designate Bradley Street from Bryan East to Lantana Circle a no parking zone.

Discussion: Greg Brown, Developer at Windmill Ridge, agrees traffic has been an issue but states the problem has pretty much disappeared since the driveway was put in at the construction site in the area. Mr. Brown would like to request if a no parking zone is needed not to place it on both sides of Bradley. The acre of property located across from Primrose Addition he would like to develop as a sub division with driveways coming out onto Bradley. This would be a problem if Bradley is a no parking street. Brown states it would be hard to sell someone a home and tell them they can't have guests because there is no parking. Mr. Brown would like to suggest making the north side only a no parking zone if one is needed.

It was agreed by Ardrey that construction in the area has died down and this is no longer a problem. It was also agreed by staff the recommendation was made during the height of construction.

Motion was made by Ardrey, seconded by Harris to deny request. Motion carried.

Aye: Harris, Ardrey, Cody, Duffel, Taffe
Nay: none

VII. ADMINISTRATIVE REPORTS

None

VIII. CITIZEN PARTICIPATION

None

IX. BOARD MEMBERS COMMENTS

None

There being no further business to come before the Traffic Commission, a motion was made by Ardrey, seconded by Duffel recommending the meeting be adjourned. Motion carried.

Aye: Harris, Ardrey, Cody, Duffel, Taffe
Nay: None

Respectfully submitted,

Chairman

Danielle Turner, Secretary

MINUTES
TRAFFIC COMMISSION
July 24, 2012 MEETING
COMMISSION CHAMBERS ROOM AT CITY HALL

I. ROLL CALL

MEMBERS PRESENT

Ronald Taffe - Chairman
Deena Harris- Vice Chairman
Wayne Ardrey
Theresa Cody
Ron Duffell

MEMBERS ABSENT

none

EX-OFFICIO MEMBERS

Michael Ludi, City Engineer
Amber Satterfield, Engineer Tech
Danielle Turner, Secretary
Keith Mangus, Traffic Supervisor

CITIZENS PRESENT

Katherine K. Walters – 3520 Bryan
Tina Hanna – South Central Industries
Dr. Robert J Barnard – PO box 3366 Shawnee
Wes Mainard

II. APPROVAL OF JUNE 26,2012 MINUTES

Need to correct last page and approve at next meeting on August 28, 2012.

III. CONSIDERATION OF REQUEST

A. Consideration of request by Katherine K. Walters to place Deer Crossing signs on Bryan Road just north of Grove School.

Discussion: Katherine (3520 N. Bryan) saw last year five (5) deer killed by her home. She called police to get statistics. Since the road is getting busier she requests a Deer Crossing Sign to be placed on Bryan. Taffe recommended to approve due to witnessing deer as well.

Motion was made by Ardrey, seconded by Harris to Approve

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

B. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9th as a no parking zone.

Discussion: Tina Hanna discussed locations of no parking zones now. She states people with disabilities can not access the building some days. The cars that park there block the parking sites at her business. The homeless shelter keeps it busy. Michael Ludi Discussed there is a house on the corner and that it would cause people who live there to not have parking at their house. Ardrey wants resident contacted before making a final decision. Taffe agreed

Motion was made by Cody, seconded by Ardrey to contact resident and put on another agenda.

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

C. Consideration of request by Dr. Robert J Barnard to place street level directional signs at Beard Street and Federal.

Discussion: This Item had been completed before the meeting and should not be on the Agenda. Per Michael Ludi

Motion was made by Harris, seconded by Duffel to Approve

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

D. Consideration of request by Dr. Robert J Barnard to take down the stop signs at 7th street at Broadway on the East and West sides.

Discussion: Dr. Barnard states going South on Broadway there is no stop sign at 7th street. The Milling Company will be closing the street but Dr Barnard believes without a stop sign no one will pay attention. Taffe asked about the closing. Ludi states it is closed but doesn't know where the gate will be. Keith Mangus states it will be about three (3) weeks before gates go in. Ludi states (staff) recommendations would be to add the stop sign at Broadway and keep the signs in place on 7th street since we don't know exactly how the Mill will use the intersection till they are done.

Motion was made by Harris seconded by Duffell to Deny

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

E. Consideration of request by Dr. Robert J Barnard to place a stop sign for southbound traffic on Broadway at 7th Street.

Discussion: Same as above

Motion was made by Ardrey, seconded by Duffell to Approve

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

IV. NEW BUSINESS

none

V. CITIZEN PARTICIPATION

Wes Mainard came in to ask questions about what exactly the Traffic Commission did. Michael Ludi and Keith Mangus answered general questions about streets, traffic, and action/code duties.

