

BOARD OF CITY COMMISSIONERS PROCEEDINGS
SEPTEMBER 6, 2016 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Tuesday, September 6, 2016 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Mainord presided and called the meeting to order. Upon roll call, the following members were in attendance.

Wes Mainord
Mayor

Dub Bushong
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Keith Hall
Commissioner Ward 4

Lesa Shaw
Commissioner Ward 5

Absent
Commissioner Ward 6

ABSENT: Micheal Dykstra

INVOCATION

Reverend Ken Kerbo

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of minutes of the regular meeting of August 15, 2016.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Shaw, to approve the minutes from the regular meeting of August 15, 2016. Motion carried 6-0.

AYE: Harrod, Shaw, Mainord, Hall, Bushong, Gillham
NAY: None

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE
MUNICIPAL AUTHORITY (6:31 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (6:32 P.M.)

AGENDA ITEM NO. 2:

Consider Resolution of Appreciation to Wes
Mainord, Mayor of the City of Shawnee.

Resolution No. 6521 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF WES
MAINORD AS MAYOR OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID
RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE,
OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO THE SAID WES
MAINORD.

A motion was made by Vice Mayor Harrod, seconded by Commissioner
Hall, to approve a Resolution of Appreciation to Wes Mainord, Mayor of the City
of Shawnee. Motion carried 5-0-1.

AYE: Harrod, Hall, Bushong, Gillham, Mainord

NAY: None

ABSTAIN: Shaw

AGENDA ITEM NO. 3:

Consider Resolution of Appreciation to
Linda Agee, Commissioner Ward II of the
City of Shawnee.

Resolution No. 6522 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF LINDA
AGEE AS COMMISSIONER OF WARD TWO OF THE CITY OF SHAWNEE, OKLAHOMA;
PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE
CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED
TO THE SAID LINDA AGEE.

A motion was made by Vice Mayor Harrod, seconded by Commissioner
Shaw, to approve a Resolution of Appreciation to Linda Agee, Commissioner of
Ward II of the City of Shawnee. Motion carried 6-0.

AYE: Harrod, Shaw, Bushong, Gillham, Mainord, Hall

NAY: None

AGENDA ITEM NO. 4:

Consider Resolution of Appreciation to Keith Hall, Commissioner of Ward IV of the City of Shawnee.

Resolution No. 6523 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF KEITH HALL AS COMMISSIONER OF WARD FOUR OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO THE SAID KEITH HALL.

A motion was made by Commissioner Gillham, seconded by Vice Mayor Harrod, to approve a Resolution of Appreciation to Keith Hall, Commissioner of Ward IV of the City of Shawnee. Motion carried 4-0-2.

AYE: Gillham, Harrod, Bushong, Mainord

NAY: None

ABSTAIN: Hall, Shaw

AGENDA ITEM NO. 5:

Presentation of Resolutions of Appreciation and plaques to Mayor Wes Mainord, Commissioner Linda Agee and Commissioner Keith Hall.

Mayor Wes Mainord presented the Resolution of Appreciation and plaque to Commissioner Keith Hall.

Vice Mayor James Harrod presented the Resolution of Appreciation and plaque to Mayor Wes Mainord.

Linda Agee was not present to accept her resolution and plaque.

AGENDA ITEM NO. 6:

Swearing in of Mayor Richard Finley, Ward I Commissioner Dub Bushong, Ward II Commissioner Ron Gillham, Sr., Ward III Commissioner James Harrod, and Ward IV Commissioner Darren Rutherford.

Municipal Judge Randall Wiley swore in Mayor Richard Finley, Ward I Commissioner Dub Bushong, Ward II Commissioner Ron Gillham, Sr., Ward III Commissioner James Harrod, and Ward IV Commissioner Darren Rutherford.

AGENDA ITEM NO. 7:

Presentation of Certificates of Election to Mayor Richard Finley, Ward I Commissioner Dub Bushong, Ward II Commissioner Ron Gillham, Sr., Ward III Commissioner James Harrod and Ward IV Commissioner Darren Rutherford.

Municipal Judge Randall Wiley presented Certificates of Election to Mayor Richard Finley, Ward I Commissioner Dub Bushong, Ward II Commissioner Ron Gillham, Sr., Ward III Commissioner James Harrod and Ward IV Commissioner Darren Rutherford.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR FOR RECEPTION FOR OUTGOING AND INCOMING COMMISSIONERS (6:44 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (7:00 P.M.)

