

**NOTICE OF
REGULAR MEETING
AIRPORT ADVISORY BOARD
SHAWNEE REGIONAL AIRPORT
2202 AIRPORT DRIVE
SHAWNEE, OKLAHOMA
SEPTEMBER 15, 2021**

Regular Meeting **(X)**
Special Meeting ()
Emergency Meeting ()

Rescheduled Regular Meeting ()
Continued or Reconvened Mtg. ()

DATE TIME

PLACE OF MEETING

September 15, 2021 5:30 PM

TERMINAL LOBBY
SHAWNEE REGIONAL AIRPORT
2202 AIRPORT DRIVE
SHAWNEE, OK 74804

To be completed by person filing notice:

Name: BONNIE A. WILSON, CM
Title: AIRPORT MANAGER

Address: 2202 AIRPORT DRIVE
 SHAWNEE, OK 74804

Phone: 405-878-1532

Filed in the office of the municipal clerk at 12:38 a.m./p.m. on the 10th day of September 2021.

Signed: Macie Eck
 Clerk

FOR CITY CLERK'S USE ONLY

Date Notice released to news media: 9/10/21
Person filing Notice: Bonnie Wilson
Notice Verified by: Macie Eck

**AIRPORT ADVISORY BOARD
REGULAR MEETING
SEPTEMBER 15, 2021, 5:30 P.M.
SHAWNEE REGIONAL AIRPORT TERMINAL
2202 AIRPORT DRIVE
SHAWNEE, OK 74804**

- ITEM ONE:** Call to Order and Declaration of a Quorum
- ITEM TWO:** Consideration and Approval of Minutes from the August 18, 2021, Meeting
- ITEM THREE:** Citizen Comments
(A three-minute limit per person)
(A twelve-minute limit per topic)
- ITEM FOUR:** Discussion and Consideration of Request to Amend and Extend Non-Aeronautical Commercial Lease –Vyve Broadband A, LLC
- ITEM FIVE:** Discussion and Consideration of Conducting Fair Market Value Study – DRAFT Scope of Work for Request for Proposals for Services
- ITEM SIX:** Staff Report
1. Current Fuel Price Comparisons
 2. Shawnee Regional Airport Fuel Sales
 3. Budget Summary Report
 4. Shawnee Airport Authority Actions
- ITEM SEVEN:** New Business
- ITEM EIGHT:** Board Comments
- ITEM NINE:** Adjournment

**MINUTES
AIRPORT ADVISORY BOARD
AUGUST 18, 2021
REGULARLY SCHEDULED MEETING
2202 NORTH AIRPORT DR
SHAWNEE, OK**

AIRPORT ADVISORY BOARD MEMBERS PRESENT

Mr. John Klaser, Chairman, Mr. Harmik DerSahakian, Mr. Jim Smith, Mr. Randall Rogers,

OTHERS PRESENT

Mr. Rob Morris

Ms. Bonnie Wilson, Airport Manager

I. DECLARATION OF A QUORUM

Six members of the Advisory Committee were noted as Present, the Chairman Declared a Quorum.

**II. CONSIDERATION AND APPROVAL OF MINUTES FROM
JUNE 16, 2021, REGULAR MEETING**

A copy of the Minutes was included in the meeting agenda package.

The Chairman called for a Motion to Approve the Minutes as presented.

Mr. Rogers offered the Motion; Mr. DerSahakian provided a Second.

The Chairman called the Question.

Advisory Board members present voted to approve the Motion.

III. CITIZEN COMMENTS

No Citizen Comments were offered.

**IV. DISCUSSION AND CONSIDERATION OF REQUEST TO EXTEND NON-
AERONAUTICAL COMMERCIAL LEASE – AMERICAN LEGION**

Staff provided a memo outlining the terms and conditions of the current lease agreement and the Legions request to renew.

Mr. DerSahakian made a Motion to accept the recommendation from staff, Mr. Smith provided a Second.

The Chairman acknowledged a request for further discussion on the matter. While acknowledging the in-kind services the Legion provides to the Shawnee community have value, the question was, to whom? Specifically, does the airport receive sufficient value from the Legion to allow for a less than fair market value lease or does the City of Shawnee receive the greater value. If the latter, would it not be a better option to have the City lease the property from the Airport Authority at FMV and then in turn sublease the property to the Legion?

Mr. DerSahakian made a motion to withdraw his original motion, table the matter, and direct staff to inquire with City leadership about the sublease option.

Mr. Rogers provided a Second to the Motion.

The Chairman called the Question.

Advisory Board members present voted to approve the Motion.

V. DISCUSSION AND CONSIDERATION OF REQUEST TO AMEND AND EXTEND NON-AERONAUTICAL COMMERCIAL LEASE – VYVE BROADBAND A, LLC

Staff provided a memo outlining the terms and conditions of the current lease agreement and the Vyve's request to amend and renew.

The Chairman acknowledged a request for discussion on the matter. Questions were posed related to the current and proposed rental rates for the leased property. Further discussion and questions were posed related to prior capital improvements to be performed by Vyve as a supplement to direct rental payments. Additional discussion centered around the possibility of hiring a real estate appraiser to conduct a fair market lease rate value assessment.

The matter was tabled due to a lack of a Motion. Staff was requested to provide additional information on the history of the various leases with Vyve for consideration by the Board prior to acting on the request to amend and renew the lease agreement.

VI. DISCUSSION AND CONSIDERATION OF REQUEST TO TRANSFER AND AMEND NON-AERONAUTICAL LEASE AGREEMENT – BROWN DERBY

Staff provided a memo outlining the terms and conditions of the current lease agreement and the request to transfer and amend the agreement. Per the terms and conditions of the Shawnee Airport Authority's Minimum Standards, Mr. Johnny Kneisel provided a written proposal to transfer the lease from the current Brown Derby Drive In, to a newly formed limited liability company, Brown Derby Drive In, LLC. In summary if the transfer is approved:

The location will continue to operate as The Brown Derby Drive In.

The members LLC are Mr. Kneisel, and owners or employees of Boom A Rang Diners, Inc. and Boomarang Diner Franchising, LLC.

Brown Derby, LLC proposes to undertake between \$10,000 and \$25,000 of improvements to update existing equipment and facilities

The proposed date of transfer is September 1, 2021.

Based on the information provided, the experience of the personnel, and financial capacity of the new Brown Derby, LLC, staff recommended approval of the transfer and assumption of an amended lease with the following terms and conditions included:

Annual adjustment of the lease rate of \$316.00/month or \$3,792/year based on the rate of inflation for the prior calendar year, as established by the Consumer Price Index for all goods and services.
(Note, the lease rate was established by Fair Market Value (FMV) appraisal March 2017)

Extension of the Term of the lease five (5) calendar years, with the option to renew for additional five-year terms for a total of twenty (20) years as the discretion of the Shawnee Airport Authority.

Inclusion of language necessary to comply with the current Airport Facilities Lease and Development Policy Statement and Federal Aviation Administration requirements for airport leases

Mr. DerSahakian made a Motion to approve the recommendation from staff.