VI. ADMINISTRATIVE REPORTS

none

VII. BOARD MEMBERS COMMENTS

none

There being no further business to come before the Traffic Commission, a motion was made by Harris, seconded by Duffell recommending the meeting be adjourned.
Motion carried.

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

Respectfully submitted,

Danielle Turner, Secretary

Ronald Taffe, Chairman

City of Shawnee
Traffic Commission
8/28/2012

Citizen Participation Sign-In Sheet

Name	Contact Information	
William L Ford	Shawnee Milling Co	Shawnee, Okla
Tina Hanna	South Central	Shawnee, OK

MINUTES
TRAFFIC COMMISSION
August 28, 2012 MEETING
COMMISSION CHAMBERS ROOM AT CITY HALL

I. CALL TO ORDER

II. ROLL CALL

MEMBERS PRESENT

Ronald Taffe - Chairman
Deena Harris- Vice Chairman
Wayne Ardrey
Theresa Cody
Ron Duffell

MEMBERS ABSENT

NONE

EX-OFFICIO MEMBERS

Michael Ludi, Assistant City Engineer
Amber Satterfield, Engineer Tech
Danielle Turner, Secretary
Keith Mangus, Traffic Supervisor

CITIZENS PRESENT

William Ford -Shawnee Milling Co.
Tina Hanna -South Central Industries

III. APPROVAL OF JUNE 26, 2012 MINUTES AND JULY 24,2012 MINUTES

Motion was made by **Harris**, seconded by **Duffell** to approve the minutes for June 26, 2012 and July 24, 2012.

Roll Call: Aye: Taffe, Harris,Ardrey,Duffell
Nay: none
Cody – abstain

IV. CONSIDERATION OF REQUEST

A. Consideration of request by Joseph W. Ford to establish two (2) crosswalks across Bell Street directly on the North and South sides of the newly repaired rail tracks.

Discussion: Michael Ludi states crosswalks were previously at this location. Staff recommends repainting crosswalks in this location. The City currently has signs in that area for pedestrian crossing which is about 1200 feet therefore the signage is already up for this area. The City would just need to call attention to this specific area.

William Ford reports the Mill has fixed the tracks at this location and the traffic in that area has taken it upon themselves to speed up on the much smoother road. For this reason Mr. Ford believes these crossings are very important for the safety of the employees of the Mill.

Motion was made by **Cody**, seconded by **Harris** to approve to establish two (2) crosswalks across bell Street directly on the North and South sides of the newly repaired rail tracks

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

B. Consideration of request by Joseph W. Ford to place additional stop signs on Bell Street at the requested crosswalk locations.

Discussion: Michael Ludi reports our staff recommendation is to deny this request for stop signs. Instead of stopping traffic all the time, the staff recommends to place 36" x 36" Yield here for Pedestrians sign. This would draw attention to the crosswalk. After studying the area there are only certain times of the day the crosswalks would be used and we feel it is unnecessary to stop traffic all the time at this location but we did think it was necessary to call attention to the crosswalk at this location. These signs are not at any other location in town but are an approved traffic control devise sign.

William Ford states his first concern is with the safety of the employees. He believes it would be a good start and hopes they don't have to come back later to report they had a bad problem simply because people ignore these signs. Mr. Ford was concerned with what the law on enforcement was at a crosswalk in comparison to a stop sign. Ludi assures him that is Oklahoma law that you must yield at a crosswalk if a pedestrian is there trying to cross. A police officer would have to see this just the same as if someone rolled thru a stop sign. Mr. Ford states that he doesn't believe it would be much of a problem once the people in town are educated. The only problem Mr. Ford foresees would be those people from out of town. He believes it is a safety issue. He states he has mixed emotions about the yield signs because he still feels running a stop sign would be different than running a yield.

Ludi states an alternate sign is available. It would actually say stop on the yield sign itself but would still be a yield sign. It would be the exact sign but instead if saying yield for pedestrians it would say stop for pedestrians. He states he feels this sign might be confusing to citizens. Citizens might think it is a stop sign. Mr. Ford asks about speed humps for the area. Ludi states that with the grade of the area and the Semi trucks loading and unloading that it probably would not meet the required criteria at this location.

Motion was made by **Cody**, seconded by **Harris** to deny the stop sign request and place a yield sign at that location instead.