AGENDA ITEM NO. 8:

Inaugural address by Mayor Richard Finley.

Mayor Richard Finley began his address by expressing his appreciation for City staff and encouraging them to take pride in their jobs and community. He spoke of the need for a public storm shelter, looking for a solution to the homeless situation downtown and consideration of an annual utility rate increase. He also discussed the City's image, public perception and the plan to design a reporting system where the board can keep the public better informed of City issues. Further, he intends to reach out to mend relationships with area stakeholders such as Shawnee Public Schools, dependent school districts, tribal partners, local industry and downtown businesses. Mayor Finley also noted the Commission's role is to set policy and to support staff to help them accomplish their jobs.

AGENDA ITEM NO. 9:

Commission Appointment of a Vice Mayor
(per Article III, Section 6 of City Charter)

A motion was made by Commissioner Gillham, seconded by Commissioner Rutherford, to appoint Commissioner James Harrod as Vice Mayor. Motion carried 4-1-1.

AYE: Gillham, Rutherford, Bushong, Finley

NAY: Shaw

ABSTAIN: Harrod

AGENDA ITEM NO. 10:

Consider approval of Consent Agenda:

- a. Authorize staff to apply for sub-grant of FFY 2017 Emergency Management Performance Grant funds from Oklahoma Department of Emergency Management.
- b. Lake Lease Transfer:

TRANSFER:

- Lot 14 Magnino A Tract, 17312 Magnino Rd
To: Dylan Sigman
From: Ronald and Marcie Mitchell
- c. Budget Amendment – Fund 706 Gifts and Contributions
Move money from Gifts and Contributions for headset for Fire Department
 - d. Acceptance of public improvements, i.e. storm and paving, sanitary sewer, and water line for Timbers East Addition Phase III and placing maintenance bonds into effect, authorizing obtainment of signatures and recording of the final plat.
 - e. Acceptance of a letter of credit in lieu of completion of public improvements for Shawnee Park Addition, authorizing obtainment of signatures and recording of final plat.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Shaw, to approve the Consent Agenda Item Nos. 1(a-e). Motion carried 6-0.

AYE: Harrod, Shaw, Bushong, Gillham, Finley, Rutherford
NAY: None

AGENDA ITEM NO. 11

Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)

Ms. Karen Bays-Winslow, Shawnee Public Library Branch Manager, informed the Commission of an art mural dedication on Monday, September 19, 2016 at 5:00 p.m. at the Shawnee Public Library.

Mr. Mike Little gave a brief update on the Timbers addition, noting that one hundred and nine (109) lots will soon be dedicated. Mr. Little also offered his services to the Commission to assist with the public storm shelter if needed.

Governor Edwina Butler-Wolfe of the Absentee Shawnee Tribe stated that she was pleased to hear the Mayor say he wants to work with the local tribes. She invited the Mayor and Commissioners to visit with her and said that her door is always open.

AGENDA ITEM NO. 12:

Discussion, consideration and possible action on Clara and Juan Guerrero's appeal of an Administrative Order requiring the demolition of the residential structure located at 420 South Park Street.

City Manager Justin Erickson explained the condition of the property and stated that staff has no objection to deferring the item until the City Commission meeting on October 17, 2016 to allow time for the property owners to obtain a permit.

A motion was made by Commissioner Shaw, seconded by Vice Mayor Harrod, to approve staff's recommendation and allow the property owners a thirty (30) day extension. Motion carried 6-0.

AYE: Shaw, Harrod, Bushong, Gillham, Finley, Rutherford
NAY: None

AGENDA ITEM NO. 13:

Consider a resolution to declare a 1989 Ford 7610 Tractor (Asset No. 1469) and 2000 New Holland LB115 Backhoe (Asset No. 1607) surplus property and authorizing staff to trade-in both toward purchase of 2016 New Holland T4.90 Tractor.

Resolution No. 6524 was introduced.

A RESOLUTION DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING THE TRADE-IN OF SAID ITEMS TOWARD PURCHASE OF 2016 NEW HOLLAND T4.90 TRACTOR.