Mr. Rogers provided a Second to the Motion.

The Chairman called the Question.

Advisory Board members present voted to approve the Motion.

VII. BUDGET COMMITTEE REPORT AND RECOMMENDATIONS – APPLICATION FOR AMERICAN RESCUE PLAN ACT 2021 (PUBLIC LAW 177-2) (ARPA)

Staff presented a memo summarizing a discussion held by the Budget Committee regarding the appropriateness of applying for, and expending ARPA grant funds to support short term leases of mobile refuelers.

Both mobile refuelers used by the Shawnee Regional Airport are inoperable. In order to provide time to conduct a comprehensive assessment of repair, refurbishment, or replacement options, staff recommended utilizing grant funds to supporting leasing two refuelers for not longer than six months. Board members discussed various repair and replacement strategies.

Mr. Smith made a Motion to accept staff's recommendation to apply for and utilize ARPA grant funds to lease two mobile re-fuelers for not longer than six months.

Mr. DerSahakian provided a Second to the Motion.

The Chairman called the Question.

Advisory Board members present voted to approve the Motion.

VIII. DISCUSSION AND CONSIDERATION OF CONDUCTING FAIR MARKET VALUE STUDY – SELECTION AND SEATING OF STUDY COMMITTEE – PREPARATION OF SCOPE OF WORK FOR REQUEST FOR PROPOSALS FOR SERVICES

Staff presented a memo summarizing a request by the Board to conduct a Fair Market Value (FMV) studies for leased property per the Shawnee Airport Authority's lease policy. Staff confirmed that \$4,000 had been included in the FY 2022 budget to support the study. The Chairman noted that Mr. Blake White volunteered to serve, and requested other members express their interest in serving. Mr. Jim Smith volunteered. Staff recommended the Committee meet, prepare a draft Request for Proposals including a scope of work for the services, and provide that document to the full Board for consideration.

Mr. Rogers made a Motion to seat the Committee comprised of Mr. Smith and Mr. White, and request the Committee draft the RFP and scope of work.

Mr. Smith provided a Second to the Motion.

The Chairman called the Question.

Advisory Board members present voted to approve the Motion.

IX. DISCUSSION AND CONSIDERATION OF DRAFT LAND RELEASE REQUEST – CHANGE IN THE USE OF AIRPORT PROPERTY

Staff presented a memo outlining the request received from the Oklahoma Military Department to lease approximately fifty acres of land on the west perimeter of the Shawnee Regional Airport for the purpose of construction a National Guard Readiness Center.

The land is currently classified for aeronautical development. The OMD's request to lease is approved, the acreage must be reclassified as non-aeronautical development by the FAA. Staff engaged Lochner Engineering to prepare a draft request to reclassify the fifty acres sought by the OMD, and an additional forty, adjacent acres for potential future expansion. If the FAA agrees to reclassify this land, it may be used for either aeronautical or non-aeronautical development in the future, whichever is determined to be the highest and best use.

Since OMD wishes to lease the land for a nominal fee, and the Airport Authority may not lease non-aeronautical land for anything less than fair market value, the City of Shawnee proposes to lease the land from the Airport Authority, for the appraised value, and then in turn sub-lease the land to the OMD for a nominal fee.

The draft land reclassification request, and the supporting draft lease agreements were presented as part of the agenda package for review and consideration.

Staff recommended the Airport Advisory Board authorize staff to present a recommendation to the Shawnee Airport Authority, to file the application to release and reclassify ninety (90) acres of aeronautical development property.

Mr. Der Sahakian made a Motion to accept the recommendation of staff.

Mr. Smith provided a Second to the Motion.

The Chairman called the Question.

Advisory Board members present voted to approve the Motion.

X. DISCUSSION AND RECOMMENDATIONS FOR DEVELOPING PROCEDURES FOR THE ELECTION AND TERMS OF ADVISORY BOARD OFFICERS

The Shawnee Municipal Code, Chapter 6 "Aviation" established the Airport Advisory Board provides for the election of a chairman but does not have any provision for the term of office, or the election of a Vice Chairman. At the request of the Members of the AAB the Chairman lead a discussion on the matter of elections, and terms. Recommendations for establishing procedures for election and terms of service included:

Chairman

It was agreed that there should be qualifications for service as the Chairman.

The recommended candidate qualification for service was not less than two years of service on the Airport Advisory Board prior to serving as Chairman.

The recommended term of was two consecutive years.

It was also recommended that the serving Chairman may be re-elected for additional terms, either consecutively or at a later date.

Vice Chairman

It was agreed that the AAB should create the position of Vice Chairman.

There were no recommendations for previous Airport Advisory Board experience.

The recommended term of was two consecutive years.

It was also recommended that the serving Vice Chairman be ineligible to become board Chairman unless and until all qualifications to serve as Chairman are met.

Following the discussion, the members present determined it was appropriate to table the matter until the full Board was present to modify/confirm the recommendations.

Following the discussion, the members present determined it was appropriate to table the matter until the full Board was present to modify/confirm the recommendations.

XI. STAFF REPORT

Staff provided information on - current wholesale and retail fuel prices, fuel sales, and the status of the Fiscal 2021 Budget.

XII. NEW BUSINESS

No New Business was presented.

XIII. BOARD COMMENTS

No Comments were offered.

XIV. ADJOURNMENT

The Chairman called for a Motion to Adjourn the meeting.

Mr. Der Sahakian made a Motion to Adjourn; Mr. Rogers provided a Second to the Motion.

The Chairman called the Question, and the Members of the Advisory Board present unanimously approved the Motion. The meeting was adjourned.

JOHN KLASER, CHAIRMAN

DATE

ATTEST:

BONNIE A. WILSON

DATE

To: Shawnee Regional Airport Advisory Board
John Klaser, Chairman
Barry Fogerty, Vice Chairman
Harmik DerSahakian
Scott Lee
Randall Rogers
James Smith
Blake White

From: Bonnie A. Wilson, CM
Airport Manager

Date: September 15, 2021

Subject: Discussion and Consideration of Request to Amend and extend Non-Aeronautical Commercial Lease – Vyve Broadband A

Summary

In 2009, Vyve Broadband A, LLC (Vyve) executed a lease for 6,093 square feet of interior space, and 58 parking spaces measuring approximately 10,440 square feet, at 1821 Airport Drive. The lease included a capital improvement lease reduction of \$9,850. There are no records available to determine what improvements Vyve has undertaken. Accounts Receivable records indicate payments of \$1,922.26 per month from December 2009 – August 2015, and \$2,386.42 from that point to the present. The lease also provided Vyve with the option to renew the lease for three successive five-year terms commencing on October 19, 2014, expiring on October 18, 2029. Vyve has exercised two of the three renewal options. There is no provision to increase the rental rate for this leased space.

In May 2015 Vyve executed another lease, in the same building, for 2,020 square feet of office space, and twenty (20) vehicle parking spaces. This lease established an initial term of six months, with five successive six-month renewal terms. The initial lease rate was \$250 per month, increasing to \$500 at the first renewal term, and \$750 at the third renewal term. The “second” lease is set to expire on November 18, 2021.