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

C. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9th as a no parking zone.

Discussion: Michael Ludi states this item was a carryover from the last meeting. There is a resident living on this street that would not have parking at their house if this was made no parking zone. Ludi states he spoke with the resident Margaret Buckles and she stated she has the same issues with the parking in that area and would like this to be a no parking zone. Ms. Buckles wrote a letter stating the request for the no parking zone and gave it to Tina Hanna. Staff would recommend at this time to approve the designation of the east side of the 100 block of North Louisa and just south of 9th street as a no parking zone.

Tina Hanna reads the letter from Ms. Buckles at this time. The letter does state she wants a no parking sign on Louisa.

Motion was made by **Cody** seconded by **Ardrey** to designate the east side of the 100 block of North Louisa and just south of 9th street as a no parking zone.

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: none

V. NEW BUSINESS

None

VI. CITIZEN PARTICIPATION

None

VII. ADMINISTRATIVE REPORTS

None

VIII. BOARD MEMBERS COMMENTS

None

There being no further business to come before the Transportation Commission, a motion was made by **Harris**, seconded by **Duffell** recommending the meeting be adjourned.
Motion carried.

Roll Call: Aye: Taffe, Harris, Ardrey, Cody, Duffell
Nay: None

Respectfully submitted,

____
Danielle Turner, Secretary

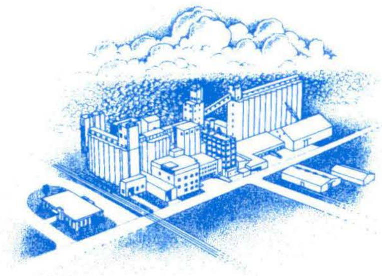
____
Ronald Taffe, Chairman

A SYMBOL OF QUALITY

SHAWNEE MILLING COMPANY

GOOD MILLERS SINCE 1906

PHONE (405) 273-7000 • FAX (405) 273-7333 • P.O. Box 1567 • SHAWNEE, OK 74802-1567



To: Traffic Commission, City of Shawnee

C/O Mr. John Krywicki

Shawnee Milling has completed the improvements to the rail crossings on Bell Street as were agreed upon during the closure of Broadway Street. Additionally, in the evaluation of traffic flow around the plant, Shawnee Milling paid to widen the north side of the intersection of Bell Street and Farrall Street. This additional project will allow the truck traffic to more easily turn west on to Farrall Street and not impede other traffic. As you are aware, these improvements are now complete and Bell Street is now open to the public.

With the public traffic on Bell Street, we are requesting the city establish two crosswalks across Bell Street that would provide for our employees to safely cross the street. The attached photographs show the placement of the requested crosswalks and included stop signs to slow traffic near the plant.

The two crosswalks would be directly on the north and south sides of the newly repaired rail tracks. The requested stop signs would be north and south of the requested crosswalks.

We believe these additions would greatly benefit the safety of our employees and visitors at the manufacturing facility. Please let me know if there is any additional information I can provide on the request. Thank you for your consideration.