A motion was made by Commissioner Shaw, seconded by Vice Mayor Harrod, to approve a resolution to declare a 1989 Ford 7610 Tractor (Asset No. 1469) and 2000 New Holland LB115 Backhoe (Asset No. 1607) surplus property and authorizing staff to trade-in both toward purchase of 2016 New Holland T4.90 Tractor. Motion carried 6-0.

AYE: Shaw, Harrod, Bushong, Gillham, Finley, Rutherford

NAY: None

AGENDA ITEM NO. 14:

Discussion, consideration and possible action to authorize staff to purchase 2016 New Holland T4.90 Tractor from the state bid in the amount of \$36,000.00 (after trading in 1989 Ford 7610 Tractor, COS Asset No. 1469 and 2000 New Holland LB115 Backhoe, COS Asset No. 1607).

A motion was made by Vice Mayor Harrod, seconded by Commissioner Rutherford, to authorize staff to purchase 2016 New Holland T4.90 Tractor from the state bid in the amount of \$36,000.00. Motion carried 6-0.

AYE: Harrod, Rutherford, Shaw, Bushong, Gillham, Finley

NAY: None

AGENDA ITEM NO. 15:

Consider a resolution approving a Transportation Enhancement Project Agreement with the Oklahoma Department of Transportation (ODOT) for the Main Street Streetscape Enhancement Project Phase II. (State Job No. 28812(04); F.A. Project No. STP-163E(358)EH)

Resolution No. 6525 was introduced.

A RESOLUTION APPROVING A TRANSPORTATION ENHANCEMENT PROJECT AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR THE MAIN STREET STREETScape ENHANCEMENT PROJECT PHASE II.

City Engineer John Krywicki spoke regarding this item. He explained that the Oklahoma Department of Transportation (ODOT) was requesting that this agreement be approved by the Commission. It was noted that the project, and ODOT's involvement in the project, is well underway and this agreement is needed to complete their file.

A motion was made by Commissioner Shaw, seconded by Commissioner Bushong, to approve a resolution approving a Transportation Enhancement Project Agreement with the Oklahoma Department of Transportation for the Main Street Streetscape Enhancement Project Phase II. Motion carried 6-0.

AYE: Shaw, Bushong, Gillham, Harrod, Finely, Rutherford

NAY: None

AGENDA ITEM NO. 16:

City Manager Report

City Manager Justin Erickson gave updates on the following city issues:

- a) The sidewalk on Union Street from MacArthur to the Middle School was completed in time for the first day of school;
- b) Shawnee Mall Drive will be milled and overlaid;
- c) The trail lighting at the Airport Track is now lit on the west side;
- d) Wayfinding has submitted rebranding plans to the Oklahoma Department of Transportation (ODOT) for approval; and

- e) Staff will be meeting with architects to finalize plans on Fire Station No. 2 and will be going out for bids in October.

AGENDA ITEM NO. 17:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 18:

Commissioners Comments

Commissioner Gillham said he is impressed with all the current happenings in the city and is looking forward to working with the new Commission.

Vice Mayor Harrod stated that he appreciates working with the new Commission and the comments made by Mayor Finley.

Vice Mayor Harrod mentioned a lot of progress going on in the City of Shawnee.

Commissioner Shaw welcomed each new Commissioner and said she appreciated the Mayor's statement and agreed that City Manager Justin Erickson and Finance Director Cindy Arnold are doing a great job.

Commissioner Shaw also encouraged citizens to apply for open positions on city boards.

Commissioner Shaw stated that she would like the City to look at the current ward boundaries.

Commissioner Shaw congratulated the Shawnee Public Library on the good job they are doing.

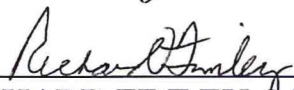
Mayor Finley said he will be looking at reducing the number of City Commission meetings whenever possible.

AGENDA ITEM NO. 19:

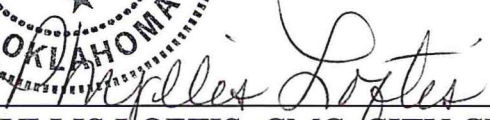
Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:42 p.m.)





RICHARD FINLEY, MAYOR



PHYLLIS LOFTIS, CMC, CITY CLERK