

BOARD OF CITY COMMISSIONERS PROCEEDINGS
SEPTEMBER 6, 2022 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Tuesday, September 6, 2022 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 3:33 p.m. on September 1, 2022. Mayor Bolt presided and Mr. Calvin Dunn called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Absent
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Absent
Commissioner Ward 4-Vice Mayor

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: Cami Engles, Darren Rutherford

INVOCATION

Mr. Justin Dunn
University Baptist Church

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Robert Keil, Mr. Rob Morris, and Ms. Theresa Cody spoke during Citizens Participation.

AGENDA ITEM NO. 2:

Consider approval of Minutes from the August 15, 2022 regular meeting.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve Minutes from the August 15, 2022 regular meeting. Motion carried 5-0.

AYE: Matthews, Sehorn, Salter, Flood, Bolt

NAY: None

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY (6:14 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (6:16 P.M.)

AGENDA ITEM NO. 3: Consider a Resolution of Appreciation to Ben Salter, Commissioner Ward VI of the City of Shawnee.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve a Resolution of Appreciation to Ben Salter, Commissioner Ward VI of the City of Shawnee.

Resolution No. 6671 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF BEN SALTER AS COMMISSIONER OF WARD SIX OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO THE SAID BEN SALTER.

Motion carried 4-0-1.

AYE: Matthews, Sehorn, Flood, Bolt
NAY: None
ABSTAIN: Salter

AGENDA ITEM NO. 4: Presentation of a Resolution of Appreciation to Ben Salter, Commissioner Ward VI of the City of Shawnee.

Mayor Bolt presented the Resolution of Appreciation to Ben Salter, Commissioner Ward VI of the City of Shawnee.

AGENDA ITEM NO. 5: Swearing in of Ward VI Commissioner Lauren Richter.

Ms. Lisa Lasyone, City Clerk, swore in Ward VI Commissioner Lauren Richter.

AGENDA ITEM NO. 6: Presentation of Certificate of Election to Ward VI Commissioner Lauren Richter.

Mayor Bolt presented Certificate of Election to Ward VI Commissioner Lauren Richter.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR FOR
RECEPTION FOR OUTGOING AND INCOMING COMMISSIONERS (6:23 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (6:38
P.M.)

AGENDA ITEM NO. 7: Commission appointment of a Vice Mayor (per
Article III, Section 6 of the City Charter.)

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to
appoint Commissioner Rutherford as Vice Mayor. Motion carried 5-0.

AYE: Sehorn, Matthews, Flood, Bolt, Richter
NAY: None

AGENDA ITEM NO. 8: Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and
consideration of bids as set forth in Agenda Item No. 16(a).
- b. Acknowledge the resignation of Tera Leigh from the Shawnee Arts and Culture
Commission.
- c. Acknowledge the City of Shawnee Holiday Schedule for 2023.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to
approve Consent Agenda Item Nos. 8(a-c). Motion carried 5-0.

AYE: Matthews, Sehorn, Richter, Flood, Bolt
NAY: None

AGENDA ITEM NO. 9: Presentation by Animal Control to present the Pet of
the Week.

There was no Pet of the Week.

AGENDA ITEM NO. 10: Mayor's Proclamations:

"National Suicide Prevention Week"
September 4th-10th, 2022

Mr. Heath Hayes, Chief Communications Officer for Oklahoma Department of Mental
Health and Substance Abuse Services, accepted the Mayor's Proclamation for "National Suicide
Prevention Week" from Mayor Bolt.

AGENDA ITEM NO. 11:

Consideration of an appointment of a City Commissioner to the Senior Citizens of Shawnee Board.

Mayor Bolt advised that former Commissioner Ben Salter was the appointed Commissioner for the Senior Citizens of Shawnee Board. He stated that a new Commissioner needed to be appointed and he volunteered to serve.

A motion was made by Commissioner Flood, seconded by Commissioner Sehorn, to appoint Mayor Bolt to serve on the Senior Citizens of Shawnee Board. Motion carried 5-0.

AYE: Flood, Sehorn, Richter, Matthews, Bolt

NAY: None

AGENDA ITEM NO. 12:

Consideration of an appeal of an Administrative Order regarding property located at 910 North Hobson Street.

Mr. Kevin Moore, Building Official, gave a Staff report. Ms. Janeill Watts spoke in support of the appeal. Staff and Ms. Watts answered questions from the Commission.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to grant the appeal finding that while the City followed all protocols within the ordinance, the appeal will be granted on the grounds that the City believes the property is salvageable, taxes are paid, there is no mortgage and conditions beyond the applicants control prevented them from attending the hearing at the scheduled time; furthermore, the applicant declared their intention to remodel prior to the hearing and again on the same day of the hearing when filing their appeal. Motion carried 5-0.