Vyve is seeking the opportunity to amend the lease to provide for additional term of five (5) calendar years, with options to renew for successive five (5) year terms not to exceed fifty (50) years total.

Recommendation

The expiration of the lease offers an opportunity to execute a new lease in compliance with the current lease policy which provides for annual increase based on the rate of inflation for the prior year as established by the Consumer Price Index, and fair market value appraisals.

Staff is recommending execution of a new lease to include:

An initial term of five calendar years, through November 2026.

One renewal term of three years to bring the expiration of the two leases into the same calendar year allowing for negotiation of a consolidated lease, renegotiation of the rates and future terms.

An increase in the lease rate of 1.4%, rounded to the nearest whole dollar, \$11.00, based on the rate of inflation as established by the Consumer Price Index for calendar year 2020, for the first calendar year of the agreement.

Inclusion of an escalation clause, increasing the rental rate on an annual basis, based on the rate of inflation for the prior calendar year, as established by the Consumer Price Index for all goods and services.

Inclusion of a clause providing for a rental rate adjustment based on a Fair Market Value assessment following not later than the expiration of the first renewal term.

Action Requested

Authorize staff to present a recommendation to the Shawnee Airport Authority, to approve the requested Amendment with modifications necessary to comply with the current Airport Facilities Lease and Development Policy Statement and Federal Aviation Administration requirements for airport leases.

Vyve Broadband A, LLC Lease Amendment and Extension Request

1. Address: 1821 North Airport Drive
2. Initial Term: May 2015 – November 2021
3. Current Rental Rate: \$9,300 Per Year
4. Leased Property: 2,720 square feet of office space, 20 parking spaces in South Lot
5. Improvements: The Shawnee Airport Authority owns the building, fixed/installed improvement revert to the SAA at the end of the term of the extension (s).
6. Maintenance: Lessee
7. Renewal Term: One five (5) year term, with the option to renew for three (3) years at the end of initial term.
8. Proposed Rental Rate: \$9,430 November 2021 – June 2022; CPI Escalation thereafter; adjusted to FMV following an appraisal to determine Fair Market Value.



To: Shawnee Regional Airport Advisory Board
John Klaser, Chairman
Barry Fogerty, Vice Chairman
Harmik DerSahakian
Scott Lee
Randall Rogers
James Smith
Blake White

From: Bonnie A. Wilson, CM
Airport Manager

Date: September 15, 2021

Subject: Fair Market Value Study
DRAFT Scope of Work for Request for Proposals for Services



Summary

Members of the Airport Advisory Board expressed an interest in forming a committee to prepare a solicitation document and scope of work to engage the services of a professional appraiser, with airport property appraisal experience, to conduct an FMV of SNL aeronautical use properties subject to adjustment to FMV. Mr. Jim Smith and Mr. Blake White agreed to serve as members of the Committee and assist staff with the preparation of a draft Request for Proposals (RFP) and associated scope of work (attached).

Recommendation

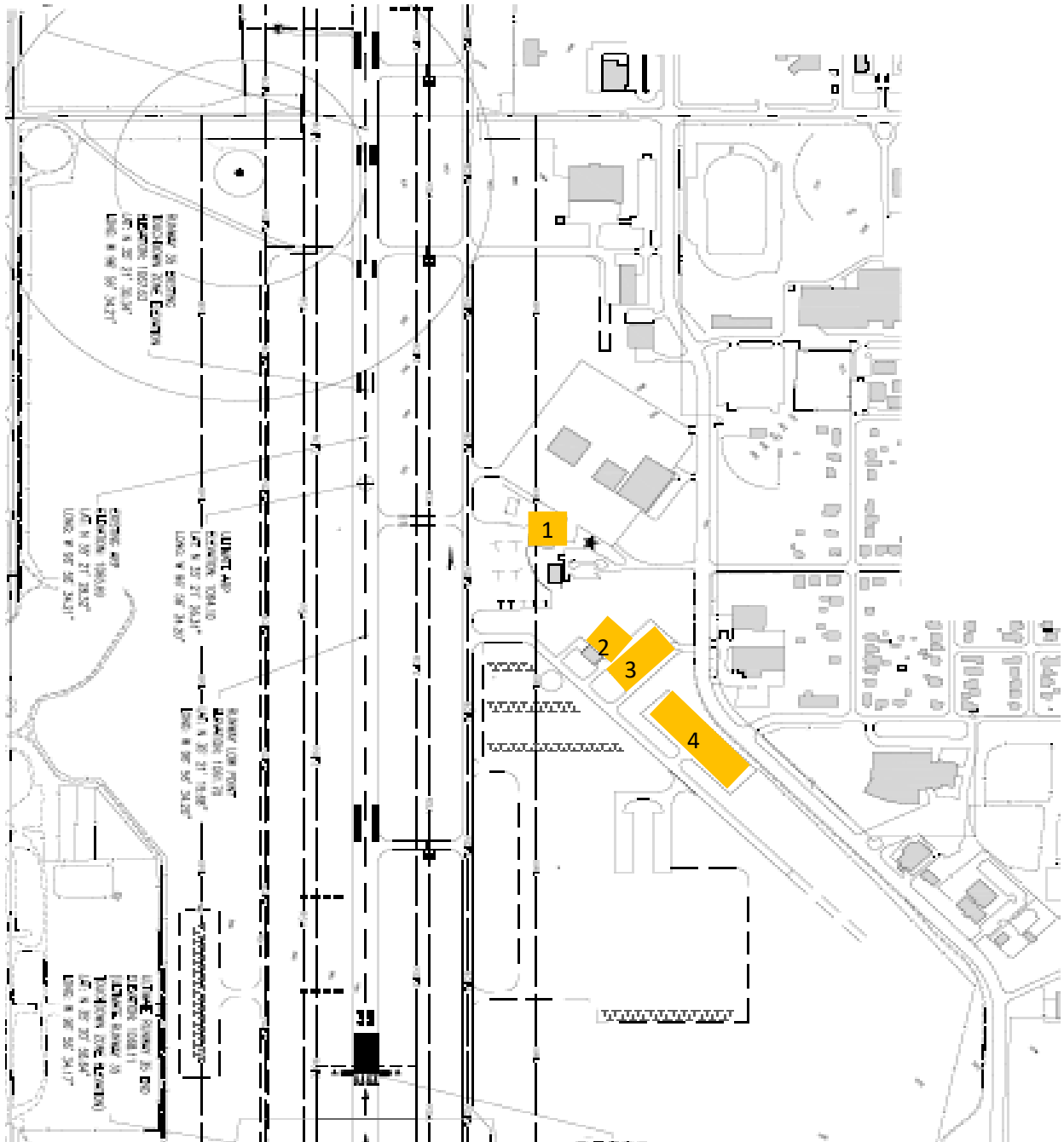
The Committee recommends (i) acceptance of the draft Request for Proposals and Scope of Work for the purposes of soliciting professional appraisal services, and (ii) publication of same.