Sincerely,

Jos W. Ford

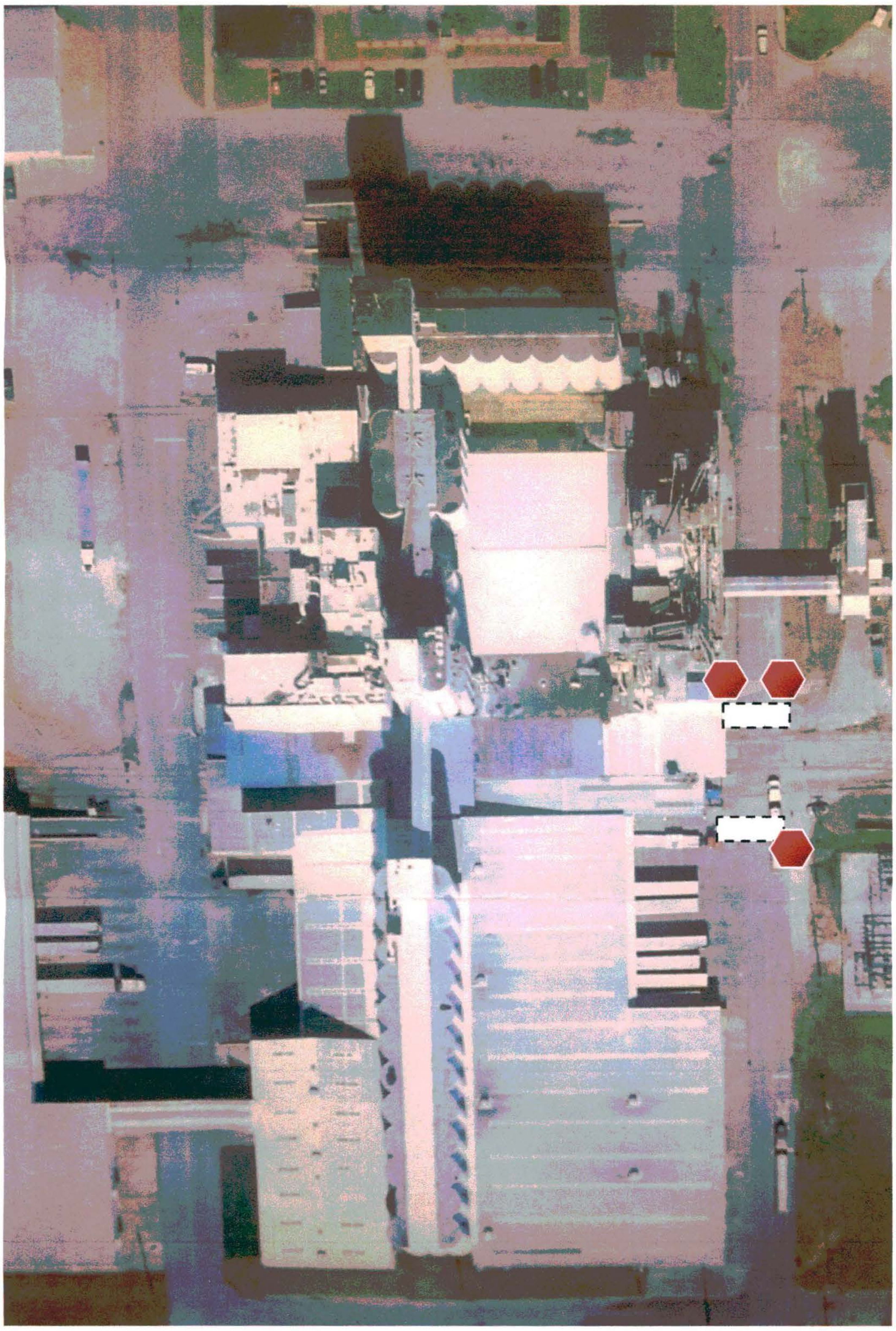
Joseph W. Ford

Sr. Vice President of Operations

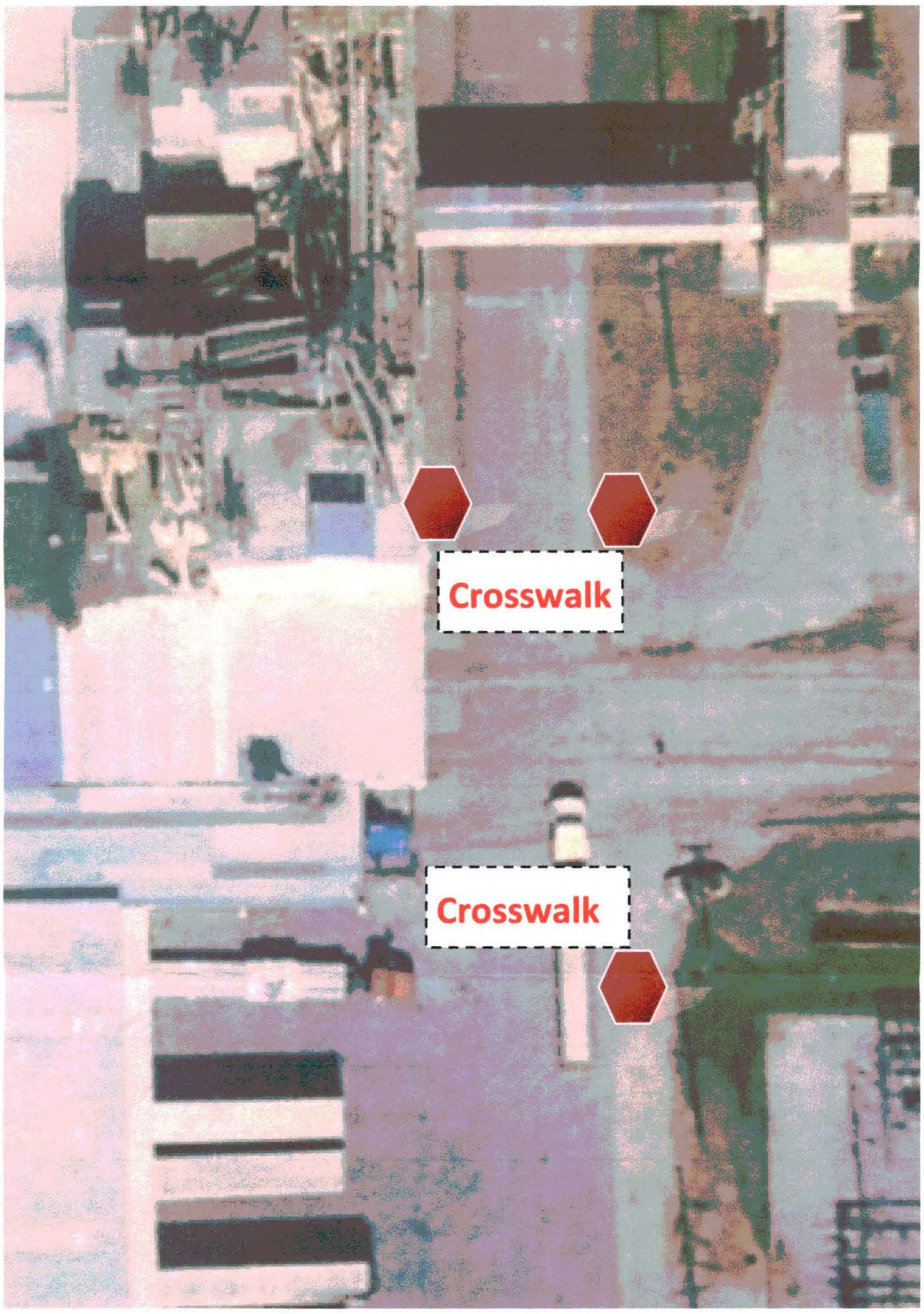
Shawnee Milling Company

RECEIVED
JUL 26 2012
CITY OF SHAWNEE
ENGINEERING

Aerial Picture of Shawnee Milling Main Plant



Aerial Picture of Bell Street



Margaret Buckles
323 N 9th St.
Shawnee, OK. 74801

To whom it may concern,

I am writing this letter in regard to the parking situation that has been created by Shawnee Rescue Mission "patrons."

People are coming in droves & they are creating problems due to all of the vehicles. I have a no parking sign in my front yard which is on 9th St. I would not be adverse to having a "no parking anytime" sign put up on the side on Louisa Street.

This might help to alleve the congestion.

Thank you,
Margaret Buckles

BOARD RECOMMENDATIONS
TRAFFIC COMMISSION
July 24, 2012 MEETING

A. Consideration of request by Katherine K. Walters to place Deer Crossing signs on Bryan Road just north of Grove School.

Discussion: Katherine (3520 N. Bryan) saw last year five (5) deer killed by her home. She called police to get statistics. Since the road is getting busier she requests a Deer Crossing Sign to be placed on Bryan. Taffe recommended to approve request due to witnessing deer as well.

STAFF RECOMMENDATION: Staff recommends approval of request

BOARD RECOMMENDATION: Board agrees with the Staff recommendation to add a Deer Crossing Sign on Bryan Street

B. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9th as a no parking zone.

Discussion: Tina Hanna discussed locations of no parking zones now. She states people with disabilities can not access the building some days. The cars that park there block the parking sites at her business. The homeless shelter keeps it busy. Michael Ludi Discussed there is a house on the corner and that it would cause people who live there to not have parking at their house. Ardrey wants resident contacted before making a final decision. Taffe agreed

Motion was made by Cody, seconded by Ardrey to contact resident and put on another agenda.

STAFF RECOMMENDATION: Staff recommends denying request because there is a house on the corner and that it would cause people who live there to not have parking at their house.

BOARD RECOMMENDATION: Board recommends contacting resident and put on another Agenda

C. Consideration of request by Dr. Robert J Barnard to take down the stop signs at 7th street at Broadway on the East and West sides .

Discussion: Dr. Barnard states going South on Broadway there is no stop sign at 7th street. The Milling Company will be closing the street but Dr Barnard believes without a stop sign no one will pay attention. Taffe asked about the closing. Ludi states it is closed but doesn't know where the gate will be. Keith Mangus states it will be about three (3) weeks before gates go in. Ludi states (staff) recommendations would be to add the stop sign at Broadway and keep the signs in place on 7th street since we don't know exactly how the Mill will use the intersection till they are done.