AYE: Matthews, Sehorn, Richter, Flood, Bolt

NAY: None

AGENDA ITEM NO. 13:

Consideration of an appeal of an Administrative Order regarding property located at 545 North Elm Street.

Mr. Kevin Moore, Building Official, gave a Staff report. No one appeared in favor of the appeal.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to deny the appeal of the Administrative Order regarding property located at 545 North Elm Street. Motion carried 5-0.

AYE: Matthews, Sehorn, Richter, Flood, Bolt

NAY: None

AGENDA ITEM NO. 14:

Discussion and consideration of a proposal with Elevation Land Surveying to provide Professional Survey Services for Shawnee Twin Lakes, Lake No. 2.

Mr. Seth Barkhimer, City Engineer, gave a Staff report.

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to approve a proposal with Elevation Land Surveying to provide Professional Survey Services for Shawnee Twin Lakes, Lake No. 2. Motion carried 5-0.

AYE: Sehorn, Matthews, Flood, Bolt, Richter

NAY: None

AGENDA ITEM NO. 15:

Consideration of a resolution authorizing application for High Hazard Potential Dam (HHPD) Grant from the Oklahoma Water Resources Board.

Mr. Seth Barkhimer, City Engineer, gave a Staff report.

A motion was made by Commissioner Flood, seconded by Commissioner Matthews, to approve a resolution authorizing application for High Hazard Potential Dam (HHPD) Grant from the Oklahoma Water Resources Board.

Resolution No. 6672 was introduced.

A RESOLUTION AUTHORIZING APPLICATION FOR HIGH HAZARD POTENTIAL DAM (HHPD) GRANT FROM THE OKLAHOMA WATER RESOURCES BOARD (OWRB).

Motion carried 5-0.

AYE: Flood, Matthews, Bolt, Sehorn, Richter

NAY: None

AGENDA ITEM NO. 16:

Consider Bids:

- a. Shawnee City Lake Dam Improvements (Open)

BIDDER

AMOUNT

Downey Contracting, L.L.C.
Oklahoma City, OK

\$4,294,494.87

MK Excavation, LLC
Stillwater, OK

\$2,431,296.90

Mr. Brad Schmidt, Public Works Director, read two (2) bids into the record. Mr. Schmidt requested the bid award be deferred to a future meeting.

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to defer the bid award to a future City Commission meeting. Motion carried 5-0.

AYE: Sehorn, Matthews, Flood, Bolt, Richter

NAY: None

AGENDA ITEM NO. 17:

Administrative Reports:

- a. Engineering and Public Works – Seth Barkhimer, Director of Engineering and Brad Schmidt, Public Works Director

Mr. Seth Barkhimer, Director of Engineering, and Mr. Brad Schmidt, Public Works Director, gave a presentation regarding Engineering and Public Works. They discussed the following topics: Personnel; Physical Assets; Asset Management Activities, Water Main Breaks and Statistics; Roadway Inventory and Index; Guiding Policies, Municipal Project Process, Current and Near-Term Projects; 2018 Half-Cent Sales Tax; Drinking Water State Revolving Fund; Clean Water State Revolving Fund; American Rescue Plan Act; General Capital Projects; and Focused Long-Term Capital Planning.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (8:19 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (8:23 P.M.)

- b. The Fundamentals of Sales Tax – Jacob Foos, Assistant City Manager

Mr. Jacob Foos, Assistant City Manager, gave a presentation regarding the fundamentals of sales tax. Mr. Foos discussed the significance of sales tax, sales tax rates for the state, county and City, and comparisons for county and municipal sales tax.

AGENDA ITEM NO. 18:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 19:

Commissioners Comments

The Mayor and Commissioners thanked Commissioner Salter for his service. They welcomed Commissioner Richter.

Commissioner Matthews thanked Staff for the administrative reports. He addressed some of the questions and comments during Citizens Participation. He said Cops-N-Kids was a great event and thanked the First Responders and Staff.

Commissioner Flood thanked City Staff. He also addressed some of the questions and comments during Citizens Participation.

Commissioner Sehorn stated he appreciated Staff for the administrative reports.

Commissioner Richter thanked everyone for believing in her and is happy to get started.

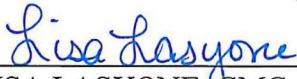
Mayor Bolt thanked Staff for the administrative reports. He addressed some of the questions and comments during Citizens Participation, including regarding the homeless.

AGENDA ITEM NO. 20:

Adjournment

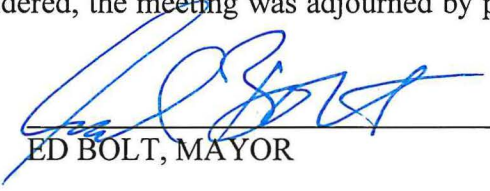
There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:50 p.m.)

ATTEST:



LISA LASZYONE, CMC, CITY CLERK





ED BOLT, MAYOR