Action Requested

Recommend staff publish the RFP and prepare submissions for review and selection by the Committee.

Subject Properties

1. Hangar # 14 (Bulk Spaces)
2. Hangar #100 (Central Oklahoma Aero Club)
3. North T-Hangars
4. South T-Hangars



The Shawnee Regional Airport is seeking Proposals from licensed professional real estate appraisers with experience determining Fair Market Rental Value for aircraft storage spaces at the Shawnee Regional Airport.

Scope of Work

1. Prepare and provide a comprehensive written report on current Fair Market Value (FMV) for:
 - a. Space within One Common Use Hangar, measuring approximately 12,000 SQFT; and
 - b. The entirety of One Commercial Aeronautical Use Box Hangar measuring approximately 5,320 SQFT; and
 - c. Two T-hangar complexes of ten (10) and eighteen (18) hangars respectively, measuring approximately 1,000 SQFT each; and
 - d. One (1) storage area measuring approximately 400 SQFT; and
 - e. Two (2) storage areas measuring approximately 600 SQFT each; and
 - f. Ramp Tie-downs available for lease measuring approximately 1,000 SQFT; and
 - g. Improved and unimproved surfaces designated for hangar development on the Airport's Airport Layout Plan.
2. The work of the appraisal including submission of a final report must be completed within ninety (90) calendar days of execution of an agreement to perform the work.

Appraisal Considerations

Determine the fair market lease rate value of the property, based on:

1. Comparable hangars and improved/unimproved land at General Aviation (non-certified) airports supported by comparable aviation/airfield infrastructure, ground services, and local market demand.
2. Comparable determinations, to the degree possible, should be recorded not speculative.
3. Establish a market area of comparable facilities within similar socio-economic regions.
4. The Shawnee Regional Airport will provide available information on current and prior lease agreements as appropriate to facilitate the appraiser's work.
5. Access to the facilities for current condition inspections will be provided by the Airport staff during business hours on weekdays.

Appraiser's Qualifications

1. Appraiser must provide evidence of licensure to provide commercial real estate appraisal services.
2. A statement of relevant experience conducting appraisals of aviation facilities.
3. At least two customer references for consideration.

Fees for Services/Quotes

1. Fees for Services/Quotes may be included the Proposal and may be either a lump sum amount or estimated “not to exceed” amount based on services and materials.

Submissions

1. Interested parties should provide the requested information via postal service or email not later than Close of Business , the Submission Deadline to the attention of:

Bonnie A. Wilson
Airport Manager
Shawnee Regional Airport
2202 North Airport Drive
Shawnee, OK 74804
Bonnie.wilson@shawneecok.org

2. Proposals received after the Submission Deadline will not be considered for any reason.
3. Proposals may be held by the Shawnee Airport Authority for a period not to exceed ninety (90) calendar days from the Submission Deadline for the purpose of evaluating proposals prior to award of contract.
4. The right is reserved, as the Shawnee Airport Authority may require, to reject any and all Proposals and to waive any informality in the Proposals received.

1. Criteria for Selection.

- 1.1. Criteria. The Authority will evaluate and rank Proposals using the criteria listed below for the purpose of selecting the Respondent or Respondents submissions determined to offer the best value to the Airport Authority.

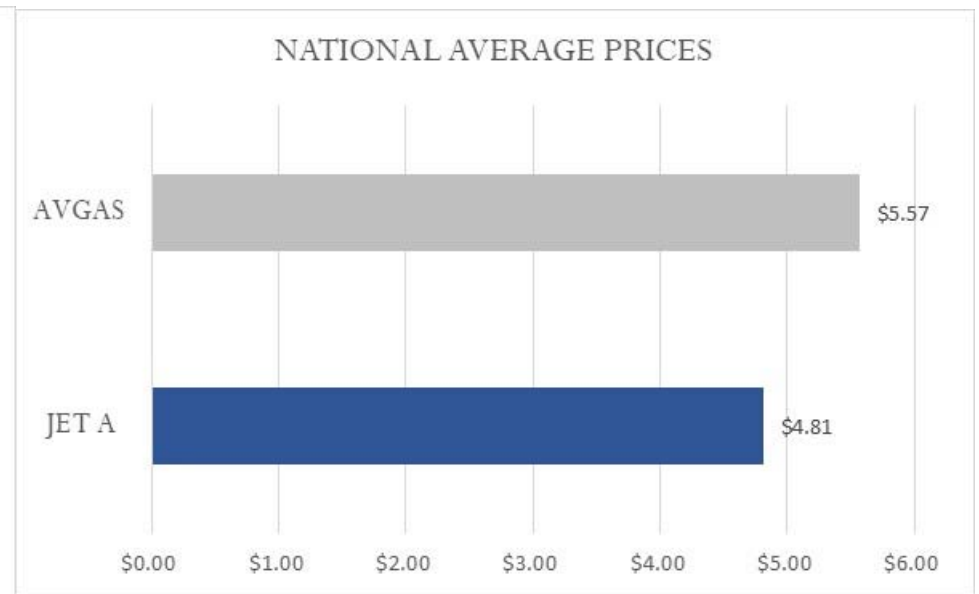
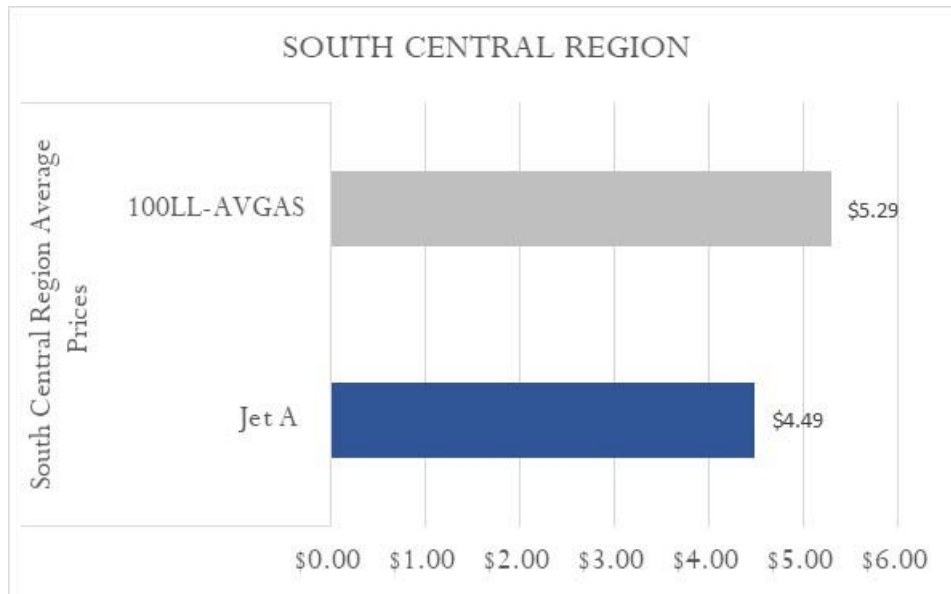
1.1.1. Proposed Fees: Total fees either lump sum or not to exceed. Value: 35 Points