STAFF RECOMMENDATION: Staff recommends denying request, recommendations would be to keep the signs in place on 7th street since we don't know exactly how the Mill will use the intersection till they are done.

BOARD RECOMMENDATION: Board agrees with Staff recommendation to deny request

D. Consideration of request by Dr. Robert J Barnard to place a stop sign for southbound traffic on Broadway at 7th Street.

Discussion: Same as above

STAFF RECOMMENDATION: Staff recommends approval of request

BOARD RECOMMENDATION: Board agrees with Staff recommendation to place a stop sign for southbound traffic on Broadway at 7th Street.

STAFF RECOMMENDATIONS
TRAFFIC COMMISSION
August 28, 2012 MEETING

A. Consideration of request by Joseph W. Ford to establish two (2) crosswalks across Bell Street directly on the North and South sides of the newly repaired rail tracks.

STAFF RECOMMENDATION: Staff recommends approval of request
Michael Ludi states crosswalks were previously at this location. Staff recommends repainting crosswalks in this location. The City currently has signs in that area for pedestrian crossing which is about 1200 feet therefore the signage is already up for this area. The City would just need to call attention to this specific area.

BOARD RECOMMENDATION: Board agrees with the Staff recommendation to approve two (2) crosswalks across bell Street directly on the North and South sides of the newly repaired rail tracks

B. Consideration of request by Joseph W. Ford to place additional stop signs on Bell Street at the requested crosswalk locations.

STAFF RECOMMENDATION: Staff recommends denying request
Michael Ludi reports our staff recommendation is to deny this request for stop signs. Instead of stopping traffic all the time, the staff recommends to place 36" x 36" Yield here for Pedestrians sign. This would draw attention to the crosswalk. After studying the area there are only certain times of the day the crosswalks would be used and we feel it is unnecessary to stop traffic all the time at this location but we did think it was necessary to call attention to the crosswalk at this location. These signs are not at any other location in town but are an approved traffic control devise sign.

BOARD RECOMMENDATION: Board agrees with the Staff recommendation to deny the stop sign request and place a yield sign at that location instead.

C. Consideration of request by Tina Hanna to designate the east side of the 100 block of north Louisa and just south of 9th as a no parking zone.

STAFF RECOMMENDATION: Staff recommends approval of request
Michael Ludi states this item was a carryover from the last meeting. There is a resident living on this street that would not have parking at their house if this was made no parking zone. Ludi states he spoke with the resident Margaret Buckles and she stated she has the same issues with the parking in that area and would like this to be a no parking zone. Ms. Buckles wrote a letter stating the request for the no parking zone and gave it to Tina Hanna. Staff would recommend at this time to approve the designation of the east side of the 100 block of North Louisa and just south of 9th street as a no parking zone.

BOARD RECOMMENDATION: Board agrees with the Staff to designate the east side of the 100 block of North Louisa and just south of 9th street as a no parking zone.

Regular Board of Commissioners **10.**

Meeting Date: 09/04/2012

Citizens Participation

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Citizens Participation

(A three minute limit per person)
(A twelve minute limit per topic)

Regular Board of Commissioners **11.**

Meeting Date: 09/04/2012

Mayor's Presentation

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Mayor’s Presentation of Oklahoma Certified Emergency Manager credentials to Raymond J. “Butch” Lutomski.

Regular Board of Commissioners **12.**

Meeting Date: 09/04/2012

Trick or Treat Night

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider setting the official “Trick or Treat” night for Halloween.

Regular Board of Commissioners **16.**

Meeting Date: 09/04/2012

Executive Session utility encroachment

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider an Executive Session to discuss potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

Regular Board of Commissioners **17.**

Meeting Date: 09/04/2012

Executive Session Chamber v City

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consider an Executive Session for discussion and possible action on any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B)(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City.

Regular Board of Commissioners **18.**

Meeting Date: 09/04/2012

Possible action

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consideration and possible action on matters discussed in Executive Session regarding potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

Regular Board of Commissioners **19.**

Meeting Date: 09/04/2012

Possible Action Ex Sess Chamber v City

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Consideration and possible action on matters discussed in Executive Session regarding any litigation pending against the City of Shawnee by the Shawnee Area Chamber of Commerce as authorized by 25 O. S. §307 (B)(4) on the recommendation of counsel that public discussion would impair the ability of the City Attorney to adequately defend the City.