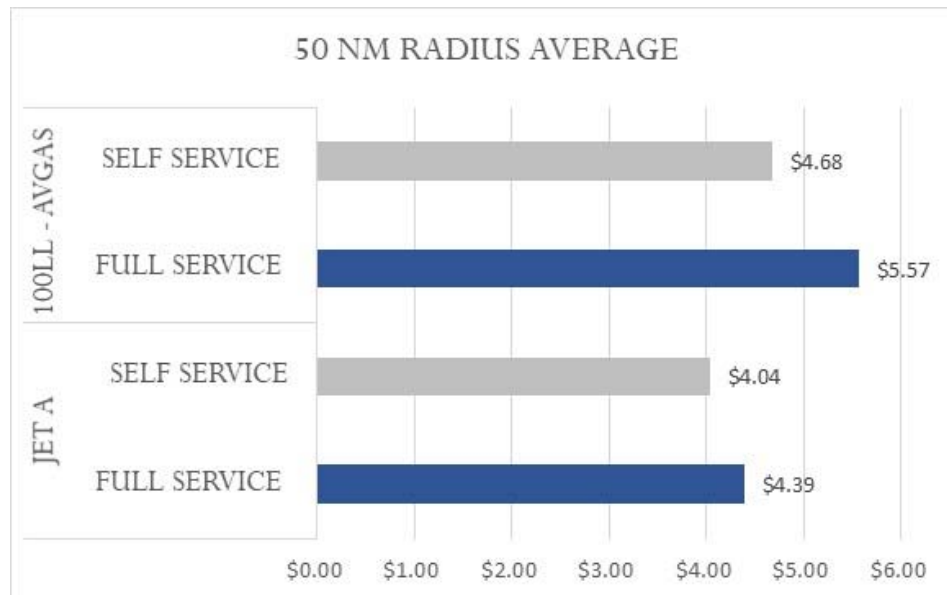
1.1.2. Experience: Respondent's experience with providing services of the same type, and similar scope. Value: 35 Points

1.1.3. The quality and clarity of the Respondent's Proposal including submission of all required elements. Value: 15 Points.

1.1.4. The Respondent's relevant customer references demonstrating the Respondent's ability to provide Services. Value: 10 Points

1.1.5. Qualifications: Licensure and, or certifications to provide the Services as required by the State of Oklahoma Real Estate Appraiser Board. Value: 5 Points





Commercial Passenger Service Airports within 100 NM of Shawnee Regional Airport

Facility	Based Aircraft	Annual Operations	Annual GA Transient Arrivals	NM		100LL Self Serve	100LL Full Serve	Jet A Self Serve	Jet A Full Serve
Shawnee Regional Airport (SNL)	45	2,600	1,300	0		\$4.80	\$5.00	\$4.18	\$4.38
Cruise Aviation/ Westheimer (OUN)	109	63,437	7,280	30			\$5.67		\$4.84
AAR Aircraft Services (OKC)		158,764	12,740	37			\$5.62		\$4.42
Atlantic Aviation (OKC)	64	158,764	12,740	37			\$6.00		\$5.82
Atlantic Aviation (PWA)	277	73,285	16,016	41		\$4.86	\$5.80		\$5.32
META Special Aerospace (formerly Valair) (PWA)		73,285	16,016	41			\$4.35		\$3.75
Stillwater Flt Ctr (SWO)	70	99,115	6,935	56			\$4.99		\$4.19
Christiansen Aviation / Riverside (RVS)		266,463		71			\$5.40		\$3.99
Riverside Jet Center (RVS)		266,463		71			\$4.50		\$3.35
SBA - The Line Shack/Ardmore (ADM)	22	25,626	3,833	72		\$4.65	\$4.90		\$3.27
Atlantic Aviation (TUL)	429	127,390	18,200	82			\$5.99		\$6.07
Sparks Aviation Center (TUL)		127,390	18,200	82			\$5.45		\$4.50
Tulsair Beechcraft (TUL)		127,390	18,200	82			\$5.12		
United States Aviation (TUL)		127,390	18,200	82					\$4.03
Legacy Jet Center (TUL)		127,390	18,200	82					\$3.48
Enid-Woodring Regional Airport (WDG)	91	67,265	3,120	84		\$4.35	\$4.85		\$3.96
Lawton Aviation Services / Lawton-Fort Sill (LAW)	48	34,219	5,475	99			\$4.25		\$3.75
Average Prices at 50 NM						\$4.83	\$5.41	\$4.18	\$4.76
Average Prices at 100 NM						\$4.67	\$5.19	\$4.18	\$4.32

*1 Estimated "Doubling" of Arrival Information

*2 Oklahoma Aeronautics Commission

Red Text Indicates Data is Over 30 Days Old

General Aviation Airports within 100 NM of Shawnee Regional Airport										
Facility	Based Aircraft	Annual Operations (Est.) *1	Annual GA Transient Arrivals *2	NM		100LL Self Serve	100LL Full Serve		Jet A Self Serve	Jet A Full Serve
Shawnee Regional Airport (SNL)	45	2,600	1,300	0		\$4.80	\$5.00		\$4.18	\$4.38
Prague Municipal Airport (O47)	10	728	364	15		\$4.57				
Seminole Municipal (SRE)	33	1,456	728	16		\$4.70	\$4.70			\$4.00
Chandler Regional Airport (CQB)	11	1,144	572	26		\$5.29			\$4.01	
Goldsby (K1K4)	45	1,456	728	32		\$4.50				
City of Stroud (SUD)	10	156	78	33		\$4.00			\$3.75	
Heartland Aviation/ADA (ADH)	58	4,784	2,392	41			\$4.40			\$3.85
City of Bristow (3F7)	17	1,144	572	42		\$3.89				
City of Cushing (CUH)	25	5,600	2,800	42		\$4.39	\$4.79		\$3.89	\$3.89
Crabtree Aircraft Co./Guthrie Edmond (GOK)	80	6,240	3,120	43		\$4.99	\$5.49			\$4.20
Sundance Airport (HSD)				46		\$4.40	\$4.70			\$3.50
Pauls Valley Airport (PVJ)	41	1,456	728	47		\$4.29			\$3.69	
Legacy Aviation - Page Municipal (RCE)	56			50			\$5.30			\$4.25
Henryetta Airport (KF10)	5	102	51	52			\$4.25			
Okmulgee Regional (OKM)	28	3,640	1,820	59		\$4.26			\$3.20	
Chickasha Municipal Airport (CHK)	42	2,184	1,092	60		\$4.50			\$3.80	
El Reno Regional Airport (RQO)	24	2,912	1,456	60		\$4.35	\$4.35		\$3.40	\$3.40
City of Kingfisher (KF92)		728	364	67		\$3.88				
City of Sand Springs (OWP)	65	4,368	2,184	71		\$4.20				
Brenair Aviation/McAlester (MLC)	23	2,600	1,300	73			\$4.95			\$3.75
Perry Municipal (F22)	25	1,456	728	73			\$4.39			\$3.48
Haskell Airport Inc. (2K9)				78		\$4.75				
Guest Air Inc/Hinton Municipal (K2O8)	10	416	208	79		\$3.90				
Atoka Municipal Airport (AQR)	15	370	185	80		\$4.40				
City Of Hominy (H92)	1	104	52	81		\$3.50				
Harvey Young Airport/Tulsa (1H6)	40			82		\$4.50				
KMA Aviation LLC/Ardmore Downtown (K1F0)	47	2,184	1,092	84		\$4.20	\$4.45		\$3.25	\$3.45
5B Aviation/ Duncan (DUC)	43	2,912	1,456	84			\$4.73			\$4.08
Skiatook Municipal Airport (K2F6)	20	1,500	750	86		\$4.20				
Watonga Regional Airport (JWG)	16	728	364	90		\$4.15			\$3.39	
Davis Field Aviation/Muskogee (MKO)	90	3,640	1,820	91		\$4.25	\$4.95			\$3.65
Fuel PNC (Ponca City)	53	6,240	3,120	95		\$4.60	\$4.90			\$3.60
Blackwell Airport Trust / Blackwell Tonkawa	11	750	375	98		\$4.20				
Average Prices at 50 NM						\$4.53	\$5.73		\$3.90	\$4.01
Average Prices at 100 NM						\$4.53	\$5.10		\$4.06	\$3.82

*1 Estimated "Doubling" of Arrival Information

*2 Oklahoma Aeronautics Commission

Red Text Indicates Data is Over 30 Days Old

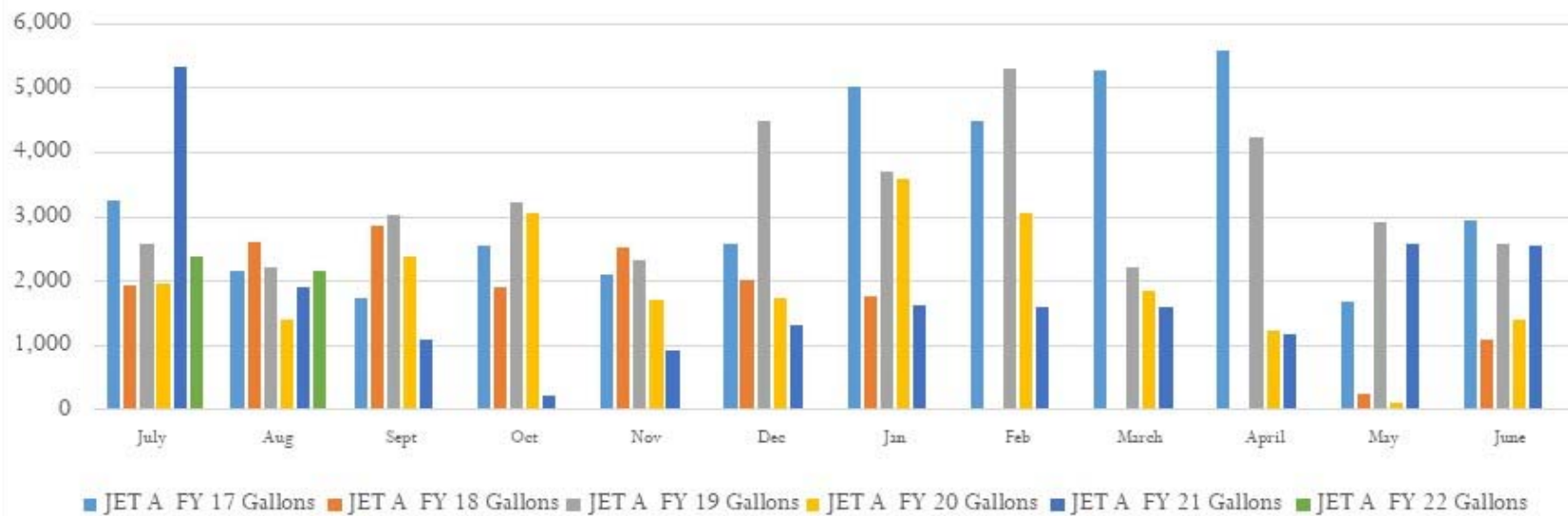
100 LL Price Per Gallon Wholesale Price Trend



Jet A Price Per Gallon Wholesale Price Trend



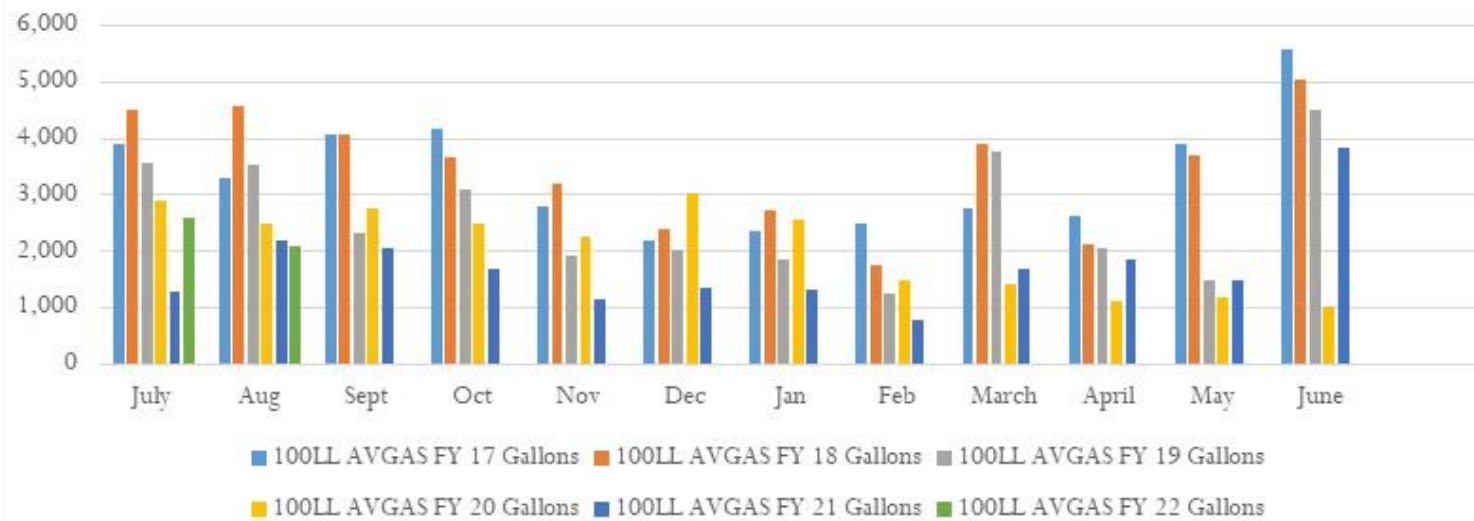
FY17 v FY18 v FY19 v FY20 v FY21 v FY22
Monthly JET A Gallons Sold



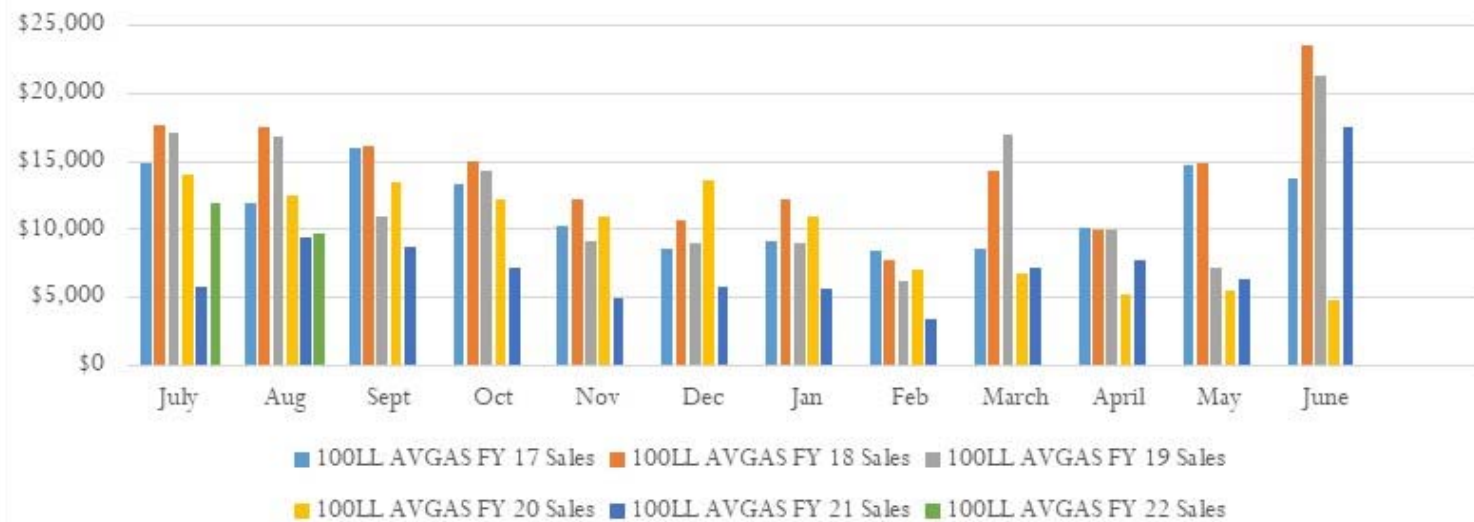
FY17 v FY18 v FY19 v FY20 v FY21 v FY22
Monthly JET A Sales



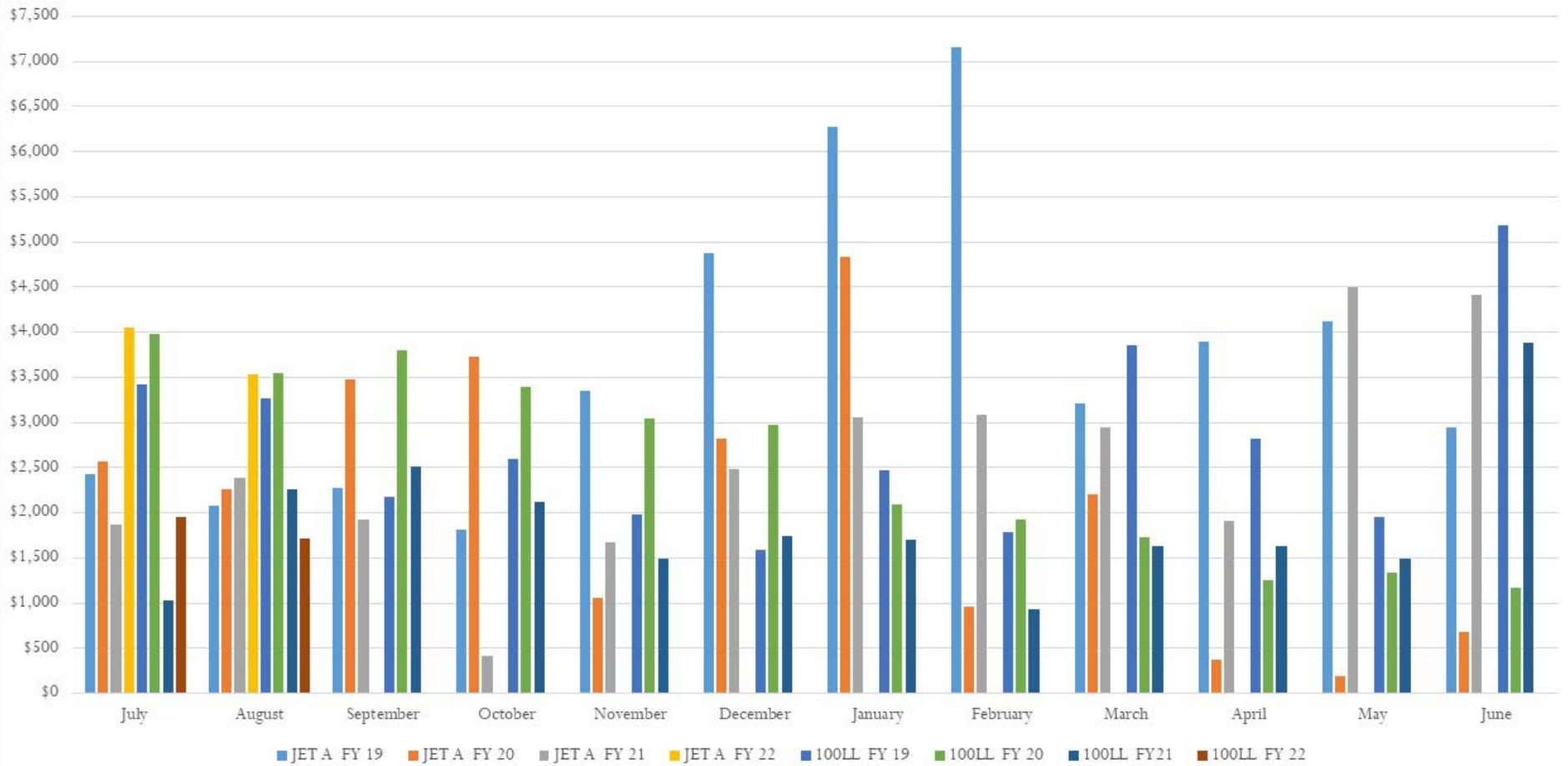
FY17 v FY18 v FY19 v FY20 v FY21 v FY22
Monthly 100LL AVGAS Gallons Sold



FY17 v FY18 v FY19 v FY20 v FY21 v FY22
Monthly 100LL AVGAS Sales



FY19 v FY20 v FY21 v FY22 Estimated Margin





Shawnee,OK

Budget Report

Account Summary

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 511 - SHAWNEE AIRPORT AUTHORITY							
Revenue							
511-46250	AIRPORT RENTAL REVENUE	122,369.00	122,369.00	10,860.76	35,815.78	-86,553.22	70.73 %
511-46260	T-HANGAR RENTAL REVENUE	78,341.00	78,341.00	6,102.78	22,439.58	-55,901.42	71.36 %
511-46950	WATER TOWER RENTAL	86,062.00	86,062.00	0.00	0.00	-86,062.00	100.00 %
511-48160	OIL & LUB SALES	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
511-48220	OTHER MISC. REVENUE	50.00	50.00	0.00	0.00	-50.00	100.00 %
511-48250	REFUNDS & REIMBURSMENTS	500.00	500.00	0.00	0.00	-500.00	100.00 %
511-48350	FUEL FLOWAGE FEE	150.00	150.00	0.00	35.04	-114.96	76.64 %
511-48360	FUEL SALES	120,000.00	120,000.00	0.00	39,127.87	-80,872.13	67.39 %
511-49010	TRANSFER FROM GENERAL FUND	155,101.00	155,101.00	0.00	0.00	-155,101.00	100.00 %
511-49060	TRANSFER FROM CAP IMPRV FUND	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
Revenue Total:		584,573.00	584,573.00	16,963.54	97,418.27	-487,154.73	83.34 %
Expense							
511-5-0120-51010	REGULAR SALARIES	111,070.76	111,070.76	4,966.77	23,120.56	87,950.20	79.18 %
511-5-0120-51020	OVERTIME	1,000.00	1,000.00	0.00	739.60	260.40	26.04 %
511-5-0120-51030	PART-TIME SALARIES	35,302.28	35,302.28	379.20	4,011.63	31,290.65	88.64 %
511-5-0120-51040	LONGEVITY	228.80	228.80	0.00	0.00	228.80	100.00 %
511-5-0120-51070	CONTRACTED SALARIES	0.00	0.00	0.00	1,799.49	-1,799.49	0.00 %
511-5-0120-51110	SOCIAL SECURITY	9,448.91	9,448.91	319.63	1,733.19	7,715.72	81.66 %
511-5-0120-51120	MEDICARE	2,209.83	2,209.83	74.76	405.35	1,804.48	81.66 %
511-5-0120-51130	HEALTH INSURANCE	21,249.60	21,249.60	861.49	4,624.17	16,625.43	78.24 %
511-5-0120-51140	LIFE INSURANCE	296.40	296.40	11.48	57.40	239.00	80.63 %
511-5-0120-51150	OMRF RETIREMENT	10,767.15	10,767.15	423.88	2,183.08	8,584.07	79.72 %
511-5-0120-51500	OTHER BENEFITS	5,520.00	5,520.00	0.00	920.00	4,600.00	83.33 %
511-5-0120-51550	WORKER'S COMPENSATION	1,180.68	1,180.68	0.00	1,071.56	109.12	9.24 %
511-5-0120-52010	OFFICE & COMPUTER SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
511-5-0120-52030	FOOD & KITCHEN SUPPLIES	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
511-5-0120-52100	FUEL, OIL & LUBRICANTS	1,600.00	1,600.00	0.00	214.33	1,385.67	86.60 %
511-5-0120-52110	FUEL AND OIL FOR RESALE	400.00	400.00	0.00	0.00	400.00	100.00 %
511-5-0120-52170	LOW LEAD 100 OCTANE FUEL	142,500.00	142,500.00	0.00	0.00	142,500.00	100.00 %
511-5-0120-52180	JET A FUEL	95,000.00	95,000.00	0.00	0.00	95,000.00	100.00 %
511-5-0120-52200	TOOLS & MINOR EQUIPMENT	2,750.00	2,750.00	0.00	230.42	2,519.58	91.62 %
511-5-0120-52240	EQUIPMENT PARTS & SUPPLIES	2,700.00	2,700.00	0.00	42.82	2,657.18	98.41 %
511-5-0120-52500	OTHER MATERIALS & SUPPLIES	1,500.00	1,500.00	0.00	45.00	1,455.00	97.00 %
511-5-0120-53010	EQUIP. MAINT. CONTRACTS	4,600.00	4,600.00	0.00	850.00	3,750.00	81.52 %
511-5-0120-53020	REPAIR & MAINT. - BLDGS.	10,000.00	10,000.00	0.00	1,279.74	8,720.26	87.20 %
511-5-0120-53030	REPAIR & MAINT. - EQUIP.	11,700.00	11,700.00	0.00	4,730.00	6,970.00	59.57 %
511-5-0120-53040	REPAIR & MAINT.-VEHICLES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
511-5-0120-53090	REPAIR & MAINT. - OTHER	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
511-5-0120-53190	OTHER PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
511-5-0120-53200	NATURAL GAS	5,500.00	5,500.00	0.00	254.13	5,245.87	95.38 %
511-5-0120-53210	ELECTRICITY	30,000.00	30,000.00	0.00	3,456.47	26,543.53	88.48 %
511-5-0120-53250	TELEPHONE	3,600.00	3,600.00	0.00	225.79	3,374.21	93.73 %
511-5-0120-53280	COPY USAGE EXPENSE	100.00	100.00	0.00	0.00	100.00	100.00 %
511-5-0120-53290	POSTAGE & SHIPPING	500.00	500.00	0.00	0.00	500.00	100.00 %
511-5-0120-53390	OTHER CONTRACTUAL SERVICES	4,300.00	4,300.00	0.00	8.00	4,292.00	99.81 %
511-5-0120-53470	MEMBERSHIPS & DUES	350.00	350.00	0.00	0.00	350.00	100.00 %
511-5-0120-53480	FILING FEES & PERMITS	100.00	100.00	0.00	0.00	100.00	100.00 %
511-5-0120-53490	BOOKS & SUBSCRIPTIONS	700.00	700.00	0.00	0.00	700.00	100.00 %
511-5-0120-53530	LEGAL ADVERTISING	500.00	500.00	0.00	0.00	500.00	100.00 %
511-5-0120-53540	PRINTING	100.00	100.00	0.00	0.00	100.00	100.00 %

Budget Report

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
511-5-0120-53550	INSURANCE	31,848.00	31,848.00	0.00	31.41	31,816.59	99.90 %
511-5-0120-53780	MISC. OTHER SERV. & CHGS.	1,500.00	1,500.00	0.00	202.13	1,297.87	86.52 %
511-5-0120-53930	ADVERTISING & PROMOTIONS	750.00	750.00	0.00	8.29	741.71	98.89 %
511-5-0120-54200	CAPITAL OUTLAY-BLDGS & IMPRV	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
	Expense Total:	584,572.41	584,572.41	7,037.21	52,244.56	532,327.85	91.06 %
Fund: 511 - SHAWNEE AIRPORT AUTHORITY Surplus (Deficit):		0.59	0.59	9,926.33	45,173.71	45,173.12	56,461.02 %
Report Surplus (Deficit):		0.59	0.59	9,926.33	45,173.71	45,173.12	56,461.02 %